

WATERVLIET CITY SCHOOL DISTRICT
1245 HILLSIDE DRIVE
WATERVLIET, NY 12189

REQUEST FOR PAYMENT OF SERVICES
CLUB/ADVISORS

I have performed my duties and services required by my assignment as:

I am requesting payment due at this time (40% in December and 60% in June).

Signature of Employee

Printed name of Employee

Approval of Principal

Date

BUSINESS OFFICE USE ONLY

TOTAL AMOUNT: \$ _____

EARNINGS CODE: CLUBS

ACCOUNT CODE: A2850150000000