

*Watervliet City School District  
Watervliet, New York*

**BOARD OF EDUCATION**

**ORGANIZATIONAL MEETING**

**Minutes**

**DATE:** *JULY 6, 2011*

**TYPE OF MEETING:** Regular Meeting

**MEETING OPENED:** 7:05 P.M.

**WHERE:** Watervliet Elementary School

**BOARD MEMBERS PRESENT:** President, Mark W. Scully  
Vice President, Christine Chartrand  
Jeffrey Clermont  
Jennifer Donovan  
Frank McGrouty

**SUPERINTENDENT:** Dr. Paul J. Padalino

The meeting was opened at 7:05 P.M., with President Mark Scully officiating.

**OATH OF OFFICE**

Superintendent Padalino administered the **Oath of Office** to **Mr. Clermont and Mr. Scully**. Each will serve a three-year term of office.

**ELECTION OF BOARD OFFICERS**

On a motion by Frank McGrouty, seconded by Jennifer Donovan and unanimously accepted, the Board **appointed Mark Scully** as President of the Board of Education.

On a motion by Jennifer Donovan, seconded by Jeffrey Clermont and unanimously accepted, the Board **appointed Christine Chartrand** as **Vice President** of the Board of Education.

**ITEMS REQUIRING BOARD ACTION**

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the **Committee on Special Education's** recommendations for the meetings held **June 20** and **June 22, 2011**, submitted by Janelle Yanni, CPSE Chair, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the following **appointments**, as recommended by the Superintendent:

District Treasurer – Diane Malecki  
Assistant District Treasurer – Janelle Yanni  
Assistant Clerk of the Board – Diane Malecki  
Independent Auditor, CPA – Teal, Becker and Chiaramonte  
Claims Auditor – Michaleen Backus  
Internal Auditor – Rensselaer City School District  
Attorney – Ferrara, Fiorenza, Barrett & Reitz  
School Physician – Drs. O'Bryan and Kansas  
Purchasing Agent – Jennifer Dugan  
Pesticide Representative – Diane Malecki  
Asbestos LEA Designee – Diane Malecki  
FOIL Officer – Diane Malecki

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the following appointments, effective July 1, 2011, as recommended by the Superintendent:

<b>Name</b>	<b>Position</b>	<b>Stipend</b>
Bernadette L. Boardman	Clerk of the Board	\$1,500.00
Jennifer Dugan	Tax Collector	\$1,000.00
Jennifer Dugan	Activity Treasurer WES	\$ 500.00
Alice Bulmer	Activity Treasurer WHS	\$ 500.00

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the **establishment** the following **Petty Cash Funds**, as recommended by the Superintendent:

High School – \$40  
Elementary School – \$40  
Superintendent's Office – \$40  
Business Office – \$100  
Tax Collection – \$100  
Cafeteria WES – \$125  
Cafeteria WHS – \$125

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **designated** the following banks as **Official Depository of Funds**, as recommended by the Superintendent:

- Bank of America
- JP Morgan Chase Bank
- First Niagara Bank
- Pioneer Bank
- HSBC Bank
- TD Banknorth
- Key Bank, NA

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **awarded** the **Internal Control Audit Services** to the Rensselaer City School District through an Intermunicipal Agreement, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **authorized** the **District Treasurer** to **invest funds**, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **designated** the **official newspaper** as **The Troy Record**, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **authorized** the Superintendent of Schools to:

- Sign all applications for Federal Grants and Programs;
- Transfer funds within the budget, up to \$5,000, upon the recommendation of the Business Administrator;
- Certify Payrolls;
- Sign all contracts pertaining to disabled students; and
- Approve attendance at educational meetings, conferences, graduate courses for administrative, instructional and support staff.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the **bonding** of District employees, as recommended by the Superintendent:

- District Treasurer – \$1,100,000
- Assistant District Treasurer – \$100,000
- Tax Collector – \$1,100,000
- Central Treasurer – \$100,000
- Other Staff – \$100, 000

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the establishment of **mileage reimbursement** for district employees authorized to travel in performing official school district business based upon the “IRS Standard Mileage Rates,” as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the following **Committee on Pre-School and Special Education (CPSE)** appointments, as recommended by the Superintendent:

**Committee on Pre-School Special Education (CPSE)**

Janelle Yanni	Chairperson
Danelle Danzy	Parent Member
Michelle Rosario	Parent Member
Albany County Rep.	As designated by the County
Student’s Regular Ed. Teacher	
Student’s Special Ed. Teacher	
Parents of Student	
Related-Services Personnel	If appropriate

**Committee on Special Education (CSE)**

Janelle Yanni	Chairperson
Veronica Bedard	School Psychologist (Watervliet High School)
Danielle Tetrault	School Psychologist (Watervliet Elem. School)
Danielle Danzy	Parent Members
Carlene Legault	Parent Member
Nicole Rohenaz	Parent Member
Michelle Rosario	Parent Member
Kathleen Bisceglia	Special Education Chairperson
Robert Strang	Guidance Counselor
Kelly Creaser	Guidance Counselor
Dave Olszewski	Guidance Counselor
Katelyn McKenna	Guidance Counselor
Fran DeCrescenzo	Counselor
Student’s Regular Ed. Teacher	
Student’s Special Ed. Teacher	
Parents of Student	
School Physician	If requested
Related-Service Personnel	If appropriate
Student	If appropriate

**Section 504 of the Rehabilitation Act**

Veronica Bedard	Chairperson (WHS)
Daniele Tetrault	Chairperson (WES)
Student's Regular Ed. Teacher	
Guidance Counselor	
Other persons having knowledge or special expertise regarding student (ex: related-services personnel)	
Student	If appropriate
Parents of Student	

**Sub-Committee on Special Education\***  
*Watervliet Elementary School*

Daniele Tetrault	Chairperson
Robert Strang	Guidance Counselor
Fran DeCrescenzo	Counselor
Student's Special Ed. Teacher	
Student's Regular Ed. Teacher	
Other persons having knowledge or special expertise regarding student (ex: related-services personnel)	
Student	If appropriate
Parents of Student	

**Sub-Committee on Special Education\***  
*Watervliet High School*

Veronica Bedard	Chairperson, School Psychologist
Kathleen Bisceglia	Special Education Chairperson
Student's Special Ed. Teacher	
One Regular Ed. Teacher	
Other persons having knowledge or special expertise regarding student (ex: related-services personnel)	
Student	If appropriate

\*Sub-Committee may perform the functions of the Committee on Special Education except when a student is a:

New referral	BOCES Placement
Transfer	Private School Placement
Special Class	

### **Impartial Hearing Officers**

To be selected from a rotational selection list. Pursuant to section 200.1(x) of the Regulations of the Commissioner, these individuals are certified by New York State. This list, provided by the New York State education Department, is in alphabetical order and the officers are listed by county. An IHO must be selected from the school district's list of IHO's beginning with the first name appearing on the list. After an IHO has been selected by the district, the district continues down the list in alphabetical order upon request of any further impartial hearings.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the **appointment John DiPofi** as the **surrogate parent** for the 2010 – 2011 school year, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved ten additional days** of **summer work** for **Ms. Daniele Tetrault**, Watervliet Elementary School Psychologist, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved ten additional days** of **summer work** for **Ms. Veronica Bedard**, Watervliet Jr. – Sr. High School Psychologist, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved three additional days** of **summer work**, for a total of five additional days, for **Mr. Robert Strang**, Watervliet Elementary School Guidance Counselor, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **accepted** the **resignation** of **Cristi Green** from the position of **Teacher** at the **Watervliet Elementary School** effective July 21, 2011, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the **appointment** of **Jessica Grogan** to the position of **Long-Term Substitute Elementary Teacher** at the Watervliet Elementary School, effective September 6, 2011, at a rate of \$170.00 per day, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the following **Summer School** appointments at a salary as per contract:

<b>Name</b>	<b>Position</b>
Kelly Gilchrist	Bus Monitor
Kelly Gilchrist	Teaching Assistant, K-6

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the **appointment** of **Corina Spain** to the position of **After School AIS Instructor** at the **Watervliet Elementary School**, for the **2011 – 2012** school year, at a rate as per contract, as recommended by the Superintendent.

On a motion by Christine Chartrand, seconded Jennifer Donovan and unanimously accepted, the Board **approved** the **appointment** of the following **Club/Class Advisors** and **Coaches** for the **2011 – 2012** school year, at a rate as per contract, as recommended by the Superintendent:

#### **WATERVLIET JUNIOR-SENIOR HIGH SCHOOL**

##### ***Class Advisors:***

2012: Donna Belokopitsky/Camelia Sofrone  
2013: Jhael Dragon/Lindsay DiSalvo  
2014: David Olszewski/Katelyn McKenna  
2015: Tami Karbowski/Kierra Keyes-Parker

##### ***Department Chairs:***

Business Dept. Chair: Dan Lindemann  
English Dept. Chair: Mark Snyder  
Fine Arts Dept. Chair: Joseph Bonville  
Foreign Language Dept. Chair: Meghan Morrissey  
Guidance Dept. Chair: David Olszewski  
Mathematics Dept. Chair: Camelia Sofrone  
Physical Education Dept. Chair: Cheryl Hotaling  
Science/Technology Dept. Chair: Frank Parisi  
Social Studies Dept. Chair: Bryan Satterlee  
Special Education Dept. Chair: Kathy Bisceglia

##### ***After School Study Tables:***

Jr. High: J. Beams, K. Degnan, M. Foust, and A. Rozell  
High School: T. Buchanan  
Detention Monitor: Joseph Cea

**Watervliet Jr. – Sr. Clubs:**

Art Club: Bev Lavick  
Buddy Program: Tymesia Nabors  
Character Ed: David Wareing  
Chess Club: Frank Parisi  
Computer Coordinator: Dan Lindemann  
Delta Force: Terry Bradway  
Drama Club: Dawn Sylvester  
Environmental Club: Ashleigh Rozell  
Future Homemakers of America: William Gallagher  
Health Coordinator: Dennis Robinson  
Jazz Ensemble: Joseph Bonville  
Jr. High Student Council: Joanna Beams/Kerry Degnan  
Marching Band: Terry Bradway  
Master Minds: Yuriy Berin  
National Jr. Honor Society: Melissa DeGraw  
National Honor Society: Scott Burke  
Newspaper: Mark Snyder  
Odyssey of the Mind: Megan Cahill  
Photography Club: Yuriy Berin  
SHOW/SADD: Dennis Robinson  
Ski Club: Frank Parisi  
Spanish Club: Meghan Morrissey  
Student Council (HS): Scott Emerson  
Yearbook Advisor: Janeen Schoonmaker  
Yearbook Business Manager: Donna Belokopitsky  
Varsity Club Advisor: Peter Strand

**WATERVLIET ELEMENTARY SCHOOL**

Chess Club: Meredith Avery McDonald  
Girls 3/4 Intramurals: Katherine Yerry  
Boys 5/6 Intramurals: Robert Strang

On a motion by Christine Chartrand, seconded Mark Scully and unanimously accepted, the Board **approved** the following dates for **Regular Board of Education Meetings for 2011 – 2012** (all meetings will be held in the auditorium at the Watervliet Junior-Senior High School at 7:00 p.m.):

- July 19
- August 16
- September 20
- October 18
- November 15
- December 14
- January 18
- February 15
- 0March 13
- April 17
- May 15
- June 19

**NEW BUSINESS**

**Dr. Padalino** will request guidance from the District’s legal counsel in regard to **consolidating polling locations** for District elections and budget votes.

**Mark Scully** congratulated **Jeffrey Clermont** on his election to the Board.

**Frank McGrouty** congratulated **Mark Scully** on his election to the Board.

**Dr. Padalino** congratulated and welcomed **Mr. Clermont** to the Board.

**Dr. Padalino** will present the **State of the District** report on July 19, 2011.

**Dr. Padalino** shared the recently published **Times Union** article entitled “Watervliet is Wicked Dense.”

**Mark Scully** noted that the recently conducted **statistical review** on Watervliet was “very enlightening.”

**COMMENTS FROM THE FLOOR**

Scott Emerson discussed the elimination of January Regents tests.

**ADJOURNMENT**

On a motion by Jeffrey Clermont, seconded by Christine Chartrand and unanimously accepted, the Board **adjourned** the meeting at 7:25 P.M.

*Respectfully submitted,*

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*Bernadette L. Boardman  
Clerk of the Board*

***NOTE: All district appointments are subject to fingerprint clearance by the NYS Education Department and verification of Permanent or Pending Certification by NYS.***