

# WATERVLIET CITY SCHOOL DISTRICT

## EMERGENCY BUS EVACUATION DRILLS/PROCEDURES

*\*In compliance with 49CFR39262*

*EVACUATE YOUR BUS MEANS TO LEAVE THE BUS QUICKLY AND SAFELY.*

### **IT IS IMPORTANT TO KNOW THE EMERGENCY EXITS:**

*FOUR (4) EMERGENCY WINDOWS*

*TWO (2) EMERGENCY ROOF HATCHES*

*THREE (3) EMERGENCY DOORS: FRONT, REAR, AND SIDE*

ALL EMERGENCY EXITS ARE CLEARLY MARKED. ALL EXIT HANDLES ARE RED FOR QUICK RELEASE/VIEW OF PASSENGERS.

**IT IS IMPORTANT TO FOLLOW THE INSTRUCTIONS OF THE BUS DRIVER AT ALL TIMES. IF A BUS NEEDS TO BE EVACUATED, IT IS IMPORTANT FOR YOU TO HEAR WHAT THE DRIVER IS INSTRUCTING YOU TO DO SO IT IS IMPORTANT TO TRY AND STAY CALM AND QUIET.**

### **THE FOLLOWING SHOULD OCCUR DURING AN EVACUATION:**

1. In an emergency, students should remain calm and quiet and listen for instructions from the bus driver. If the driver is unable to conduct emergency measures, the students should follow the procedures below in leaving the bus:
2. If the exit is through the front door, students sitting in the front seat to the left of the aisle will move out first, followed by those in the right front seat and proceeding in this manner until all seats are emptied.
3. If the exit is through the rear emergency door, those students sitting next to the aisle shall leave first, beginning with those students in the rear of the bus.
4. If a rapid exit is necessary and it is possible to exit from both doors, students in the rear of the bus should move out of the back door and those in the front half should move out the front door.
5. If the bus should be overturned, students should evacuate through windows or through either door.
6. Upon leaving the bus in an emergency exit, students are to move immediately off the roadway to a safe distance from traffic. They should not cross the road unless instructed by the driver.



