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Dear Parents, Students, and Guardians,

Although the holiday season is upon us, we cannot lose sight of the high stakes exams that will be administered in late January.

NYS Regents exams will be administered to **HIGH SCHOOL** students **ONLY** on **Tuesday, January 24th through Friday, January 27th**. (Please look on the back of this letter for the Regents exam schedule).

**** Monday, January 23rd, Tuesday, January 24th and Wednesday, January 25th are regular days of school for all students. ****

High school students are to report to school **ONLY** if/when they are scheduled for a NYS Regents Exam or a Mid-Term. (VOTEC students will be in session all week except for **January 26th and 27th**).

If students are uncertain when/if they have to sit for an exam, please have them check with their guidance counselors.

Breakfast will be served to high school students on exam days, if they are interested in purchasing it.

All junior high school students will be expected to attend their regularly scheduled classes for the entire week (1/23-1/27).

Students must arrive promptly for their exams and sit for a minimum of two (2) hours for all exams. Morning exams will begin promptly at **8a.m.** and afternoon exams begin at **12p.m.**

NO cell phones, book bags, back packs, IPODS, or other electronic devices will be allowed into testing locations. Dress code is enforced (no pajama bottoms, slippers, etc).

Please feel free to call the main office or the guidance office if you have any questions or concerns. Students should all come prepared for their exams, eat a healthy breakfast/lunch, and get a good night's sleep and study! **Good luck to all.**

Dr. Lori S. Caplan

Principal

“Every Student...Every Day”