

TO: *12 MONTH SALARIED* EMPLOYEES
FROM: BUSINESS OFFICE
SUBJECT: CHOICE OF CHECKS FOR 2010-2011
DATE: JUNE 2010

Please indicate your choice of receiving salary for the 2010-2011 school year and return this form to the Business Office as soon as possible.

26 checks _____

30 checks _____

Note: If you would like to receive the LARGER CHECK at the end of the year, your choice would be 30 checks.

SIGNATURE

PLEASE PRINT YOUR NAME HERE