Watervliet City School District Watervliet, New York 12189

BOARD OF EDUCATION

REGULAR MEETING

August 9, 2022 6:00 P.M. Watervliet Jr. – Sr. High School

AGENDA

I. <u>CALL TO ORDER</u> Sheri Senecal, President

II. BOARD MEMBERS Sheri Senecal, President

Mary Beth Whited, Vice President

Heather Soroka Timothy Delisle Brian White

SUPERINTENDENT Dr. Donald Stevens Jr.

III. PLEDGE OF ALLEGIANCE

IV. EXECUTIVE SESSION

1. Recommend an executive session to discuss matters related to the appointment of a particular person.

V. <u>RECONVENE</u>

VI. PUBLIC COMMENT

In accordance with Board Policy Number 1510, the privilege of speaking from the floor will be extended to any person in attendance. Persons desiring to speak shall be required to give their name and address and will be limited to three (3) minutes for their presentation. The time allowed each speaker may be adjusted by the chair. The speaker's privilege may also be terminated by the chair if found to be out of order.

VII. PUBLIC HEARING

- 1. Discussion of the annual updates and revisions to the District's Code of Conduct.
- 2. Discussion of the annual updates to the District-wide Safety Plan.

VIII. REPORTS/COMMENTS

- A. SUPERINTENDENT'S REPORT
- B. STUDENT COUNCIL REPORT
- C. COMMITTEE REPORTS
 - i. Audit Committee
 - ii. Policy Committee

Second Reading of Revised Policies:

WCSD District-Wide Code of Conduct

IX. BOARD OF EDUCATION DISCUSSION

X. PERSONNEL ITEMS

- 1. Resolved that, upon the recommendation of the Superintendent, the Board <u>rescind</u> the probationary appointment of Daniel Bentley to the position of Physical Education Teacher, in the tenure area of Physical Education, at the Watervliet Jr. Sr. High School, beginning September 6, 2022, at a Step 2 salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Daniel Bentley holds a Physical Education (K-12) certification (certificate #1479040211).
- 2. Resolved that the Board accept the **resignation** of **Chance Fosmire** from the position of **Full-Time Cleaner** for the **Watervliet City School District**, effective July 22, 2022, as recommended by the Superintendent.
- 3. Resolved that the Board accept the **resignation** of **Alexa Whyte** from the position of **Extended School Year Teacher (Grades 2-4)**, at the **Watervliet Elementary School**, effective July 25, 2022, as recommended by the Superintendent.

- 4. Resolved that the Board accept the **resignation** of **Nicholas Leone** from the position of **Clerk Typist**, at the **Watervliet Jr. Sr. High School**, effective July 26, 2022, as recommended by the Superintendent.
- 5. Resolved that the Board accept the **resignation** of **Paula Weaver** from the position of **Lunch Monitor**, at the **Watervliet Elementary School**, effective July 29, 2022, as recommended by the Superintendent.
- 6. Resolved that the Board accept the **resignation** of **Racheal Thomas** from the position of **School Nurse**, at the **Watervliet Jr. Sr. High School**, effective August 30, 2022, as recommended by the Superintendent.
- 7. Resolved that the Board accept the **resignation** of **Sarah Horaczek** from the position of **Director of Special Education and Student Support Services**, for the **Watervliet City School District**, effective August 28, 2022, as recommended by the Superintendent
- 8. Resolved that the Board approve the following **Extended School Year (ESY) 2022** appointment at a salary as per contract, as recommended by the Superintendent:
 - Chelsie Clickner (substitute)
- 9. Resolved that, upon the recommendation of the Superintendent, the Board approve the **probationary appointment** of **Jessie Richards** to the position of **Principal**, in the tenure area of Administration, at the **Watervliet Jr. Sr. High School**, beginning September 6, 2022, at a **Step 6 (Principal)** salary, per contract. The probationary period shall expire on September 6, 2026, contingent upon satisfactory compliance with Education Law Sections 3012 and/or 3012-d. Jessie Richards holds a School Building Leader certification (certificate #1460338211).
- 10. Resolved that, upon the recommendation of the Superintendent, the Board approve the **probationary appointment** of **Michael Dempsey** to the position of **Math Teacher**, in the tenure area of Math, 7-12, at the **Watervliet Jr. Sr. High School**, beginning September 6, 2022, at a **Step 3** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Michael Dempsey holds a Math (K-12) certification (certificate #1573386221).
- 11. Resolved that, upon the recommendation of the Superintendent, the Board approve the **probationary appointment** of **Jennifer Vigo** to the position of **School Counselor**, in the tenure area of School Counselor at the **Watervliet Jr. Sr. High School**, beginning September 6, 2022, at a Step 1 salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, unless extended in accordance with the provisions of Section 2509(2)(b) of the Education Law.

- 12. Resolved that, upon the recommendation of the Superintendent, the Board approve the **probationary appointment** of **Valerie Ellison** to the position of **French Teacher**, in the tenure area of French, 7-12, at the **Watervliet Jr. Sr. High School**, beginning September 6, 2022, at a **Step 7** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Valerie Ellison holds a French (7-12) certification (certificate #1582767221).
- 13. Resolved that the Board approve the **probationary appointment** of **Sandra Agars** to the position of **Part-Time Cafeteria Worker**, at the **Watervliet Elementary School**, for a probationary period beginning September 1, 2022 and ending September 1, 2023, at an hourly rate of \$15.00, as recommended by the Superintendent.
- 14. Resolved that the Board approve the **probationary appointment** of **Tanya Mahoney** to the position of **Part-Time Cafeteria Worker**, at the **Watervliet Jr. Sr. High School**, for a probationary period beginning September 1, 2022 and ending September 1, 2023, at an hourly rate of \$15.00, as recommended by the Superintendent.
- 15. Resolved that the Board approve the **emergency probationary appointment** of **Jack Ferris** to the position of **Part-Time Night Cleaner**, for the **Watervliet City School District**, for a probationary period beginning July 28, 2022 and ending July 28 2023, at an hourly rate of \$15.00, as recommended by the Superintendent.
- 16. Resolved that the Board appoint the following **Coaches** for the **2022–2023** school year, pending fingerprint clearance and fulfillment of NYSED coaching requirements, at a rate as per contract (unless outlined below), as recommended by the Superintendent:

WATERVLIET JUNIOR-SENIOR HIGH SCHOOL

Coaching Fall:

**Varsity Football: Ryan Job

**Varsity Assistant Football: Zack Deering, Marcus Hepp, Anthony Murray,

Jake Toomey, Gabe Smith

Varsity Football Volunteer: Cory Viscosi, Kyle Nurse, John Bolt, Alexzander

Little, Padraic Lyman, Nate Conlen, Fred Job

Modified Football: Melique Garcia

Modified Assistant Football: Tahle Teabout, Ravion Burt

Varsity Cheerleading: Hannah O'Neill

E-Sports: Louisa Vaughan (at a stipend of \$2,584.00)

**Varsity Football Coaches will split the contractual stipend, as outlined in the attached.

17. Resolved that the Board **appoint** the following staff to the **Watervliet Jr. – Sr. High School Department Chairs** and **Club/Class Advisors** for the **2022 – 2023** school year, at a rate as per contract, as recommended by the Superintendent:

Department Chairs:

Business & Fine Arts: Megan Matuszek

English: Tami Karbowski

Foreign Language: Meghan Fronczek

Mathematics: Camelia Sofrone Physical Education: Dennis Lane

Science: Walter Bowden Social Studies: Scott Emerson Special Education: Daniel Mueller

Guidance: David Olszewski

Clubs/Class Advisors:

Class of 2023: Christa Farruggio

Student Council: Scott Emerson and Chris Curtis Junior High Student Council: Jackie Bishop

National Honor Society: Scott Emerson and Lyndsay Moore

National Junior Honor Society: Brenda Zawistowski

Yearbook Business Manager: Rebecca Smith

18. Resolved that the Board appoint the following staff to the **Watervliet Elementary** School Clubs for the 2022 – 2023 school year, at a rate as per contract, as recommended by the Superintendent:

Art Club: Christina Coogan

After School Band: Andrew Cowie

Chorus: Mary Collett Yearbook: Kelly Gilchrist

- 19. Resolved that the Board appoint Carrie Huntley to the position of Chemical Hygiene Officer for the 2022 2023 school year, at a rate as per contract, as recommended by the Superintendent.
- 20. Resolved that the Board approve the **appointment** of **Joseph Facin** to the position of **Long-Term Substitute Technology Teacher** at the **Watervliet Jr. Sr. High School**, effective September 6, 2022, at a Step 5 rate per contract, plus 0.2 FTE overage, as recommended by the Superintendent.
- 21. Resolved that the Board **amend** the **appointment** of the following staff from the position of **Full-Time Cleaner** to **Full-Time Maintenance**, effective July 1, 2022, as recommended by the Superintendent:
 - David McFarland
 - Donald Ploof
 - Bridan Sharpe

- 22. Resolved that the Board approve the **appointment** of the following **School District Bus Drivers** for the **2022 2023** school year, as recommended by the Superintendent:
 - Robin Fryer
 - Chris Kowalewski
 - Kim Prouty
 - Darryl Whited (substitute)

XI. Business Items

- 23. Resolved that the Board approve the **Final 2021 2022 AS-7 Contract** with **Capital Region BOCES**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:
- 24. Resolved that the Board approve the **Preliminary 2022 2023 AS-7 Contract** with **Capital Region BOCES**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- 25. Resolved that the Board approve the **Tax Collection Agreement** between the Watervliet City School District and **Pioneer Savings Bank** for the **collection of 2022 2023 school taxes**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- 26. Resolved that the Board designate **Anil Mulchandani**, Pioneer Savings Bank Watervliet Branch, as the **Deputy Tax Collector**, as recommend by the Superintendent.
- 27. Resolved that the Board approve the attached Cooperative Bidding Cafeteria Commodities for Use in the Regional Food Service Management Program resolution for the 2022 2023 school year, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- 28. Resolved that the Board approve the following **payment requests**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

WATERVLIET 2021 CAPITAL PROJECT – ADDITIONS & ALTERATIONS

CSArch – A/E (6/22)	Invoice # 4386	\$ 3,888.87
CSArch – CM (6/22)	Invoice # 4387	7,602.58
DLC Electric, LLC	Payment App. # 015	27,286.74
Facilities Equipment & Service, Inc.	Invoice # 14034-5	20,479.82
Gallo Construction	Payment App. #	66,756.50
Girvin & Ferlazzo, PC	Statement # 21	451.50
Prestige Sealcoating, LLC	Invoice # 4-20-22	17,229.00
R.F. Gordon Mechanical, LLC	Invoice # 6103	3,102.00
Roof Services Unlimited	Invoice # 6-23-22	4,500.00
Trane US Inc.	Invoice # 312578149	9,564.80

- 29. Resolved that the Board approve the **2022 2023 School Tax Warrant** for the total amount of \$7,428,200.68, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- 30. Resolved that the Board approve the following **tax rates** for the collection of the **2022 2023 School Taxes**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

City of Watervliet: 16.2515
Town of Colonie (Mannsville): 23.3183

- 31. Resolved that the Board approve the **Agreement** between the **Watervliet City School District** and **St. Catherine's Center for Children** to provide **Special Education Services**, effective February 18, 2022 June 30, 2022, as outlined in the attached, as recommended by the Superintendent.
- 32. Resolved that the Board approve the **Tuition Agreement** between the **Watervliet** City School District and Northern Rivers for services provided by the Neil Hellman School Program, effective July 1, 2022 June 30, 2023, as outlined in the attached, as recommended by the Superintendent.
- 33. Resolved that the Board approve the **Agreement for Services** between the **Watervliet City School District** and **Wildwood Programs** for residential placement services, effective July 6, 2022 August 16, 2022 and September 7, 2022 June 23, 2023, as outlined in the attached, as recommended by the Superintendent.
- 34. Resolved that the Board approve the **Tuition Agreement** between the **Watervliet**City School District and Northern Rivers for services provided by the Northeast
 Parent and Child Society, effective July 1, 2022 June 30, 2023, as outlined in the attached, as recommended by the Superintendent.
- 35. Resolved that the Board accept the Internal Claims Auditor Reports for the months of June 2022 and July 2022, submitted by Michaeleen Backus, as recommended by the Superintendent.

XII. OTHER ITEMS

- 36. Resolved that the Board approve the **Board of Education Minutes** for the meeting held **July 5, 2022**, submitted by Bernadette L. Boardman, Clerk of the Board, as recommended by the Superintendent.
- 37. Resolved that the Board approve the Committee on Special Education's recommendations for the meetings held June 21, June 23, July 20, and July 21, 2022, submitted by Veronica Bedard, CSE Chair, as recommended by the Superintendent.

- 38. Resolved that the Board approve the **Committee on Pre-School Special Education's** recommendations for the meetings held **June 22** and **July 13, 2022**, submitted by Veronica Bedard, CPSE Chair, as recommended by the Superintendent.
- 39. Resolved that the Board approve the **504 Committee's** recommendations for the meetings held **June 9**, **June 24** and **June 27**, **2022**, submitted by Veronica Bedard and Danielle Tetrault, 504 Chairs, as recommended by the Superintendent.
- 40. Resolved that the Board approve the **New Book Request** for the book entitled "**I Am Not Your Perfect Mexican Daughter,**" by Erika L. Sanchez, to be added to the **Grade 11/12 English** curriculum at the Watervliet Jr. Sr. High School beginning in the 2022 2023 school year, as outlined in the attached, as recommended by the Superintendent.
- 41. Resolved that the Board approve the **New Book Request** for the book entitled "**How Dare the Sun Rise,**" by Sandra Uwiringiyimana to be added to the **Grade 11/12 English** curriculum at the Watervliet Jr. Sr. High School beginning in the 2022 2023 school year, as outlined in the attached, as recommended by the Superintendent.
- 42. Resolved that the Board **recognize** and **thank Kelly Webster** for procuring \$3,224.00 from **the Albany County Soil and Water Conservation District**, to fund the "Growing Together," project, and approve the contract outlining the terms and conditions of accepting this funding, as outlined in the attached, as recommended by the Superintendent.
- 43. Resolved that the Board approve the **Sport Merger** between the Watervliet City School District and **Heatley School District** for the following sports programs, beginning with the **Fall 2022** season, as recommended by the Superintendent:
 - Boys' Indoor Track
 - Girls' Indoor Track
 - Boys' Wrestling
 - Girls' Wrestling
 - Boys' Bowling
 - Girls' Bowling
- 44. Resolved that the Board **approve** and **adopt** the attached **Code of Conduct**, for the **Watervliet City School District**, as recommended by the Superintendent.
- 45. Resolved that the Board approve and adopt the attached District Comprehensive Improvement Plan (DCIP) for the Watervliet City School District, as recommended by the Superintendent.
- 46. Resolved that the Board approve and adopt the attached Technology Plan 2022 2025 for the Watervliet City School District, as recommended by the Superintendent.

- 47. Resolved that the Board **approve** and **adopt** the attached **District-Level Safety Plan** for the **Watervliet City School District**, as recommended by the Superintendent.
- 48. Resolved that the Board approve and adopt the attached 2022 2025 Watervliet City School District Board of Education Goals, as recommended by the Superintendent.
- 49. Resolved that the Board approve the following **Student Observer** requests at the **Watervliet Elementary School**, as outlined below, as recommended by the Superintendent:

Name(s)	Role	Cooperating Teacher(s)	Dates
Kathleen Zito Caitlin Denney	Student Observer	Kim Suedkamp Jennifer Williams	Fall 2022 Semester Fall 2022 Semester

50. Resolved that the Board approve the following **Student Teacher** requests at the **Watervliet Jr. – Sr. High School**, as outlined below, as recommended by the Superintendent:

Name(s)	Role	Teacher(s)	Dates
Jarod Bonaro	Student Teacher	Scott Emerson	Fall 2022 Semester

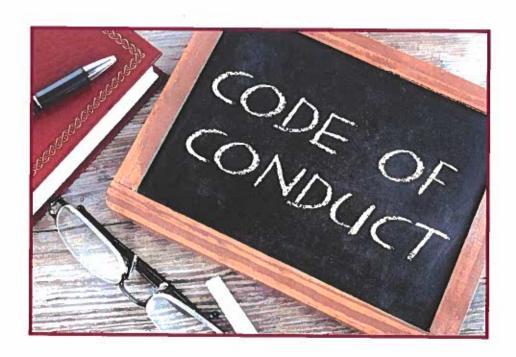
- 51. Resolved that the Board approve the **home schooling** request of Moet Slaughter for her child, Malachi McQueen, Grade 9, as recommended by the Superintendent.
- 52. Resolved that the Board approve the excision of broken/irreparable projectors (22) and computers (30), as outlined in the attached, as recommended by the Superintendent.
- 53. Resolved that the Board approve the **excision** of **one broken/irreparable shredder** (district sticker #501268), as recommended by the Superintendent.
- 54. Resolved that the Board approve the **excision** of **24 outdated speech evaluation kits**, as outlined in the attached, as recommended by the Superintendent.

XIII. BOARD DISCUSSION

XIV. ADJOURNMENT

NOTE: All district appointments are subject to fingerprint clearance by the NYS Education Department and verification of Permanent or Pending Certification by NYS.

Watervliet City School District District-Wide Code of Conduct



Originally Adopted in May 2006 by the Watervliet Board of Education

Reviewed and Updated Annually

Re-approved by the Board of Education _____ 2019Anticipated July 2022

CODE OF CONDUCT

INTRODUCTION

The Board of Education ("Board") of the Watervliet City School District is committed to providing a safe and orderly school environment where students may receive, and district personnel may deliver, quality educational services without disruption or interference. Responsible behavior by students, teachers, other district personnel, parents and additional visitors is essential to achieving this goal.

The Board of Education further recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation. Therefore, in accordance with the Dignity for All Students Act, Education Law, Article 2, the District will strive to create an environment free of bullying, discrimination and/or harassment and will foster civility in the schools to prevent and prohibit conduct which is inconsistent with the District's educational mission. Since cyberbullying is a form of bullying, the term "bullying" as used in this policy will implicitly include cyberbullying even if it is not explicitly stated.

The District condemns and prohibits all forms of bullying, discrimination and/or harassment of students based on actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex by school employees or students on school property and at school-sponsored activities and events that take place at locations off school property. In addition, any act of bullying, discrimination and/or harassment against students by students and/or school employees on school property or at a school function or outside of school sponsored events, which can reasonably be expected to materially and substantially disrupt the education process, may be subject to discipline.

The district has a long-standing set of expectations for conduct on school property and at school functions. These expectations are based on the principles of civility, mutual respect, citizenship, character, tolerance, honesty and integrity. The district also maintains the highest level of confidentiality in all matters.

With the recognition that all children make mistakes and that this is part of growing up, schools must help all students learn to grow from their mistakes. School discipline polices should support students and teachers and ensure that everyone is treated with dignity and respect.

The Board recognizes the need to clearly define these expectations for acceptable conduct on school property, to identify the possible consequences of unacceptable conduct and to ensure that discipline, when necessary, is administered promptly and fairly. To this end, the Board adopts this *Code of Conduct.**

Unless otherwise indicated, this *code* applies to all students, school personnel, parents and additional visitors when on school property or attending a school function.

*Referred to publication.

DEFINITIONS

For purposes of this code, the following definitions apply:

"Disruptive student" means an elementary or secondary student under the age of 21, who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom.

"Parent" means parent, guardian or person in parental relation to a student

"School property" means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of a public elementary or secondary school or in or on a school bus, as defined in Vehicle and Traffic Law §142.

"School bus" means every motor vehicle owned by a public or governmental agency or private school and operated for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity, to or from school or school activities, or, privately owned and operated for compensation for the transportation of pupils, children of pupils, teachers and other persons acting in a supervisory capacity to or from school or school activities (Education Law §11[1] and Vehicle and Traffic Law §142).

"School function" means any school-sponsored, extra-curricular event or activity.

"Disability" means (a) a physical, mental or medical impairment resulting from anatomical, physiological, genetic or neurological conditions which prevents the exercise of a normal bodily function or is demonstrable by medically accepted clinical or laboratory diagnostic techniques or (b) a record of such an impairment or (c) a condition regarded by others as such an impairment, provided, however, that in all provisions of this article dealing with employment, the term must be limited to disabilities which, upon the provision of reasonable accommodations, do not prevent the complainant from performing in a reasonable manner the activities involved in the job or occupation sought or held (Education Law §11[4] and Executive Law §292[21]).

"Discrimination" means discrimination against any student by a student or students and/or employee or employees on school property or at a school function including, but not limited to, discrimination based on a person's actual or perceived race, color, weight, national origin, ethnic group, religious practice, disability, sexual orientation, gender or sex.

- "Emotional harm" that takes place in the context of "harassment or bullying" means harm to a student's emotional well-being through creation of a hostile school environment that is so severe or pervasive as to unreasonably and substantially interfere with a student's education.
- "Employee" means any person receiving compensation from a school district or employee of a contracted service provider or worker placed within the school under a public assistance employment program, pursuant to title 9-B of article 5 of the Social Services Law, and consistent with the provisions of such title for the provision of services to such district, its students or employees, directly or through contract, whereby such services performed by such person involve direct student contact (Education Law §§11[4] and 1125[3]).
- "Gender" means a person's actual or perceived sex and includes a person's gender, gender identity or gender expression (Education Law §11 [6]).
- "Gender identity" is one's self conception as being male, female, neither or both, as distinguished from actual biological sex or sex as assigned at birth.
- "Sexual Orientation" means actual or perceived sexuality. The term refers to a person's romantic and/or physical attraction to people of the same or opposite gender or genders. Transgender and gender-non-conforming people may have any sexual orientation..heterosexuality, homosexuality, or bisexuality (Education Law-§1-1[5])
- "Harassment/bullying" means the creation of a hostile environment by conduct or by threats, intimidation or abuse, including cyberbullying as defined in Education Law §11(8), that
 - (a)has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional or physical well-being; or
 - (b)reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety; or
 - (c) reasonably causes or would reasonably be expected to cause physical injury or emotional harm to a student; or
 - (d)occurs off school property and creates or would foreseeably create a risk of substantial disruption within the school environment, where it is foreseeable that the conduct, threats, intimidation or abuse might reach school property.

For purposes of this definition, the term "threats, intimidation or abuse" shall include verbal and non-verbal actions. (Education Law §11 [7])

- "Protective hairstyles" includes, but is not limited to, such hairstyles as braids, locks and twists.
- "Race" refers to a group sharing some outward physical characteristics and some commonalities of culture and history.
- "Cyberbullying" means harassment/bullying, as defined above, through any form of electronic communication.

Acts of harassment and bullying that are prohibited include those acts based on a person's actual or perceived membership in the following groups including, but not limited to:

- o race
- o color
- o weight
- o national origin
- o ethnic group
- o religion
- o religious practice
- o disability
- o sex
- o sexual orientation
- o gender (which includes a person's actual or perceived sex, as well as gender identity and expression as defined in Education Law §11 [6].

"Violent student" means a student under the age of 21 who:

- Commits an act of violence upon a school employee or attempts to do so.
- Commits, while on school property or at a school function, an act of violence upon another student or any other person lawfully on school property or at the school function or attempts to do so.
- Possesses, while on school property or at a school function, a weapon.
- Displays, while on school property or at a school function, what appears to be a weapon.
- Threatens, while on school property or at a school function, to use a weapon.
- Knowingly and intentionally damages or destroys the personal property of any school employee or any person lawfully on school property or at a school function.
- Knowingly and intentionally damages or destroys school district property.

"Weapon" means a firearm as defined in VSC§921 for purposes of the Gun-Free Schools Act. It also means any other gun, BB gun, pistol, revolver, shotgun, rifle, machine gun, disguised gun, dagger, dirk, razor, stiletto, switchblade knife, gravity knife, brass knuckles, sling shot, metal knuckle knife, box cutter, cane sword, electronic dart gun, Kung Fu Star, electronic stun gun, pepper spray or other noxious spray, explosive or incendiary bomb or other device, instrument, material or substance that can cause physical injury or death when used to cause physical injury or death.

I. STUDENT RIGHTS AND RESPONSIBILITIES

The Board of Education's goal is to provide an environment in which a student's rights and freedoms are respected. The Board, therefore, assures district students that they shall have all the rights afforded them by federal and state constitutions, statutes and regulations. The Board also recognizes all federal, state and local laws in connection with these rights and reminds students that certain responsibilities accompany these rights.

It shall be the right of each district student:

- To have a safe, healthy, orderly and courteous school environment.
- To take part in all district activities on an equal basis, regardless of race, sex, religion, national origin or disability.

- To attend school and participate in school programs unless suspended from instruction and participation for legally sufficient cause as determined in accordance with due process of law.
- To have school rules and conditions available for review and whenever necessary, explained by school personnel.
- To address the Board on the same terms as any citizen.
- To be suspended from instruction, only after his/her rights pursuant to Education Law §3214 have been observed.
- In all disciplinary matters, to have the opportunity to present his/her version of the facts and circumstances leading to imposition of disciplinary sanctions to the professional staff member imposing such sanction.

It shall be the responsibility of each district student:

- To be familiar with and abide by all district policies, rules and regulations pertaining to student conduct and academic performance.
- To work to the best of his/her ability in all academic and extra-curricular pursuits and strive toward the highest level of achievement possible.
- To conduct himself/herself, when participating in or attending school-sponsored extra-curricular events, as a representative of the Watervliet School District and as such, hold himself/herself to the highest standards of conduct, demeanor and sportsmanship and accept responsibility for his/her actions.
- To seek help in solving problems that might lead to disciplinary procedures.
- To be in regular attendance at school and in class in accordance with District Attendance Policy.
- To contribute to the maintenance of an environment that is conducive to learning and to show due respect to other persons and to property.
- To dress in accordance with standards promulgated by the Board and the Superintendent.
- To make constructive contributions to the school and to report fairly the circumstances of school-related issues.

II. ESSENTIAL PARTNERS

PARENTS/GUARDIANSarents

Parents/Guardians are expected to:

- Recognize that the education of their child is a joint responsibility of the parents/guardians and the school community.
- Send their child to school ready to participate and learn.
- Ensure their child attends attend school regularly and on time.
- Ensure absences are excused.
- Assure their child is dressed and groomed in a manner consistent with the student dress code.
- Help their child understand that in a democratic society, appropriate rules are required to maintain a safe, orderly environment.
- Know school rules and help their child understand them.
- Convey to their child a supportive attitude toward education and the district.
- Help their child deal effectively with peer pressure.
- Inform school officials of changes in the home situation that may affect student conduct or performance.

- Provide a place for study and ensure homework assignments are completed.
- Continuously monitor their child's academic progress and actively communicate with teachers and all district personnel.
- Build positive, constructive relationships with teachers, other parents and their children's friends.
- Tell school officials about any concerns or complaints in a respectful and timely manner.
- Actively participate in conflict resolution through a restorative process.

TEACHERS

All district teachers are expected to:

- Maintain a climate of mutual respect and dignity, which will strengthen students' self-concept and promote confidence to learn.
- Be prepared to teach and/or work with students.:
- Demonstrate interest in teaching and concern for student achievement.
- Know school policies and rules and enforce them in a fair and consistent manner.
- Communicate to students and parents:

Course objectives and requirements

Marking/grading procedures

Assignment deadlines

Expectations for students

Classroom discipline plan

- Communicate regularly with students, parents and other teachers concerning growth and achievement.
- Participate in school wide efforts to provide adequate supervision in all school spaces.
- Address issues of harassment or any situation that threatens the emotional or physical health or safety of any students, school employee and/or person who is lawfully on school property or at a school function.
- Address personal biases that may prevent equitable treatment of all students in the school or classroom setting.
- Actively participate in conflict resolution through a restorative process.
- Treat students fairly and kindly.

SCHOOL RESOURCE OFFICER is expected to:

The School Resource Officer is expected to:

- Foster positive relationships between students, parents and staff.
- Provide a safe, healthy and secure environment on campus and in the immediate proximity of the campus.
- Assist school staff with monitoring student behavior.
- Communicate regularly with students, parents, teachers, and administrators.
- Use discretion when handling confidential material and information
- Use the resources provided for the prevention, observation, intervention, investigation and reporting of unlawful acts.

SCHOOL COUNSELORS are expected to:

The school counselors assist the student in planning a program of studies and discuss problems which may arise in his/her educational, vocational and school adjustment.

K-6 12 SCHOOL COUNSELORS are expected to:

- Assist the student in planning a program of studies and discuss problems which may arise in his/her educational, vocational and school adjustment.
- Prepare students to participate effectively in their current and future educational programs.
- Help students with attendance, academic, behavioral or adjustment problems.
- Assist students in coping with peer pressure and emerging personal, social, and emotional problems.
- Regularly review with students their educational progress and career plans.
- Provide information to assist students with career planning.
- Encourage students to benefit from the curriculum and extracurricular programs.
- Make known to students and families the resources in the community that are available to meet their needs.
- Educate students on how to recognize and to avoid sexual abuse and other forms of child abuse.
- Encourage parental involvement in their child's education.

7-12 SCHOOL COUNSELORS are expected to:

- Conduct an annual review of each student's educational progress and career plans grades 7-12.
- Provide advisory services for curriculum options, educational and career plans, attendance, academic, behavioral and adjustment problems.
- Provide counseling services for curriculum options, educational and career plans, attendance; academic, behavioral and adjustment problems.
- Provide instruction at each grade level 7 through 12.
- Encourage parental involvement.
- Address personal biases that may prevent equitable treatment of all students and staff.
- Actively participate in conflict resolution through a restorative process.

PRINCIPALS/ADMINISTRATORS are expected to:

- Promote safe, orderly and stimulating school environment, supporting active teaching and learning for all students regardless of real or perceived race, color, weight, national origin, ethnic group, religion, religious practice, economic status, disability, sexual orientation, gender, gender identity, gender expression or sex.:
- Ensure that students and staff have the opportunity to communicate regularly with the principal/administrators and approach the principal/administrators for re-dress of grievances.
- Know school policies policies and rules and enforce them in a fair and consistent manner.
- Maintain confidentiality in accordance with federal and state law.
- Participate in school wide efforts to provided adequate supervision in all school spaces.
- Address issues of harassment or any situation that threaten the emotional or physical health or safety of any students, school employee or any person who is lawfully on school property or at t school function

- Address personal biases that may prevent equitable treatment of all students and staff.
- Evaluate, on a regular basis, all instructional programs and staff.
- Support the development of, and student participation in, appropriate extra-curricular activities.
- Be responsible for enforcing the *Code* and ensuring that all cases are resolved promptly.
- Actively participate in conflict resolution through a restorative process.

The SUPERINTENDENT is expected to:

- Promote a safe, orderly and stimulating school environment, supporting active teaching and learning.
- Review with district administrators, the policies of the Board of Education and state and federal laws relating to school operations and management.
- Inform the Board about educational trends relating to student discipline.
- Work to create instructional programs that minimize problems of misconduct and are sensitive to student and teacher needs.
- Work with district administrators in enforcing the Ceode and ensuring that all cases are resolved promptly and fairly.
- Act as a liaison between district employees and the Boardand-Board of Education.
- Address personal biases that may prevent equitable treatment of all students and staff.

BOARD OF EDUCATION members are expected to:

- Assure the opportunity for high quality education for every student and make the wellbeing of students the fundamental principle in all decisions and actions.
- Represent the entire community without fear or favor.
- Accept all responsibilities as a means of unselfish service, while not using their positions for personal gain.
- Act as part of an educational team with mutual respect and regard for each other's
 respective responsibilities and duties, recognizing that the strength of a School Board is in
 acting as a Board, not as individuals.
- Preserve the obligation of having all issues considered fairly and without bias.
- Uphold the principles of due process and individual dignity and protecting the civil and human rights of all members of the school community.
- Maintain high standards and the effectiveness of education through research and continuing professional development.
- Obey all national, state and local laws and regulations pertaining to education and public agencies.
- Promote a safe environment, while supporting active teaching and learning for all students.
- Maintain confidentiality in accordance with Federal and State Law.
- Address personal biases that may prevent equitable treatment of all students and staff.

III. STUDENT DRESS CODE

The Board of Education requires students to attend school in attire that meets health and safety standards and does not interfere with the learning process of other students. The Board also requires students to wear appropriate protective gear in certain classes (e.g., home and careers, technology, physical education).

Unless otherwise required for medical or religious purposes, the Board bans: all inappropriate attire including clothing or accessories which disrupt the educational process. This includes, but is not limited to, attire bearing any expression which can be considered obscene, promoting violent behavior, promoting tobacco, alcohol, or other drug use.

Also prohibited:

*wearing of hats, bandanas, hoods and any other disruptive head gear anywhere in the building.

- *revealing attire: showing underwear, midriff/stomach, buttocks or cleavage. (i.e. tube tops, net tops, halter tops, plunging necklines, and sheer/see through garment), no pants worn below the waist,
- "sagging", or visible undergarments; any skirts/shorts that are revealing in nature
- *gang paraphernalia
- *sunglasses

Also note:

- *At the discretion of the administration, students may wear coats (outerwear) inside school buildings during the school day.
- *Students must wear footwear at all times. Footwear that is a safety hazard will not be allowed.
- *Hats/headgearhead gear: Students may wear a hat or other form of head covering in school (except hoods in the hallways), unless it is disruptive to the educational process or creates a safety hazard; students must remove it in class if, in the teacher's determination, it blocks the teacher's (or other students') view of the student's face or prevents the student from obtaining a clear and unobstructed view of the teacher and classroom (e.g., hats with brims).
- *wearing both earbuds in the hallways (students can only wear one earbud in the hallways); Note: it is at the teacher's discretion if and when a student may use earbuds in the classroom. Otherwise no earbuds should be visible in classroom settings.

The Superintendent of Schools, administrative personnel, as well as faculty and staff, have the authority to require a student to change his/her attire should it be deemed inappropriate according to the above guidelines. Any student who refuses to do so shall be subject to discipline, according to the school discipline code. Any student who repeatedly fails to comply with the dress code shall be subject to further discipline, according to the school discipline code.

IV. STUDENT CONDUCT

The Board of Education is committed to maintaining an orderly school atmosphere which provides students and staff with productive, satisfying and wholesome learning environments. Essentially, this means that relationships are such that students can learn and teachers can teach.

The best discipline is self-imposed, and students must learn to assume and accept responsibility for their own behavior, as well as the consequences of their misbehavior. District personnel who interact with students are expected to use disciplinary action only when necessary and to place emphasis on educating dueation students so they may grow in self-discipline.

The Board is also committed to protecting First Amendment freedoms within the school system. However, lawlessness in any form will not be tolerated. The District will not permit students to engage in any conduct intended to destroy personal or school property, disrupt or interfere with teaching, research, service, administrative or disciplinary functions or any district-sponsored or approved activity.

The Board recognizes the need to make its expectations for student conduct while on school property or at a school function specific and clear. The rules of conduct that follow are intended to do that and to focus on safety and respect for the rights and property of others. Students who do not accept responsibility for their own behavior and who violate these school rules will be required to accept the consequences for their conduct.

- A. Engage in conduct that is disorderly. Examples of disorderly conduct include, but are not limited to:
 - a. Running or otherwise unsafe behavior in hallways/classrooms.
 - b. Making unreasonable noise.
 - c. Using language or gestures that are profane, lewd, vulgar or abusive.
 - d. Obstructing vehicle or pedestrian traffic.
 - e. Engaging in any willful act that disrupts the normal operation of the school community.
 - f. Trespassing
 - i. Entering any school office or school building, other than the one they regularly attend, without permission from the faculty /administrator in charge.
 - ii. Entering a building/facility after regular hours or using any facility for anything other than its intended purpose.
 - g. Missing computer/electronic communications, including any unauthorized use of computers, Chromebooks, software or Internet account, accessing inappropriate websites; or any other violations of the District's Acceptable Use, Internet Safety Social Media or other technology policy.
- B. Engaging in conduct that is insubordinate and/or disruptive to student learning or teacher instruction. Examples of insubordinate and/or disruptive conduct include, but are not limited to:
 - a. Failing to comply with reasonable directions from a school employee in charge of students.
 - b. Arriving late for, missing or leaving school without permission.
 - c. Skipping detention.
 - d. Inappropriate public sexual contact.
 - e. Use of personal electronic devices devise in a manner that is in violation of District policy.
- C. Engaging in conduct that is violent or threatening. Examples include but are not limited to:
 - a. Threatening, Threating attempting or coming an act of violence (such as hitting, kicking, punching, spitting and scratching) against a teacher, administrator, school employee or against another student or any other person on school property or at a school function.
 - b. Possession or threatening to use a weapon.
 - c. Displaying what appears to be a weapon.
 - d. Intentionally damaging or destroying the personal property of a student, teacher, administrator or other person.
 - e. Intentionally damaging or destroying school property.
- D. Engaging in any conduct that endangers the safety, morals, physical or mental health or welfare of others, or interferes with the school environment. Examples of such conduct include, but are not limited to:
 - a. Lying to District personnel.

- b. Recklessly engaging in conduct that creates substantial risk of physical injury or endangering other students, school personnel or any other person lawfully on school property or attending attend a school function.
- c. Stealing Steeling property.
- d. Defamation which includes making false or unprivileged statements or representations about an individual or indefinable group of individuals that harm the reputations of the person or the group by demeaning them.
- e. Harassment as defined in District Policy (for harassment of employees) and District (for harassment of students).
- f. Sexual Harassment, as defined in District Policy (for sexual harassment of employees) and District Policy (for sexual harassment of students).
- g. Title IX Sexual Harassment, as defined in District Policy. NOTE, however, that no disciplinary penalties can be imposed on a student for alleged Title IX Sexual Harassment until a full investigation is completed, and a decision-maker has determined, by a preponderance of the evidence, that the student committed the Title IX Sexual Harassment.
- h. Bullying, as defined in District Policy.
- i. Cyberbullying, as defined in District Policy, is a form of harassment and bullying that is unacceptable and inappropriate.
- j. Sexting, which is the sending of sexually explicit digital images, videos, text messages, or emails by electronic means, is a form of harassment and bullying that is unacceptable and inappropriate on school grounds or at school-sponsored events or functions, using either school or personal technology.
- k. Intimidation, which includes engaging in actions or statements that put an individual in fear of bodily harm.
- Making cyber threats, which is online material that threatens or raises concerns about
 violence to others, or to one's self, through direct threats or distressing material. Direct
 threats are actual threats to hurt another person. Distressing material is online material
 that provides clues indicating that the person is emotionally upset, and that the person
 is contemplating hurting another person, one's self or committing suicide.
- m. Other inappropriate acts using technology.
- n. Physically detaining or restraining any other person.
- o. Selling, using, or possessing obscene material on school property.
- p. Using vulgar or abusive language, cursing, or swearing on school property.
- q. Smoking a cigarette, e-cigarette (including, but not limited to, a vape or juul), cigar, pipe, using chewing or smokeless tobacco, or smoking/vaping/ingesting cannabis or concentrated cannabis (includes cannabis products) or smoking cannabinoid hemp (except for lawful medical cannabis use in compliance with state law and regulation) on school property.
- r. Possessing, consuming, selling, distributing, or exchanging alcoholic beverages or illegal substances or being under the influence of either. "Illegal substances" include, but are not limited to, inhalants, marijuana, cocaine, LSD, PCP, amphetamines, heroin, opioids, steroids, look-alike drugs, and any substances commonly referred to as "designer drugs."
- s. Inappropriately possessing, consuming, selling, distributing, or exchanging prescription and over-the-counter drugs.
- t. Gambling.
- Indecent exposure, which is exposure to sight of the private parts of the body in a lewd or indecent manner.

- v. Initiating a report warning of fire, bomb threat, or other catastrophe without valid cause; misuse of 911; or discharging a fire extinguisher.
- E. Engaging in misconduct while on a school bus. Students are required to conduct themselves on the bus in a manner consistent with established standards for classroom behavior.
- F. Engaging in any form of academic misconduct.
- G. Engaging in off-campus misconduct that interferes with, or can reasonably be expected to substantially disrupt, the education process in the school or at a school function. Examples of such misconduct include, but are not limited to:
 - a. Cyberbullying (i.e., inflicting willful and repeated harm through the use of electronic text).
 - b. Threatening or harassing students or school personnel over the phone or other electronic medium.
 - c. Cyber threats.

Note: If you feel that you have been bullied, discriminated or harassed or have witnessed an incident of such, please contact the building principal or one of the DASA coordinators to report it.

The District's Dignity for All Students Coordinators are:

- Mrs. Alison Santiago- Watervliet Elementary Social Worker (518) 629-3332
- Ms. Beth Lipson- Watervliet Jr Sr High School Social Worker (518) 629-3300
- Ms. Kirsten DeMento- Director of Accountability, Educational Programs & UPK (518) 629-3231

VI. Academic Integrity

A. Definitions:

- a. Academic integrity governs the way in which a student writes, performs research, and fulfills the responsibilities of learning in a positive and constructive manner at the District. It is founded on the principles of respect for knowledge, truth, scholarship, and acting with honesty. These principles and values are the foundation of learning. The purpose of this section of the Code of Conduct is to outline the District's expectations regarding academic integrity.
- b. Academic dishonesty/misconduct includes, but is not limited to: cheating, fabrication, plagiarism, altering records, copying, and facilitating dishonesty. Appropriate sanctions may be imposed on any student who has committed an act of academic dishonesty.
 - i. Academic dishonesty is the attempt to secure an unfair advantage for oneself or another in any academic exercise.
- B. The following is an extensive, though not exhaustive, list of actions that are considered to be academically dishonest.
 - a. Cheating is the use or attempted use of deception, fraud, and/or misrepresentation of one's academic work.
 - b. Fabrication is the falsification or invention of any information or citation in any academic exercise.
 - c. Plagiarism is the intentional or negligible representation of the words or ideas of another as one's own work in any academic exercise. This includes, but is not limited to:
 - i. failing to properly identify direct quotations by quotation marks or appropriate indentation and formal citation;

- ii. failing to acknowledge and properly cite paraphrasing or summarizing material from another source;
- iii. failing to acknowledge and properly cite information obtained from the internet or other electronic media as well as other sources;
- iv. submitting research papers written by another, including those obtained from commercial term paper companies or the Internet;
- d. Facilitating dishonesty is knowingly helping or attempting to help another commit any act of academic dishonesty.
- e. Other prohibited actions:
 - i. submitting all or substantial portions of the same work to fulfill the requirements for more than one course without the prior permission of the instructor(s);
 - ii. plagiarizing, forging, or otherwise altering grades, transcripts, course withdrawal forms, or other academic documents;
- iii. submitting all or substantial portions of work in the subject area of World Languages that utilized an online translator;
- iv. illegally accessing a computer drive, network folder, etc.;
- V. stealing or destroying the academic work of another, either hard copy or electronic/digital copy, external storage drive, research paper, or notebook.
- C. Consequences and Sanction for Violations of Academic Integrity
 - a. A student implicated in any of the above will be required to redo the assignment for partial credit.
 - A school administrator will notify the parents, and the student will be placed on formal academic probation for one year. A second incident of any of the above will result in a note being placed in the student's academic file.
 - b. If teachers or staff members observe any form of cheating for any reason during a quiz, test, or exam, they will immediately pick up the test. No student may leave the examination room prior to the stated exam release time. Violation of these or any other testing procedures or rules announced by the proctor at the start of the examination will result in no grade on the exam and a parent meeting. Appeals must be made through the school principal.

V. REPORTING VIOLATIONS

All students are expected to promptly report violations of the code of conduct to a teacher, guidance counselor, the building principal or his/her designee. Any student observing a student possessing a weapon, alcohol or illegal substance on school property or at a school function shall report this information immediately to a teacher, the building principal, the principal's designee or the superintendent.

All district staff, which are authorized to impose disciplinary sanctions, are expected to do so in a prompt, fair and lawful manner. District staff who are not authorized to impose disciplinary sanctions are expected to promptly report violations of the *Code* to their supervisor, who shall in turn impose an appropriate disciplinary sanction if so authorized or refer the matter to a staff member who is authorized to impose an appropriate sanction.

Any weapon, alcohol or illegal substance found shall be confiscated immediately if possible, followed by notification to the parent of the student involved and the appropriate disciplinary sanction if warranted, which may include permanent suspension and referral for prosecution.

The building principal or his/her designee must notify the appropriate local law enforcement agency of those code violations that constitute a crime and substantially affect the order or security of a school as soon as practical but, in no event, later than the close of business the day the principal or his/her designee learns of the violation. The notification may be made by telephone, followed by a letter mailed on the same day as the telephone call is made. The notification must identify the student and explain the conduct that violated the *Code* and constituted a crime.

VI. PENALTIES

The range of penalties which may be imposed for violations of the student disciplinary *Code* includes the following:

- Verbal warning
- Written Warning
- Written notification to parent
- Reprimand
- Detention (morning, lunch or after school)
- Suspension from transportation
- Suspension from athletic participation
- Suspension from social or extra-curricular activities
- Suspension of other privileges
- Exclusion from a particular class
- In-school suspension
- Suspension
- Referral to Family Court
- Restitution

The building administrators may also implement restorative justice measures. These measures assist the responsible student(s) to:

- Restore their relationship to the affected person(s)
- Restore their relationship to the school community
- Make progress in personally assuming responsibility for their actions
- Make amends for their actions
- Increase empathy for and understanding of the affected students(s)

These measures may include receiving counseling/advising, participation in 1-1 mediation or group mediation, reading assignment and reflective paper on a relevant topic, making a verbal or written apology, entering a behavioral agreement, providing community service to the school, cleaning up or restitution for damages. These consequences increase the student's awareness of his or her personal responsibility and develop his or her empathy for the affected person(s). Restorative justice measures require agreement of the offender and/or harmed person(s), and may be used alongside traditional disciplinary measures when the student is amenable to participating in this process.

Remedial responses especially for harassment, bullying and/or discrimination that may also be used

to correct the problem behavior, prevent another occurrence of the behavior, and protect the target of the act. Appropriate remedial measures may include, but are not limited to:

- Peer support groups;
 - Assignment of an adult mentor at school that the student checks in with at the beginning and end of each school day;
 - Corrective instruction that reemphasizes behavioral expectations or other relevant learning or service experience;
 - Engagement of student in a reflective activity, such as writing an essay about the misbehavior and its impact on others and how the student might handle the situation differently in the future and/or make amends to those who have been harmed;
 - Supportive intervention and/or mediation where constructive conflict resolution is modeled;
- Behavioral assessment or evaluation;
- Behavioral management plans or behavior contracts, with benchmarks that are closely monitored;
 - Student counseling and parent conferences that focus on involving persons in parental relation in discipline issues.

Counseling, although not considered a penalty, may be an alternative to the imposition of a penalty, provided that such counseling is formally procured through the guidance office or social worker.

Involuntary transfer, although not a penalty, may be considered in cases where a non-disabled student's behavior problems indicate the need for transfer and the non-disabled student would benefit from the transfer. A non-disabled student may be transferred only in accordance with Education law Section 3214(5).

Depending upon the nature of the violation, it is the desire of the Board of Education that student discipline be progressive. It is also the Board's desire that staff members imposing such a penalty take into account all other relevant factors in determining the appropriate penalty. The above penalties may be imposed either alone or in combination.

VII. INITIATION OF A STUDENT DISCIPLINARY PROCEEDING

Any teacher, administrator, Board member, parent or other person may report a violation of the student disciplinary code to the building principal or his/her designee. He/she may then make an investigation of the charges as deemed appropriate and institute an informal or disciplinary proceeding and/or make a referral to the Committee on Special Education, as deemed necessary.

When discipline administered by a classroom teacher does not result in acceptable student behavior, the teacher shall file a written report with the building principal or designee, who will then take the following action:

- Initial Infraction Conference with building principal or designee.
- Repeated Referral to Principal Conference with building principal or designee, teacher, student and student's parent.

• Suspension – If the severity of the situation warrants or the student is a habitual offender, the school authorities may suspend the student involved, as outlined in policy 5313.3, Suspension.

This policy and the Board's rules and regulations for the maintenance of public order on school property will be publicized and explained by the teaching staff to all students and provided in writing to all parents on an annual basis. In order to ensure the effectiveness of this student discipline *Code*, the Board requests the continuing assistance of parents in explaining and enforcing the *Code*. A student handbook will be made available each year for the entire student population. The Board recognizes a student's right to a superintendent's hearing, before a suspension from attendance in excess of five (5) days, and the right to an appeal of such a suspension to the Board, pursuant to Education Law §3214 and Policy 5313.3, Student Suspension.

VIII. DETENTION

The Board of education believes that detention is an effective method of discipline for students. A student who violates the student disciplinary *Code* may be assigned detention by the school office or any member of the faculty. In order for a student to be placed on detention, the building principal and the parents must be notified.

IX. IN-SCHOOL SUSPENSION

The Board of education recognizes the importance of school attendance. Therefore, suspension from school must be viewed as a last resort in dealing with student disciplinary infractions. The Board also recognizes the need to remove unruly or disruptive students from the regular class so that learning can take place in the classrooms.

The In School Suspension program was developed to provide a continued education program for students removed from regular classes.

X. STUDENT SUSPENSION

The Board of education, the superintendent and building principals will have the power to suspend students for serious infractions of rules of conduct for periods not to exceed five (5) school days for any given incident. The Board and/or superintendent may also suspend a student for longer than five (5) days. In such cases, the superintendent and/or building principal will immediately provide written notification of the suspension to the students' parents and will afford the opportunity for a hearing with respect to the basis of such suspension. The notice and hearing will comply with the Education Law and Commissioner's Regulations as outlined in the related regulation, Policy 5313.3-R.

XI. TEACHER DISCIPLINARY REMOVAL OF DISRUPTIVE STUDENT(S)

A student's behavior can affect a teacher's ability to teach and can make it difficult for other students in the classroom to learn. In most instances, the classroom teacher can control a student's behavior and maintain or restore control over the classroom by using good classroom management techniques. These techniques may include practices that involve the teacher directing a student to briefly leave the classroom to give the student an opportunity to regain his/her composure and self-control in an alternative setting. Such practices may include but are not limited to:

- Short-term "time-out" in an elementary classroom, school designed "time-out" area or administrator's office.
- Sending a student into the hallway briefly.
- Sending a student to the Principal's office for the remainder of the class time only (or subject time in elementary school).
- Sending a student to a guidance counselor or other district staff member for counseling.

Time-honored classroom management techniques such as these do not constitute disciplinary removals for purposes of this *Code*.

On occasion, a student's behavior may become disruptive. For purposes of this *Code*, a disruptive student is a student who is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom. A substantial disruption of the educational process or substantial interference with a teacher's authority occurs when a student demonstrates a persistent unwillingness to comply with the teacher's instructions or repeatedly violates the teacher's classroom behavior rules.

A classroom teacher may remove a disruptive student from class for up to two (2) days. The removal from class applies to the class of the removing teacher only. The teacher is responsible for providing all work to the student for the days they are removed.

If the disruptive student does not pose a danger or on-going threat of disruption to the academic process, the teacher must provide the student with an explanation for why he/she is being removed and an opportunity to explain his/her version of the relevant events before the student is removed. Only after the informal discussion may a teacher remove a student from class.

If the student poses a danger or on-going threat of disruption, the teacher may order the student to be removed immediately. The teacher must, however, explain to the student why he/she was removed from the classroom and give the student a chance to present his/her version, to the teacher and an administrator, of the relevant events within 24 hours.

The teacher must complete a district-established disciplinary removal form and meet with the principal or his/her designee as soon as possible but no later than the end of the school day, to explain the circumstances of the removal and to present the removal form. If the principal or designee is not available by the end of the same school day, the teacher must leave the form with the secretary and meet with the principal or designee prior to the beginning of classes on the next school day.

Within 24 hours after the student's removal, the principal or another district administrator designated by the principal, must notify the students' parents, in writing, that the student has been removed from class and why. The notice must also inform the parent that he/she has the right, upon request, to meet informally with the principal or the principal's designee to discuss the reason(s) for the removal.

The written notice must be provided by personal delivery, express mail delivery or some other means that is reasonably calculated to assure receipt of the notice within 24 hours of the student's removal, at the last known address for the parents. Where possible, notice should also be provided by telephone if the school has been provided with a telephone number for the purpose of contacting parents.

The principal will require the teacher, who ordered the removal, to attend the informal conference. If, at the informal meeting the student denies the charge(s), the principal or the principal's designee must explain why the student was removed and give the student and the student's parent/guardian a chance to present the student's version of the relevant events. The informal meeting must be held within 48 hours of the student's removal. The timing of the informal meeting may be extended by mutual agreement of the parent and principal.

The principal or the principal's designee may overturn a removal of the student from class if the principal finds any one of the following:

- The charge(s) against the student are not supported by substantial evidence.
- The student's removal is otherwise in violation of law, including the district's Code.
- The conduct warrants suspension from school pursuant to Education Law §3214 and a suspension will be imposed.

The principal or his/her designee may overturn the removal at any point between receiving the referral form issued by the teacher and the close of business on the day following the 48-hour period for the informal conference if a conference is requested. No student removed from the classroom by the classroom teacher will be permitted to return to the classroom until the principal makes a final determination or the period of removal expires, whichever is less.

Any disruptive student removed from the classroom by the classroom teacher shall be offered continued educational programming and activities until he/she is permitted to return to the classroom.

Each teacher must keep a complete log (on a district-provided form) for all cases of removal of students from his/her class. The principal must keep a log of all removals of students from class. In cases where students are continually removed from a particular class, building principals will, at their discretion, direct teachers to pursue a course of continuing education or training.

In addition, a minimum suspension period, for any student who repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom, provided that the suspending authority may reduce such a period on a case-by-case basis to be consistent with any other State and Federal Law. For purposes of this requirement, repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom shall mean engaging in conduct which results in the removal of the student from the classroom by teacher(s) pursuant to the provisions of Education Law, section 3214(3-a) and the provisions set forth in the code of conduct on four or more occasions during a semester, or three or more occasions during a trimester, as applicable;

XII. ALTERNATIVE INSTRUCTION

When a student of any age is removed from class by a teacher or a student of compulsory attendance age is suspended from school, pursuant to Education Law §3214, the district will take immediate steps to provide alternative means of instruction for the student. The teacher has the responsibility of providing the educational programming for said period of suspension.

XIII. DISCIPLINE POLICY FOR STUDENTS WITH DISABILITIES

Students with disabilities should not be disciplined if their inability to conform to the school's *Code* is related to their disability. If there is a question as to whether a student's behavior is related to that condition, the case should be referred by the building principal to the Committee on Special Education (CSE). The CSE will decide if counseling or disciplinary action will be taken and/or if a change of placement is appropriate.

If the behavior of such student might endanger the health and safety of himself/herself or others, the district will follow the procedures outlined in Policy 5313.3-R, Student Suspension Regulation.

XIV. CORPORAL PUNISHMENT

The Board of Education, prohibits the use of corporal punishment by district employees.

No teacher, administrator, officer, employee, or agent in the district shall use corporal punishment against a student.

As used in this section, corporal punishment is defined as the use of physical force for the purpose if punishing a student, except otherwise provided below.

Nothing contained in this section shall be construed to prohibit the use of reasonable physical force for the following purposes:

- To protect oneself from physical injury.
- To protect another student or teacher or any other person from physical injury.
- To protect district property or the property of others.
- To restrain or remove a student whose behavior is interfering with the orderly exercise and performance of district functions, powers or duties if that student has refused to comply with a request to refrain from further disruptive acts.

The above exceptions are permissible, provided that alternative procedures and methods not involving the use of physical force cannot reasonably be employed to achieve the same purposes.

A report of any serious incident will be filed with the principal, who will notify the superintendent of schools within a twenty-four hour period.

XV. STUDENT SEARCHES AND INTERROGATIONS

In recognition of certain societal problems which present themselves from time to time in our schools, the Board of Education authorizes The Superintendent of Schools, building principals and assistant principals to conduct searches of students and their possessions for illegal matter or matter which otherwise constitutes a threat to the health, safety, welfare, or morals of students attending our schools.

In authorizing such searches, The Board acknowledges both state and federal constitutional rights which are applicable to personal searches of students and searches of their possessions (e.g., pocket contents, book bags, handbags, etc.). Such searches shall not be conducted unless founded upon reasonable individualized suspicion.

Students shall be informed by the administration that school lockers are not their private property but the property of the district and that as such may be opened and subject to inspection at any time by

school officials. While recognizing the right to inspect students' school lockers without the necessity of obtaining students' consent is inherent in the authority granted school Boards and administrators. School officials will exercise every safeguard to:

- Protect each student's constitutional rights to personal privacy and protection from coercion.
- Emphasize that schools are educational rather than penal institutions.
- Resolve any doubts in the student's favor.

Realizing the intrusive nature of a search which requires a student to remove any and/or all clothing, The Board authorizes these searches following a review of the facts by the school attorney or the Superintendent or his/her designee in the absence of the school attorney. Such searches are to be conducted only in situations where an emergency exists or necessity of searching a particular student without delay exists. Prior to engaging in such searches, the district will take into account the nature of the crime, the student's age, student's record, need for such a search and demonstration of individualized suspicion.

XVI. INTERROGATION OF STUDENTS BY POLICE

It is the policy of this district to cooperate with law enforcement agencies. While police do not have a general power to interview children in schools or to use school facilities in connection with police department work, the police may enter the schools of the district if a crime has been committed on school property if they have a warrant for arrest or search or if they have been invited by school officials.

When police have properly entered the school and desire to interview students in the school, the students must be afforded the same rights they have outside the school. They must be informed of their legal rights, may remain silent if they so desire, may request the presence of an attorney and must be protected from coercion and illegal restraint. Within the framework of their legal rights, students have the responsibility to cooperate with the police.

XVII. CHILD PROTECTIVE SERVICES' INVESTIGATIONS

From time to time, Child Protective Services may desire to conduct interviews of students on school property. Such interviews generally pertain to allegations of suspected child abuse and/or neglect. The Board encourages cooperation with Child Protective Services in accordance with applicable social services law.

XVIII. VISITORS TO THE SCHOOLS

Persons who are not students or staff shall report immediately to the school office upon entering a school building. Persons other than parents, students or staff, who desire to visit a school building, shall do so only with the permission of an appropriate administrative staff member.

The Board recognizes that many visitations that will occur are regularly-scheduled events, i.e., Parent Teacher Organization meetings, public gatherings, registering of pupils, etc. There are also occasions when parents desire to visit their child's classroom at other than regularly-scheduled times. When such visitations occur, they shall be made on the basis of a defined need and shall be made only with

the approval of their child's teacher and principal. The Board views these visits as constructive; however, no such visit shall be permitted to interfere with the educational process.

Student visitors from other schools, unless they have a specific reason and prior approval of The Superintendent of Schools, shall not be given permission to enter school buildings. New students accompanied by their parents are always welcome.

Visits to school buildings are to be in accordance with The Board regulations posted in conspicuous places. All visitors must report to the main office, sign and be issued a visitor's permit which must be displayed at all times. A violation of the visitation policy shall be prosecuted pursuant to New York State law.

XIX. PUBLIC CONDUCT ON SCHOOL PROPERTY

The Board of Education recognizes that the primary purpose of the district is to provide a superior atmosphere for learning and education. Any action by an individual or group aimed at disrupting, interfering or delaying the educational process or having such effect, is hereby declared to be in violation of Board policy. The Board shall approve rules and regulations to effect this policy as required by Education Law§2801.

The Board also recognizes its responsibility to protect school property and declares its intent to take any and all legal action to prevent its damage or destruction. The Board will also seek restitution from and prosecution of any person or persons who willfully damage school property.

It is not the intent of this policy to limit freedom of speech or peaceful assembly. The Board recognizes that free inquiry and free expression are indispensable to the objectives of a school district. The purpose of the rules and regulations is to prevent abuse of the rights of others and to maintain public order, not to prevent or restrain controversy or dissent.

Privacy Rights

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

DISSEMINATION AND REVIEW

DISSEMINATION OF CODE OF CONDUCT

The Board will work to ensure that the community is aware of this Code by:

- Providing eopies of aPresent an age-appropriate summary of the *Code* to all students at a general assembly held at the beginning of each school year.
- Making copies of the Ceode available to all parents at the beginning of the school year.
- Mailing a summary of the *Code*, written in plain language, to all parents of district students before the beginning of the school year and making this summary available during the year upon request.

- Providing all current teachers and other staff members with a copy of the Code when they are first hired.
- Making the *Code* available for review via the internet by students, parents and other community members.

The Board will sponsor an in-service education program for all district staff members to ensure the effective implementation of the *Code*. The Superintendent may solicit the recommendations of the district staff, particularly teachers and administrators, regarding in-service programs pertaining to the management and discipline of students.

The Board of Education will review this *Code* every year and update it as necessary. In conducting the review, the Board will consider how effective the *Code's* provisions have been used and whether the *Code* has been applied fairly and consistently.

The Board may appoint an advisory committee to assist in reviewing the *Code* and the district's response to *Code* violations. The committee will be made up of representatives of student, teacher, administrator and parent organizations, school safety personnel and other school personnel.

Before adopting any revisions to the *Code*, the Board will hold at least one public hearing, at which school personnel, parents, students and any other interested party may participate. The *Code* and any amendments to it will be filed with the Commissioner of Education no later than 30 days after adoption.

H H H

Policy Committee re-approved July 29, 2019 9 yes/0 no votes

Revised 5-20-2022 Reviewed and approved by policy committee 6/21/2022

8/1/2022

AUG 0 1 2022

Dear Watervliet Administrative members,

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE

I am writing this letter to notify you that I will be resigning from my position as a Physical Education Teacher effective immediately.

I greatly appreciate the opportunity that Watervliet has provided me, along with the professional growth and guidance. I sincerely will miss the opportunity to work with great staff and a great school community. I have found a new position that is the right move for myself and my family. I feel this is the right time to take this opportunity and not pass up the offer. I wish all staff, students, and faculty success in the future.

If I can be of any assistance during this transition, I would be happy to help.

Sincerely,

Daniel Bentley

Resind appointment from July

36/2/22



Keith Heid <kheid5@vlietschools.org>

(no subject)

1 message

Chance Fosmire

Fri, Jul 22, 2022 at 1:12 PM

To: "kheid5@vlietschools.org" <kheid5@vlietschools.org>

Hello I would just like to let you know I am quitting, thank you so much for the opportunity and everything everyone's done for me. Have a good day and thanks again!





Fwd: ESY Resignation

1 message

Sarah Horaczek <shoraczek@vlietschools.org>
To: "Donald Stevens Jr." <dstevens@vlietschools.org>

Fri, Jul 22, 2022 at 5:33 PM

----- Forwarded message ------

From: Alexa Whyte <awhyte@vlietschools.org>

Date: Fri, Jul 22, 2022 at 4:21 PM

Subject: ESY Resignation

To:

CC: David Wareing dwareing@vlietschools.org, Kirsten DeMento kdemento@vlietschools.org, Ryan Groat RGroat@vlietschools.org, Michael Foust mailto:chools.org, Sarah Horaczek shoraczek@vlietschools.org, Michael Foust mailto:chools.org, Sarah Horaczek shoraczek@vlietschools.org, Michael Foust mailto:chools.org, Sarah Horaczek shoraczek@vlietschools.org)

To the administrators of ESY,

As you know it has been a challenging few weeks, physically and mentally. I've had a very difficult time with students who are disrespectful, disobedient, and who have complete disregard for teacher directions and instruction. I've been hit, shoved, and kicked by students and cannot tolerate that abuse for the rest of summer. My expectation was that the summer would be less chaotic. However, this has not been the case for my classroom. The school year in my junior/senior high classroom was extremely challenging and now with this experience I'm finding that it is not sustainable.

I would like to discuss my resignation of the ESY program on Monday, 07/25. Next week will be my last week of the summer session at the elementary school. I believe this choice is in my and the school's best interest to better prepare for the upcoming school year. Further conversation can be held on Monday either before or after school time.

Thank you,

Alexa Whyte

With Watervliet Pride.

Sarah Horaczek
Director of Special Education and Student Support Services
pronouns: she/her/hers
Watervliet City School District
1245 Hillside Drive
Watervliet, NY 12189
518.629.3202

"Every Student... Every Day."

RECEIVED

JUL 25 2022

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE





Fwd: Nicholas Leone

1 message

Ryan Groat <rgroat@vlietschools.org>

Tue, Jul 26, 2022 at 8:13 AM

To: "Donald Stevens jr." <dstevens@vlietschools.org>, Kelly Webster <kwebster@vlietschools.org>

On Tue, Jul 26, 2022 at 5:24 AM Nicholas Leone

wrote:

Dear Mr. Groat,

Due to unforeseen circumstances please accept my formal notice of my immediate resignation from WJSHS. I apologize for not being able to finish my two-weeks, but I am afraid I must resign immediately. My keys and swiper card will be turned in by 2:30pm today.

Ryan Groat, Principal Watervliet Jr./Sr. High School (518) 629-3300

RECEIVED

JUL 26 2022

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE

Last Day - 7/25/22

304/22





Nicholas Leone

1 message

Nicholas Leone

Fri, Jul 22, 2022 at 6:12 PM

To: "Donald Stevens Jr." <dstevens@vlietschools.org>

7/22/22

Dr. Donald Stevens Superintendent of Schools Watervliet Jr.-Sr. High School 1245 Hillside Drive Watervliet, NY 12189

Dear Dr. Stevens,

It is with an extremely heavy heart and sadness that today 7/22/22 I must give you my 2 week resignation notice. My wife was recently offered a position that we can't have her turn down financially. Unfortunately this position requires 24/7 availability for her and me home for my daughter. I can't overstate how thankful I am for each opportunity I have been given here. I made so many lifelong friends and got to be a part of something I will never forget. My last day as the Clerk/Typist in the WJSHS office will be on Friday 8/5/22. Thank you again for everything! I look forward to running into everyone here for years to come as my daughter makes her way up.

Sincerely, Nicholas Leone

RECEIVED

JUL 25 2022

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE

BOE 8/a/22





Fwd:

1 message

Ryan Groat <rgroat@vlietschools.org>

Fri, Jul 29, 2022 at 9:25 AM

To: "Donald Stevens jr." <dstevens@vlietschools.org>, Bernadette Boardman <bboardman@vlietschools.org> Cc: Kelly Webster <kwebster@vlietschools.org>, Debbie Grimmick <dgrimmick@vlietschools.org>, Elizabeth Bolt <ebolt@vlietschools.org>

Good Morning,

Paula is resigning from the lunch monitor position. Can we please add this to the August 9th BOE agenda? I'll work with Debbie/Liz on getting a posting together for this position.

----- Forwarded message -----

From: pweaver <pweaver@vlietschools.org>

Date: Fri, Jul 29, 2022 at 8:23 AM

Subject:

To: <rgroat@vlietschools.org>

To whom it may concern,

I Paula Weaver no longer intend to return in September 2022 to be a part-time lunch monitor. I am pregnant and do not think that it is a good idea to be working 12 hour days. Thankyou Paula Weaver

Sent from my Verizon, Samsung Galaxy smartphone

Ryan Groat, Principal Watervliet Jr./Sr. High School (518) 629-3300

RECEIVED

JUL 29 2022

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

Racheal Thomas, BSN, RN, CCHP

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENTS OFFICE

July 25, 2022

Board of Education, Dr. Donald Stevens, Mrs. Sarah Horaczek Watervliet City School District 1245 Hillside Drive Watervliet, New York 12189

Please accept this letter as formal notice of my resignation as the Watervliet Jr. Sr. High School Nurse effective for the 2022-2023 school year. As you know, I am completing my master's degree in nursing informatics, and I have unexpectedly (but excitedly) been given an opportunity to join a team and start my career in this field.

To ensure a smooth transition, I will make certain the health office is in perfect condition for the incoming nurse. I will also send letters to the students who did not receive their required immunizations for the upcoming 2022-2023 school year. Additionally, I will draft a letter to the incoming nurse notifying them of medically fragile students. If the school district approves, I would like to remain a substitute nurse so I can fill-in when needed (both at WES and WJSHS) in the coming years. If you do not find a replacement before the start of the upcoming school year, I will do my best to fill-in until a replacement is found.

Working for this district has been rewarding and fulfilling in so many ways. I wish all the students, staff, and administrators the best of luck. I will always be grateful for my time at Watervliet and the relationships I have formed.

Respectfully,

Racheal Thomas, BSN, RN, CCHP

BOK | 222





30 days notice

1 message

Sarah Horaczek <shoraczek@vlietschools.org>
To: "Donald Stevens Jr." <dstevens@vlietschools.org>

Fri, Jul 29, 2022 at 3:49 PM

Hi Don,

As discussed, this serves as my 30 days notice that I do not plan to return to Watervliet in the Fall. My official resignation will come after I am board approved for a new position on August 17th but I wanted the district to have ample time to find a new Director. My final day with Watervliet will be August 28, 2022.

Thanks, Sarah Horaczek

With Watervliet Pride,

Sarah Horaczek
Director of Special Education and Student Support Services
pronouns: she/her/hers
Watervliet City School District
1245 Hillside Drive
Watervliet, NY 12189
518.629.3202

"Every Student... Every Day."



Bernadette Boardman <bboardman@vlietschools.org>

Fwd: additional sub for summer school

1 message

Donald Stevens Jr. <dstevens@vlietschools.org> To: Bernadette Boardman

 boardman@vlietschools.org> Fri, Jul 8, 2022 at 3:19 PM

Bern -

Can you please add Chelsie Clickner as a Summer School Substitute on the next BOE agenda?

Thank you

Donald Stevens Jr., Ed.D. Superintendent of Schools Watervliet City School District 1245 Hillside Drive Watervliet, NY 12189 518.629.3201 @Stevens_vliet

"Every Student, Every Day!"

-- Forwarded message -

From: Michael Foust <mfoust@vlietschools.org>

Date: Fri, Jul 8, 2022 at 3:17 PM

Subject: additional sub for summer school

To: Donald Stevens Jr. <dstevens@vlietschools.org>

Sorry, just remembered to send this over.

Chelsie Clickner had offered to sub for summer school.

Let me know what else you need Thank you!

Michael Foust, Assistant Principal Watervliet City School District mfoust@vlietschools.org (518) 629-3200 @coachfoust

"The best way out, is always through." - Robert Frost

New Appointment Recommendation

TO:

Dr. Donald Stevens, Superintendent

FROM:

RE:

New Appointment

DATE:

7/28/2022

I am recommending the following person be appointed at the Board of Education Meeting to be held on August 9, 2022.

NAME:

Jessie Richards

Position:

Principal

TENURE AREA:

Administration

LOCATION:

WJSH\$

EFFECTIVE DATE:

September 6, 2022

TENURE EFFECTIVE DATE:

September 6, 2026

STEP:

6 (Principal)

CERTIFICATION AREA:

School Building Leader

REPLACING/NEW HIRE:

Kelly Webster

<u>Hiring Committee:</u>

Don Stevens

Kelly Webster

Kirsten DeMento

Ryan Groat

Dan Mueller

Veronica Wilson

Louisa Vaughan

Annemarie Gleason

Students

Teachers

BOE Members

bb

6/15

30K/22

Jessie Richards



To Whom It May Concern:

I'm writing to express interest in your *Administrative* position. I am no stranger to the field of education and bring with me extensive experience across different positions as well as various settings (urban, rural, and private).

I am a creative, outgoing and hardworking individual who seeks to grow both professionally and personally while assisting students, their families, and teachers who influence the lives of so many every day. I am a team leader and have had the pleasure of working on, managing and leading a variety of different groups throughout my experience as a teacher, behavior specialist, and assistant principal. My current role as Director of Secondary Special Education has provided me the opportunity to run CSE meetings, provide teacher training, establish an effective continuum of services according to student needs, conduct regular evaluations, collaborate with out of district placements, follow legal standards as laid out in Part 200, and work with district administrators to support the district vision and mission. Past experiences have allowed me to collaborate on decreasing building disproportionality, conducting DTSDE reviews for other schools, attend weekly PLC's, hold regular parent meetings, support the RTI process for academics and behavior, attend regular data cycles to support the development and progress monitoring of building level goals, support school building SCEP plans, Behavior Intervention Team facilitator, PBIS Tier 2 coach, and was an active member on the Response to Intervention committee. I have also completed and passed the NYSUT five-day calibration training and worked with the Charlotte Danielson rubric.

As you will see from my resume I hold a Bachelor of Arts degree in the Psycho-Social Development of the Young Child with a concentration in Elementary Education-Cum Laude, a Masters Degree in Special Education; and an Advanced Certificate in Literacy (birth-6), Applied Behavior Analysis, School Building Leadership, and School District Leader.

I am eager to meet with you to discuss my candidacy for the position. Through my hard work ethic, experience and creativity I will be able to fulfill the requirements of the position and meet the needs of higher administrators, teachers, students and families.

I appreciate your time and consideration and look forward to speaking with you at your earliest convenience. I can be reached via the number and/or email above.

Sincerely,

Jessie Richards

Jessie Richards MSEd

Professional Summary

Accomplished and energetic Special Education Administrator and Teacher with a strong background in leadership and teaching. Motivated leader with solid organization, management, training, and team building skills. Demonstrated expertise in ABA/Verbal Behavior, Behavior Modification, Interdisciplinary team management, Classroom Management and strategic goal and intervention strategies development. Seeking a position with a progressive Educational Organization committed to providing the best possible outcomes to individuals with IDD.

Core Competencies

- ABA, VB, DTT, NET, RTI, PBIS, DTSDE, TSS, AVID, and TAC-D
- NYSUT/Charlotte Danielson Evaluation Rubric
- Program development and deployment using the ABLLS-R® and AFLS®
- Experience working with Frontline, My Learning Plan,
 Powerschool, School Front, Google Platform, and StaffTrac

Education Experience

Administration:

Niskayuna Central School District, Niskayuna, NY (December 2019-present)

Director of Secondary Special Education

Chairperson on the Committee of Special Education for students in grades 6-12+. Support students placed in out of district settings. Lead a team of teachers and related service providers to provide effective programming. Developed and implemented a continuum of services. Organize and manage the extended school year program for students with IEP's. Develop and provide professional development to teachers.

Mont Pleasant Middle School, Schenectady NY (November 2016- 2019) Assistant Principal

Leader of 6th, 7th and 8th grade students and teachers. Provide discipline, classroom management suggestions, and input that effected the success of the building. Conducted formal and informal observations using the NYSUT rubric, develop and provided professional development and PLC

opportunities, attended regular meetings with teacher and parents, lead the development of our building level TSS team, collaboration as needed with PBIS coaches, conducted a DTSDE, and supported building level initiatives to decrease disproportionality.

Stephen and Harriet Myers Middle School, Albany NY (May 2016-August 2016)

Summer School Coordinator

Managed middle school summer program including but not limited to hiring, product purchase ordering, developing pre and post assessments, conducting professional development on expectations, scheduling management, working with the technology department to arrange out of district accounts and report cards, transportation coordination, and presenting to the board of education on student progress during the summer session.

Consulting:

Philip J. Schuyler Achievement Academy, Albany, NY (2013-2016) Behavior Specialist

Developed and implemented Functional Behavior Assessment (FBA) and Behavior Intervention Plans (BIP) through the collection of data in collaboration with classroom teachers. Observed classroom behavior management strategies to offer suggestions to decrease frequency of behaviors.

North Colonie Central School District, North Colonie, NY (2013-2017) *Behavior Specialist Consultant*

Assisted the school and homebased team with developing a collaborative program to foster progress and programming for a teenage boy with autism spectrum disorder, using the ABLLS-R and AFLS assessments.

Resource Center for Independent Living, Inc., Utica NY Behavior Specialist (2013-2016)

Lead DSP for a home team regarding developing a program to help with skill acquisition for twin teenage boys with autism spectrum disorder. Train staff and parents in appropriate implementation strategies that assisted in achieving their individuals CSS goals.

Teaching:

Warren Street Elementary, Johnstown, NY (2012-2013)

<u>8:1:1 Self- Contained Classroom teacher</u> - Lead in a behavior focused classroom with students in 3rd - 5th grade students. Developed classroom management structures that assisted students with positive participation throughout a typical school day. Created lessons that met NYSED

common cores objectives and learning standards. Implemented IEP accommodations, collected data on IEP goals, and develop updated IEP's based on goals being met.

Resources Center for Independent Living

CSS Support Staff (2011-2013)

Home team support for a young child with Autism to assist in higher level language development through the Assessment of Basic Language and Learning Skills-Revised (The ABLLS-R), direct instruction, ABA/Verbal Behavior programming as monitored by Dr. James Partington, Director, Behavior Analysts Inc., and provided instruction based on Relationship Development Intervention (RDI) programs as provided by Barbara Collins, O.T., Certified RDI Consultant. Duties included but were not limited to; discrete trial instruction; social skills development, activities of daily living skills (ADL), chores, community outings and data collection.

Wildwood School, Schenectady, NY (2008-2012)

<u>Classroom Teacher</u> of Students with Disabilities ages 8-11 Lead Special Education Teacher for a 6:1:3 classroom. Responsible for the management/development and deployment of day-to-day learning activities for lower functioning students with disabilities. In charge of coordinating skill generalization across environments in school and the community; IEP development, Behavior Plan implementation, Team meetings, Consultation, Home/School communication, and ADL's.

Education

- Lasell College, Newton M.A. (1999- 2003) GPA: 3.5 Cum Laude
- Bachelor of Arts Degree, Psycho-Social Development of the Young Child. Concentration in: Elementary Education
- The College of St. Rose, Albany, NY (2006-2014) GPA: 3.87
- Master of Science in Education, Special Education (Grades 1st-6th)
- Literacy (Birth-6th grade) <u>Advanced Certificate Program GPA</u>: 3.88
- School Building Leader <u>Advanced Certificate Program GPA</u>: 3.96
- School District Leader <u>Advanced Certificate Program GPA</u>: 4.0
- Florida Institute of Technology, Melbourne, FL (2010-2011); Pass (no GPA) - Applied Behavior Analysis, <u>Advanced Certificate</u>

Certification(s)

- New York Childhood Education (Grades 1-6) professional 02/08
- New York Students with Disabilities professional 02/08
- New York Literacy (Birth-6th) professional 02/09

- New York School Building Leader initial 09/15
- New York School District Leader professional 09/15

References available upon request

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

Ryan Groat, Principal/

RE:

New Appointment

DATE:

7-8-22

I am recommending the following person be appointed at the Board of Education Meeting to be held Tuesday, August 9, 2022.

NAME:

MICHAEL DEMPSEY

Position:

MATH

TENURE AREA:

Math 7-12

LOCATION:

Jr./Sr. High School

GR: 7-12

EFFECTIVE DATE:

September 6, 2022

TENURE EFFECTIVE DATE:

September 7, 2026

STEP:

CERTIFICATION AREA:

Math, K-12

REPLACING/NEW HIRE: A. Makovik

Hiring Committee: Ryan Groat, Principal

Don Stevens, Supt. of Schools

Camelia Sofrone, Math/Dept. Chair

bb

6/15 BOK 8/9/22

Michael Dempsey



To whom it may concern,

I have always known that when I was older I wanted to become a mathematics teacher. My seventh grade math teacher Mr. Greenberg inspired me to pursue this rewarding yet challenging career. Everything I did during my undergraduate program at SUNY Oswego confirmed that I was on the correct path for my skill set. Upon graduating from SUNY Oswego, I was offered a wonderful starting position at Catholic Central High school, which I immediately accepted. While teaching four different sections during the day, I went to the College of Saint Rose at night to get my Master's degree in Special Education.

Upon completing my Master's program, I found myself in what I thought was my dream job. I was teaching mathematics and coaching cross country and track and field. It was a tough position but a rewarding position. Catholic schools tend to have a single teacher teaching many different courses, and I was a prime example. During my tenure at CCHS I taught 9 different mathematics courses, many times teaching a different course each year. As I came into my own as a math teacher, my principal asked me if I was interested in taking on some Administration duties. I had always wondered if becoming a principal would be a goal of mine so I accepted a smaller class schedule and added some administration tasks.

As I became a more veteran teacher I took on more and more administration duties to the point that my last year at CCHS I was solely doing Dean of Student tasks. I handled everything for the day to day operations of the school, allowing the principal to focus on more global issues facing the school. I thoroughly enjoyed the tasks assigned to me from managing student discipline, to class trips and retreats, to technology issues, everyday was something different. When COVID hit I worked tirelessly to give our students the ability to continue their education. Teachers were instructed how to live stream their classes via Google Meets to their students following a bell schedule. As the school year ended however, my principal let me know that I could not continue in my current role, and offered me a different position which I had to decline.

I then took some time turning my summer job into a full time position as I searched for a new teaching position. Hoosic Valley had a geometry position open up mid year and I applied to get back into the classroom. Coming back to the mathematics teaching world has reaffirmed that this is where I am meant to be. I love going to work everyday, working and engaging with my students to help them achieve our common goals. Being an educator is the most rewarding career I have had and I am excited to be able to continue. The only aspect of Hoosic Valley that gives me pause is the commute. I have a young family at home and a long commute makes it difficult to utilize all of my time to the best of its ability.

Thank you for your consideration for this teaching opportunity, I hope I am able to bring my passion to your students.

Michael R. Dempsey

EDUCATION

The College of Saint Rose Albany New York

Master of Science in Special Education: Adolescent Generalist

December 2016

May 2013

State University of New York College at Oswego Oswego New York

Bachelor of Science in Adolescent Education, Mathematics major

Minor in Athletic Coaching.

Cum Laude

CERTIFICATION

New York State Professional Certification in Adolescent Education 7-12, Mathematics

WORK EXPERIENCE

Hoosic Valley High School Hoosic Valley New York

Math Teacher

- Instructed Regents Geometry
- Taught Algebra 2 Local
- Worked with students in AIS Algebra to prepare for Regents Exam

Albany Winwater Works Menands New York

Sales Associate

- Sell municipal water supplies including pipe, valves and fittings
- Load and drive class A CDL trucks
- Organize material in system and warehouse

Catholic Central High School Troy New York

Math Teacher and Dean of Student Life

- Created school wide 7th through 9th grade Common Core curriculum
- Instructed 7th through 10th grade Common Core courses in mathematics
 - o Math 7, Math 7H, Math 8, Algebra 1, Algebra 1H, Algebra A/B, Geometry, Geometry Honors
- Facilitated and utilized Ti-Nspire technology in 7th through 11th grade mathematics
- Lead grading for Mathematics Regents exams Diocese wide
- Managed disciplinary actions for students
- Technology coordinator which oversaw adapting to COVID-19 online learning initiative

Catholic Central High School Troy New York

Cross Country and Track Coach

- Head coach overseeing 3 other coaches
- Created practice plans for 5 areas of track and field
- Won 2 Sectional Championships, assisted 10 athletes receiving scholarships to college athletics

PROFESSIONAL AFFILIATIONS

- National Council of Teachers of Mathematics
- Kappa Delta Pi, The International Honor Society in Education
- Omicron Delta Kappa, The National Leadership Honor Society
- Diocese of Albany, Member of Accreditation Committee

COMMUNITY SERVICE

Guilderland Fire Department Guilderland New York

- Chief
 - o In charge of organization for the past 4 years
- Interior firefighter
- CPR and AED Certified
- Lead annual training requirements for 40 members

August 2013 - August 2021

September 2021 - February 2022

February 2022 - Present

June 2013 - Present

New Appointment Recommendation

TO:

Dr. Donald Stevens, Superintendent

FROM:

Kelly Webster

RE:

New Appointment

DATE:

7/15/2022

I am recommending the following person be appointed at the Board of Education Meeting to be held on <u>Majort 9,20,22</u>

NAME: Jerryck VIgo

POSITION: SCHOOL WUNSCLUR

TENURE AREA:

LOCATION: WISHS

EFFECTIVE DATE: SUPT 6. 2022

TENURE EFFECTIVE DATE: SUPT LO. 202 LO

STEP:

CERTIFICATION AREA: SCHOOL COUNTELOR

REPLACING/NEW HIRE:

Hiring Committee:

Kelly Webster + Muhaul Poust

Jennifer Vigo

I am interested in the School Counselor position at you school, as listed on OLAS. I currently work at Kipp Tech Valley Middle School in Albany, New York, as their Behavior Interventionist. The demographics are predominately scholars who are of diverse backgrounds who are currently growing up in traumatic households and/or going through traumatic events.

I graduated with my Certificate of Advanced Study in Counseling in Aug 2020, and also became New York State certified in School Counseling. I believe that the skills and experiences I have gained throughout my Master's Degree and my current position, makes me an ideal candidate for this job role. Throughout my Bachelor and Master's programs, I have developed strong personal relationship skills guided towards students through my internships. I was able to intern at Latham Ridge Elementary School as a School Counselor, and at Bethlehem High School, which made me gain the knowledge, and communication that is needed for this spot. With this experience I already have the inside information on what is needed to be a Counselor within an elementary and a high school setting.

I have also gained extensive experience within the Education system, based on being a Second Grade Teacher and being a full time Teacher Aide, which allowed me to gain more regular and special education knowledge within the school system. I acknowledged the importance on being able to communication with other faculty in the building, handling day-to-day tasks, and all while maintaining a very positive attitude.

I am confident that my experience in the Education Field as a School Counselor, Second Grade Teacher and Teacher Aide qualifies me for consideration. I look forward to meeting with you and discussing my qualifications in more detail. Thank you for your time and consideration.

Sincerely,

Jennifer Vigo

Jennifer Vigo

Education

CAS in School Counseling Aug 2020

The College of Saint Rose, Albany, NY

Master's of Science in Education in School Counseling Dec 2019

The College of Saint Rose, Albany, NY

Bachelor of Science in Unified Childhood/Special Education May 2016

Keuka College, Keuka Park, NY

Student Teaching:

 Special Education Placement: 6th-8th Grade Math, Carol Scott, Finger Lakes Secondary School, Rushville, NY Feb 8th, 2016 to March 24th, 2016

 Regular Education Placement: 3rd Grade, Jean Becker, Naples Elementary School, Naples, NY April 4th, 2016 to May 20th, 2016

Certifications

School Counseling Grades K-12th, Provisional Certificate Issues Jan 9th, 2020, Expires Jan 31st, 2025

New York (TEACH ID # 3670961)

Childhood Education Grades 1-6th, Initial Certificate Issued Nov 10th, 2016, Expires Jan. 31st, 2022

New York (Teaching)

Students with Disabilities Grades 1-6th, Initial Certificate Issued Nov 10th, 2016, Expires Jan. 31st, 2022

New York (Teaching)

Recommendations

Patricia Doyle
Director of Student Support Services, KIPP Tech Valley Middle School (518) 694-9494

Jessica Greenaway

School Counselor, KIPP Tech Valley Middle School (518) 694-9494

Ezekiel Samuel

Dean of Culture, KIPP Tech Valley Middle School (518) 694-9494

Related Experience

Special Education Teacher

Easter Seals, Camp Colonie, Cohoes NY 12047

July 2022-Aug 2022

• Duties include instruction of IEP goals

- Develop and create lesson plans that help maintain progress of IEP goals
- Implement behavioral system, as approved by treatment team and T.C.I. protocols
- Overall wellness of students
- Both group and individual instruction of extended school year program.

Behavior Interventionist

KIPP Tech Valley Middle School, Albany NY 12210

Aug 2021- June 2022

- Works with targeted individuals to eliminate disruptive and negative behaviors and replace them with positive behaviors and actions
- Works with teachers in behavioral management of the students under their supervision
- Implements specific behavioral programs for students as directed by the teacher
- Supervises and monitors students for behavioral outbursts both inside and outside of the classroom

- Assist in maintaining an environment for students that is safe, pleasant, and directed towards enhancing the students' behavioral growth
- Maintain behavioral reports and performs other routine duties as required
- Attends all routine staff meetings and events in area of responsibility
- Assists in observing and evaluating the student's behavioral progress
- Participate in staffing, team meetings, supervisory sessions and other related program meetings, on a regular basis

School Counselor

Brighter Choice Charter School for Girls, Albany, NY 12203

Aug 2020-Aug 2021

• The counselor provides a comprehensive guidance and counseling program for students; consults and collaborates with teachers, parents, and staff; and provides support to school and district educational programs.

School Counseling Intern

Bethlehem High School, Delmar, NY 12054

Aug 2019-Dec 2019

• The counselor provides a comprehensive guidance and counseling program for students; consults and collaborates with teachers, parents, and staff; and provides support to school and district educational programs.

School Counseling Intern

Latham Ridge Elementary School, Latham, NY 12110

Jan 2018-May 2018, Jan 2019-May 2019

• The counselor provides a comprehensive guidance and counseling program for students; consults and collaborates with teachers, parents, and staff; and provides support to school and district educational programs.

Second Grade Teacher

Brighter Choice Charter School for Boys, Albany, NY 12203

Aug 2017-Aug 2018

- Establish and enforce rules for behavior and procedures for maintaining order among the students for whom they are responsible
- Observe and evaluate students' performance, behavior, social development, and physical health.
- Prepare materials and classrooms for class activities
- Adapt teaching methods and instructional materials to meet students' varying needs and interests.
- Plan and conduct activities for a balanced program of instruction, demonstration, and work time that provides students with opportunities to observe, question, and investigate

Teacher Aide

North Colonie Central School District, Latham, NY

Sept 2016-June 2017

- Assist the teacher in maintaining classroom climate that is conducive to learning
- Observes and monitors individual and group instruction and practice in a classroom setting
- Assist in administering, monitoring, test scoring, and recording grades as directed by the teacher
- Assist in accompanying student (s) to lunchroom, restroom, playgrounds, bus zone, and other school areas
- Supports/reinforces related services (activities (OT, PT, SPL, etc.)
- Assists instructional staff in the supervision of students while they are loading and unloading buses, in gym, and on the playground
- Maintains reasonable rules of conduct that encourage self-discipline and responsibility

Substitute Teacher Aide

North Colonie Central School District, Latham, NY

Dec 2014-June 2016

- Assist the teacher in maintaining classroom climate that is conducive to learning
- Observes and monitors individual and group instruction and practice in a classroom setting
- Assist in administering, monitoring, test scoring, and recording grades as directed by the teacher
- Assist in accompanying student (s) to lunchroom, restroom, playgrounds, bus zone, and other school areas
- Supports/reinforces related services (activities (OT, PT, SPL, etc.)

- Assists instructional staff in the supervision of students while they are loading and unloading buses, in gym, and on the playground
- Maintains reasonable rules of conduct that encourage self-discipline and responsibility

Camp Counselor

Camp Whitman on Seneca Lake, Penn Yan, NY

July 2015- August 2015

- Live with a group of campers (youth and adults with and without developmental disabilities) on a 24hour basis and (with a co-counselor) provide supervision and behavior management in the living unit, at
 program areas, and in the dining hall
- Help design and lead activities for people of all abilities related to art, music, recreation, sports, team building, camping, nature exploration, swimming, and boating
- Assist with camper personal care as needed, including providing verbal prompts, instruction, and occasional hands-on assistance with dressing, toileting, showering and eating

Summer Recreation Counselor

Clute Park, Watkins Glen, NY

July 2014-Aug 2014

- Provide a safe and fun environment for children grades K-5TH
- Assistant and watch children during activities
- Help children understand how important it is to be healthy and active

Other Related Job Experience

Building Manager

JMW Recreation and Athletics Center, Keuka College, Keuka Park, NY

May 2015-May 2016

- Provide assistant to the assistant director of the athletic department
- Event management duties greeting clients, taking care of hospitality needs, answering questions
- Handle on-call issues within staff whenever needed
- Overseeing the daily operations of the building, maintain and monitor equipment in the building
- Manages the front desk staff workers, and handles any issues with the student employees
- Touring the building and handling problems according to the policies and procedures
- Acting as a liaison between the users of the facility and the various operations which serve them with a focus on customer service

Assistant Building Manager

JMW Recreation and Athletics Center, Keuka College, Keuka Park, NY

Aug 2014-May 2015

- Provide assistant to the building manager
- Handle on-call issues within staff whenever needed

Desk Receptionist

JMW Recreation and Athletics Center, Keuka College, Keuka Park, NY

Aug 2013-May 2015

- Provide management in the gym
- Create a friendly atmosphere for staff and students
- Answer phones, questions, and help organize the gym

Extracurricular Activities

- Student-Athletic Advisory Committee Member, Keuka College, 2015-2016
- Women's Cross Country Captain, Keuka College, 2015-2016
- Women's Cross Country, Keuka College, 2013-2016
- Student Senate, Keuka College, 2013

Achievements

- Graduate Scholarship, The College of Saint Rose, 2016-2018
- Dean's List for Keuka College, Fall 2012, 2014, 2015 and Spring 2016
- Rookie of the Year for Women's Cross Country, Keuka College, 2013-2014 season

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

Ryan Groat, Principal

RE:

New Appointment

DATE:

7-21-22

I am recommending the following person be appointed at the Board of Education Meeting to be held Tuesday, August 9, 2022.

NAME:

VALERIE ELLISON

Position:

FRENCH

TENURE AREA:

French, Grades, 7-12

LOCATION:

JR./SR. HIGH SCHOOL

GR: 6-12

Effective Date:

September 6, 2022

TENURE EFFECTIVE DATE:

September 7, 2026

STEP:

CERTIFICATION AREA:

French, 7-12

REPLACING/NEW HIRE: New Hire

Hiring Committee: Ryan Groat, Principal

Don Stevens, Asst. Supt.

Kelly Webster, Asst. Superintendent

bb

715 BOK 222



VALERIE ELLISON

5/18/2022

Greetings Principal Groat,

My name is Valerie Ellison, I am a native French speaker and French educator. I am finishing my seventh academic year at Bartlett High School in Tennessee to move to Albany NY in June 22. I am a highly qualified and tenured French teacher (7-12), I would be a great asset to your team because I am a team player, a lifelong learner and I believe in imparting the next generation with the excellence and greatness they need to become world citizens. I am passionate about language, culture, diversity, inclusion, and relationships. I am highly literate in technology; our district is a 1:1 district. In 2020 I taught school completely online and in person simultaneously due to Covid. Although this was the most challenging year of my career, it pushed me to flourish in the use of technology to effectively meet the standards of my curriculum as well as differentiation of the material. I was excited when I saw your listing today and I truly hope I get the opportunity to discuss this opportunity further with you.

Respectfully,

VALERIE ELLISON

VALERIE ELLISON

OBJECTIVE

Tenured teacher with seven years of experience looking for a French (FSL) teaching position where I can use my skills and passion for French culture to encourage students to become world citizens while building meaningful relationships. I seek to become part of a collective effort to promote fluency, literacy, and increase graduation rates.

EXPERIENCE

Bartlett High School

French Teacher: August 2015- Current

- Responsibilities include: Teaching all 4 levels of French at the secondary level. (FSL)
- Sponsor for French Club
- Technology Savvy with great knowledge and application of a plethora of efficient virtual platforms for the online classroom.
- Great communicator, team-player, leader, innovator, organized, motivational, self-driven, highly motivated individual.
- 2015-2017 ELL Teacher Bartlett Ninth Grade Academy
- Responsibilities include: Keeping track of all state ELL state regulations, testing new students, monitoring students who tested out of the ELL programs quarterly as well as teaching ELL.
- **EXTRA:** French Club Sponsor for 6 years. Chosen to be participate in key group for school's restorative Practice training. Volunteered yearly as a chaperone for every Homecoming and Prom, participated in school talent shows as a judge, volunteered as school mascot for several football games, participated and highly engaged in PLC's with other colleagues. Member of the Black History Month Committee.

ETS RATERS

French Praxis Grader for TN & GA: Dec 2018- Current (Part-Time/ Quarterly)

Grading Praxis Exams for potential French Teachers

EDUCATION

2015 University of Memphis (Memphis, Tennessee, USA) GPA 3.73

Major: Middle School Education (Any Subject grade 4-8, Cert ESL K-12, Cert French K-12)

2012 University of Phoenix (Remote Learning, AZ, USA) GPA 4.0

Major: AA Elementary Ed.

1989-1993 Nova High School (Davie, Florida, USA)

AWARDS AND ACKNOWLEDGEMENTS

- Phi Kappa Phi (2012-2015)
- University of Memphis Dean List (2012-2015)
- Student-Speaker University of Phoenix Commencement Ceremony 2011
- Fluent French, English & Spanish Speaker

NEW APPOINTMENT RECOMMENDATION

RECEIVED

TO:

Superintendent

FROM:

Darryl Whited

RE:

New Appointment

DATE:

July 15, 2022

JUL 15 2022

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE

I am recommending the following person be appointed at the Board of Education Meeting to be held **August 9, 2022**.

NAME:

Sandra Agars

Position:

Cafeteria Worker

LOCATION:

Elementary School

EFFECTIVE DATE:

September 1, 2022

TYPE OF APPOINTMENT:

Part time

STEP:

CERTIFICATION AREA:

PRIOR TENURE:

TENURE EFFECTIVE DATE:

REPLACING/NEW HIRE:

Tina DeFrame

Hiring Committee:

Darryl Whited

-8/a/22

bb

Sandra Agars

Work Experience

Customer Service

Bottle and Can Company - Green Island, NY April 2021 to Present

Assist the customers with recycling of bottles, cans and plastic containers, Delivers material to designated work areas, Clean around work areas, collect and manage inventory, manager payor receipts.

To-Go personal shopper

Hannaford - Wynantskill, NY January 2021 to Present

Completing personalized grocery and merchandise order in a efficient and timing manner for customers, help customer with order selection procedures on handheld computer, safely handle and bag products, maintain order records, and ensuring all customers goals and orders are met.

Van Rensselaer Manor Laundry Attendant

VAN RENNSELEAR MANOR - Troy, NY March 2020 to November 2020

Duties included: Sorting and delivering clothing to resident rooms, ensuring all resident's personal clothing is cared for to high standard.

Teacher Aide

Troy School District 1999 to 2020

Duties included: Reinforcing lessons by tutoring individual student or small groups, creating lessons plans, documenting process and overseeing lesson preparations.

Library Loan Officer

Troy School District - Troy, NY 2008 to 2014

Organization and distribution of books, computer scanning, receiving and completing library inventory, adequately communication with customers as a phone correspondent.

Residental Counselor

Rensselaer County ARC - Troy, NY 1996 to 1999

Obtained NYS certification to assist with administering medications, obtaining and attending medical appointments, collaboration with marketing and planning menu meals for residents, gaining rapport with residents' while assisting with supportive and emotional counseling.

Education

High school diploma

Troy High School - Troy, NY September 1976 to June 1980

Skills

- · Organizational Skills
- Tutoring
- Childcare
- Laundry
- Library Services
- Menu Planning
- Teaching
- Classroom Management
- · Communication skills
- · Time management

Certifications and Licenses

Security Guard Certification

2001 to 2003

Obtained security guard certification during my career working as a Teacher's Aid in Troy city school districts to help ensure security and safety of my students

Keyboard specialist

1990 to Present

Obtained keyboard specialist certification at Equal Opportunity Center to enhance computer and typing skills needed within the work force.

Additional Information

Participated in Teaching assistant courses at HVCC from 2006-2007 which enhanced my knowledge and skill in the following: Classroom management, children literacy, and childhood human growth and development.

NEW APPOINTMENT RECOMMENDATION

Superintendent

Darryl Whited

TO:

bb

FROM:

RECEIVED

JUL 15 2022

9/08

RE:	New Appointment	
DATE:	July 15, 2022	WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE
I am recom	nmending the following person be app	ointed at the Board of Education Meeting to be
held Augu	st 9, 2022.	
	NAME:	Tanya Mahoney
	Position:	Cafeteria Worker
	Location:	JR/SR High School
	EFFECTIVE DATE:	September 1, 2022
	Type of Appointment:	Part time
	STEP:	
	CERTIFICATION AREA:	
	PRIOR TENURE:	
	Tenure Effective Date:	≅ ×
	REPLACING/NEW HIRE:	Sharon Woodsinger
	Hiring Committee:	Sharon Woodsinger
	Darryl Whited	- 50/2
	<u> </u>	
		<i>v</i>

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald W. Stevens, Superintendent

FROM:

Keith Heid, Business Manager

RE:

New Appointment

DATE:

July 25, 2022

I am recommending the following emergency appointment at the Board of Education Meeting to be held <u>Tuesday</u>, <u>August 9</u>, <u>2022</u>.

NAME:

JACK FERRIS

POSITION:

Part-Time Night Cleaner

LOCATION:

Watervliet Elementary & Jr./Sr. High School

EFFECTIVE DATE:

July 28, 2022

TYPE OF APPOINTMENT:

Probationary

REPLACING/NEW HIRE:

New Hire

HIRING COMMITTEE:

Keith Heid, Business Manager

John Szkopiec, Maintenance Supervisor

Watervliet City School District 1245 Hillside Drive Watervliet, New York (518) 629-3200

NOTICE OF POSITION OPENING

Position:

Two (2) Part-Time Night Cleaners

Anticipated Hours: 7:00 p.m. - 11:00 p.m.

LOCATION:

Watervliet High School/Watervliet Elementary School

START DATE:

ASAP

SALARY:

\$15.00 per hour

Work involves cleaning and maintenance of a school building. Examples of work (illustrative only):

- Sweeps, mops and waxes floors, washes walls, windows, boards and lockers, dusts and performs other cleaning duties;
- Cleans and mops lavatories and locker rooms;
- · Replaces light bulbs, towels, soap and other supplies;
- Polishes and refinishes furniture, turns off lights and locks doors;
- Moves classroom furniture, including desks, filing cabinets, etc.,
- · Performs a variety of errands and related custodial tasks;
- Answering all calls and additional tasks that arise in addition to completing daily routine.

Minimum Qualifications:

- 1. Good knowledge of building cleaning practices, supplies and equipment, and the ability to use them economically and efficiently; ability to understand and follow simple oral and written directives; thoroughness; dependability; good moral character; good physical condition.
- 2. A valid NYS Drivers' License preferred.
- 3. Must be a resident of Albany County with preference given to residents of the City of Watervliet.
- 4. Appointment is subject to fingerprint clearance.

INTERESTED CANDIDATES SHOULD APPLY TO:

Mr. Keith Heid Business Manager Watervliet City School District 1245 Hillside Drive Watervliet, New York 12189

Date Posted: Closing Date: May 5, 2022 Until Filled

Calculation for Varsity Football Stipends 2022-2023

2022-2023 Budgeted Stipends for Varsity Football:

Head Coach:

\$7,756

Assistant Coach:

\$4,703

3 Assistant Coaching Postions = $$4,703 \times 3 = $14,109$

Total Amount/Varsity Football Stipends: \$14,109 + \$7,756 = \$21,865

Using the \$21, 865, it was divided by 5 by the request of the Head Coach, in order to pay a 5th coach.

\$21,865 / 5 = \$4,373 per coach

Additionally, the Head coach asked for another \$1000 be taken from his stipend to pay a sixth coach at a fraction of the other 5. That leaving the stipends as follows:

Head Coach - \$3,373 4 Assistant Coaches - \$4,373 x 4 = \$17,492 6th Coach at Part - time rate of \$1,000

Total for 6 coaches: \$3,373 + \$17,492 + \$1,000 = \$21,865

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

RYAN JOB

Position:

Head Varsity Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

\$3,373

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

David Wareing dwareing@vlietschools.org

Football Coach

1 message

Ryan Job <rjob@vlietschools.org> To: David Wareing dwareing@vlietschools.org Tue, Jul 26, 2022 at 8:37 AM

Hi Dave,

This is to just notify you I wish to return as head football coach this season.

You should be receiving the following returning coaches:

Myself

Deering

Hepp

Murray

Gabe Smith

Cory

Garcia (Head Modified said emailed in June)

Nate

Dukes

Can you let me know on Fred and Chris Sawyer. Both been approved since Porcelli.

Then you will get **Jake Toomey** John Bolt James Seay Padric Lyman **Kyle Nurse** Mark Burgos Tahle Teabout (Modified) Ray Burt (Modified)

Might get 1 other but meeting him today.

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

ZACK DEERING

Position:

Varsity Assistant Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

\$4,373

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing



David Wareing dwareing@vlietschools.org

Assistant coach return.

1 message

Zackery Deering

Wed, Jul 27, 2022 at 8:56 AM

To: dwareing@vlietschools.org

Hello Dave, i just wanted to touch base and inform you that i will be returning for this fall 2022 season, as an assistant coach for the football program. Thank you!

- Zackery Deering

Sent from my iPhone

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

MARCUS HEPP

Position:

Varsity Assistant Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

\$4,373

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing



2022 Football Season

1 message

Marcus Hepp <mhepp@vlietschools.org> To: David Wareing dwareing@vlietschools.org Tue, Jul 26, 2022 at 1:38 PM

Good Afternoon Dave,

Hope all is well and that you're enjoying your summer. Just wanted to make you aware that I'll be returning as assistant football coach for the 2022 football season. Let me know if you may need anything from me and look forward to seeing you

Thank you Marcus Hepp

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

ANTHONY MURRAY

Position:

Varsity Assistant Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

\$4,373

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

David Wareing <dwareing@vlietschools.org>



Return as coach

1 message

Anthony Murray

To: Dave Wareing dwareing@vlietschools.org

Mon, Jul 25, 2022 at 3:38 PM

Good afternoon Dave,

I am writing you to formalize my request to return as a coach at Vliet for the 2022 football season.

Thank you for your time and consideration.

Tony Murray

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

JAKE TOOMEY

Position:

Varsity Assistant Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

\$4,373

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

GABE SMITH

Position:

Varsity Assistant Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

\$1,000

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing



Football Fall '22

1 message

Gabe Smith

Fri, Jul 29, 2022 at 11:15 AM

To: dwareing@vlietschools.org

Hey Dave,

Its Coach Gabe Smith, emailing you to inform you that I would like to be an Assistant Coach again, with Ryan this fall.

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

CORY VISCOSI

POSITION:

Volunteer Varsity Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

N/A

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

BOK 2/22



Coaching

1 message

Cory Viscosi < cviscosi@vlietschools.org> To: David Wareing dwareing@vlietschools.org Tue, Jul 26, 2022 at 8:28 AM

I do wish to return as an assistant coach for football during the 2022 season.

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

KYLE NURSE

Position:

Volunteer Varsity Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

N/A

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

30× /a/22

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

Јони Вост

Position:

Volunteer Varsity Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

N/A

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

30k/a/22

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

ALEXZANDER LITTLE

Position:

Volunteer Varsity Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

N/A

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

30/22

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

JAMES SEAY

Position:

Volunteer Varsity Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

N/A

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

BOK 222

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

PADRAIC LYMAN

Position:

Volunteer Varsity Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

N/A

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

20K/22

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

NATE CONLEN

Position:

Volunteer Varsity Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

N/A

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

30K/12

6/15



Football

1 message

Nate P

To: dwareing@vlietschools.org

Tue, Jul 26, 2022 at 9:15 AM

Hey Mr. Wareing, I wish to return as a football coach. Thank you!

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

FRED JOB

Position:

Volunteer Varsity Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

N/A

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

70k/22



Fall football

1 message

Fred Job

To: dwareing@vlietschools.org

Fri, Jul 29, 2022 at 2:47 PM

Hi Dave

I would like to return as a football coach in the fall.

Thanks Fred Job

Sent from my iPhone

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

MELIQUE GARCIA

Position:

Head Modified Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

Per Contract

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

BOK 9/2/2



Fwd: Interest

Vliet Coach

Mon, Aug 1, 2022 at 1:53 PM

To: David Wareing dwareing@vlietschools.org

Below is the email of Interest for Head Mod Football and Head Track and Field Indoor and Outdoor

Thank you,

Meliqué Garcia Olympian Sprinter Watervliet Track & Field Head Coach 1245 Hillside Drive Watervliet, NY 12189

------ Forwarded message

From: Vliet Coach

Date: Thu, Jun 23, 2022, 11:27 AM

Subject: Re: Interest

To: David Wareing dwareing@vlietschools.org

Good Morning,

I appreciate the opportunity to coach at Watervliet and I would like to continue the assignment as the Head modified football, Head men's indoor track and field, and Head men's Outdoor Track and Field for the 2022-2023 season

Thank you,

Meliqué Garcia Olympian Sprinter Watervliet Track & Field Head Coach 1245 Hillside Drive Watervliet, NY 12189

On Thu, Jun 23, 2022, 10:30 AM David Wareing dwareing@vlietschools.org wrote:

Try again. Need the specifics. Head modified football, Head men's indoor track and field, and Head men's Outdoor Track and Field.

It's an email going to the board so write it like you would a letter,

please.

David Wareing

Athletic Coordinator/Assistant Principal

Watervliet City Schools

W - (518) 629-3200

C - (518) 928-9857

On Thu, Jun 23, 2022 at 10:11 AM Vliet Coach

wrote:

Football and Track

Thank you,

Meliqué Garcia Olympian Sprinter Watervliet Track & Field Head Coach 1245 Hillside Drive Watervliet, NY 12189

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

TAHLÉ TEABOUT

Position:

Modified Assistant Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

Per Contract

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

70/21

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

RAVION BURT

Position:

Modified Assistant Football Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

Per Contract

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

BOK 22

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

HANNAH O'NEILL

Position:

Fall Cheerleading Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

Per Contract

CERTIFICATION AREA:

N/A

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

BOK 8/9/22



Coaching position

1 message

Hannah Rose

Thu, Jul 14, 2022 at 9:52 AM

To: dwareing@vlietschools.org

Good Morning,

I'm reaching out to acquire about the head coaching position. Danielle reached out to me and let me know she was stepping down as head coach, I have helped out for a few years now and I am definitely interested in becoming head coach! I'm not sure how it would work moving forward but I have my resume and everything already handed in and I filled out the paperwork and got fingerprinted for the school! Thankyou so much you can get back to me through email or my phone number which is 518-867-1129! Have a great day

Hannah O'Neill

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

David Wareing, Athletic Coordinator

RE:

New Appointment

DATE:

08/02/22

I am recommending the following person be appointed at the Board of

Education Meeting to be held on __August 9, 2022__.

NAME:

LOUISA VAUGHAN

Position:

ESports Coach

TENURE AREA:

N/A

LOCATION:

WJSHS

EFFECTIVE DATE:

August 22, 2022

TENURE EFFECTIVE DATE:

N/A

Stipend:

Per Contract Ata stipend of N/A \$2584

CERTIFICATION AREA:

REPLACING/NEW HIRE:

Addition, New Hire

Hiring Committee:

David Wareing

701/21



Postings

Louisa Boehlert Vaughan livaughan@vlietschools.org<a href="mailto:To:David Wareing < dwareing@vlietschools.org">dwareing@vlietschools.org

Fri, Jul 29, 2022 at 2:36 PN

I am writing to express my interest in coaching Esports again this year. I am looking forward to growing the program here at Watervliet.

Thank you,

Louisa

Louisa Vaughan LMSW She/Her/Hers School Social Worker ESports Coach Watervliet Jr. Sr. High School

Sent from my iPhone

Begin forwarded message:

From: "Donald Stevens Jr." <dstevens@vlietschools.org>

Date: July 29, 2022 at 11:57:04 AM EDT **To:** WCSD <WCSD@vlietschools.org>

Subject: Postings

[Quoted text hidden]

<Position Opening TA.doc>

<Position Opening Clerk Typist WHS.doc>

<Position Opening Nurse.docx>

<Position Opening Director of Special Education.doc>

<Position Opening ESports Coach.docx>



- 1245 Hillside Drive
- Watervliet, NY 12189
- (518) 629-3200

Dr. Donald Stevens Jr. Superintendent of Schools

www.watervlietcityschools.org

Watervliet Jr./Sr. **High School**

> 1245 Hillside Drive Watervliet, NY 12189 (518) 629-3300

■ Watervliet Elementary School

2557 10th Avenue Watervliet, NY 12189 (518) 629-3400

Business Office

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3203

NEW APPOINTMENT RECOMMENDATION

TO: Dr. Donald Stevens, Superintendent

JUN 27 2022 Mr. Groat, Principal FROM:

RE: New Appointment

WATERVLIET CITY SCHOOL DISTRICT DATE: 6/27/22 SUPERINTENDENT'S OFFICE

I am recommending the following people be appointed as Department Chairs for the 2022-2023 year.

BUSINESS & FINE ARTS -

English-

Foreign Language-

Mathematics-

Physical Education-

Science-

Social Studies-

Special Education-

Mrs. Meg Matuszek

Mrs. Tami Karbowski

Mrs. Meg Fronczek

Mrs. Camelia Sofrone

Mr. Dennis Lane

Mr. Walter Bowden

Mr. Scott Emerson

Mr. Dan Mueller

Dear Mr. Groat,

I am interested in continuing the position of Business Department Chair for the 2022-2023 school year. The past 2 years have brought on many challenges that I have learned to work through. However, I feel with a few years under my belt this next year will prove to be more organized and impactful as the return to hands-on normal increases.

This past year our department:

- 1. Has grown by 3 people and hopefully more as we hire new teachers.
- 2. Has increased communication with a larger department number and has improved idea exchange.
- 3. Has had increased opportunities to collaborate during the day which has allowed us to assist each other with various challenges.
- 4. Has had positive brainstorming sessions in our meetings resulting in improved comarodory.

Moving forward...

Expectations:

- *Business colleagues work together by meeting, sharing, and supporting each other.
- *Business colleagues constantly look to link school and career through opportunities with guest speakers, field trips, and new curriculum opportunities.
- *Business colleagues take an active role and responsibility in becoming integrated in the school community.

Goals:

- *Continue to ensure my business colleagues feel represented and assisted.
- *Continue to market the department at a greater scale, specifically with classroom visits, teacher introductions, and student speakers.
- *Return of the Career Fair with a focus on trades and an increase in participation from the community.

Thank you for your consideration of my continued interest in this position. I am happy to meet with you to discuss this further

Sincerely,

Megan M. Matuszek

To Mr. Ryan Groat:

I would like to express my interest in continuing my position as the English Department Chair for the 2022-2023 school year. As a department we have made great strides in developing and unifying the ELA curriculum and I hope to continue leading this group of determined and ambitious educators.

One initiative I would like to implement is writing across the curriculum where writing is implemented similarly across all subject areas. The long term goal would be to develop curriculum using common rubrics, language, goals, and anchor standards. This would provide students with consistency and common practice where they are strong and confident writers

Not only is writing important but building the skills and foundation for students to be successful readers and writers is essential. Therefore, we need to continue to build and implement RTI at both the middle and high school level. As a department we are currently working on prioritizing skills that need to be taught and how the instruction of these skills looks different at each grade level. Our next goal is to develop assessments that are fully aligned with the skills being taught and then how to provide intervention for students who are not performing on grade level. This will be especially important after months of online instruction to address the gaps that have occured in student performance and learning.

Another initiative I will continue to support is curriculum development across all grade levels. It is important that we as a department continue to align our curriculum and build skills. Once everyone finishes their curriculum and units, I will put together a monthly calendar of the skills taught in the ELA Departement grades 7-12. Additionally, I would like to begin a monthly newsletter that promotes literacy in the Jr./Sr. High School.

Thank you for your time and consideration for the English Department Chair position. I hope to be able to continue working with you and the ELA teachers to help build the programs at the Watervliet Jr./Sr. High School.

Sincerely, Tami Karbowski Mr. Ryan Groat
Principal, Watervliet High School
1245 Hillside Drive
Watervliet, New York 12189

Dear Mr. Groat:

I am writing to apply for the position of Foreign Language Department Chair at the Watervliet Junior Senior High School. I have been the Department Chair in the Foreign Language Department at WJSHS since 2010, with a one-year break for an extended maternity leave. I feel that I possess great leadership qualities, hold myself and my students to the highest standards of excellence at school, & have the unique ability to work with and get along with a lot different types of people.

In addition to teaching 7th, 8th, and 9th grade Spanish at WJSHS since 2007 and being the foreign language department chair for 9 years, I have coached over 15 teams at Watervliet...from modified soccer, to freshman and modified basketball, and JV softball, I have been an active part of the sports community at Watervliet my entire teaching career. Over the years, I have volunteered at many school events each year...dances, fundraisers, sporting events, and anywhere I am needed. I also served as the WTA social chair for numerous years, was an after school Spanish teacher for grade 6, was a teacher's aide in summer school for a couple years, was a WTA building representative, served on the SINI data committee, schools to watch committee, scholarship and interview committee, was a mentor, served on the culture committee, senior committee, at-risk student committee,m informal fun committee, Cannoneer Club advisor, and was an extra program homework help teacher. In addition, I help fundraise for our students in the Watervliet community, held a food pantry for Watervliet families last year during the height of the pandemic, and held an art supplies drive for our art students late summer last year through We Care Vliet.

I love to support my students at their sporting events, concerts, and community events any time I can. I am a very effective classroom teacher and leader in the WCSD and in the community. My class is rigorous and I hold my students to the highest standards for behavior, learning, and being a good citizen.

Thank you for your consideration in this matter.

Sincerely,

Meghan R. Fronczek



June 8, 2022

To whom it may concern:

For the past 22 years, I have been a high school Mathematics teacher and an adjunct HVCC instructor, in the high school program. The experience I have in education has prepared me for the position of Mathematics Department Chair.

I am consistently at professional development meetings and implement the strategies I have learned there into my classroom. I have a strong professional relationship with all members of the school faculty, but in particular, the mathematics department. I work cohesively with my fellow teachers to bring the best learning strategies to the classrooms, as well as an increased communication among the department teachers.

The goals that I would focus on as a department chair would be to enhance regents review sessions by making them easily available to students. I would do this by holding frequent practice exams inside and outside of the classrooms. I personally believe that parent teacher communication is key to a strong foundation for support outside of the classroom. Therefore, I would like the math department to increase parental involvement through teacher initiated contact. Creating a google form to keep track of struggling students is another goal I would introduce to my fellow math teachers. Using this would help instructors to work consistently with the students who are struggling. The key to a solid department is communication among teachers, students, and parents. I believe this is a strong asset of mine and hope to implement this as the Mathematics Chair. I consider myself to be a very honest and reliable person who is eager to learn and perform. I am certain that I would be an asset to the Mathematics Department and my fellow colleagues.

Thank you for your consideration.

Sincerely,

Camelia Sofrone



Ryan Groat <rgroat@vlietschools.org>

Physical Education Department Chairperson

1 message

 Wed, Jun 22, 2022 at 12:43 PM

Mr. Groat,

I am sending this email as a formal application for the position of Physical Education Department Chairperson for the 2022-23 school year.

Thank you for your consideration.

Dennis Lane

Physical Education

6th - 12 grade

Goals for the year as PE Department Head:

- 1. Work with our PE department, share ideas and discuss how and when to implement those into our curriculum
- 2. Encourage a variety of ways to meet needs of the students we teach
- 3. Create ideas how we can foster ideas which can put faculty and students together in a nonthreatening, and fun way ie." Fitness Fridays"
- 4. Flexibility in teaching, teach to your strengths. The same unit is not always being taught by all teachers, at the same time
- 5. Increase communication with teacher and students by verbal conversations and utilizing the google classroom to post articles, quiz, surveys and units well ahead of time. This eliminates the questions, "what are we doing today or this week."
- 6. Reduce the "team sport" model of teaching and move toward a curriculum that promotes problem solving and personal responsibility towards one's health and wellness.
- 7. Utilize assessments so students can accurately measure their personal health. Fitness Testing
- 8. Physical Education will be a class that promotes sharing of ideas, working together and building character and confidence in our students achieved through a broad range of activities.

Classroom content areas:

- 1. Team building activities Project adventure- Turnstyle
- 2. Movement based activities ie Capture the flag
- 3. Learning through games, problem solving
- 4. Locomotor skills, and expression Dance
- 5. Team games modified to meet the needs of all students.
- 6. Smartboard for instruction and a teaching tool
- 7. Fitness Based Ideas Students can and will be able to assess their personal fitness levels throughout the year.

Overall projection and Outlook for the year:

- 1. We have an entirely fresh PE staff
- 2. Allow teachers to explore and discover what to teach and how to teach.
- 3. Overhaul the current curriculum
- 4. Support staff member to ensure success
- 5. Collaborative teaching will be promoted
- 6. Power of Choice in lessons for students
- 7. Utilize the PE Department to promote morale amongst the entire student/teacher body
- 8. Demonstrate that teaching and learning can be fun at the same time

- 9. Student surveys throughout the year, so they know we are listening to them in order to improve the PE curriculum.
- 10. Communicate as a staff and always share ideas to better meet the students
- 11. Put integrity into the PE curriculum demonstrated by what we teach, how we teach, and how we look as professionals
- 12. Create a pacing map, with activities to choose from

Note:

- 1. PE staff will start meeting over the summer
- 2. Curriculum has already been adjusted
- 3. Share ideas
- 4. Organize and layout the year Curriculum map
- 5. Increase use of technology both in the classroom and out
- 6. Consistent grading policy developed

^{*}Some of the things we will get a jump on starting in July

6/15/2022

Walter Bowden Watervliet Junior/Senior High School 1245 Hillside Drive Watervliet, New York 12189

Mr. Ryan Groat 1245 Hillside Drive Watervliet, New York 12189

Dear Mr. Groat,

I am writing to express my interest in continuing to serve as the chair of the Science Department here at Watervliet Junior/Senior High School. I believe strongly that working collaboratively with all members of the school community is the best way to ensure the success of our students. I also feel that I have the strong communication and organization skills that are necessary to make our department run smoothly.

I have had the privilege to work with many outstanding colleagues over the years, and their influence has made me a better teacher. I strive to have the same impact on my colleagues, and I believe that this position would allow me to continue to expand upon that goal. We have experienced a high level of turnover in the department, so I believe that helping our newer members will be vital in the coming years.

In addition to working with our newer members, goals for next year include bringing back the Science and Technology Expo, launching our March Women in STEM Careers program, streamlining communication, increasing the number of students in our elective courses, and continuing to work toward aligning our standards with the Next Generation Science Standards.

Thank you very much for considering my candidacy.

Sincerely,

Walter Bowden

Science Teacher

Watervliet Junior/Senior High School

Mr. Ryan Groat Principal Watervliet Junior Senior High School 1245 Hillside Drive Watervliet, New York 12189

Dear Mr. Groat -

Please accept this as a Letter of Intent for the position of Social Studies Department Chair for the 2022-2023 school year.

I believe that we have the finest Social Studies Department in New York State. It is my absolute pleasure to work with this group of dedicated, and caring individuals who always strive to better themselves, better our School and our Department, and most importantly, continually work to make sure that we are graduating students that are both college and career ready, while also instilling in each of them the importance of civic knowledge, responsibility, and participation.

It would be a tremendous honor and privilege to be able to continue to be the Department Chair of this amazing group of individuals.

The past few years have definitely been challenging, but these challenges have not stopped us. We have continued our work, throughout the 2021-2022 school year, on our grade 6-12 preparation (both teachers and students) for the New Framework Exams in both Global Studies and American History. (And we were all set to go on June 1st with the American History exam, until its cancellation).

Additionally, we continue to look at not only our own grade levels and areas, but on vertical integration. We have spent a great deal of time talking about some of the gaps that have occurred due to the pandemic, and we have worked in a professional and diligent manner to close them.

Our students have become more civically minded over the past number of years, and we could not be happier about this new reality. This is something that we attempt to foster, and encourage within all of our classes. We have seen our students taking a much more active role in standing up for what they believe, and for stepping up to challenge injustice, and advocate for equity. Whether it has been registering to vote, actively campaigning for political candidates, attending marches, rallies, and demonstrations, or working in focus groups, our students have been engaged. Throughout the 2021-2022 school year, we have been thrilled to work with Mr. Gadsden who has become one of our Social Studies team members. He has worked with the students on "speaking their truth." Our joint lessons are relevant, absolutely necessary in today's America, and something we hope to expand upon in 2022-2023 and beyond.

I am also very pleased with the progress our Department has made with Curriculum this year. Again, we understand that this is a process, and it will take time, but doing this type of detailed study is really going to help us locate and remedy any gaps that might exist vertically, and it will benefit our students both now, and moving forward.

We were also thrilled to be joined by Mrs. Michaela Bissonette this year. She has been a wonderful addition, and we know that she will be, for years to come. As we prepare for the 2022-2023 school year, we also look forward to adding another new member. We are hopeful that lightning will strike again, and that we will get another terrific teacher, similar to both Mrs. Sutton and Mrs. Bissonette, our last two hires.

Mr. Groat,

Please accept this letter of interest for the Special Education Department Chair position. This is currently being held by another member in the department, who has done an amazing job, and I hope to follow in their footsteps. It has come to the Department's attention that our current chair plans to vacate that position. I would like the opportunity to continue our school's motto of "Every student, every day," to continue our district's position of inclusivity and be an effective liaison between administration and staff.

This coming school year will be my 15th with the District and Department. Throughout these years, I have held several positions across all three school levels. Each of these has ingrained in me a sense of responsibility and duty towards our special education population as well as the District. Some of these positions include the following:

High School	Middle School	Elementary School
-Self-contained teacher -Self-contained Global -Self-contained US History/Government -Co-teacher ELA 9-10 -Co-teacher Algebra -Resource Room teacher -Tutorial teacher	-Co-teacher ELA/Math -Tutorial teacher -ESY Self-contained teacher -7th grade History teacher	-6th Grade Co-teacher ELA/Math -ESY Self-contained teacher -ESY Scheduling Committee

Each of these roles has been invaluable to my growth and development as a teacher, a leader, and as a person. These experiences have led to extremely positive collaborations with my coworkers in all fields, and I have been able to easily adapt and learn new skills and traits which are useful in all classroom settings. One of my most pivotal roles has been as an advocate for my students' needs in accordance with their IEPs. This has led to tough, but fruitful conversations with teachers and administrators alike. Parents trust and expect special education teachers to go above and beyond for their children, and I believe I have met the challenge.

I am proud of our district for increasing the conversation of diversity, equity and inclusion. Our continued PD has given me the opportunity to address hard questions, misconceptions and hopefully solutions. I have been proud to have served on the DEI committee over the last few years.

Other integral roles I have held include Student Council Co-advisor, planning an annual American Cancer Society fundraiser, working with students, teachers, and administration to plan a very moving, and appropriate Parkland, Florida remembrance, as well as stepping up when called upon, and when I see the need. When asked to fill another teacher's position due to

injury, I taught their entire ELA schedule with integrity and enthusiasm. When scheduled to teach two sections of Middle School history, I embraced the challenge and thoroughly enjoyed my time communicating and learning with my students. When shifted from the high school to full time middle school, I embraced it and worked with the teams to meet the needs of our students.

How does this correlate to a leadership position? I have grown professionally through opportunities within the District and out, from IEP crash courses and Special Education law to annual CSE meetings and Regents scheduling. I have been an active representative of the WTA for 8 years and participated on various committees that provide tangible results for my fellow teachers, and most importantly, for our students.

This particular role will undoubtedly require an effective and thorough communicator. Our current, as well as our last few Department Chairs, have achieved this quality admirably. I have learned a great deal from these teacher leaders, as well as administrators. I understand the importance of this position, and the work that it entails. I am ready for this challenge. I also know that I am not perfect, and I am always very reflective of all that I do, and I heed, and grow from critical advice that comes my way.

What character traits do I have that a proficient, and successful Department Chair would need? I am forever a student of history. Continuing positive teaching strategies and adjusting ones that do not usually produce results is a testament to my growth. I have had the pleasure to mentor new teachers over the last few years, which has been as great an education to me as my mentees! Flexibility, a calm demeanor, humor and a grasp of the "bigger picture" combined with the difficult task of sometimes just listening has given me a great appreciation of everyone I work with.

As prepared as educators are for their school years, some events transpire that were unexpected and require individuals to step up and lead in times of crisis. The aforementioned Parkland shooting remembrance, the ACES symposium, the active shooter training, the response to the George Floyd killing are all events I have had part in organizing or attending. I am very proud of these efforts to assist students and teachers to find their voices and share any training I have acquired. Getting our kids involved with the community has been a focus of mine as well. Over the years, the Student Council worked with the City of Watervliet to facilitate Youth Day. In this program, students assumed the roles of several city officials. This gave our future leaders a valuable view of what these responsibilities entail.

What's the plan if selected to represent the special education department? My goal is to further district initiatives and be an effective communicator and collaborator within the department. I am going to focus on DEI strategies gleaned from PD and increase the awareness of our special education students' needs.

If there are any questions or concerns, please reach out and I will do my best to answer. Thank you for your time.

Sincerely,

Dan Mueller



- 1245 Hillside Drive
- Watervliet, NY 12189
- **(518) 629-3200**

Dr. Donald Stevens Jr. Superintendent of Schools

www.watervlietcityschools.org

Watervliet Jr./Sr. High School

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3300

Watervliet
Elementary School

2557 10th Avenue Watervliet, NY 12189 (518) 629-3400

■ Business Office

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3203 NEW APPOINTMENT RECOMMENDATION

TO: Dr. Donald Stevens, Superintendent

FROM: Mr. Groat, Principal

RE: New Appointment

DATE: 7/14/22

I am recommending the following person to be appointed as a

Department Chairs for the 2022-2023 year.

Guidance- Mr. David Olszewski

BOK 13/22

Mr. Groat.

I am interested in the School Counselor Department Chair position for the 2022-2023 school year.

This year, we as a School Counseling department plan on improving and evolving our School Counselor K-12 Counseling Plan. On a day-to-day basis and a month-by-month basis, we carry out many of the activities listed in our current plan. However, due to the pandemic and virtual learning changes in the last couple years, we will be updating the plan, so that all needs are met moving forward. I have already reached out to see what other districts have in their plans to see if there is anything that would be applicable to the needs of our district.

In addition to the K-12 School Counseling Plan, our department expects to:

- -Meet weekly with Administration to assist with the culture of the school
- -Meet weekly and sometimes daily within the School Counseling Department
- -Re-establish SST meetings; SST meetings have been missing the last two years
- -Continue fine-tuning College and Career Readiness plan for all students
- -Increase Naviance exposure for students and teachers to create action plans
- -Work closely with a new team of PIVOT teachers
- -Ease transition of students from 8th to 9th grade
- -Assist with the graduation rate
- -Increase exposure of CTE enrollment
- -Increase students taking PSATs, SATs and ACTs
- -Increase students using a variety of Career Interest Inventories

New Ideas:

- -Work with NHS student ambassadors to establish in-house students who can tour and welcome new students (from other countries and other states) to WHS and make them feel comfortable
- -In typical years, we have roughly 50% of our graduating class attend HVCC, 25% attend 4-year schools and the remaining students work, enroll in the military, etc. We are seeing a trend of fewer students attending college and opting for other avenues. My hope this year is to invite more guest speakers with job opportunities and trade school opportunities to add to their college options
- -Seek out Professional Development for our department; Typical PD days within the school year are often geared towards teachers and not often for School Counselors

Thank you, David Olszewski



Nicholas Leone <nleone@vlietschools.org>

Guidance/School Counseling - Department Chair

1 message

David Olszewski <dolszewski@vlietschools.org>

To: Ryan Groat <rgroat@vlietschools.org>, Nicholas Leone <nleone@vlietschools.org>

Wed, Jul 13, 2022 at 9:26 AM

I am interested in the Department Chair position for the 2022-2023 school year.

David Olszewski High School Counselor Watervliet Junior-Senior High School 1245 Hillside Drive Watervliet, NY 12189









- 1245 Hillside Drive
- Waterviiet, NY 12189
- **(518) 629-3200**

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE

Dr. Donald Stevens Jr. Superintendent of Schools

www.watervlietcityschools.org

Watervliet Jr./Sr. High School

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3300

■ Watervliet Elementary School

2557 10th Avenue Watervliet, NY 12189 (518) 629-3400

Business Office

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3203 NEW APPOINTMENT RECOMMENDATION

TO: Dr. Donald Stevens, Superintendent

FROM: Mr. Groat, Principal

RE: New Appointment

DATE: 6/28/22

I am recommending the following people be appointed as Advisors for the 2022-2023 year.

SENIOR CLASS ADVISOR (2023) -Student Counsel -Jr. High Student Council -National Honor Society -

WHAT PARTY

Yearbook Business Manager -

Mrs. Christa Farruggio

Mr. Scott Emerson/ Mr. Chris Curtis

Ms. Jackie Bishop

Mr. Scott Emerson/

Mrs. Lyndsay Moore

ANTERIOR PROPERTY AND

Mrs. Rebecca Smith

BOK 8/9/22



Ryan Groat <rgroat@vlietschools.org>

Senior advisor

1 message

Christa Farruggio <cfarruggio@vlietschools.org> To: Ryan Groat <rgroat@vlietschools.org>

Mon, Jun 27, 2022 at 10:46 AM

Hello,

I am interested in being the Senior Class Advisor. I have had the class of 2023 since seventh grade and know them very well. I have plans for continuing to fundraise through calendar raffles, maybe bringing back pizza clash if possible, as well as others. I hope to be considered for this position.

Sincerely, Christa Farruggio Mr. Groat,

I would like to apply for the position of Business Advisor for the Yearbook. I have done this position for the past few years and enjoy working with the students.

Thank you for your consideration.

Rebecca Smith

June 2022

Mr. Groat:

I apologize this letter is getting to you as late as it is. With all that ensued at the end of the school year, this letter got lost in the shuffle.

I am writing today to express my interest in continuing to fulfill the duties of National Honor Society co-advisor for the 2022-2023 school year alongside Scott Emerson.

Throughout the last several years of holding this position I have had the incredible opportunity to meet and engage with students I would not have had the pleasure to get to know in the classroom setting. I enjoy being able to build relationships with more students in the Watervliet High School community and I value the ability to be another adult in the school building that the students in the National Honor Society can turn to for support and encouragement. Getting to know and work with a diverse group of students outside of a classroom setting has been the highlight of my experience as the National Honor Society co-advisor and I hope to continue the opportunity to do this.

Mr. Emerson and I were very hopeful that this year would see a return to more normalcy, and in many ways we did. It was wonderful to be able to bring back an in-person induction ceremony this past spring, even though it still had some restrictions. We are hopeful that in the 2022-2023 school year we will be able to bring back the full scope of this in-person celebration. We would also like to look at expanding this ceremony to include the celebration of other academic achievements. This year students were able to get back into completing more hours of community service due to the limiting of past COVID restrictions. In the 2022-2023 school year we would also like to see the further development of community service offerings and find more ways within our school community that our NHS members can help out their fellow peers, showing their qualities of strong leadership and character and serving as role models to their younger classmates.

I am incredibly thankful for the years I have been able to serve as the co-advisor to the National Honor Society, for the opportunity to work alongside and learn from Mr. Emerson, and mostly for the chance to get to know and build relationships with the students of the National Honor Society. I look forward to what the 2022-2023 school year will bring and I would love to continue to serve the National Honor Society as co-advisor for the 2022-2023 school year.

Please feel free to contact me with any questions.

Sincerely, Lyndsay Moore Mr. Ryan Groat Principal Watervliet Junior Senior High School 1245 Hillside Drive Watervliet, New York 12189

Dear Mr. Groat-

Please accept this as a Letter of Intent for the position of Co - Advisor of the National Honor Society for the 2022-2023 school year.

It has been a tremendous experience working with Miss Lyndsay Moore and I am hopeful for the opportunity to continue in this position with her.

While there is a pre-requisite average necessary for consideration for National Honor Society, our Chapter really focuses on the leadership, service, and character components of membership. We want our NHS students to be reliable and honorable leaders in the school. We want them to help others throughout the school and the community, and we want them to do everything in their lives with character, class, and humble pride.

Does NHS membership look good on a college transcript? It absolutely does, and it helps our students as they apply to colleges and universities across the State and the country. But our goal here has always been much more than just something to check off on an application. Instead, we work every day to try and instill the ideals of the National Honor Society into every facet of the students' lives. In other words, we want them to "do the right thing," not because it benefits them, but because their actions can benefit others.

We thought that the 2021-2022 school year was going to be back to normal. We were wrong. Now, we look forward to maybe some more "normalcy" during the 2022-2023 school year, and the NHS needs to be a part of this. We believe that our talented, and dedicated NHS students can be a strong component of this return, and assist with the process, beginning in September.

Our NHS members continue to serve as role models for students in the younger grades, and, hopefully, depending on where the pandemic is, they'll be able to work with the incoming 6th graders to assist them with their transition to WJSHS. Additionally, during the 2022-2023 school year, I would like for the National Honor Society members, Miss Moore, and myself to meet with you about possibly expanding the May Induction Ceremony to also include the presentation of other academic awards, like maybe the Science awards handed out to juniors. Due to the pandemic, of course, we were unable to expand this year. However, hopefully we will be able to work something out for next May.

Thank you for your consideration in this matter.

Scott B. Emerson



Ryan Groat <rgroat@vlietschools.org>

Junior High Student Council

1 message

Jaclynne Bishop <jbishop@vlietschools.org> To: Ryan Groat <rgroat@vlietschools.org>

Wed, Jun 8, 2022 at 2:53 PM

Hi Mr. Groat,

I am still interested in being a 26-Advisor for Junior High Student Council for next year. This year has been difficult to plan events due to covid and social distancing, but we were still able to put on a number of events. This year we did an election for officer roles, "just dance" dance off, a few movie days after school with popcorn, sledding day, and we are doing freeze pops/freeze tag on Tuesday.

Next year I would like to try and bring back the Middle School Halloween Dance, and the semi formal at the end of the year, covid permitting. My intention would be to have the junior high student council hold another election for the officer positions, and then have students develop ideas for future events. I hope you consider me for continuing this position!

Thank-You, Jackie Bishop

June 10, 2022

Mr. Ryan Groat Principal Watervliet Junior Senior High School 1245 Hillside Drive Watervliet, New York 12189

Dear Mr. Groat -

Please accept this as a Letter of Intent for the position of Co - Advisor of the WHS Student Council for the 2022 - 2023 school year.

I am very interested in working as the Co-Advisor of the Student Council for next year. This will allow me to develop more relationships with students that I would not normally interact with in the classroom setting. As a Special Education teacher, I do not always have a large pool of students that I work with. Working with the Student Council would provide this opportunity.

Working with the Student Council would also present opportunities to work with students in positive ways to help better the school community inside and outside of the classroom. I am looking forward to be able to step into an advisory role and work alongside Mr. Emerson next year.

Thank you for your consideration,

Christopher R. Curtis

Mr. Ryan Groat Principal Watervliet Junior Senior High School 1245 Hillside Drive Watervliet, New York 12189

Dear Mr. Groat -

Please accept this as a Letter of Intent for the position of Co - Advisor of the WHS Student Council for the 2022 - 2023 school year.

For the 2022-2023 school year, I would like to work with Mr. Christopher Curtis as the other Co-Advisor. Mr. Curtis is an incredibly knowledgeable person who possesses a number of terrific ideas. He works incredibly well with students in all grade levels, and I think that he would be terrific.

Throughout the current school year, Mr. Dan Mueller and I have worked, in a dedicated and determined manner, to have our students give back to the local, as well as the national and international communities through fundraisers and advocacy activities.

During this school year, we ran student pictures, as well as re-takes, we continued our efforts on civic education; once again holding two voter registration drives in conjunction with the League of Women Voters, we provided a Student Representative to the Board of Education, and we worked with Food Services to discuss menu items. We also worked with members of the National Honor Society, as well as with Mrs. Fronczek and Cannoneer Club, on an item drive and fund-raiser for the people of Ukraine, as well as for refugees around the world. This combination drive led to boxes upon boxes of items being delivered to St. Nicholas Ukrainian Church in Watervliet, which were then sent overseas, and led to monetary donations to both the Church and the International Rescue Committee. It became a full school initiative, and once again showed that "Watervliet has Heart."

During the 2022-2023 school year we want to continue all of the work that we have been doing, increase our overall membership, and hold more meetings between Student Council Leadership and the WHS Administration.

We are planning to hold current events and equity discussions each month. These afternoon talking sessions will look to add to the equity discussions that we are having as an entire District. Student voice is so very important, and these meetings will be a good way for students to share. One of the items that we really want to tackle, centers on the student handbook, and the code of conduct itself. We want the students to be able to take a really hard look at what is in these documents, and to see if there are areas that they believe should be addressed and/or changed. We began this work during the 2021-2022 school year, and it needs to continue, with recommendations going to the Policy Committee.

Finally, we would also like to hold at least three (3) meetings with Food Service personnel next year to, once again, share student voice on what they are eating for both breakfast and lunch.

We are looking forward to a great year in 2022-2023.

Thank you for your consideration in this matter.

Scott B. Emerson



- 1245 Hillside Drive
- Watervliet, NY 12189
- **(518) 629-3200**

Dr. Donald Stevens Jr. Superintendent of Schools

■ Watervliet Jr./Sr.

www.watervlietcityschools.org

TO:

Dr. Donald Stevens, Superintendent

NEW APPOINTMENT RECOMMENDATION

High School 1245 Hillside Drive

FROM: Mr. Groat, Principal

Watervliet, NY 12189 (518) 629-3300

New Appointment

DATE:

RE:

7/20/22

■ Watervliet **Elementary School**

2557 10th Avenue Watervliet, NY 12189 (518) 629-3400

I am recommending the following person be appointed as an Advisor for the

2022-2023 year.

Business Office

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3203

National Junior Honor Society -

Mrs. Brenda Zawistowski

RECEIVED

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE



Ryan Groat <rgroat@vlietschools.org>

NJHS

1 message

Brenda Zawistowski

bzawistowski@vlletschools.org> To: Ryan Groat <rgroat@vlietschools.org>

Fri, Jul 8, 2022 at 9:27 AM

Please accept this letter of interest in regards to National Junior Honor Society for the upcoming school year 2022-2023. I will do my best to support our students any way I can.

Thank You Brenda Zawistowski





1245 Hillside Drive

■ Watervliet, NY 12189

(518) 629-3200

RECEIVED

JUL 22 2022

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE

Dr. Donald Stevens Jr. Superintendent of Schools

www.watervlietcityschools.org

Watervliet Jr./Sr. High School 1245 Hillside Drive Watervliet, NY 12189 (518) 629-3300

■ Watervliet Elementary School 2557 10th Avenue

2557 10th Avenue Watervliet, NY 12189 (518) 629-3400

Business Office

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3203 To: Dr. Donald Stevens, Superintendent

From: Mr. Ryan Groat, Principal

RE: New Appointment Date: July 20, 2022

I am recommending the following people be appointed for the following positions for the 2022-2023 school year.

Student Ambassador : Brenda Zawistowski Tina Spenard

Art Club: Christina Coogan

After School Band: Andrew Cowie

Chorus: Mary Collett

Yearbook: Kelly Gilchrist

Ryan Groat, Principal Watervliet Elementary School (518) 629-3400 BOK 8/8/22



Debbie Grimmick <dgrimmick@vlietschools.org>

Fwd: Student Ambassadors

1 message

Kelly Webster <kwebster@vlietschools.org>
To: Debbie Grimmick <dgrimmick@vlietschools.org>

Fri, Jul 8, 2022 at 9:37 AM

Can you print this and put it in the pile near the printer with the other club advisors?

Please

Kelly Webster, Principal Watervliet Elementary School 2557 10th Ave Watervliet, NY 12189 (518) 629-3400

"Every Student, Every Day"

RECEIVED

JUL 25 2022

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE

----- Forwarded message ------

From: Brenda Zawistowski

 bzawistowski@vlietschools.org>

Date: Fri, Jul 8, 2022 at 9:32 AM Subject: Student Ambassadors

To: Kelly Webster <kwebster@vlietschools.org>

Good morning Mrs.Webster

Please accept this as my letter of interest for Student Ambassador program. I will do my best to promote a positive group of students and help them promote positive role modeling for our other students.

Thank You Brenda Zawistowski



Debbie Grimmick <dgrimmick@vlietschools.org>

Fwd: Student ambassador

1 message

Kelly Webster <kwebster@vlietschools.org>
To: Debbie Grimmick <dgrimmick@vlietschools.org>

Fri, Jul 8, 2022 at 9:57 AM

This one too, please

Kelly Webster, Principal Watervliet Elementary School 2557 10th Ave Watervliet, NY 12189 (518) 629-3400

"Every Student, Every Day"

----- Forwarded message ------

From: Tina Spenard tspenard@vlietschools.org

Date: Fri, Jul 8, 2022 at 9:50 AM Subject: Student ambassador

To: Kelly Webster <kwebster@vlietschools.org>

Mrs. Webster,

Please accept this as my letter of interest for the Student Ambassador Program for 22-23 school year.



Art Club 2022-2023

1 message

Christina Coogan ccoogan@vlietschools.org
To: Kelly Webster kwebster@vlietschools.org

Thu, Jun 23, 2022 at 9:09 AM

Hi, Mrs. Webster!

I would like to be considered for the Art Club advisor position. Attached is my letter of intent. Please let me know if you need anything else.

Thanks! Christina

El Christina Coogan Letter of Intent Art Club 2022...



After School Band Posting 2022-2023

1 message

Andrew Cowie <acowie@vlietschools.org>
To: Kelly Webster <kwebster@vlietschools.org>

Wed, Jun 22, 2022 at 8:04 AM

Kelly,

I am interested in applying for the after school band position for the 2022-2023 school year. In this program, students will apply the skills from their weekly in school band instruction and develop their ensemble skills. They will also have the opportunity to participate in school performances with this ensemble.

Please let me know if you have any questions.

Thanks, Andrew

Andrew Cowie

Band Director Watervliet Elementary School 2557 10th Avenue Watervliet, NY 12189





chorus

1 message

Mary Collett <mcollett@vlietschools.org>
To: Kelly Webster <kwebster@vlietschools.org>

Tue, Jun 21, 2022 at 2:30 PM

Dear Mrs. Webster, I would like to be considered for the position of Afterschool chorus director for the 22-23 school year. Thank you for your consideration, Mary Collett

Mary B. Collett

Vocal Music K-6 Chorus Dear Mrs. Webster.

I would like to express my interest in the position of Yearbook/Communications Club Advisor for the 2022-2023 school year.

After being the advisor of the Yearbook/Communications Club during the PAST 2 school years, the students were able to meet some of our goals and submitted the yearbook on time each year. This year we switched from Lifetouch to Upstate Images/Entourage Yearbooks and in my opinion it was the best move we could have made. The difference in customer service alone was an amazing experience. Working with Tanya has been an amazing experience and I look forward to continuing that working relationship with her and Upstate Images.

This year, I had students in grades 3-5 that were allowed to join the Yearbook/Communications Club. Some students dropped out throughout the year and I ended with the 12 students enrolled, however only 6-7 students actively completed any of the assigned work I asked them to do on the yearbook website. Some of my goals for the 2022-2023 yearbook are:

- Set clear expectations and rules with the students who join the club.
- Help students to use time wisely, hold them accountable for completing assigned tasks and continue to make each deadline for submission.
- Increase participation in Yearbook/Communications Club for grades 4 and 5.
- Continue developing a love for photography and help students gain skills including how
 to take good photos and gain an understanding how important these skills are to
 developing an organized yearbook.
- Learn how to use the yearbook website- the students this year were sometimes afraid of
 making a mistake while using the yearbook website, especially when working on it, not
 during club meeting times. I would love to invite some of the students back next year so
 they could help mentor new students on the website.
- Continue to develop design/theme skills for each class page as well as other pages.
- Continue to ensure every child is represented in the yearbook to the best of our ability.
- To have yearbook students go out into the school community and capture more pictures throughout the school year to help produce a better quality yearbook.
- To work closely with Upstate Images and have the classroom verification forms sent by Upstate come to me before being mailed back out to ensure errors are corrected in a timely manner.
- Increase yearbook presales, have flyers created and sent home with students by March 15th for presale- Try to have different prices for presale and sales.

My expectations would be to lead the Yearbook/Communications Club to create a yearbook that:

- work with main office staff to ensure portrait days have a volunteer if needed to assist with organizing classes coming for their scheduled times.
- covers all important events and activities at WES to the best of our ability.
- include each student in at least 2 photos to the best of our ability
- have a unified design that students will want to buy

- is submitted to print in a timely manner and is error free- by seeing the verification sheets before they are mailed back out, any names that need to be fixed would be caught sooner.
- Possibly have special pages for 5th graders moving up to the Junior High.
- Have yearbook patrons, sell space in the yearbook where families, staff or businesses
 can write a message of support. The money collected would then be used to give
 students who normally would not be able to afford a yearbook one.

If you have any questions, or would like to discuss this further, please let me know.

Sincerely, Kelly & Kilchrist

Kelly E. Gilchrist



Bernadette Boardman

 Sboardman@vlietschools.org>

Fwd: thank you

1 message

Kirsten DeMento <kdemento@vlietschools.org> To: Bernadette Boardman boardman@vlietschools.org Mon, Jun 13, 2022 at 7:31 AM

Please appoint Carrie Huntley as the Chemical Hygiene Officer at the next BOE meeting.

Thank you. Kirsten M. DeMento Director of Educational Programs, Accountability & UPK Watervliet City School District 2557 10th Ave. & 25th St. Watervliet, NY 12189 (518) 629-3231 "Every Student...Every Day"

kdemento@vlietschools.org

- Forwarded message -

From: Carrie Huntley <chuntley@vlietschools.org>

Date: Sun, Jun 12, 2022 at 3:09 PM

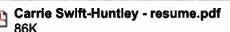
Subject: Re: thank you

To: Kirsten DeMento <kdemento@vlietschools.org>

Kirsten,

Please consider this email my formal interest in being considered as a candidate for the chemical hygiene office role that we discussed last week.

Regards, Carrie





CARRIE SWIFT-HUNTLEY, CIH

I am currently matriculated in the Clarkson University Master of Arts in Teaching program with an anticipated graduation date of May 2020. I am working toward New York State teacher certification in chemistry at the secondary level.

PROFESSIONAL PROFILE

As a career-change teacher and an expert-level occupational and environmental health scientist, I integrate pedagogy with how science is practiced in real-life to create a synergistic learning experience for students. To do this, I draw from a breadth and depth of applied science and problem solving in an array of industries, ranging from healthcare to nanotechnology to defense research and development. While on first glance these disciplines may seem disparate, they share much in common. This is because at the core of applied science lies the interconnectedness of all the science disciplines and how they are practiced. As such, I bring to the classroom 20 years of applying the model on which the NGSS three-dimensional vision for teaching science is based.

- ✓ Clear and direct communicator with history of building trusted long-term relationships through consistent demonstration of professionalism, technical expertise, and impeccable business ethics
- ✓ Comfortably and effectively work with diverse populations and personalities
- ✓ Rapidly master new practice areas, and thrive in interdisciplinary settings
- ✓ Utilize strong planning skills for driving progress, coordinating complex details, and focusing the efforts of others
- Resourceful and accomplished in managing multiple priorities, troubleshooting, and crisis management
- ✓ Skillful writer experienced in creating, reviewing, implementing, and reporting on policies and programs
- ✓ Naturally reflective and highly analytical

EDUCATION

M.A.T., Chemistry (Expected May 2020), CLARKSON UNIVERSITY, Schenectady, NY B.S., Industrial Hygiene & Environmental Toxicology, CLARKSON UNIVERSITY, Potsdam, NY, 1996 Epidemiology post-baccalaureate coursework, HARVARD SCHOOL OF PUBLIC HEALTH, Boston, MA, 1998 – 1999

TEACHING EXPERIENCE

<u>Burnt Hills-Ballston Lake Central School District</u>, Burnt Hills, NY

September 2019 – Present

Chemistry Teacher – Full-Year Residency at Burnt Hills-Ballston Lake Senior High School

- Teach 8-credit college-in-the-high-school Honors Chemistry to 10th and 11th graders. Design inquiry-based, NGSS-integrated learning activities in accordance with the NYS Physical Science/Chemistry Core Curriculum to prepare students for both the Regents examination and the SAT Subject Test in Chemistry, as well as enrichment activities aligned to the college curriculum.
- Teach Introduction to Chemistry a very hands-on, lab-intensive course to a cohort of 11th graders, many of whom have IEP or 504 Plans. Design 3D learning activities in accordance with NGSS/NYSSLS for HS physical science.
- Set tone for classroom atmospheres; build rapport and foster student relationships that promote the development
 of self-reliant, reflective learners who are adept at problem-solving; collaborate with two mentor teachers to deliver
 data-informed instruction to ensure student success.

Capital Region BOCES

October 2016 - June 2019

Substitute Teacher – Served as a per diem substitute teacher in a variety of subject areas at all grade levels in the Burnt Hills-Ballston Lake, Mohonasen, and Niskayuna schools.

OTHER INSTRUCTION EXPERIENCE

- Yoga instructor at local boutique studios and Town of Ballston Community Library
 - Yoga Alliance RYT-200 (RYT-500 anticipated 2021)
 - Specialty training in yoga for young ones, trauma-informed yoga, restorative yoga, and meditation
- Environmental, health and safety (EHS) training, technical presentations, and continuing education for professional societies, trade groups, employers, and clients

PROFESSIONAL AFFILIATIONS & CERTIFICATIONS

- American Association of Chemistry Teachers (AACT)
- American Chemical Society (ACS)

- National Science Teaching Association (NSTA)
- Science Teachers Association of NYS (STANYS)
- American Board of Industrial Hygiene (ABIH) Certified Industrial Hygienist (CIH), Certification Number 10823 CP

PROFESSIONAL EXPERIENCE

Global Foundries, Malta, NY

7/2015 - 3/2016

PRINCIPAL INDUSTRIAL HYGIENIST

EHS representative at a semi-conductor chip fabrication foundry. Developed legionellosis prevention and control program, and oversaw site compliance with NYS DOH emergency regulations.

O'Brien & Gere Engineers, Inc., Albany, NY

7/2014 - 7/2015

SCIENTIST / SENIOR INDUSTRIAL HYGIENIST

Consulting CIH for private-sector entities ranging from a Fortune 10 company to a niche aerospace contractor, as well as public-sector clients such as NYS public schools, universities and municipalities.

Covino Environmental Associates, Inc., Woburn, MA

8/1999 - 6/2014

SENIOR PROJECT MANAGER / BUSINESS DEVELOPMENT (2012 – 2014)

MANAGER, INDUSTRIAL HYGIENE GROUP (2002 – 2011)

PROJECT MANAGER (2000 – 2002)

SENIOR INDUSTRIAL HYGIENIST (1999 – 2000)

Created innovative solutions – based on rigorous and sound science – to resolve problems regarding occupational and environmental health concerns with chemical, physical and biological hazards, particularly in the built environment.

- Led interdisciplinary teams to analyze concerns, and develop and implement effective solutions to improve health, safety and operational performance for clients including: hospitals/healthcare systems; life science, pharmaceutical and defense R&D; government agencies; non-profit organizations; colleges and universities; public and private schools; and commercial real estate developers.
- Specialized in the investigation, resolution and communication of exposure assessment and health impacts of indoor
 environments, with expertise in bioaerosols, latex aeroallergens, cytotoxic drugs, sensitizers (e.g., aldehydes and
 isocyanates), organic solvents, and toxic metals (e.g., beryllium, chromium and mercury).
- Provided guidance during emergency response to chemical spills/releases, especially concerning determination of safe re-occupancy; assessed buildings following fires and established health risk-based re-occupancy criteria.
- Industry leader in infection control risk assessment monitoring during high-risk microbial remediation and construction/renovation projects at healthcare facilities.
- Conducted environmental due diligence assessments for large, commercial real estate transactions. Planned and managed laboratory/building decommissioning projects, involving chemical, radiological and biological materials. Developed sampling strategies, specified decontamination requirements and, in the absence of regulatory standards, established risk-based acceptance criteria.
- Managed 10 to 50 projects at a time, with durations ranging from a week to several years, and values of \$5K-\$500K.
- As a manager, mentored project managers and field scientists with a team-based leadership style; had full
 responsibility for hiring, training, and managing technical and support staff; developed new practice areas and grew
 the group from 4 to 10 FTEs; wrote SOPs and trained staff to provide consistently high-quality deliverables.

Environmental Health & Engineering, Inc., Newton, MA

5/1996 - 8/1999

Outsourced industrial hygienist in the Dept. of Environmental Affairs at Brigham and Women's Hospital, Boston, MA.

- Performed workplace exposure assessments, indoor environmental quality evaluations, and laboratory safety inspections; recommended methods for compliance with OSHA, EPA, National Institutes of Health, Joint Commission, Massachusetts Water Resources Authority, and Boston Fire Department.
- Worked with Emergency Department physicians and nurses to develop the first edition of the HAZMAT Patient Management Procedure Manual, and trained medical and nursing staff on decontamination of HAZMATcontaminated patients. Participated in planning and implementing city-wide EMS drills.
- Received Partners HealthCare Systems Award: Outstanding Performance & Commitment to Excellence, 1998, 1999.

WATERVLIET CITY SCHOOL DISTRICT

NEW APPOINTMENT RECOMMENDATION

TO:

Dr. Donald Stevens, Superintendent

FROM:

Mr. Ryan Groat, Principal

RE:

New Appointment

DATE:

7/29/2022

I am recommending the following person be appointed at the Board of Education Meeting to be held August 9, 2022.

NAME:

JOSEPH FACIN

Position:

LTS - TECHNOLOGY

TENURE AREA:

Technology

LOCATION:

WJSHS

EFFECTIVE DATE:

September 6, 2022

TENURE EFFECTIVE DATE:

n/a

STEP:

5 plus 0.2 FTE class overage

CERTIFICATION AREA:

Technology

REPLACING/NEW HIRE:

Matt Saucier

Hiring Committee:

Ryan Groat

Don Stevens

Donna Belokopitsky

70K/22





Technology position

1 message

joseph facin

Fri, Jul 29, 2022 at 1:53 PM

To: "dstevens@vlietschools.org" <dstevens@vlietschools.org>

I Just spoke with Mr. Groat and I will accept the Technology position for the 2022 - 2023 school year for a salary of \$65000.

Sincerely,

Joseph Facin, Jr.

RECEIVED

JUL 29 2022

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE



- 1245 Hillside Drive
- Watervliet, NY 12189
- **(518) 629-3200**

Dr. Donald Stevens Jr. Superintendent of Schools www.watervlietcityschools.org

Watervliet Jr./Sr. High School

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3300

Watervliet Elementary School

2557 10th Avenue Watervliet, NY 12189 (518) 629-3400

Business Office

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3203

Business Office Resolutions for August 9, 2022 BOE Meeting Agenda

- Resolved that the Board amend the appointments of the following employees from Full-Time Cleaner to Full-Time Maintenance, effective July 1, 2022, as recommended by the Superintendent:
 - Dave McFarland
 - Donald Ploof
 - Bridan Sharpe
- Resolved that the Board accept the resignation of Chance Fosmire from the position of Full-Time Cleaner, effective July 22, 2022, as recommended by the Superintendent.
- Resolved that the Board approve the following School District Bus Drivers for the 2022 23 school year, as recommended by the Superintendent:
 - Robin Fryer
 - Chris Kowalewski
 - Kim Prouty
 - Darryl Whited (Substitute Driver)
- Resolved that the Board approve the emergency appointment of Jack Ferris to the
 position of Part-Time Night Cleaner for the Watervliet City School District, at a rate of
 \$15.00 per hour, effective July 28, 2022, as recommended by the Superintendent.
- Resolved that the Board approve the Final 2021-22 AS-7 Contract with Capital Region BOCES, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- Resolved that the Board approve the Preliminary 2022-23 AS-7 Contract with Capital Region BOCES, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- Resolved that the Board approve the Tax Collection Agreement between the Watervliet City School District and Pioneer Savings Bank for the collection of 2022-23 school taxes, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- Resolved that the Board designate Anil Mulchandani, Pioneer Savings Bank Watervliet Branch, as the Deputy Tax Collector, as recommend by the Superintendent.
- Resolved that the Board approve the "Cooperative Bidding Cafeteria Commodities for Use in the Regional Food Service Management Program" resolution for the 2022-23 school year, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- Resolved that the Board approve the following payment requests, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:



- 1245 Hillside Drive
- Watervliet, NY 12189
- **(518) 629-3200**

Dr. Donald Stevens Jr. Superintendent of Schools

www.watervlietcityschools.org

■ Watervliet Jr./Sr. High School 1245 Hillside Drive Watervliet, NY 12189 (518) 629-3300

■ Watervliet Elementary School 2557 10th Avenue Watervliet, NY 12189 (518) 629-3400

■ Business Office 1245 Hillside Drive Watervliet, NY 12189 (518) 629-3203

WATERVLIET 2020 CAPI	TAL PROJECT – ADDITIONS	& ALTE	RATIONS
CSArch – A/E (6/22)	Invoice # 4386	\$	3,888.87
CSArch - CM (6/22)	Invoice # 4387		7,602.58
DLC Electric, LLC	Payment App. # 015		27,286.74
Facilities Equipment & Service, Inc.	Invoice # 14034-5		20,479.82
Gallo Construction	Payment App. #		66,756.50
Girvin & Ferlazzo, PC	Statement # 21		451.50
Prestige Sealcoating, LLC	Invoice # 4-20-22		17,229.00
R.F. Gordon Mechanical, LLC	Invoice # 6103		3,102.00
Roof Services Unlimited	Invoice # 6-23-22		4,500.00
Trane US Inc.	Invoice # 312578149		9,564.80

UPDATES

- Resolved that the Board approve the 2022-23 School Tax Warrant for the total amount of \$7,428,200.68, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- Resolved that the Board approve the following tax rates for the collection of 2022-23
 School Taxes, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

City of Watervliet:

16.2515

Town of Colonie (Mannsville):

23.3183



July 06, 2022 11:13:07 am

Final 2021/2022 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2021 by and between the Albany-Schoharle-Schenectady-Saratoga, party of the first part, and WATERVLIET CITY SD, party of the second part.

WITNESSETH, That wheras party of the first part has been duly authorized to provide the approved Sarvices below and has been authorized to enter into agreements with boards of education and school trustees, under the provisions of section 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part hareby agrees to provide to the party of the second part the following Services during the 2021-22 school year at the indicated cost.

		Besis for Current Confract					
Program/ Serial No. Service	Quantity/ Share	Unit Cost Basis	Current Fixed Cost	Initial	Adjustments To Date	Current	District Budget Code
001.000 Administration 001.001 Administration NVA Charges	0.0000	0.0000 Per RWADA 0.0000 as billed	110,012.00	110,012.00	0.00	110,012.00	
002.000 Capital and Rental	0.0000	0.0000 per RWADA	81,555.00	51,555.00	0.00	51,555.00	
101.100 CTE Albany Components	10.0000	12,995.0000 5 YR AVG	00.0	129,950.00	0.00	129,950.00	
101.455 TVHS 101.455.010 TVHS - Tuition 101.455.020 TVHS - Special Ed Services Ind 101.455.030 TVHS - Special Ed Services Grp	0.0000	15,830 0000 per student 62.0000 per hour 31.0000 PER HOUR	00.0	00:0	15,930.00 0.00 0.00	15,830.00 0.00 0.00	
102.100 Career Studies - Albany Campus	4.0000	14,875.0000 per student	00:0	29,750.00	29,750.00	00'009'69	
201.490 XC - WSWHE Special Education	00000	0.0000 X-CONTRACT	12,119.99	0.00	12,119.99	12,119,99	
203.490 XC - Quester Special Education	00000	0.0000 X-CONTRACT	661,041.07	000	661,041.07	661,041.07	
204.490 XC - Questar Special Education	0.0000	0.0000 X-CONTRACT	30,312.49	0.00	30,312,49	30,312.49	
209.219 Ready to Learn 4:1:2							
209.219.000 Ready to Learn 4 1:2	1.2500	107,693.0000 per student	0.00	000	134,816.25	134,616.25	
209.219.001 SW (ap 209.219.011 SW Ind	49.0000	47.0000 30 minute unit	00'0	00.0	2,303.00	2,303.00	
209.219.014 OT Ind	18.0000	85.0000 30 minute unit	00:0	000	1,530,00	1,530.00	
209.219.015 Sp Ind	67.0000	96,0000 30 minute unit	00:00	00.0	6,432.00	6,432.00	
209.219.031 SW Cnsft	40 0000	92,0000 30 minute unit	00:00	000	3,680.00	3,680.00	
209.219.035 Sp Cnsk	10,0000	96.0000 30 minute unit	00'0	0.00	960.00	960.00	
209.259 Dvip Skills NYSAA (ElemMS) 6:1;2							
209.259.000 Dvip Skills NYSAA (ElemMS) 6:1:2	2.0000	71,794.0000 per student	00:0	215,382.00	-71,794.00	143,588.00	
209.259.001 SW Grp	80.0000	47.0000 30 minute unit	00:0	3,760.00	0.00	3,760.00	

Central Administration Capital Region BOCES 800 Watervliet-Shaker Road Albany, NY 12205

July 06, 2022 11:13:07 ат

School Year 2021-22

Albany-Schoharle-Schenectady-Saratoga WATERVLIET CITY SD

Final 2021/2022 AS-7 Contract

		Basis for Current Contract					
Processi	Ocenetty	101		in later	4		
Seriel No. Service	Share	Cost Basis	Fixed Cost	Contract	Adjustments To Date	Contract	District Budget Code
209.259.005 Sp Grp	180.000	50.0000 30 minute unit	00.0	10,000.00	-2,000.00	8.000.00	1000
209.259.011 SW Ind	40.0000	92.0000 30 minute unit	0.00	0.00	3,680.00	3,680.00	
209,259,014 OT Ind	200,0000	85.0000 30 minute unit	0.00	23,800.00	-6,800.00	17,000.00	
209.259.015 Sp Ind	160.0000	95.0000 30 minute unit	0.00	26,880.00	-11,520.00	15,360.00	
209,269,016 PT Ind	120.0000	89.0000 30 minute unit	0.00	14,240.00	-3,560.00	10,680.00	
209.259.031 SW CnsR	15,0000	92.0000 30 mmute unit	00:00	920.00	460,00	1,380.00	
209,279 Pathway to Learning 6:1:2	_						
209.279.000 Pathway to Learning 6:1-2	3.0000	71,794.0000 per student	000	242,304,75	-26.922.75	215.382.00	
209.279.001 SW Grp	80.0000	47.0000 30 minute unit	00'0	3,760.00	00.00	3,760,00	
209.279.003 VI Ind	00000	197.0000 PER HOUR	00:00	23,640.00	-23,640.00	0.00	
209.279.005 Sp Grp	40.0000	50.0000 30 minute unit	00:0	000	2,000.00	2,000.00	
209.279.011 SW Ind	120.0000	92.0000 30 minute unit	0.00	12,420.00	-1,380.00	11,040.00	
209.279.015 Sp Ind	0.0000	96.0000 30 minute unit	0.00	7,680.00	-7,680.00	00:0	
209.279.031 SW Cnstt	20:0000	92.0000 30 minute unit	0.00	6,555.00	4,715.00	1,840.00	
209.279.034 OT Cnstt	40.0000	85.0000 30 minute unit	0.00	3,400.00	00:0	3,400.00	
209.279.035 Sp Cnstt	10.0000	96.0000 30 m nute unit	0.00	4,560.00	3.600.00	960.00	
209.279.063 VI Consult	0.0000	197,0000 per hour	00:0	1,970.00	-1,970.00	000	
210,230 Dytp Skills Factal Skills 12:1:3							
210.230.000 Dvlp Skills Fnetni Skills 12:1;3	1.0000	45,904.0000 per student	000	45,904.00	000	45,904.00	
210.230.005 Sp Grp	00000	50.0000 30 minute unit	0:00	2,000.00	-2,000.00	00'0	
210.230.011 SW Ind	40.0000	92.0000 30 minute unit	0.00	3,680.00	0.00	3,680.00	
210.230.031 SW Crisit	10.0000	92,0000 30 minute unit	00:00	920.00	0.00	920.00	
210.230.035 Sp Cnsft	0.0000	96.0000 30 minute unit	00:0	960.00	-960.00	0.00	
211.221 DHH - (K-8) 8:1:2							
211.221.000 DHH - (K-8) 8:1:2	1.0000	69,802,0000 per student	00.0	69.802.00	000	69,802.00	
211.221.001 SW Grp	0.0000	47.0000 30 minute unit	0.00	1,880.00	-1,880.00	00.0	
211.221.005 Sp Grp	40.0000	50.0000 30 minute unit	000	4,000.00	-2,000.00	2,000.00	
211.221.011 SW Ind	40.0000	92.0000 30 minute unil	00:0	000	3,680.00	3,680.00	
211.221.015 Sp Ind	80.0000	96.0000 30 minute unit	00:0	3,840.00	3,840.00	7,680.00	
211.221.031 SW Cnslt	10.0000	92.0000 30 minute unit	0.00	920.00	00:0	920.00	
211.231 Dvlp Skills Autism Spectrum 8:1:2							

Central Administration Capital Region BOCES 900 Waterviet-Shaker Road Albany, NY 12205

Final 2021/2022 AS-7 Contract

School Year 2021-22

Albany-Schoharte-Schenectady-Saratoga WATERVLET CITY 8D

		Basis for Current Contract —					
	Quantity/	Unk	Current	Infilial	Adjustments	Current	District
Serial No. Service	Share	Cost Cost Hesis	Fixed Cost	Contract	To Date	Contract	Budget Code
211.231.000 Dwb Skills Autism Spectrum 8:1:2	4.0000	77,730.0000 per student	4,000.00	233,190.00	73,730.00	306,920.00	
211.231.001 SW Grp	120.0000	47.0000 30 minute unit	0.00	1,880.00	3,760.00	5,640.00	
211.231.011 SW Ind	40.0000	92.0000 30 minute unit	00:00	11,040.00	-7,360.00	3,580.00	
211.231.031 SW Cnstt	80.0000	92.0000 30 minute unit	00:0	2,760.00	4,600.00	7,360.00	
211.281 Dwp Skills Medically Fragile 8:1:2			•				
211.261.000 Dvtp Skits Medically Fragile 8:1	1.0000	53,846,0000 per student	00:00	53,846.00	0.00	53,846,00	
211.261.001 SW Grp	40,000	47.0000 30 minute unit	000	0.00	1,880.00	1,880,00	
211.281.011 SW Ind	00000	92,0000 30 minute unit	000	3,680.00	-3,680.00	000	
211.261,014 OT Ind	80.0000	85.0000 30 minute unit	00:0	00.008	0.00	6.800.00	
211.261.015 Sp Ind	120.0000	96,0000 30 minute unit	00.0	15,350.00	-3,840.00	11,520.00	
211.261.016 PT Ind	80,0000	89.0000 30 minute unit	00:0	7,120.00	0.00	7,120.00	
211.261.031 SW Cnsh	12.0000	92.0000 30 minute unit	00:0	000	1,104.00	1,104.00	
211.261.035 Sp Cnsk	40.0000	96.0000 30 minute unit	00:0	00:0	3,840.00	3,840.00	
211.271 Social Emotional 8:1:2							
211.271.000 Social Emotional 8:1:2	3.0000	53,846.0000 per student	4,000.00	161,538.00	4.000.00	157,538.00	
211.271.001 SW Grp	80.0000	47.0000 30 minute unit	00:0	3,760.00	000	3,760.00	
211,271,004 OT Grp	40.0000	44.0000 30 minute unit	00:0	3,520.00	-1,760.00	1,760.00	
211,271,005 Sp Grp	120.0000	50.0000 30 minute unit	00.00	00'000'9	000	6,000.00	
211.271.011 SW Ind	120.0000	92.0000 30 minute unit	00:0	11,040.00	0.00	11,040.00	
211.271.014 OT Ind	80.0000	85.0000 30 minute unit	00:0	3,400.00	3,400.00	6,800.00	
211.271.015 Sp hd	120,0000	96.0000 30 minute unit	00:00	15,360.00	-3,840.00	11,520.00	
211.271.016 PT Ind	32.0000	89.0000 30 minute unit	00:00	0.00	2,848.00	2,848.00	
211.271.031 SW Cnslt	15.0000	92.0000 30 minute unit	00:00	1,840.00	460.00	1,380.00	
211.271.035 Sp Cnsft	10.0000	96.0000 30 minute unit	00:00	1,920.00	-960.00	960,00	
211.271.036 PT Cnsk	0.0000	89,0000 30 minute unit	00:00	356.00	-356.00	00:00	
211.291 Dvip Skitts (HS) NYSAA 8:1:2							
211.291.000 DWp Skills (HS) NYSAA 8:1:2	1.0000	53,846.0000 per student	00:00	000	53.846.00	53.846.00	
211.291.004 OT Grp	40.0000	44.0000 30 minute unit	00'0	0.00	1,760,00	1.760.00	
211.291.005 Sp Grp	40.0000	50,0000 30 minute unit	00:0	0.00	2,000.00	2,000,00	
211,291,015 Sp Ind	120.0000	95.0000 30 minute unit	00:0	000	11,520.00	11,520.00	
211.291.034 OT Cnstt	40.0000	85.0000 30 minute unit	0.00	0.00	3,400.00	3,400.00	
303.000 Speech Impaired ADR	5.8500	37,477,0000 annual per day	000	74,954.00	144,286.45	219,240.45	

Central Administration Capital Region BOCES 900 Waterviet-Shaker Road Albany, NY 12205

July 06, 2022 11:13:07 am Final 2021/2022 AS-7 Contract

School Year 2021-22

Albany-Schoharie-Schenectady-Saratoga

WATERVLIET CITY SD							
		Basis for Current Contract					
Program Serial No. Service	Quantity/ Shara	Unit Cost Basis		Initial	Adjustments	Current	District
304.000 Teacher of the VI ADR	0.5000	32,706.0000 annual per day	000	0.00	16,353.00	16,353.00	Budger Code
304.818 Teacher of VI /O&M Summer Program	0.0000	0.0000 per hour	2,452.95	0.00	2,452.95	2,452.95	
308.000 Physical Therapy ADR	2.5000	28,946.0000 annual per day	00:00	72,365.00	0.00	72,365.00	
309.000 Occupational Therapy ADR	7.5000	26,981,0000 annual per day	0000	134,905.00	67,452,50	202,357.50	
325,000 Transitional Services - Itemant	0.0000	17,273,9000 annual per day	4,763.85	00:00	4,763,85	4,763.85	
351.000 Shared Transportation	00000	0.0000 as billed	27,794.00	00:0	27,794.00	27,794.00	
402.000 Exploratory Enrichment	00000	0.0000 actual cost	872.85	2,000.00	-1,127.15	872.85	
411.000 Arts in Education	0.0000	0.0000 actual cost	230.00	3,000.00	-2,770.00	230.00	
412.015 Expanded Dietance Learning 412.015.020 Annual Service for non-DL Subcrib	1.0000	21,800.0000 per year	00'0	8,875.00	12,925.00	21,800.00	
412.020 Video Conferencing 412.020.080 VC - Equipment Maintenance	000000	0.0000 actual cost	750.00	750,00	00:00	750.00	
412.030 Online & Blended Learning 412.030,140 Online/Blended Learning	00000	0.0000 as billed	1,990.00	995.00	00'568	1,990.00	
412.031 Online & Blended Learning 412.031 .150 Apex Learning - System & Licensin	00000	0.0000 actual cost	3,600.00	2,600.00	1,000.00	3,600,00	
412.050 Virtual School 412.050.020 Virtual School without Teacher 412.050.030 Virtual School Teacher Stipend	000000	0.0000 per student 0.0000 as billed	32,000.00 17,549.65	0000	32,000.00 17,549.65	32,000.00	
413.000 Visiting Experts	0.0000	0.0000 actual cost	4,000,00	0.00	4,000.00	4,000.00	
440.000 P-Tech 440.010 P-tech Grant	16.00:0	12,995.0000 per student 12,995.0000 per student	0.00	220,915.00 220,915.00	-12,985.00 219,085.00	207,920.00	
462.490 XC · Erie 2 - Zoom Cloud Based Vide	00000	0.0000 X-CONTRACT	3,511.00	0.00	3,511.00	3,511.00	
	•						

WiaCep Ver 22:06:28:17

Central Administration Capital Region BOCES 900 Watervliet-Shaker Road Albary, NY 12205

Final 2021/2022 AS-7 Contract

School Year 2021-22

Albany-Schoharle-Schenectady-Saratoga WATERVLIET CITY SD

]				
		Basis for Current Contract					
Program/ Serial No. Service	Quantity/ Share	Unit Cost Cost Basis	Current Fixed Cost	Contract	Adjustments To Date	Current	District Budges Code
502.050 Masterminds 502.000.000 Varsky	1.0000	98.0000 per team	00.0	98:00	00:0	00'86	
502.001 Mesterninde N/A 502.001,000 Varsity	1,0000	652.0000 per team	0.00	652.00	0.00	652.00	
503.000 Library Automation 503.000.010 Foliett Destiny Automation 503.020 Database Purchasing Consortium	0.000.0	0.0000 per building 0.0000 actual cost	12,864.00	12,864.00	0.00	12,864.00	
504,000 Instructional Media Service	0.0000	0.0000 actual cost	6,100.00	6,100.00	0.00	6,100.00	
507.030 Instr Coaching/Data Analysis 507.040 Staff Dromn/Plase/Tumkey	0.0000	0.0000 per day in full	62,966.00	61,616.00	1,350.00	62,966.00	
507.050 Scoring/Assessment	00000	O 0000 actual cost	13.687.85	15,782.00	2.032.15	13,762,00	
507.080 Staff Dvpmnt - Programs in full	0.0000	0.0000 actual cost	35,847.00	39,732.00	-3,885.00	35,847.00	
507.061 Staff Dypunt - Programs N/A	000000	0.0000 actual cost	90:00	0.00	80.00	80.00	
S07.070 Essential Education 507.070.020 District - Up to 2,000 students	1.0000	1,500.0000 per year	00:0	1,500.00	0.00	1,500.00	
512.055 Internet Based Learning System Supp 512.055.150 Kami Licensing 512.056.155 Kami Support	0.0000	0.0000 ectual cost 0.0000 as billed	2,772.00	3,335.00	-563.00 -84.91	2,772.00	
512.070 Internet Services 512.070.070 Internet Access	225.0000	89,0000 per megabyre	00:0	20,025.00	0:00	20,025.00	
512.230.010 eSports Support & Coordination	00000	995 0000 per season	00:066	0.00	990.00	880.00	
512.231 eSports 512.231.010 playVS - Registration Fee	0.0000	0.0000 per student	576.00	00:00	576.00	576.00	
513.040 Grant Writing & Developmant Level 4 513.400 Home School Coordination	0.5000	33,684.0000 per teem 384.0000 per student	00:0	16,842.00	4,224.00	16,842.00	
	_		_				

Central Administration Capital Region BOCES 900 Watervliet-Shaker Road Albany, NY 12205

July 06, 2022 11:13:07 am Final 2021/2022 AS-7 Contract

School Year 2021-22

Albany-Schoharis-Schenectady-Saratoga WATERVLIET CITY SD

Program/ Serial No. Sarvice	Quantity/ Share	Unit Cost Basis	Current	Initial	Adjustments To Date	Current	District Budget Code
\$16.050 Model Schools Besic Svc Incl CSLO 516.050.020 MS incl CSLO >= 100 FTE 516.050.030 Model Schools Teacher Stipend	1.0000	13,550.0000 per year 0.0000 octual cost	0.00	13,550.00 0.00	0.00	13,550.00	
522.490 XC - Questar Curriculum Improveme	0.0000	0.0000 X-CONTRACT	970.00	000	970.00	970.00	
530.000 Science Kits	0.0000	0.0000 actual cost	13,880,00	13,729.00	261.00	13,990.00	
563.000 Residence Verification	43.0000	70.0000 per hour	00.00	4,890.00	-1,880.00	3,010.00	
567.400 Mitigation Services	0.0000	0.0000 Scope of Work	17,000.00	0.00	17,000.00	17,000.00	
604.002 Cooperative Tech Services 604.002.025 ServiceNow ITIL Licensing	1,0000	822.6300 per district	00.0	822.63	0.00	822.63	
604.002.030 Itinerant Technology Services	00000	0.0000 as billed	150,399.00	150,399.00	00.00	150,399,00	
604.030 Equipment Maintenance 604.030.040 Adm-Equip Meint - Servers	0,0000	1,950,0000 per unit	00.0	3,800.00	3.900.00	000	
604.030.060 Admin Equip Maint-Copiers	0.0000	0.0000 as billed	22,000.00	22,000.00	000	22,000.00	
604.041 Network Support and Monitoring 604.041.020 Firewall - Vendor Purchese	000000	0.0000 actual cost	3,410.41	3,410.41	0.00	3,410.41	
604.051 Server Bupport & Monitoring 804.051.010 Server Support & Monitoring	0.0000	0.0000 as billed	11.402.25	11,402.25	000	11.402.25	
604.060 Installment Purchases	0.0000	0.0000 actual cost	16,837.01	16,937.01	000	16,937.01	
604.066 Hardware Purchases 604.066.070 Hardware Purchases Other	0.0000	0.0000 actual cost	1,814.61	000	1,814.61	1,814,61	
604.100 Communications Equip Maint 604.100.010 Comm Equipment Maintenance	0.0000	0 0000 per unit	6,945.02	6.945.02	000	6.945.02	
604.110 Data Warehouse 604.110.010 Datawarehousing-Coordination	0.0000	0.0000 as bitted	14,434,71	14,434.71	0.00	14,434.71	
604.130 E-Rate Program Support 604.130.010 E-Rate Cat1 Program-NERIC Coordin 604.130.020 E-Rate Cat2 Program-NERIC Coordin	0.0000	465.0000 per district 465.0000 as billed	300.00	300.00	0.00	300.00	

900 Watervliet-Shaker Road Albany, NY 12205 Capital Region BOCES Central Administration

July 06, 2022 11:13:07 am Final 2021/2022 AS-7 Contract

School Year 2021-22

Albany-Schoharle-Schenectady-Saratoga

WATERVLIET CITY SD

		Basis for Current Contract	Iment Contract —					
Program/	Quantity/	Cok	(Current	Initial	Adjustments	Current	District
Serial No. Service	Share	Cost	Cost Basis	Fixed Cost	Contract	To Date	Contract	Budget Code
604.130.030 E-Rate ECF - NERIC Coordination	00000	100.0000	100.0000 per district	00.001	00:0	100:00	100.00	
604.131 E-Rate Program Support								
604.131.010 E-Rate Cat1 Program Vendor Fee	00000	0.0000	0.0000 actual cost	1,250.00	3,000.00	-1,750.00	1,250.00	
604.131.020 E-Rate Cat2 Program Vendor Fee	0.0000	1,075,0000 actual cost	actual cost	1,075.00	0.00	1,075.00	1,075.00	
604,131,030 E-Rate ECF - Vendor Fee	0.0000	0.0000 as billed	as billed	8,250.00	0.00	8,250.00	8,250.00	
604.150 LAN Services 604.150.050 Server/SAN meintenance	000000	0.0000	0.0000 as billed	2,200.00	00:0	2,200.00	2,200.00	
604.161 Emerging Technologies 604.161.010 Business Confinuity Contingency	1.0000	2.650.0000 actual cost	actual cost	000	2 650 00	900	2 650 00	
604.161,030 Veeam Licensing	0.0000	0.0000 as billed	as billed	1,315,44	1,315,44	0.00	1,315.44	
604.180 Finance Manager & Hostad Solution								
604.180.040 FM - Coordination	00000	0.0000	0.0000 per district	14,291.00	14,291.00	0.00	14,291.00	
604.180.070 FM - W2 Processing	229.0000	2.8000	2,8000 per count	-784.00	784.00	53.20	837.20	
604.195 Internet Content Filtering 804.195.040 Lightspeed Relay Licensing	1,408,0000	8.0500	8.0500 per student	00:0	8,518.40	00.0	8,518.40	
604,225 Security								
Ove. 225, Vou Security - Marinenarice	0.0000	0.0000	0.0000 actual cost	19,032.00	15,000.00	4,032.00	19,032.00	
604.226 Security 604.226.010 Security - NERIC Coordination	00000	995.0000 per district	per district	995.00	0.00	985.00	995.00	
604.250 Microsoft EES			ļ		•	:		
604.250.070 EES Microsoft Element (FTE)	0.0000	33.0000 par r 1 = 0.0000 actual cz	ocupos per File 0.0000 actual cost	00:05	9,540.00	9 6	9,540,00	
604.255 Google Workspace								
604.255.010 Google Workspace Plus	0.0000	0.0000 as billed	as billed	4,968.00	4,968.00	0.00	4,968.00	
604,255.020 Google Workspace NERIC Service Fe	0.0000	0.0000 as billed	as billed	745.20	745.20	0.00	745.20	
604.270 Project Planning & Migmi	0.0000	0.0000	0.0000 actual cost	72.58	0.00	72.58	72.58	

WinCap Ver. 22.06.28.17

5,875.74 1,294.15 1,750.00

0.00

5,875.74 500.00 1,750.00

0.00 1,294.15 0.00

1.8600 per parcel 0.0000 actual cost 1,750.0000 flat rate

3,159.0000 0.0000 1.0000

604.320.010 Parcel Count 1-5,000

604.320 Tax Billing

604.320.020 Other Charges 604.320.030 License Fee 604.330 Telecommunications Central Administration

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Final 2021/2022 AS-7 Contract

School Year 2021-22

Albany-Schoharle-Schenectady-Saratoga WATERVLET CITY SD

Capital Region BOCES	900 Watervliet-Shaker Road	Albany, NY 12205	

	Quantity	Unit Cost Basis	Current	Initial	Adjustments	Current	District
Senal IVO. 604.330.020 Telecommunications	0.0000	0.0000 as billed	13,791.56	Contract 13,791.56	To Date 0.00	Contract 13,791.56	Budget Cods
604.350 Testing						•	
604.350.200 NERIC Testing Services	00000	0.0000 as billed	10,467.24	10,467.24	0.00	10,467.24	
604.350.433 Testing ISR Color Print Svc Opt 3	0.0000	0,0000 as billed	797.86	00'0	797.86	797.86	
604.350.437 Testing ISR B&W Print Svc Opt 7	00000	0.0000 as billed	447.58	000	447.58	447.58	
604.350.482 WebEDGE - ISR Print Service	00000	0.0000 as billed	00:0	968.60	-968.60	000	
604.350.495 Testing NYS 3-8 ISR USPS Postage	0.0000	0.0000 as billed	0.53	00'0	0.53	0.53	
604.410 Mass Communications 604.410.010 One Call Now - NERIC Coord Fee	1,428.0000	0.3500 Per RWADA	00:0	489.80	0.00	499.80	
604.411 Mass Communications 604.411.010 One Call Now Licensing	1,428.0000	1.4700 Per RWADA	000	2,089.16	000	2.099.16	
604.412 Athletics Software							
604.412.100 Had NERIC Coordination	0.0000	0.0000 as billed	1,200,00	0.00	1,200.00	1,200.00	
OUT. 4 LE. SUE SCHOOLIS GRIBKY-IVERING COORDINATIO	0.000	O.UOOO as billed	350.00	0.00	320,00	320.00	
604.413 Athletics Software							
604,413,160 Hudi Full Peckage	00000	0.0000 as billed	8,000.00	0.00	8,000.00	8,000.00	
604.413.300 Schedule Galaxy-Vendor M&S	00000	0.0000 as billed	969.00	00:0	969:00	969.00	
604.416 Other Administrative Software 604.416.100 Passport for Good NERIC Coordinat	0.0000	0.0000 as billed	519.45	519.45	0.00	519.45	
604.417 Other Administrative Software							
604,417.100 Passport for Good Vendor M&S	0,000	0.0000 as billed	3,463,00	3,463.00	0.00	3,463.00	
604.418 NERIC Software Application 604.418.010 NERIC Covid Application	0000:0	0.0000 as billed	4.500.00	4.500.00	8	4 500 00	
604.418.110 COVID Testing ECLRS Data Upload S	0.0000	0.0000 as billed	00.0	2,000.00	-2,000,00	000	
604.448 Kinney KSystems Software 604.440,010 Kinney - NERIC Coordination	0.0000	0.0000 as billed	2,071.00	2,071.00	0.00	2,071.00	
604.441 Klinney KSystems Software 604.441.010 Klinney - Vandor Charge	0.0000	D.0000 actual cost	10,900.00	10,900.00	0.00	10,900.00	
604.521 Frontline Special Ed Software 604.521,040 IEP Direct per student sprumaint	000000	0.0000 per student	11,745,92	11,745.92	0.00	11,745.92	
604.530 E-School Data							
			•				

WinCap Ver. 22.06.28.17

District Budget Code

Central Administration Capital Region BOCES 900 Watervliet-Shaker Road Albany, NY 12205

July 06, 2022 11:13:07 am Final 2021/2022 AS-7 Contract

Albany-Schoharie-Schenectady-Seratoga WATERVLIET CITY SD		School Year 2021-22				
		Basis for Current Contract]			
Program Service	Quantity/ Share	Unit Cost Cost Basis	Current	Initial	Adjustments	Current
30.080	1,428.0000	18.3000 Per RWADA	00:0	26,132.40	000	26,132.40
604.531 E-School Data						
604.531.020 E-School Data Vendor Maint & Sprt	1,428.0000	7.4500 per quote	0.00	10,638.60	00.00	10,638.60
604.531.150 E-School Data - Web Hosting	1,428,0000	6.5700 per RWADA	000	9,381.96	000	9,381.96
604.540 Cafeterla Systems 604.540.010 NERIC Coordination	0.0000	0.0000 per register	10,472.00	10,472,00	0.0	10.472.00
604.641 Cafeteria Systems						
604.541.050 Heartland Software License	00000	0.0000 as billed	00.00	684.00	-684.00	0.00
604.541.200 Titan POS Software License	00000	0.0000 as billed	1,300.00	0.00	1,300,00	1.300.00
604.541.205 Titan Menu Planning	000000	0.0000 as billed	397.50	00.0	397.50	397.50
604.541.210 Titan Nutritional Analysis	00000	0.0000 as billed	175.00	0.00	175.00	175.00
604.630 Web Hosting						
604,630.110 FM Citrix Power User	3.0000	435.0000 PER USER	00.0	1.305.00	000	1.305.00
604.630.120 FM Citrix Occassional User	5.0000	229.0000 per user	00'0	1.145.00	0.00	1.145.00
604.630.130 Frontline Web Hosting	1,0000	3,261.2500 flat fee	000	3,261.25	0.00	3,261.25
604.650 Student Assessment						
604.650.010 STAR - System Support	00000	0.0000 as billed	2,985.00	2,985.00	00.0	2,985.00
604.651 Student Assessment						
604.651.140 STAR 360 Licensing	00000	0.0000 per license	12,530.00	12,530.00	0.00	12,530.00
604.651.240 STAR All Products Web Hosting	0,000	0.0000 actual cost	1,500.00	1,500.00	000	1,500.00
604.651.320 STAR Data Integration Fee	0,000	0.0000 actual cost	1,250.00	2,500.00	-1,250.00	1,250.00
604.660 APPR Management 604.660.030 Educational Vista Support	000000	1,500,0000 actual cost	1,500.00	1,500.00	0.0	1,500.00
604,861 APPR Management 604,661,040 Educational Vista Licensing	000000	0.0000 actual cost	4,477.68	4,477.68	0.0	4,477.68
604.670 College & Career Reediness 604.670.010 College & Career Readiness Suppor	1,0000	1,500.0000 per year	000	1,500.00	0.00	1,500.00
604.671 College & Career Readiness 604.671.040 Navience Licensing	0.0000	0.0000 actual cost	3,936.00	3,936.00	00:0	3.936.00
804.701 information Security 604.701.030 Umbreila Licensing with Internet	215.0000	12.5000 per FTE	00.0	2,687.50	0.00	2,687.50

WinCap Ver 22.06.28.17

July 06, 2022 11:13:07 am

Central Administration Capital Region BOCES 900 Watervliet-Shaker Road Albany, NY 12205

Final 2021/2022 AS-7 Contract

School Year 2021-22

Albany-Schoharle-Schenectady-Saratoga WATERVLIET CITY SD

		Basis for Current Contract					
Program/ Serial No. Service	Quantity/ Share	Unit Cost Basis	Current Fixed Cost	Initial	Adjustments To Date	Current	District Budget Code
701.060	545,0000	22,5500 per device	000	16,573.45	4,283.70	12,289.75	
606,000 Shared Food Service	0.0000	0.0000 as billed	55,100.00	55,080.00	20.00	55,100.00	
608.490 XC-Erie 1 - Planning Sarvice Mgmnt	0.0000	0.0000 X-CONTRACT	3,100.00	3,100.00	00:00	3,100.00	
611.030 Web Hosting 611.030.100 Web hosting, Level 1	1 0000	3,637.0000 per year	00'0	3,637.00	0.00	3,637.00	
611.070 Print Management 611.071 Print Management WA	0 0000	0.0000 actual cost 0.0000 actual cost	6,071.85	10,000.00	-3,928.15	6,071.85	
611.100 Communication Service 611.100.310 Communication Tier 3 Enhanced	1,0000	105,282 0000 flat fee	0.00	105,282.00	0.00	105,282.00	
612.000 Non-Public Textbook Coordination 612.010 Non-Public Textbook	68,0000	86,0000 per student 101,0000 per student	00.00	5,418.00	430.00	5,848.00	
615.000 Substitute Coordination	113.0000	152.0000 per employee	00.0	17,176.00	0.00	17,176.00	
616.000 Actuarial Services	0.0000	0.0000 actual cost	150.00	150.00	0.00	150.00	
622.490 XC - Questar State Atd Planning	1,0000	3,345.0000 X-CONTRACT	00:00	3,345.00	0.00	3,345.00	
628.001 Planning & Management N/A 628.010 Statewide Finance Planning Consortm	0.0000	0.0000 actual cost 675.0000 per district	413.50	0.00	413.50 0.00	413.50	
630.040 Occupational Health & Safety	0.0000	0,0000 actual cost	23,753,00	22,478.00	1,275.00	23,753.00	
632.000 Labor Relations - Flat Fee	7.4000	165.0000 PER HOUR	1,294.34	0.00	2,515,34	2,515,34	
639.490 XC-Putnam-Recruiting Online	0.0000	0.0000 X-CONTRACT	2,856.00	2,806.00	20.00	2,856.00	
654.000 Employee Assistance Program	212.0000	22.3000 per employee/yr	-2,363.80	0.00	2,363.80	2,363.80	
657.110 Shared Human Resource Director Hrly 657.110.010 HR Director	1,0000	135.0000 per hour	00:0	1,000.00	-965.00	135.00	

WinCap Ver 22.06.28.17

Central Administration Capital Region BOCES 900 Watervliet-Shaker Road Albany, NY 12205

July 06, 2022 11:13:07 am

Final 2021/2022 AS-7 Contract

School Year 2021-22

Albany-Schoharie-Schenectady-Saratoga WATERVLIET CITY 8D

Program/ Sarial No Sarvice	Quantity/ Share	Unit Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Contract	District Budget Code
670.490 XC-OCM Natural Gas 670.495 XC-OCM Low Use Meter	3.0000	515.0000 X-CONTRACT 101.0000 X-CONTRACT	00:00	2,060.00	0.00	2,060.00	

Form AS-7 Page 12

900 Watervliet-Shaker Road Capital Region BOCES Central Administration

Albany, NY 12205

Albany-Schoharle-Schenectady-Saratoga

July 06, 2022 11:13:07 am WATERVLIET CITY 8D

School Year 2021-22

Summary:

Total of Service Costs - All Funds: Adm. & Clerical Costs: Capital Costs:

Total Contract Costs:

51,555.00 [CoSer 002] 110,357.00 [CoSer 001] 4,781,999,21

4,620,087.21 (Except 001/002)

This contract shall not be valid or binding until it is approved by the Commissioner of Education. IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

NY, 1220 May & Chemical Schenectedy-Saratoga

(Post Office Address)

Board of Cooperative Educational Service, 900 Waterviset-Shaker Road Suite 162, Albany,

Signature, President Endlor Clerk, BOCES

(Party of the First Part)

WATERVLIET CITY SD

1245 Hillside Dr. Watervilet, NY, 12189

Signature, President and/or Clerk, Board of Education (As Autholzad)

(Party of the Second Part)

(Post Office Address)

May 27, 2022 10:05:50 am

Central Administration Capital Region BOCES 900 Watervliet-Shaker Road Albamy, NY 12205

Preliminary 2022/2023 AS-7 Contract

THIS AGREEMENT made this 1st day of July, 2022 by and between the Albany-Schoharle-Schenectady-Saratoga, party of the first part, and WATERVLIET CITY SD, party of the second part.

WITNESSETH, That wheras party of the first part has been duly authorized to provide the approved Services below and has been authorized to enter into agreements with boards of aducation and school trustaes, under the provisions of section 1950-51 of the Education Law.

NOW THEREFORE, The said party of the first part heraby agrees to provide to the party of the second part the following Sarvices during the 2022-23 school year at the indicated cost.

		Basis for Current Contract					
Program Sarial No. Service	Quantity/ Share	Unit Cost Basis	Current Fixed Cost	Initial Contract	Adjustments To Date	Current	District Budget Code
001.000 Administration	0.0000	0.0000 Per RWADA	116,014.00	116,014.00	0.00	116.014.00	
002,000 Capital and Rental	0.0000	0.0000 per RWADA	55,975.00	55,975.00	0.00	55,975,00	
101.100 CTE Albany Components	11.0000	13,247.0000 5 YR AVG	00.0	145,717.00	00:0	145,717.00	
101.456 TVHS 101.455.010 TVHS - Tuition	1.0000	16,239,0000 per student	000	16,239.00	0.00	16,239.00	
102.100 Career Studies - Atbany Campus	4.0000	15,164.0000 per student	00:0	60.656.00	0.00	60,656.00	
201.490 XC - WSWHE Special Education	0.0000	0.0000 X-CONTRACT	13,000.00	13,000.00	00:00	13,000.00	
209,219 Ready to Learn 4:1:2							
209.219.000 Ready to Learn 4:1:2	1,0000	110,859,0000 per student	00:0	110,859.00	00'0	110,859.00	
209.219.001 SW Grp	40.000	48.0000 30 minute unit	00:0	1.920.00	00:0	1,920.00	
209.219.011 SW Ind	40,000	95.0000 30 minute unit	000	3,800.00	00:0	3,800.00	
209.219.015 Sp Ind	40.0000	99.0000 30 menute unit	00:0	3,960.00	0.00	3,960.00	
209.219.031 SW Cristi	40.0000	95.0000 30 mnute unit	0.00	3,800.00	00'0	3,800.00	
209.219.035 Sp Cnstt	10.0000	99.0000 30 minute unit	000	00:066	0.00	990.00	
209.259 Dvtp Skills NYSAA (ElemMS) 6:1:2							
209.259.000 Dvip Skills NYSAA (Elem/MS) 6:1:2	2.0000	73,912,0000 per student	00:0	147,824.00	0.00	147,824.00	
209.259.001 SW Grp	80.0000	48.0000 30 minute unit	00'0	3,840.00	0.00	3,840.00	
209.259.005 Sp Grp	160.0000	51,0000 30 minute unit	0.00	8,160.00	00.0	8,160.00	
209.259.011 SW Ind	40.0000	95.0000 30 minute unit	00.0	3,800.00	0.00	3,800.00	
209.259.014 OT Ind	200:0000	87.0000 30 minute unit	00:0	17,400.00	0.00	17,400.00	
209.259.015 Sp Ind	160.0000	99.0000 30 minute unit	00'0	15,840.00	0.00	15,840.00	
209.259.016 PT Ind	120.0000	92.0000 30 mirrute unit	00'0	11,040.00	0.00	11,040.00	
209.259.031 SW Cnstf	15,000	95.0000 30 minute unit	00'0	1,425.00	0000	1,425.00	
209.279 Pathway to Learning 6:1:2 200.279.000 Delturas to Learning 6:1:2	3,0000	73 042 0000 one of when	6	204 726 00	8	201 TOR ON	
400.41 0.000 Talimay to Looming O	non:	solution he signalii	030	00:00:1:177	3	00.057,122	

WinCap Ver 22.05 23 17

Central Administration Capital Region BOCES 900 Watervliet-Shaker Road Albany, NY 12205

May 27, 2022 10:05:50 am Preliminary 2022/2023 AS-7 Contract

School Year 2022-23

Albany-Schoharie-Schenectady-Saratoga WATERVLIET CITY SD

		Besis for Current Contract					
Program	Quantity/	Cont	Current	lattel	Adjustments	Current	District
Serial No. Service	Share	Cost Basis	Fixed Cost	Contract	To Date	Contract	Budget Code
209.279.001 SW Grp	0000:09	48.0000 30 minute unit	00:00	3,840.00	0.00	3.840.00	
209.279.005 Sp Grp	40.0000	51,0000 30 minute unit	0.00	2,040.00	0.00	2,040.00	
209.279.011 SW Ind	120.0000	95.0000 30 minute unit	0.00	11,400.00	00.00	11,400.00	
209.279.031 SW Cnelt	10.0000	95,0000 30 minute unit	000	820.00	0.00	950,00	
209.279.034 OT Crish	10.0000	87,0000 30 minute unit	00'0	870.00	0.00	870.00	
209.279.035 Sp Cnslt	10.0000	99,0000 30 minute unit	00:0	890.00	0.00	00'066	
216.230 Dvip Skills Fnetni Skills 12:1:3							
210.230.000 Dwp Skills Fnoth! Skills 12:1:3	1.0000	47,254.0000 per student	0.00	47.254.00	0.00	47,254.00	
210.230.011 SW Ind	40.0000	95.0000 30 minute unit	0.00	3,800.00	0.00	3.800.00	
210.230.031 SW Cnslt	10.0000	95.0000 30 minute unit	00.00	950.00	00:00	950.00	
211,221 DHH - (K-8) 8:1;2							
211.221.000 DHH - (K-8) 8:1:2	1.0000	71,791,0000 per student	000	71,791.00	0.00	71,791.00	
211,221,005 Sp Grp	40.0000	51.0000 30 minute unit	000	2,040.00	0.00	2,040.00	
211,221,011 SW Ind	40.0000	95.0000 30 minute unit	00:0	3,800.00	00:0	3,800.00	
211,221,015 Sp Ind	80.0000	99.0000 30 minute unit	00:0	7,920.00	0.00	7,920.00	
211,221.031 SW Cristi	10.0000	85.0000 30 minute unit	00'0	950.00	00.0	820.00	
211.231 Dvlp Skills Autism Spectrum 8:1:2							
211,231,000 Dvlp Skills Autism Spectrum 8:1;2	3.0000	80,054.0000 per student	0.00	240,162.00	0.00	240,162.00	
211.231.001 SW Grp	80.0000	48.0000 30 manuta unit	00.0	3,840.00	000	3,840.00	
211.231.011 SW Ind	40.000	95.0000 30 mmute unit	00:00	3,800.00	0.00	3,800.00	
211.231.031 SW Cnsll	30.0000	95.0000 30 minute unit	000	2,850.00	0.00	2,850.00	
211.261 Dvtp Skills Medically Fragile 8:1:2							
211.261.000 Dvlp Skills Medically Fragile 8:1	1.0000	55,429,0000 per student	00.0	55,429.00	00'0	55,429.00	
211,261,001 SW Grp	40.0000	48.0000 30 minute unit	00:0	1,920.00	0.00	1,920.00	
211.261.014 OT Ind	000000	87.0000 30 minute unit	00:00	6,960.00	0.00	6,980.00	
211.281.015 Sp Ind	120,0000	99.0000 30 minute unit	00:00	11,880.00	0.00	11,880.00	
211.261.016 PT Ind	80.0000	92.0000 30 minute unit	00:00	7,360.00	0.00	7,360.00	
211.261.031 SW Cnstt	4.0000		00:00	380.00	0.00	380.00	
211.281.035 Sp Cnst	10.0000	99.0000 30 minute unit	00.0	990.00	0.00	990.00	
211.271 Social Emotional 8:1:2 211.271.000 Social Emotional 8:1:2	2.0000	55,429.0000 per student	000	110,858.00	000	110.858.00	
	•		•				

Wacap Ver. 22.05.23.17

Central Administration Capital Region BOCES 900 Watervliet-Shaker Road Albany, NY 12205

May 27, 2022 10:05:50 am Preliminary 2022/2023 AS-7 Contract

School Year 2022-23

Albany-Schoharle-Schenectady-Saratoga WATERVLIET CITY SD

		Basis for Current Contract	ort Contract					
	Quantity/	Unit	Cast Banis	Current	Initial	Adjustments	Current	District
Sarial No. Sarvice	Share	Cost	Cost Dags	Fixed Cost	Contract	To Date	Contract	Budget Code
211.271.001 SW GP	40.000	48.0000 30 minute unit	minute unit	00:0	1,920.00	0.00	1,920.00	
211.271.004 OT Grp	40.0000	45.0000 30 minute unit	minute unit	00:00	1,800.00	000	1,800.00	
211.271.005 Sp Grp	80.0000	51.0000 30 minute unit	minute unit	00:0	4,080.00	00'0	4,080.00	
211,271,011 SW Ind	80.0000	95,0000 30 minute unit	minute unit	00'0	7,600.00	00'0	7,600.00	
211.271.014 OT Ind	80,0000	87,0000 30	30 minute unit	00'0	6,960.00	00'0	6,960.00	
211.271.015 Sp Ind	80,0000	99.0000 30 minute unit	minute unit	00'0	7,920.00	00'0	7,920.00	
211.271,016 PT Ind	80,0000	92.0000 30	30 minute unit	000	7,360.00	00'0	7,360.00	
211,271,031 SW Cnslt	10.0000	95.0000 30	30 minute unit	00'0	960.00	0.00	950.00	
211.281 Dvip Skills (HS) NYSAA 8:1:2								
211.291.000 Dwb Skidls (HS) NYSAA 8:1:2	1,000	55,429.0000 per student	student	000	55,429.00	0.00	55,429.00	
211.281,004 OT Grp	40.0000	45,0000 30 minute unit	minute unit	000	1,800.00	0.00	1,800.00	
211.291.005 Sp Grp	40.0000	51.0000 30 minute unit	minute unit	0.00	2,040.00	0.00	2,040.00	
211.291.015 Sp ind	120.0000	99.0000 30 minute unit		0000	11,880.00	00.0	11,880.00	
211,291,034 OT Chalt	40.0000	87.0000 30 minute unit	minute unit	00.00	3,480.00	0000	3,480.00	
303.000 Speech Impaired ADR	6.0000	38,579.0000 annual per day	used per day	0.00	231,474.00	0.00	231,474,00	
304.000 Teacher of the VI ADR	0.5000	33,668.0000 annual per dey	wal per day	00:0	16,834.00	0.00	16,834,00	
304.818 Teacher of VI /O&M Summer Program	0.0000	0.0000 per hour	hour	2,600.00	2,600.00	0.00	2,600.00	
308.000 Physical Therapy ADR	2.5000	29,797,0000 ennuel per day	rusi per day	00.00	74,492.50	0.00	74,492.50	
309.000 Occupational Therapy ADR	7.5000	27,774.0000 annusi per day	usl per day	0.00	208,305.00	0.00	208,305.00	
325.000 Interpreter For The Deaf	0.0000	17,781.0000 annual per day	ual per day	4,000.00	4,000.00	0.00	4,000.00	
402.000 Exploratory Enrichment	0.0000	0.0000 actual cost	Jaj cost	2,000.00	2,000.00	0.00	2,000.00	
411.000 Arts In Education	0.0000	0.0000 actual cost	Jai cost	3,000.00	3,000.00	00:00	3,000.00	
412.015 Expanded Distance Learning								
412.015.020 Annual Service for non-DL Subcrib	0.0000	22,250.0000 per year	year	9,100.00	9,100.00	00:0	9,100.00	
412.020 Video Conferencing 412.020.080 VC - Equipment Maintenance	0.0000	0.0000 actual cost)soo jer	750.00	750.00	0.00	750.00	

WinCap Ver. 22.05.23 17

Central Administration Capital Region BOCES 900 Waterviet-Shaker Road Albamy, NY 12205

Preliminary 2022/2023 AS-7 Contract

School Year 2022-23

Albany-Schoharle-Schenectady-Saratoga WATERVLIET CITY SD

		Basis for Current Contract					
Program Serial No. Service	Quantity/ Share	Unit Cost Basis	Current Fixed Cost	Initial	Adjustments	Current	District
alline & 30.140	0.0000	0.0000 as billed	2,030.00	2,030.00	00:0	2.030.00	
412.031 Online & Biended Learning 412.031.150 Apex Learning - System & Licensin	0.0000	0.0000 actual cost	3,600.00	3,600.00	000	3,600.00	
413.000 Visiting Experts	000000	0.0000 actual cost	5,290.00	5,290,00	0.00	5,290.00	
440.000 P-Tech	7.0000	13,247,0000 per student	00:00	92,729.00	00.00	92,729.00	
462.490 XC - Erle 2 - Zoom Cloud Based Vide	0.0000	0.0000 X-CONTRACT	5,102.00	5,102.00	0.00	5,102.00	
502.000 Masterminds 502.000.000 Varsky	1.0000	98.0000 per team	0.00	98.00	8.6	96.00	
502.001 Masterminds N/A 502.001.000 Varsity	1.0000	652.0000 per team	00.0	652.00	0.00	652.00	
503.000 Library Automation 503.000.010 Follett Destiny Automation	00000	0.0000 per building	13,120,00	13,120.00	000	13.120.00	
503,020 Database Purchasing Consortium	0.0000	0.0000 actual cost	13,784.00	13,784.00	000	13,784.00	
504.000 Instructional Media Service	0.0000	0.0000 actual cost	6,225.00	6,225.00	0.00	6,225.00	
507.030 Instr Coaching/Data Analysis	0.0000	0.0000 per day in full	93,195.00	93,195.00	00.00	93,195.00	
507.040 Staff DypmovBase/Turnkey	00000	0.0000 Per District	14,037.00	14,037.00	0.00	14,037.00	
507.050 Staff Dypmint - Programs in full	0.0000	0.0000 actual cost	16,800.00	16,800.00	00 00 0	16,800.00	
507.070 Easential Education 507.070.020 District - Up to 2,000 students	1.0000	1,500 0000 per year	000	1,500.00	00.0	1,500.00	
512.055 Internet Based Learning System Supp 512.055.150 Kami Licensing 512.055.155 Kami Support	000000	0.0000 actual cost 0.0000 as billed	2,814.00	2,814.00	0.00	2,814.00	
512.070 Internet Services	-		_				

WinCap Ver. 22.05.23.17

Central Administration Capital Region BOCES 900 Watervilet-Shaker Road Albany, NY 12205

May 27, 2022 10:05:50 am

Preliminary 2022/2023 AS-7 Contract

School Year 2022-23

Albany-Schoharie-Schenectady-Saratoga WATERVLIET CITY SD

		Basis for Current Contract					
Program/ Serial No. Service	Quantity/ Share	Unit Cost Basis	Current	Prittial	Adjustments	Current	District
70.070	300.000	89.0000 per megabyte	00:0	26,700.00	0.00	26,700.00	Dining Could
512.072 internet - Domain Name 512.072.020 Domain Name Maintenence	1.0000	37.0000 unit cost	00:0	37.00	0.00	37.00	
\$12,230 eSports 512,230,010 eSports Support & Coordination	2.0000	1,015.0000 per season	00:0	2,030.00	0.00	2,030.00	
513.040 Grant Writing & Development Level 4 513.400 Home School Coordination	0.5000	34,863,0000 per team 392,0000 per student	00:0	17,431.50	0.00	17,431.50	
516.050 Model Schools Basic Svc Incl CSLO 516.050.020 MS Incl CSLO >= 100 FTE	0.0000	13,850.0000 per year	13,850.00	13,850.00	0.00	13,850.00	
522.490 XC - Questar Curriculum Improveme	0.0000	0.0000 X-CONTRACT	1,000.00	1,000.00	0.00	1,000.00	
530.000 Science Kits	0.0000	0.0000 actual cost	14,020.00	14,020.00	0.00	14,020.00	
563.000 Residence Verification	20.0000	85.0000 per hour	00.0	4,250.00	00.00	4,250.00	
604.002 Cooperative Tech Services 604.002.010 Cooperative Technology Services 604.002.025 ServiceNow ITIL Licensing	0.0000	0.0000 per quote 863.6300 per district	212,775.00	212,775.00 883.63	0:00	212,775.00 863.83	
604.030.060 Admin Equip Maint-Copiers 604.060 Installment Purchases	0.0000	0,0000 as billed 0,0000 actual cost	22,000.00	22,000.00	00.0	22,000.00	
604.100 Communications Equip Maint 604.100.010 Comm Equipment Meintenance	0000 0	0.0000 per unit	6,945.02	6,945.02	00:0	6,945.02	
604.110 Data Warehouse 604.110.010 Datawarehousing-Coordination	0.0000	0.0000 as billed	15,191.25	15,191.25	0.00	15,191.25	
604.130 E-Rate Program Support 604.130.010 E-Rate Catt Program-NERIC Coordin	0.0000	0.0000 per district	300.00	300.00	0.00	300.00	
604.131 E-Rate Program Support 604.131.010 E-Rale Catl Program Vendor Fee	0.0000	0.0000 actual cost	3,000.00	3,000.00	0.00	3,000.00	

May 27, 2022 10:05:50 am

Preliminary 2022/2023 AS-7 Contract

School Year 2022-23

Albany-Schoharie-Schenectady-Saratoga

WATERVIER CITY SD		SCHOOL YEST 2022-23					
		Basis for Current Contract					
Program/ Serial No. Service	Quantity/ Share	Unit Cost Cost Basis	Current Fixed Cost	Contract	Adjustments To Date	Current	District Budget Code
N Sen	, constant	7.77					
DOT TOUGHT SELVER THE HEALTH SELVER THE SELVER SELV	2000	U.U.U.U. als Daired	7,200,00	7,256.00	00:0	Z.ZeB.00	
604,161 Emerging Technologies	-				;		
604 161 034 VACCOR British Continued	0.0000	0.0000 actual cost	2,650.00	2,650.00	0.00	2,650.00	
oce, to tuch vegam boxportpict suited ref vin	0000.7	63,000 per vivi	90.0	00,144	0.00	441.00	
604,180 Finance Manager & Hosted Solution	,						
604.180.040 FM - Coordination	00000	0.0000 per district	14,473,50	14,473.50	000	14,473,50	
604.180.070 FM - W2 Processing	279.0000	3,0000 per count	000	1,737.00	0.00	1,737.00	
604.195 Internat Content Filtering							
604,195.040 Lightspeed Relay Licensing	1,408.0000	6.2300 per student	0.00	8,771.84	0.00	8,771.84	
604.225 Security							
604.225.060 Security - Maintenance	0.0000	0.0000 actual cost	19,032.00	19,032.00	000	19,032.00	
604.250 Microsoft EES							
604.250.060 EES Microsofi Licensing (FTE)	180.0000	53.3000 per FTE	000	9,594.00	0.00	9,594.00	
604.250.070 EES Microsoft Server Licensing	0.0000	0.0000 actual cost	900:00	800.00	0.00	800.00	
604.255 Google Workspace							
604,255,010 Google Workspace Plus	0.0000	0,0000 as billed	4,968.00	4,968.00	0.00	4,968.00	
604.255.020 Google Workspace NERIC Service Fe	00000	0,0000 as billed	745.20	745.20	0.00	745.20	
604.320 Tax Billing							
604.320.010 Taxable Parcel Count 1-,5000	3,065.0000	2.1500 per parcel	0000	6,589.75	0.00	6,589.75	
604.320.020 Other Charges	0.0000	0.0000 actual cost	200.00	200:00	0.00	500.00	
604.320.030 License Fee	1,0000	1,750.0000 flat rate	000	1,750.00	0.00	1,750.00	
604.330 Telecommunications							
604.330.020 Telecommunications	00000	0.0000 as bilted	14,481.14	14,481.14	0.00	14,481.14	
604,350 Testing							
604.350.200 NERIC Testing Services	0.000	0.0000 as billed	10,995.86	10,995.66	0.00	10,995.66	
604.350.431 Testing ISR Color Print Svc Opi 1	0.0000	0.0000 as billed	696.52	896.52	00:0	896.52	
604.350,482 WebEDGE - ISR Print Service	00000	0.0000 as billed	1,500.00	1,500.00	0.00	1,500.00	
604.350.499 NYS 3-8 ISR NERIC Coordination	00000	0.0000 per quote	250.00	250.00	0.00	250.00	
604.410 Mass Communications							
604.410.070 Parent Square NERIC Coordination	0.0000	0.0000 as billed	657.90	657.90	0.00	657.90	
	ı						

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Arbainy, NY 14205
Preliminary 2022/2023 AS-7 Contract

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Albamy-Schoharia-8chenectady-8aratoga WATERVLIET CITY SD		School Year 2022-23	e				
		Basis for Current Contract					
Program Service	Quantity/ Share	Unit Cost Besis	Current Fixed Cost	Initial	Adjustments To Date	Current	District Burdest Code
0) 188 100 100 100 100 100 100 100 100 100							
604.411.070 ParentSquare Optional Services	0.0000	0.0000 as billed	2,886.00	2,886.00	0.00	2,886.00	
604.411.073 ParentSquare Onboarding Fee	00000	0.0000 as billed	1,500.00	1,500.00	0.00	1,500.00	
604.412 Athletics Software							
604.412.100 Hudi NERIC Coordination	00000	0.0000 as billed	1,200.00	1,200.00	00.00	1,200.00	
604.412.300 Schedule Galaxy-NERIC Coordinatio	00000	0.0000 as billed	350.00	350.00	0.00	350.00	
604.413 Athletics Software							
604.413.180 Hudi Full Package	00000	0.0000 as billed	8,000.00	8,000.00	00'0	8,000.00	
604.413.300 Schedule Galaxy-Vendor M&S	1,000	988.0000 as billed	00:0	988.00	0.00	968.00	
604.416 Other Administrative Software 604.416.100 Passport for Good NERIC Coordinat	00000	0.0000 as billed	1,002.79	1,002.79	0.00	1,002.79	
804.417 Other Administrative Software 604.417.100 Passport for Good Vendor M&S	00000	0.0000 as billed	6.685.25	8.685.25	08.0	6.685.25	
604.437 Tabbau			1				
604.437.120 Tableau Vendor Viewer License	0.0000	0.0000 per ticense	780.00	780.00	0.00	780.00	
604.440 Kinney K8ystems Software 604.440.010 Kinney - NERIC Coordination	0000'0	0,0000 as billed	1,962.00	1,962.00	0.00	1,962.00	
604.441 Kinney KSystems Software 604.441.010 Kinney - Vendor Charge	0.0000	0.0000 actual cost	10,900.00	10,900.00	0.00	10,900.00	
604.521 Frontline Special Ed Software FAM F25 040 Envention IED Diseas Commence	0000	COOC C	\$4 8 9 C C S	4000	8	4000	
604.521.250 Frontline SpEd Web Hosting	0.0000	0 0000 sa billed	1,847.34	1,847.34	800	1,847.34	
604,530 E-School Data 604,530,080 E-School Data-NERIC Coordination	0.0000	0.0000 Per RWADA	27,460,29	27,460.29	0.00	27,460.29	
604.531 E-School Date					į		
604-531-160 E-School Data - Web Hosting	1,443.0000	7.4500 per quote 6.5700 per RWADA	00.0	10,750.35	0 00	10,750.35	
604.540 Cafeteria Systems 604.540.010 NERIC Coordination	0000	O OOO ner remister	40.780.00	10 280 00	8	40.789.00	
604.541 Cafeterla Systems					3	200	
			_				

District Budget Code

Central Administration Capital Region BOCES 900 Watervilet-Shaker Road Albany, NY 12205

May 27, 2022 10:05:50 am Preliminary 2022/2023 AS-7 Contract

Afbany-Schoharle-Schenectady-Saratoga WATERVLIET CITY SD		School Year 2022-23				
		Basis for Current Contract				
	Quantity/	Unit Cost Basis	Current	Initial	Adjustments	Current
604.541.200 Titan POS Software License	0.0000	0.0000 as b	1.500.00	1.500.00	10 Date 0.00	1.500.00
604.541.205 Titan Menu Planning	0.0000	0.0000 as billed	397.50	397.50	0.00	397.50
604.541.210 Titan Nutritional Analysis	0.0000	0.0000 as billed	175.00	175.00	000	175.00
804,630 Web Hosting						
604.630.110 FM Citrix Power User	3.0000	435,0000 per user	00:0	1,305.00	00.0	1,305.00
604,630,120 FM Citrix Occassional User	4,0000	232.0000 per user	000	928.00	00:0	928.00
604,650 Student Assessment 604,650 010 STAR - System Sunnert	0000	Pellin so OOO O	2000	3045.00	8	45 545 545
			2000		8	מיים ביים
604,651 Student Assessment 804,651 140 STAR 360 Licensino	00000	O 0000 cer Kranta	12 780 00	12 780 00	8	12 780 00
604.651.240 STAR All Products Web Hoeting	0.0000	0.0000 actual cost	1,500.00	1.500.00	000	1.500.00
604.651.320 STAR Data Integration Fee	0.0000	0.0000 actual cost	1,275.00	1,275.00	00.0	1,275.00
604.660 APPR Management 604.680.030 Educational Vista Support	00000	0.0000 as billed	1,530.00	1,530.00	000	1,530.00
604.661 APPR Management 604.661.040 Educational Visia Licensing	0.0000	0.0000 actual cost	4,629.90	4,629.90	0.00	4,629.90
604.670 College & Carear Readiness 604.670.010 College & Career Readiness Suppor	0.000	1,530,0000 per year	1,530.00	1,530.00	00:0	1,530.00
604.671 College & Career Readiness 604.671.040 Naviance Licensing	0.0000	0.0000 actual cost	4,014.72	4,014.72	00:0	4,014.72
606,000 Shared Food Service	0.0000	0.0000 as billed	33,600.00	33,600.00	0.00	33,600.00
609.490 XC-Erie 1 - Planning Service Mgmnt	0.0000	0.0000 X-CONTRACT	3,100.00	3,100.00	0.00	3,100.00
611,030 Web Hosting 611,030.100 Web hosting, Level 1	1.0000	4,183.0000 per year	000	4,183.00	0.00	4,183.00
811.080 Digital Content Strategy & Support 611.080.150 Digital Content 150 Hours	1.0000	13,570.0000 enmually	00:0	13,570.00	0.00	13,570.00
611.100 Communication Service 611.100.410 Communication Ther 4 Enhanced	1,0000	135,472.0000 flat fee	00:00	135,472.00	0.00	135,472.00

Central Administration Capital Region BOCES 900 Watervilet-Shaker Road Albany, NY 12205

May 27, 2022 10:05:50 am Preliminary 2022/2023 AS-7 Contract

School Year 2022-23

Albany-Schoharle-Schenectady-Saratoga WATERVLIET CITY SD

Programi Serial No. Service	Quantity/ Share	Unit Cost Cost Basis	Current Fixed Cost	Initial	Adjustments To Date	Current	District Budget Code
\$	68.0000	87.0000 per student	000	5,916.00	00:00	5,916.00	
812.010 Non-Public Textbook	0000:89	103.0000 per student	00'0	7,004.00	0.00	7,004.00	
615.000 Substitute Coordination	113.0000	154.0000 per employee	0000	17,402.00	0.00	17,402.00	
616.000 Actuarial Services	1.0000	0,0000 actual cost	6,993.00	6,893.00	0.00	6,993.00	
622.490 XC - Questar State Aid Planning	1.0000	3,445,0000 X-CONTRACT	00.0	3,445.00	0.00	3,445.00	
628.010 Statewide Finance Planning Consortm	1.0000	700.0000 per district	0.00	700.00	0.00	700.00	
630.040 Occupational Health & Safety 630.040.010 Occupational Health & Safety	1,0000	0.0000 as bited	22,927.56	22,927.56	0.0	22,927.56	
632.000 Labor Relations 632.000.010 20-21 MAA	0.0000	165.0000 per hour	1,237.50	1,237.50	0.0	1,237.50	
639.490 XC-Putnam-Recruiting Online	00000	0.0000 X-CONTRACT	2,886.00	2,886.00	0.00	2,886.00	
654,000 Employee Assistance Program	212.0000	22.5000 per employeelyr	0000	4,770.00	0.00	4,770.00	
670.490 XC-OCM Natural Gas 670.495 XC-OCM Low Use Meter	4.0000	515.0000 X-CONTRACT 101.0000 X-CONTRACT	00.0	2,060.00	0.00	2,080.00	

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900 Watervliet-Shaker Road Capital Region BOCES **Central Administration** Albany, NY 12205

Albany-Schoharie-Schenectady-Saratoga

May 27, 2022 10:05:50 am WATERVLIET CITY SD

School Year 2022-23

Total of Service Costs - All Funds: Summany:

3,234,283.83 (Except 001/002)

55,975.00 (CoSer 002)

Adm. & Charles Costs: Capital Costs:

Total Contract Costs:

116,014.00 (CoSer 001) 3,406,272.83

This contract shall not be valid or binding until it is approved by the Commissioner of Education. IN WITNESS WHEREOF, the parties have set their hands the day and year above written.

NY, 1226 N. Alibery-Schoharie-Schenactady-Baratoga

(Post Office Address)

Board of Cooperative Educational Service, 900 Watervillet-Shaker Road Suite 102, Albany,

Signature, President and/or Clerk, BOCES

(Party of the First Part)

1245 Hillside Dr., Watervilet, NY, 12189

Signature, President andfor Clerk, Board of Education (As Autholzed)

(Party of the Second Part)

WATERVLIET CITY SD

(Post Office Address)

WinCap Ver. 22.05.23.17



2022-2023 WATERVLIET CITY SCHOOL DISTRICT TAX COLLECTION BRANCH PAYMENTS AGREEMENT

1. TAX COLLECTION OVERVIEW

- a. District Tax Collection Contact info-Keith Heid, (518) 629-3203.
- b. Dates of Tax Collection- From 9/1/2022 through 3/31/2023.
- c. Total Amount of Tax Levy- Approximately \$7,476,000 plus late fees, where applicable.
- d. # of Tax Bills issued- Approximately 3,060.
- e. # of anticipated Tax Bills to be processed through the Pioneer Bank Watervliet Office- Approximately 800.

2. OPTIONS

- a. P.O. Box (No)
- b. Over-the-Counter through Pioneer Bank Watervliet Office (Yes)
- c. Both (N/A)

3. REQUIRED STEPS

- a. Anil Mulchandani will be designated Deputy Tax Collector by the Board of Education for the 2022-2023 School Year.
- b. District will draft tax bill with instructions for payment, including Pioneer branch information and hours.
 - i. If receipt is requested, entire bill must be presented with payment. Portion of tax bill with dated teller stamp will confirm payment receipt.
 - ii. The District will include contact information & hours of the District tax collector on the tax bills, for taxpayers who have questions.
- c. Update and sign Tax Collection Branch Payments Agreement
- d. Bank account is open and deposit tickets and endorsement stamp are on hand.

4. Daily Night Drop Processing

- a. Bank employee will empty contents of branch night-drop and identify tax payments (if any).
- b. Envelopes will be opened and separated into processable & exceptions
- c. Processable Payments:
 - i. Tax bill must be accompanied by exactly matching check or cash1. "cash" will be written on bill if that is the form of payment.
 - ii. Teller will stamp tax bill (and receipt) when processing.
 - iii. An adding machine tape will be prepared for the day's payments.
 - iv. A deposit ticket will be prepared for the day's payment total.



- v. The copy of the deposit ticket will be stamped and combined with the stamped tax bills and the adding machine tape (Daily Tax Collection Package or DTCP)
- vi. Tax payments made through the night drop will be considered previous business day's work during time-sensitive periods.
- vii. The DTCP will be held for pick-up by one of the designated District employees: Keith Heid, John Heid or Danielle Jones.

d. Exception Payments:

i. All payments received that do not meet the parameters set in 4.c.i. will be packaged in an envelope marked "Exceptions" and held with the DTCP for pick-up.

5. Over-the-Counter Processing

- a. Payments will be accepted in person at the Pioneer Bank Watervliet Office located at 2000 Second Avenue, Watervliet, NY during normal banking hours which are Monday-Wednesday 9am-4pm, Thursday 9am-5pm, Friday 9am-6pm, and Saturday 9am-Noon, with the exception of bank holidays. Tax payments will not be accepted through the drive-through window. Branch hours are subject to change.
- b. Receipts for payments received will only be provided if the entire tax bill is presented with payment, returning the stamped non-coupon portion of the tax bill to the taxpayer. If entire bill received in night drop, the stamped receipt will be placed with the DTCP for distribution.
- c. Over-the-counter payments will be deposited as part of the daily deposit up until 3pm weekdays, which is the daily processing cut-off time. All deposits received during banking hours after 3pm will be receipted for that date for the customer, but will be included in the next business day's deposits.
- d. No exceptions will be taken over-the-counter, but will be referred to the District. The District will include District Tax Collection contact information & hours on the tax bill.
- e. Night drop payment exceptions will be included with the DTCP
- f. Night drop payments will be construed as being received on the previous business day during time-sensitive days.

6. Processing Costs

- a. Fees will consist of:
 - i. \$0.90 per bill processed. Pricing guaranteed for 2022-2023 tax collection season. Pricing to be reviewed annually by the Bank and the District.
- b. Fees to be collected at end of tax collection period.



- 7. Services provided by the District.
 - a. Receipt and processing of mailed payments.
 - b. Posting of the tax roll.
 - c. Answering all taxpayer questions.
 - d. Depositing all acceptable exception tax payments into the designated District bank account at Pioneer.
 - e. Coordinating with the Bank.
 - f. Reviewing bank activity online in a timely fashion.
- 8. Questions
 - a. Please contact David Farstad at (518) 732-3120 and farstadd@pioneerny.com or Anil Mulchandani at (518) 273-0317 and mulchandania@pioneerny.com with any questions.

Signed this	day of	, 2022:	
WATERVLIE	T CITY SCHOOI	L DISTRICT	PIONEER COMMERCIAL BANK
Ву:			Ву:
Keith H	Ieid, Business Ma	nager	David Farstad VP - Municipal Banking

RESOLUTION OF BOARD OF EDUCATION

COOPERATIVE BIDDING CAFETERIA COMMODITIES FOR USE IN THE REGIONAL FOOD SERVICE MANAGEMENT PROGRAM

SCHOOL YEAR 2022-2023

WHEREAS,

A number of public school districts have subscribed to the Regional Food Service Management program offered by Albany-Schoharie-Schenectady-Saratoga BOCES (Capital Region BOCES), and as a result require cafeteria commodities to meet the requirements of this program,

WHEREAS,

The School District named below is desirous of participating with other districts in cooperatively bidding the commodities and/or services mentioned above, as authorized by General Municipal Law, Section 119-0, and

WHEREAS,

The School District named below is a current client (subscriber) of the Regional Food Service Management program offered by Capital Region BOCES, and

WHEREAS,

The School District named below wishes to appoint the Capital Region BOCES to advertise for, bid, accept, tabulate and award bids on their behalf; therefore

BE IT RESOLVED.

That the Board of Education of the School District listed below hereby appoints the Capital Region BOCES to represent it in all matters relating above, and designates the Daily Gazette Newspaper as the legal publication for all related Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED.

That the Board of Education of the school district listed below authorizes the Capital Region BOCES to represent it in all matters leading up to and including the entering into a contract for the purchase of the above mentioned commodities and services, and,

BE IT FURTHER RESOLVED.

That the Board of Education of the School District listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of the BOCES Board; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

CERTIFICATION OF DISTRICT CLERK

I,	, District Clerk of the
Education, hereby certifies that th	School District Board of e above resolution was adopted by the required
majority vote of the Board of Edu	cation at its meeting held on
Authorized Signature	Date



www.csarchpc.com



Keith Heid

June 30, 2022 Project No:

Watervliet City School District

144-2001.01

1245 Hillside Drive

Watervliet, NY 12189

Invoice No:

4386

Project

144-2001.01

Watervliet CSD - 2020 Cap Project A/E

Professional Services from June 1, 2022 to June 30, 2022

Fee

Total Fee		648,145.00			
Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Schematic Design	97,221.75	100.00	97,221.75	97,221.75	0.00
Design Development	162,036.25	100.00	162,036.25	162,036.25	0.00
Construction Documents	226,850.75	100.00	226,850.75	226,850.75	0.00
Bidding	32,407.25	100.00	32,407.25	32,407.25	0.00
Construction Administration	129,629.00	78.00	101,110.62	97,221.75	3,888.87
	Totals		619,626.62	615,737.75	3,888.87

Total Fee

3,888.87

Total this Invoice

\$3,888.87

Outstanding Invoices

Number	Date	Balance
4303	5/31/2022	3,921.10
Total		3,921.10

Billings to Date

	Current	Prior	Total
Fee	3,888.87	615,737.75	619,626.62
Consultant	0.00	14,300.00	14,300.00
Expense	0.00	14,152.77	14,152.77
Totals	3,888.87	644,190.52	648,079.39



40 Beaver Street Albany, New York 12207 518.463.8068

www.csarchpc.com

Keith Heid

June 30, 2022

Watervliet City School District

Project No:

144-2001.02

1245 Hillside Drive Watervliet, NY 12189 Invoice No:

4387

Project

144-2001.02

Watervliet CSD - 2020 Capital Project CM

Professional Services from June 1, 2022 to June 30, 2022

Fee

Total Fee

316,774.00

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Pre-Construction	63,354.80	100.00	63,354.80	63,354.80	0.00
Construction	253,419.20	78.00	197,666.98	190,064.40	7,602.58
	Totals		261,021.78	253,419.20	7,602.58

Total Fee

7,602.58

Total this Invoice

\$7,602.58

Outstanding Invoices

Number	Date	Balance
4313	5/31/2022	7,602.58
Total		7.602.58

Billings to Date

	Current	Prior	Total
Fee	7,602.58	253,419.20	261,021.78
Expense	0.00	118.91	118.91
Totals	7,602.58	253,538.11	261,140.69

AIA Type Document Application and Certification for Payment

Page 1 of 4	DISTRIBUTION TO: OWNER	CONSTRUCTION MANAGER ARCHITECT CONTRACTOR FIELD OTHER		
	APPLICATION NO: 15	PERIOD TO:7/31/2022 CONTRACT DATE: 4/6/2021 PROJECT NOS: 144-2001		
Application and Certification for Payment	PROJECT: Waterviet CSD 2020 Capital 1245 Hillside Drive Waterviet, NY 12189	VIA CONSTRUCTION MANAGER:	VIAARCHITECT: CS Arch	
	TO (OWNER); Watervliet City School Distric 1245 Hillside Drive Watervliet, NY 12189	FROM DLC Electric, LLC CONTRACTOR: 479 State Route 40 TROY, NY 12182	CONTRACT FOR: Contract 4 Electrical Construction	

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CONTRACTOR'S APPLICATION FOR PAYMENT	Application is made for payment, as shown helpy, in connection with the Contract
Ž	ication
ပ	Appl

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$		868,000.00
2. NET CHANGES IN THE WORK	\$:	259,245,77
3. CONTRACT SUM TO DATE (Line 1 + 2)	**		1,127,245.77
4. TOTAL COMPLETED AND STORED TO DATE \$	**		936,062.72
5. RETANNAGE: a. 5.00 % of Completed Work	4	46,803.13	
b. 0.00% of Stored Material	49	0.00	
Total retainage (Line 5a + 5b)	\$: :		46,803.13
6. TOTAL EARNED LESS RETAINAGE	9		889,259.59
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	ENT		861,972.85
8. CURRENT PAYMENT DUE\$	\$!	27,286.74
9 BAI ANCE TO FINISH INCLUING BETAINAGE	1		

belief the work covered by this application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Notary Public, State of New York No. 01MA5070500 The Undersigned Contractor certifies that to the best of the Contractor's knowledge, information and CERTIFICATE FOR PAYMENT Commission Expires 12/23/ 20.2 JEANNE MARIANO Certificates for Payment were issued and payments received from the owner, and that 277H Day of JU1 ann Mariano 479 State Route 40 TROY, NY 12182 My Commission Expires: 12/03/22 current payment shown herein is now due Subscribed and Swam to before me this CONTRACTOR: DLC Electric, LLC County of: KENSS State of: N Notary Public: <u>ښ</u>

In accordance with the Contract Documents, based on evaluations of the Work and the data comprising this application, the Construction Manager and Architect certify to the Owner that to the best of their knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.

(Attach explanation if amount cartified differs from the amount applied. Inftial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)
——DoesSaned by:

ONSTRUCTION MANAGER:

Seatt Wolf.

Date

8

248,372.89

DEDUCTIONS

ADDITIONS

CHANGE ORDER SUMMARY
Total changes approved in
previous months by Owner

(Line 3 minus Line 6)

237,986,18

0.00

10,872.88

259,245.77 259,245.77

TOTALS

NET CHANGES IN THE WORK

Total approved this month, including

Construction Change Directives

8/1/2022

ARCHITECT: Project, the Architect's Certification is not required.)

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contract named herein, issuance, Payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

Application and Certification for Payment AIA Type Document

			Page 2 of 4
TO (OWNER); Watervilet City School Distric 1245 Hillside Drive Watervilet, NY 12189	PROJECT: Watervilet CSD 2020 Capital 1245 Hillside Drive Watervilet, NY 12189	APPLICATION NO: 15 PERIOD TO: 7/31/2022	DISTRIBUTION TO: OWNER ARCHITECT CONTRACTOR
FROM (CONTRACTOR): DLC Electric, LLC 479 State Route 40 TROY, NY 12182	VIA (ARCHITECT): CS Arch 40 Beaver St Albany, NY 12207	ARCHITECT'S PROJECT NO: 144-2001	

CONTRACT FOR: Contract 4 Electrical Construction

CONTRACT DATE: 4/6/2021

TEM	DESCRIPTION	SCHEDULE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
-	Bonds	25,850.00	25,850.00	0.00	0.00	25,850.00	100.00	0.00	1,292,50
2	Insurance	17,360.00	17,360.00	0.00	0.00	17,360.00	100.00	0.00	868.00
ю	Mobilization	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00	00'0	400.00
4	General Conditions	38,000,00	34,200.00	1,900.00	0.00	36,100.00	95.00	1,900.00	1,805.00
വ	Field Supervison	42,000.00	37,800.00	2,100.00	0.00	39,900.00	95.00	2,100.00	1,995.00
9	Safety	12,000.00	10,800.00	800.00	0.00	11,400.00	95.00	800.00	570.00
7	Project Meetings	10,000.00	9,000.00	500.00	0.00	9,500,00	95.00	200.00	475.00
80	Submittals	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00	0.00	00.009
ø	Temporary Power	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00	0.00	1,000.00
10	Project Closeout	3,000.00	0.00	750.00	00'0	750.00	25.00	2,250.00	37,50
Elementary School	School								
SED #01-12-	SED #01-12-00-01-0-606-013								
1	Removals Labor	60,000.00	57,000.00	3,000.00	0.00	60,000.00	100.00	0.00	3,000,00
12	PA System Labor	56,800.00	56,800.00	0.00	00.00	56,800.00	100.00	0.00	2,840.00
13	PA System Material	80,980.00	80,960,00	0.00	0.00	80,980.00	100.00	0.00	4,048.00
14	Security Labor	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00	0.00	500.00
15	Security Material	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00	0.00	400.00
16	HVAC Connection Labor	5,500.00	5,500.00	0.00	0.00	5,500.00	100.00	0.00	275.00
17	HVAC Connection Material	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	0.00	75.00
18	Panels / Swtiches Labor	8,000.00	7,200.00	800.00	0.00	8,000.00	100.00	0.00	400.00
19	Panels/Switches Material	4,000.00	3,600,00	400.00	00.00	4,000,00	100.00	0.00	200.00

	Payment
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	Application and Softmication of Fayingin		Page 3 of 4
TO (OWNER): Watervilet City School Distric 1245 Hillside Drive Watervilet, NY 12189	PROJECT: Watervilet CSD 2020 Capital 1245 Hillside Drive Watervilet, NY 12189	APPLICATION NO: 15 PERIOD TO: 7/31/2022	DISTRIBUTION TO: OWNER ARCHITECT
FROM (CONTRACTOR): DLC Electric, LLC 479 State Route 40 TROY, NY 12182	VIA (ARCHITECT); CS Arch 40 Beaver St Albany, NY 12207	ARCHITECT'S PROJECT NO: 144-2001	CONTRACTOR

CONTRACT DATE:
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ct 4 Electrical Constructio
CONTRACT FOR: Contract 4 E

CONTRACT	CONTRACT FOR: Contract 4 Electrical Construction	Ç.				CONTRACT DATE: 4/6/2021	: 4/6/2021		
ITEM	DESCRIPTION	SCHEDULE VALUE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
50	Lighting Labor	3,000.00	2,250.00	450.00	0.00	2,700.00	00'06	300.00	135.00
21	Lighting Material	3,500.00	3,150.00	350.00	00'0	3,500.00	100.00	0.00	175.00
22	Freight Elevator Labor	5,000,00	0.00	2,500.00	0.00	2,500.00	50.00	2,500.00	125.00
23	Freight Elevator Material	3,000,00	00.00	1,500.00	0.00	1,500.00	20,00	1,500.00	75,00
High School									
SED #01-12-	SED #01-12-00-01-0-001-015								
24	Removals Labor	00'000'09	57,000.00	3,000.00	0.00	60,000.00	100,00	00'0	3,000.00
25	PA System Labor	85,440.00	85,440.00	0.00	0.00	85,440.00	100.00	00'0	4,272.00
26	PA System Material	131,090.00	131,090.00	0.00	0.00	131,090.00	100.00	00'0	6,554.50
27	Security Labor	10,000.00	10,000.00	00'0	0.00	10,000.00	100.00	0.00	500.00
28	Security Material	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00	0.00	400.00
\$2	HVAC Connection Labor	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00	0.00	175.00
99	HVAC Connection Material	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00	0.00	75.00
31	Panels / Swtiches Labor	8,000,00	8,000.00	0.00	00'0	8,000.00	100.00	0.00	400.00
32	Panels/Switches Material	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00	0.00	200.00
33	Alternate 2 Labor	43,000.00	38,700.00	00.0	0.00	38,700.00	90.00	4,300.00	1,935.00
34	Altemate 2 Material	76,000.00	76,000.00	0.00	0.00	76,000,00	100.00	0.00	3,800.00
35	CO#1	6,611.72	6,611.72	00.00	0.00	6,611.72	100.00	0.00	330,59
36	C0 #2	2,962.37	2,962.37	0.00	0.00	2,962.37	100.00	00'0	148.12
37	CO #3	2,962.36	2,962.36	00.00	0.00	2,962.36	100,00	0.00	148.12
38	CO #4	4,451.49	4,451.49	0.00	0.00	4,451.49	100.00	00.00	222.57

		AIA Ty Application and (ALA Type Document Application and Certification for Payment	ment			Page 4 of 4
TO (OWNER); Watervilat City School Distric 1245 Hilbida Driva Watervilat, NY 12189		PROJECT; Waten 1245 t Waten	PROJECT. Watervliet CSD 2020 Capital 1245 Hillside Drive Watervlief, NY 12189	<u></u>	APPLICATION NO: 15 PERIOD TO: 7/31/2022	ָה אַם.	DISTRIBUTION TO: OWNER ARCHITECT
FROM (CONTRACTOR): DLC Electric, LLC 479 State Route 40 TROY, NY 12182		VIA (ARCHITECT): CS Arch 40 Beaver St Albany, NY 12	: CS Arch 40 Beaver St Albany, NY 12207		ARCHITECTS PROJECT NO: 144-2001	1-1	CONTRACTOR
CONTRACT FOR: Contract 4 Electrical Construction	c		:		CONTRACT DATE: 4/6/2021		
MOITGE AGENT	SCHEDULE	PREVIOUS	COMPLETED	STORED	COMPLETED	1	

ITEM	DESCRIPTION	SCHEDULE	PREVIOUS APPLICATIONS	COMPLETED THIS PERIOD	STORED MATERIAL	COMPLETED STORED	%	BALANCE	RETAINAGE
39	9#00	4,582.91	4,582.91	00.0	0.00	4,582.91	100.00	0.00	229.15
04	9# 00	989.18	989.18	00'0	0.00	989.18	100.00	0.00	49,46
41	CO #1	2,376.88	2,376.83	00'0	0.00	2,376.83	100.00	0.05	118,84
42	CO #8	3,296,49	3,296.49	00.0	0.00	3,296.49	100.00	0.00	164.82
43	6# 00	3,296.49	3,296.49	00.0	0.00	3,296,49	100.00	0.00	164.82
4	CO #10	111,484.00	0.00	00'0	0.00	0.00	0.00	111,484.00	00.0
45	CO #11	63,749.00	0.00	0.00	0.00	0.00	0.00	63,749.00	0.00
46	CO #12	41,610.00	41,610.00	0.00	0.00	41,610.00	100.00	0.00	2,080.50
47	CO #13	5,513.59	0.00	5,513.59	0.00	5,513.59	100.00	00.00	275.68
84	CO #14	5,359.29	00:00	5,359,29	00:00	5,359.29	100.00	0.00	267.96
	REPORT TOTALS	\$1,127,245.77	\$907,339.84	\$28,722.88	\$0.00	\$936,062.72	83.04	\$191,183.05	\$46,803.13



Contractor's Affidavit of Payment of Debts and Claims

PROJECT: (Name and address)	ARCHITECT'S PROJECT NUMBER:	OWNER: 🗵
Watervliet City School District	144-2001	ARCHITECT: 🔀
2020 Capital Project	22	CONTRACTOR:
Jt/Sr High School	CONTRACT FOR: Electrical Work	SURETY:
1245 Hillside Drive		OTHER: 🔀
Watervliet, New York 12189		
Elementary School		
2557 10th Avenue		
Watervliet, New York 12189		
TO OWNER: (Name and address)	CONTRACT DATED: 4/6/21	
Watervliet City School District	: B	
1245 Hillside Drive		
Watervliet, New York 12189		

STATE OF: New York COUNTY OF: RENSS.

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered,

⊠ No

EXCEPTIONS: None

SUPPORTING DOCUMENTS ATTACHED HERETO:

Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose

Indicate Attachment ☐ Yes

The following supporting documents should be attached hereto if required by the Owner:

- 1. Contractor's Release or Waiver of Liens. conditional upon receipt of final payment.
- 2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: (Name and address)

DLC Electric, LLC 479 RT40

Troy, NY 12182

Subscribed and swom to before me on this date: 7/27/33

Notary Public: My Commission Expires:

Notary Public, State of New York No. 01MA5070500 Qualified in Rensselaer County Commission Expires 12/23/ Soc

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User Notes: (389ADA62)

AIA Document G706A - 1994

144-2001

Contractor's Affidavit of Release of Liens

PROJECT: (Name and address) Watervliet City School District 2020 Capital Project Jr/Sr High School 1245 Hillside Drive Watervliet, New York 12189

CONTRACT FOR: Electrical Work

ARCHITECT'S PROJECT NUMBER:

OWNER: 🛛

CONTRACTOR: X

SURETY: OTHER: 🔯

Elementary School 2557 10th Avenue Watervliet, New York 12189 TO OWNER: (Name and address) Watervliet City School District 1245 Hillside Drive

CONTRACT DATED: 4/6/21

STATE OF: New York COUNTY OF: PEALSS.

Wateryliet, New York 12189

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert lieus or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS: None

SUPPORTING DOCUMENTS ATTACHED HERETO:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- 2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: (Name and address)

DLC Electric, LLC

479 Rt 40

Troy, NY 1/3182

BY:

Signature of authorized

representative)

RANCISCA.

(Printed name and title)

Subscribed and sworn to before me on this date: 7/27/32

Notary Public: My Commission Prices: 12/23

JEANNE MARIANO Notary Public, State of New York No. 01MA5070500

Qualified in Rensselaer County Commission Exores 12/23/ _C

Facilities Equipment & Service Inc.

PO Box 235 Pittsford, NY 14534

Invoice

Date	Invoice #
5/20/2022	14034-5

Bill To	
Watervliet CSD	
Business Office 1245 Hillside D	
Watervliet, NY	
11 0101 11001 11 1	12107

P.O. No.	Terms	Project
703	Net 30	14034-5 HS Hoops

Quantity	Description	Rate	Amount
	Gym Basketball Units for WHS - Sourcewell Contract 071819-PTA√	1.00	20,479.87
	A		
se remit to ab	ove address.	Total	\$20,479.8



1745 Amsterdam Road · Ballston Spa, NY 12020 · www.fesny.com Phone: 518 - 884-2822 · Fax: 518 - 884-8141 E mail <u>kivalder@qmail.com</u>

Main Office: PO Box 235. Pittsford. NY 14534 Main Phone 585-586-5422/Fax585-586-6642

Dec. 19, 2021

CS Arch / Paul Nickerson, AIA, LEED AP

We are pleased to quote you on the following Gym Basketball units for Watervliet HS. Please see Porter Sourcewell cost Quote.

Porter Custom Equipment -Sourcewell (Formerly NJPA) Contract #071819-PTA

Part #	Description	QNTY	Item Price	Total Price
90STAT28PERP13	Stationary Backstop up to 28 FT Attachment	2	\$2,051.01	\$4,102.02
208	CENTER-STRUT GLASS BACKBOARD	2	\$ 730.55	\$1,461.10
00245500	ULTRA-FLEX GOAL; GMC=5"X4" TO 5"X4-1/2"	2	\$458.85	\$ 917.70
00326xxx	Bolt on edge pads	2	\$ 189.05	\$ 378.10
820802	LED PERIMETER LIGHTING FOR 208 DAKTRONICS CORD2	2	\$390.45	\$ 780.90
SCS00312	Shot clock Brackets	2	\$ 110.00	\$ 220.00
BACKINSTALL6	Ceiling Suspended Backstop Install Level	2	\$2,400.00	\$ 4,800.00
SERVICE3	Service of Existing Equipment Hourly- Level 3	48	\$65.00/Hr	\$3,120.00
FCIN	Field Check Required		\$400.00	\$400.00
LOADINSTALL	Unloading of Custom		\$800.00	\$800.00
			Sub Total	\$ 16,979.82
Ship	Shipping	1		\$ 2,500.00
Lift	Lift rental	1		\$ 1,000.00
			Total	\$20,479.82

Please allow 6 to 14 weeks from Approvals for delivery. Scope of work: Supply and Install 2 Porter Stationary backstops new glass banks, edge pads and rims, Cut down existing divider curtain to allow for hoops and remain on room center .Quote cost valid until January 30, 2022



Application and Certificate for Payment, Construction Manager as Adviser Edition

Watervliet, NY 12189	7 S!	ATTENDITION 14	
	1	1001011	1
	warerviler 2020 capi	ZUZU Capitai Project	OWNER
		PERIOD TO: 07/31/2022	CONSTRUCTION MANAGER
	VIA CONSTRUCTION	CONTRACT DATE: 04/06/2021	ARCHITECT
CONTRACTOR: 50 Lincoln Ave	MANAGER:	PROJECT NOS: // 144-2001	CONTRACTOR
CONTRACT FOR: Watervliet, NY 12189	VIA ARCHITECT: CS Arch, 40 Be	Beaver St, Albany	HELD
CONTRACTOR'S APPLICATION FOR PAYMEI	OR PAYMENT	The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and	ontractor's knowledge, information and
Application is made for payment, as shown below, in connection with the Contract.	connection with the Contract.	Delici (he Work covered by this Application for Payment has been completed in accordance with the	been completed in accordance with the
AIA Document G703 TM , Continuation Sheet, is attached.	hed.		om the Owner, and that current payment
4. ORIGINAL CONTRACT SUM		Shown harein is now due.	
2. NET CHANGES IN THE WONN			
3. CONTRACT SUM TO DATE (Line I = 2)	\$1,163,110,52	By: "Manual of Malle	Date: 07/29/2022
4. TOTAL COMPLETED AND STORED TO DATE (Column G on G703)	Johnn G on G703) \$ 898,048.98	State of: New York	ESS A CARG
5. RETAINAGE:		County of: Albany	Notary Public, Late of New York
a. 2.5 % of Completed Work		Subscribed and swamp to before	Qualified in Montgomery County
(Column D + E on G703)	\$ 32,822.05	me this 29th and July 2022	No. 01G160855/5
b. 5 % of Stored Material		Notary Public: As Action	Calumason capitra becomes 30,
(Column F on G703)	0.00	My Commission/expires: 12/30/2027	
Total Retainage (Lines 5a + 5b, or Total in Column I on G703)\$	nn I on G703) \$ 32,822.05	CERTIFICATE FOR PAYMENT	
6. TOTAL EARNED LESS RETAINAGE	"	In accordance with the Contract Documents, based on evaluations of the Work and the data comprising	ons of the Work and the data comprising
(Line 4 minus Line 5 Total)		this application, the Construction Manager and Architect certify to the Owner that to the best of their	fy to the Owner that to the best of their
7. LESS PREMOUS CERTIFICATES FOR PAYMENT	\$ 798,470.43	knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in	s indicated, the quality of the Work is in
(Line 6 from prior Certificate)		CERTIFIED.	the calculate to payment of are concount
8. CURRENT PAYMENT DUE	\$ 66,756.50	AMOUNT CERTIFIED	\$ 66,756.50
9 BALANCE TO SINISH INCLUDING DETAINAGE		(Assoch explanation if amount certified differs from the amount applied. Initial all figures on this	rapplied. Initial all figures on this
	1	Application and on the Continuation Sheet that are changed to conform with the amount certified.)	oconform with the amount certified.)
(Line 3 minus Line 6)	\$ 297,883.59	CONSTRUCTION THAN A GENT	66067 #7 6
		By Scott Walle	Date: 8/ 1/ 2022
SUMMARY OF CHANGES IN THE WORK	ADDITIONS DEDUCTIONS	ARCHIDEGOODLESS Multiple Prime Contractors are responsible for performing portions of the Project, the Architect's Certification is not required.)	onsible for performing portions of the
Total changes approved in previous months by Owner \$	cr \$ 152,320.64 \$	By:	Date
Total approved this mouth including Construction Change Directives	\$ 64,989.88	This Certificate is not negotiable. The AMOUNT CERTIFIED is navable only to the Contractor named	is markle only to the Contractor named

AA Document (3722 ** - 2009 (formerly G702 **CAB - 1992). Copyright & 1992 and 2009 by The American Institute of Architects. All rights reserved, WARMING: This ALA* Document to protect by U.S. Copyright List and intermediated. This ALA* Document of this ALA* Decument, or any portion of it, may result in severe civil and orherinal penaltities, and will be presented to the maximum extent penalties under the law. This document was produced by ALA software at 10:49:29 on 12/08/2011 under Order No.4659663091_1 which express on 11/01/2012, and is not for results.

User Notes:

217,310.52

FOTALS

NET CHANGES IN THE WORK

Change Directives

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached

AIA DOCUMENT G703

14 26-Jul-22 31-Jul-22 APPLICATION NO: APPLICATION DATE:

2 of 7

PERIOD TO:

V	#	L	C		d	13	342	Н		9		H			1
NO NO	DESCRIPTA	Ď	CONTRACT	P.KO.	WORK COMPLETED FROM PREVIOUS THIS PI APPLICATION (D - E)	APLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D OR F)	77070	TOTAL COMPLETED AND STORED TO DATI (D-E-F)	TAL LETED FORED WATI	(O - D)	BALANCE TO FINISH (C - G)	NCE NISH G)	RETA	RITTAINAGE
	General Conditions Bond & Insurance	is s	18,750 00	νn 1	18,750.00		i			18.750.00	\$00.001	· va	, 00 1 300 C	ن من	468.75
3 2	Supervision Mobilize	s s	14,756.00	n n	4,705 00		n vs	1 1	. T	4,705.00	100 00%	n w	07 56	n 101	235.25
4 8	Demobilization Temp Facilities	S	2,353 00 5,637 00	S	1,176 50	, ,	~ ~			1,176,50	\$0.00% 80.00%	s s	1.176 50	s sa	58 K3 225 48
9	Submittals & Shop Drawings	W	26,796,00	\$	26,796.00		V 1			26.796.00	.00.001		٠		1,339 80
r~ ×	Elevator Submittals Project Management	S	19.913.00	s s	19,913,00	 	u u			13,246.00	85.00%	n un	2,337 00	n un	662.30
5	Survey	w	2,818.00	<u>~</u>	2.818.00		S	,		2,818,00	100.00%		. ;	S	140 90
10	Clean up	∽	5.637.00	ب	4,791,45	· ·	~	,		4,791,45	85 00%	ب	845.55	vs I	239.57
Ξ	System Commissioning	50	5,637,00	S	*		ss.	,	√ 3	1	0000	s,	5.637.00	S	•
2 2 1 3 2	Allow ances Ext brick/masonry point & clean + 1000sf (261sf completed) Acoustical Panel ceiling Tite 5000sf Gypsum Board - 125sf Sidewalk - 200sf Siair nosing - 361f	~~~	22,400.00 14,000.00 2,900.00 1,900.00 583.00	ииии	5,846.40 14,000.00 500.00 1,900.00	· · · · · · · · · · · · · · · · · · ·		1 1 E E E	N N N N N	5.846.40 4.000.00 500.00 1.900.00	26 10% 100 00% 25 60% 100 60% 0 00%	***	16.553.60	~ ~ ~ ~ ~	146.16 350.00 12.50 47.50
	SUBTOTALS	-	163.468.00	6	130,756.75	1	~		5 130	130,756,75		\$ 33	32,711.25	٠	5,512.93
	2000	٩	(V) 904 (O)	,	20,174,17		4	8				5			

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3 of 7 14 26-Jul-22 31-Jul-22 144-2001 PERIOD TO: ARCHITECT'S PROJECT NO: APPLICATION NO: APPLICATION DATE: AIA DOCUMENT G703 AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Use Column I on Contracts where variable retainage for line items may apply In tabulations below, amounts are stated to the nearest dollar Contractor's signed certification is attached

K	8	J	L	n		н	ï			9			11		_
HEM	DESCRIPTION OF WORK	CONTRACT		WORK COMPLETED	ĖΙ	ED	MATERIALS	SIALS		TOTAL	. (BAL	BALANCE	RET	RETAINAGE
Q.		VALUE	FRO 	FROM PREVIOUS APPLICATION (D + E)		THIS PERIOD	PRESENTLY STORED (NOT IN D OR E)		S N A P	COMPLETED AND STORED TO DATE (D+E+F)	(0.0)	CC	(C+C)		5%
	JR.SR High School														
500	SED# 01-12-00-01-0-001-015														
17	Demo Site Masonry - (ajs masonry)	00'269'61 \$	Ś	00 69'61	<u>ب</u>	3.0	∽	F	u	00,799,91	100.00%	⊌ A	•	s,	492.43
<u>«</u>	Demo Interiors -t	\$ 15,101.00	w	15,101.00	6 9		s	•	s	15,101,00	100,00%	S	,	S	377.53
61	Demo latenors - m	\$ 2,500.00	Ś	2,500.00	v3	-(3	s	73	s	2.500.00	100 00%	₩		S	62:50
61	Concrete - (aps masoniv)	\$ 6,357,00	S,	6,357.00	S	٠	S	3	S	6,357,00	100 00%	S	•		158.93
20	Masonry Restoration (als masonry)	\$ 78,656.00	S	78,656 00	M	×	S		w	78,656,00	100 006	S			3,932.80
21	Metals - (miss steet)	\$ 25,913.00	s,	25,913.00	s	٠	s	×	S	25,913.00	100 00%	S	,	₩3	647.83
22	Fire Proofing - (adk taping & supply)	\$ 9,124.00	s,	9,124 00	S	3.5	s	×.	S	9 124 00	100 00%	S	Ü	sa.	228 10
23	Joint Scalants - (adk taping & supply)	\$ 5.152.00	s/s	5,152,00	S	*	∽	,	S	5,152,00	100.00%	ÇA.	ř.	44	128.80
74	Drywall - (adk taping & supply)	\$ 57,549,00	44	57,549,00	S	,	S	*	ø,	87.549.00	100.00%	44		4 9	1.438 73
25	Acoustical Cerlings - (adk taping & supply)	8,709 00	₩,	8,709.00	v	67	\$,	∽	8.709.00	100.00%	S	,	49	217.73
26	Painting - (frank ryan & sons)	\$ 17.467.00	44	17,467,00	vs.	•	⊌A.		S	17.467.00	100 00%	s.	•	S	436.68
27	Incrior Signage - (a) signs)	\$ 400,00	S	400.00	S		5 0	. 10	₩.	100.00	100.000	s,		v	20.00
28	Elevator Modernization - (schnidler)	\$ 95,860,00	w		S	28.755 00	S		v4	28.755.00	30 00%	9 5	67,105.00	S	1,437.75
	N. A. C.	9 800 00	V	4 800 00	Ų	•	v	ġ		4 800 00	%00:001	₩		69	20.00
£)	Alternate No. 1		^	4.0UV UN	9	•	ኅ		•	00.000		•		•	
						•									
	O LATOT GILD	00 300 000		00 301 130	Ų	29.766.00	v			180 (8L) 8C		9	67.105.00		87 699 P
	SUB TOTALS	00 587"/55		D) 674.167	n	40.733 UU	2	,	n	200 001 002					
	TOTALS	\$ 510,753.00	S	382,181,75	S	28,755.00	s/A		\$	410,936.75	80.46% \$	1	99.816.25	\$ 15	\$ 15,212,70

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AIM DOCUMENT G703

4 04 7 14 26-Jul-22 31-Jul-22 144-2001 APPLICATION NO: APPLICATION DATE: ARCHITECT'S PROJECT NO: PERIOD TO: AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Use Column I on Contracts where variable retainage for line items may apply. In tabulations below, amounts are stated to the nearest dollar Contractor's signed certification is attached

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MEM	T DESCRIPTION OF WORK	CO	ONTRACT		Σ	PLETED	MATERIALS		TOTAL	•	BALANCE	×	RETAINAGE
9		>	VALUE	FRO AP	FROM PREVIOUS APPLICATION (D - E)	THIS PERIOD	PRESENTLY STORED (NOT IN	> ====================================	COMPLETED AND STORED TO DATE	Ο υ	TO FINISH (C - G)		3%
	Florentery Cohen						3500	+	IVE'T			\downarrow	
	SED# 01-12-00-01-0-006-013											2	
30	A chambra D amord retion tast anti- contri	,	9.750.00	•	6 337 50 \$	٠	<i>~</i>		6,337.50	. 65 00°	\$ 3,412.50	S	316.88
£ =	Demo Site - (a)s masonry	· •	7.419.00	· •		۰	~		7,419.00	100.00%		W	185 48
£	Demo Site Masonry (als masonry)	· •	24,470,00			,	· 04		\$ 24,470.00	100.00%	•	S	611.75
	Demo Interiors - 1 (adk taning)	· •	14,615 00	S	14,615.00		٠,		14,615.00	100 00%		S	365.38
· 声	Demo Interiors - M	v3	1,800.00	us.	00.00%,1	١	8		1,800.00	100 00%		5	45.00
35	Paving Sub - (RDM Asphalt)	S	3,710.00	S	3,710.00 \$,	Ş	•	3,710.00	100 00%		S	92.75
36	Dramage Structures 1.	٧	6.527 00	S	6,527.00	٠	s	•	\$ 6,527.00	%00 001	§:	S	163 18
37	Drainage Structures M	۰	1,584 00	S	4,584 00	,	4 5	,	00'185'1 5	100 00		S	114 60
36	Storm Pipe 1.	∽	11,604.00	S	11,604 00	,	∽		\$ 11.604.00	100 00%	· ·	%	290 10
39	Storm Pipe M	s,	2,942.00	S	2,942.00	10	S		\$ 2,942.00	100 00%		S	73.55
9	Grading 1	s,	1,118.00	s,	1,118.00	,	~	,	\$ 1,118.00	100 00%	,	S	27.95
4	Grading M	~	435 00	60	435.00	,	\$		\$ 435.00	100.00		S	10.88
42	Landscape L	~	2,633,00	6	2,633.00		~		\$ 2,633.00	100 00%		S	131.65
5	Landscape M	~	1,744,00	S	1,744,00	•	~		\$ 1.744.00	100 00%	- 5	s	87.20
4	Concrete Site 1.	s	2,296.00	S	2,296,00	: i	s		\$ 2,296.00	100.00%		S	57.40
45	Concrete Site M	s	579 00	S	579.00	9	~	:x	\$ \$79.00	100.00%	\$	~	14,48
46	Concrete Infills - 1.	s	7,760 00	45	7,760.00	·	∽		\$ 7,760.00	100.00%	\$	S	194 00
47	Concrete Infills - M	vs.	1.567.00	S	1,567.00	2	<u>ب</u>		\$ 1.567.00		s	S	39.18
48	Masonry Restoration -(als masonry)	W	76.856.00	S	76,856,00	·	S	×	\$ 76,856,00	100.00%		S	3.842.80
\$	Building Masonry -(ajs masonry)	S.	4,054,00	s	4,054,00	· ·	S	,	\$ 4.054.00	100.00%		S	101.35
50	Metals - (miss steet)	v,	31,366.00	6	28.524.50	·			\$ 28,524.50	00.94%	\$ 2,841.50		1,426.23
2	Dampproof - (a)s masonry)	S	1.289.00	s/s	1,289,00	E .	S	10	1.289 00	%00 001	•••	Ģ ^4	32.23
	Sub-Totals	5	219,118.00	S	212,864 00		5	10.0	\$ 212,864 (X)		\$ 6,254.00	~	8,223 98
	CONTRACT TOTALS	5 7	729,871.00	es.	595.045.75	\$ 28.755.00	S	a	\$ 623,800,75		85.47% \$ 106.070,25	_	\$ 23,436.68

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Use Column I on Contracts where variable retainage for line teems may apply

In tabulations below, amounts are stated to the nearest dollar

Contractor's signed certification is attached

AIA DOCUMENT G703

14 26-Jul-22 APPLICATION NO: APPLICATION DATE:

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144-2001 31-Jul-22 PERIOD TO: ARCHITECT'S PROJECT NO: AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

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TEM	DESCRIPTI	CON	CONTRACT		WORK COMPLETED	APLE.	TED	MAT	MATERIALS	100	TOTAL		BALANCE TO CIMISE	# 3	Z.	RETAINAGE
O.		>	VALUE	FRO AP	FROM PREVIOUS APPLICATION (D + E)	Ē	THIS PERROD	S F S O	STORED (NOT IN D OR E)	SAF	COMPLETED AND STORED TO DATE (D-E-F)	2	(C-C)			5%
	Elemeniary School con't															
Ç	Fire Practing . (adk taning)		479.00	69	,	4	ć	S		Š	9	0.000	2 TT	479,00	~	o,
1.5	loui Sealante - adk tanno		1.706.00	·	•	· •		<u>ب</u>	٠	S		0.00%	5 1.70	706.00	₩3	
र द	Doors Access - adk taping	· •	1.867.00	S	٠	S	•	5		S	,	0.000	\$ 1.86	00 798 1	S	ï
55	Dow Hardware	∽	329 00	S	•	v		S	•	S		%0000	33	329.00	~	
56	Door Hardware	S	280 00	S	,	S	e a	₩.	0	S	•	0.000%	<u>ج</u>	280.00	S	
57	Drywall - (adk taping & supply)	S	6,025 00	s	8.012.50	S	(b)	₩1	×	S	8,012.50	50 00%°		8,012.50	s,	400 63
28	Acoustical Ceilings - (adk taping & supply)	S	00 666	w		S		S.	,	S	٠	0 000%		00.3%	S	ë
50	Ceramic Tile - (albany marble)	S	5.062.00	4	•	s,		S	+	S	1	%000 0	\$ 5.00	\$ 062 00	₩,	•
3	Painting of frank rean and cons	v	00.782.00	S	5,391,00	49		N	×	S	5,391.00	\$0.00%	\$ 5.39	5.391.00	₩	269 55
7	Inches Stonage - (3) Stones	₩.	1.400.00	S		S		ψħ	4	u,	١	%000	5 1,4(1,400,00	₩,	•
: 0	Elevatore Removals - Schindler	. 6	58.000.00	· v	29,000,00	S	×	6 9	8	S	29,000 00	50.00%	\$ 29.00	29,000,00	S	1.450.00
63	New Elevator - (schindler)	_	00 000 61	6	41,650.00	v	•	S	r.	S	41,650.00	35 00%	\$ 77.3	77.350.00	60	2,082,50
	Sub-Totals	2.2	215,929 00	s	84,053.50	S	4.	s/a	93	S	84,053.50		\$ 131,875.50	75 50	S	4,202,68
	CONTRACT TOTALS	F6 S	945,800,00	69	679,099,25	v3	28.755.00	S	51	S	707.854.25	74.84%	74.84% \$ 237.945.75	5.75	\$ 2	\$ 27,639.35

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14 26-Jul-22 31-Jul-22 6 01 7 144-2001 ARCHITECT'S PROJECT NO. APPLICATION NO. PERIOD TO: AIA DOCUMENT G703 AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply. **CONTINUATION SHEET**

	3		-	Q	u	L	LL.		C		Н	Н	-	
\ E	DESCRIPTION OF WORK	CONTRACT	╀	WORK COMPLETED	APLETED	F	MATERIALS		TOTAL		BALANCE	<u> </u>	RETAINAG	47
9		VALUE	Ξ.	FROM PREVIOUS	THIS PERIOD		PRESENTLY	O Z	COMPLETED	5 = 5	C-G			
				APPLICATION D EI		-	(NOT IN D OR E)	μ)	TODATE (D-E-F)			-	*	
	Change Orders													
100 60	Company Newton Stone (Floring School)	\$ 966.02	32 .	966.02	٠	S	٠	~	966 02	\$00.001	•	\$	24.15	5
00 00		5 7,349.17	17 \$	7.349.17	•	₩.	,	us.	7,349 17	100.00%		S	183.73	73
200-20		\$ 966.02	35	966 02	·	٠,	•	₩3	20.996	100.00%		S	24.15	40
07-000		\$ 24.812.91	200	24,812.91	· •	S	•	W	24,812,91	000'001	•	S	620.32	32
200.50		\$ 6.121.50	\$0 \$0	6,121.50	,	<u>~</u>	٠	Ş	6.121.50	100 00%		S	153 04	8
900 00		\$ 18,693.68	58 89	18,693.68		100	•	S	18,693.68	100.00%	·	S	934,68	89
00.00		\$ 4517.67	67 \$	451767	,	S	•	S	1,517.67	%00:001	· •	∽	112.94	3
00-50	Persar Sear Wall Affair Plaza	\$ 21,993.70	20 02	21 993 70		6 9	٠	S	21.993.70	100,00%	· ·	~	69 660 1	8
00-000		\$ 2,456 86	86 5	2,456,86		S	•	Ç.	2,456.86	100.00%		S	19	61.42
02-010		\$ (443,81)	81)	(443.81)		S		S	(443.81)	%00 00 l	•	S	Ξ	(01.10)
02-011		16 686	3 16	16 686	٠ د	S	•	ys.	16.686	100 00%	•	₩	24	24.75
02-012		\$ (6,101.91)	91)	(6,101.91)	٠.	∽	1	ر.	(6,101.91)	100.00%		∽	(152.55)	55)
0.00		\$ 809.73	77. \$	809.73	٠ د	~	•	S	809.73	100.00%	•	S	20	20:24
02-014		\$ 11.401.73	73 5	11,401,73		₩.	•	⊌9	11,401.73	100.00%	5	ν	285 04	3
210-20		\$ 2,617.57	57 \$	2.617.57	•	S		S	2.617.57	100.00%	· •	S	99	65.44
02-016		\$ 1,721.18	% S	1,721,18		₩ Դ	,	S)	1,721.18	%00.001	·	S	.4	43.03
02-017		\$ 1,96431	31.5	1.96431	٠ د	<u>~</u>	is T	√ s	1.961.31	100,00%	·	1	54	1 64
02-018	WES Way Finding Signs	\$ 1,466 04	3	1,466.04	\$	∽	٠	√ s	1,466.04	100.00%	· ·		96	36 65
00-019	Grandstand Hill Erosion Improvements	\$ 39,429.97	97 \$	37,458,00	\$	∽ 1	jir	s	37,458.00	%00 56	\$ 1,971.97	2	936	936.45
02-050	-	\$ (153.10)	10)	(153.10)	w1	~	٠	√ 1	(153.10)	100.00%	· ·	UN I	0	(3.83)
100-00		5 9,240,00	00	9,240 00	· ·	~	×	S	9,240,00	100 000		2	73	23 00
03.023		\$ 1.501.50	50 \$	05 105 1		~		υħ	1.501.50	100 00%	·	~	37	37.54
270-70		\$ 8,002.15	15 \$	٤.	\$ 8.002.15	15 5	,	S	8.002.15	%00 001	· ·	L A	200	200'02
02/0-20			75 5	•	\$ 5,769.75	75 \$	٠	S	576975	100 00%	vs.	<u>ده</u>	144	144.24
02-027		\$47,508.30	30		\$ 23,574,15	<u>v</u>		~	23,574,15		\$ 23,934.15	2		
	Sub-Totals	\$213,600 84	S Z	150.348 68	\$ 37,346.05	\$ 50	٠	s	187,694.73		\$ 25,906.12	2	5, 120, 20	20
	CONTRACT TOTALS	\$ 1.159,400.84	8 1 \$	829,447,93	\$ 66.101.05	05 \$	٠	S	895,548.98	77.24%	\$ 263.851.87	-	\$ 32.759.55	55

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000	CONTINUATION SHEET			AIA DO	AIA DOCUMENT G703	T G703			7 04 7	
AIA De Confrac In tabul Use Col	AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached. In tabulations below, amounts are stated to the nearest dollar. Use Column I on Contracts where variable retainage for line items may apply.	MENT containing	5-			AR	APPLICATION NO: APPLICATION DATE: PERIOD TO: ARCHITECT'S PROJECT NO:	APPLICATION NO: PLICATION DATE: PERIOD TO: CT'S PROJECT NO:	14 26-Jul-22 31-Jul-22 144-2001	
	a		D	ш	_	-	5		11	-
NO NO	DESCRIPTI	CONTRACT	WORK CO FROM PREVIOUS APPLICATION (D + E)	MPLETE	 	MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	(Q+D)	BÁLANCE TO FINISH (C - G)	RETAINAGE
	Change Orders									
02-02	02-028 Elementary School- Room 224 Partition	\$ 3,709.68	•	\$ 2.5	2.500.000 \$	•	\$ 2,500,00	67.39%	1,209.68	\$ 62.50
					<u></u>		· · ·			
					···········					
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	Sub-Totals	\$3,709 68	5	\$	2.500,00	C	\$ 2,500.00		\$ 1,209 68	\$ 62.50
	CONTRACT TOTALS	\$ 1,163,110,52	\$ 829,447.93	S	68.601.05		\$ 898,048.98	77.21%	\$ 265.061.55	\$ 32,822.05



20 Corporate Woods Blvd Albany, NY 12211 518-462-0300

www.girvinlaw.com

Watervliet City School District 1245 Hillside Drive Watervliet, NY 12189

Statement Date:

07/08/2022

Statement No.

21

Account No.

23109.03 M

Capital Project

		Balance Due from Prior Billings						\$602.00
06/07/2022	PJF	RF Gordon - Prepare for and attend a	meeting at	District		Rate 215.00	Hours 2.00	430.00
06/23/2022	PJF	Gallo - Review update from architect				215.00	0.10	21.50
							2.10	451.50
			Recap					
	Attor	ney k J. Fitzgerald		Hours 2.10	Hourly Rate \$215.00	\$4	Total 151.50	
	1 Guit	n v. i nzgorani		2.10	Ψ210.00	Ψ	151.50	
		Total Due For This Billing						451.50
		Total Balance Due on Account						\$1,053.50
		Please Remit						\$1,053.50



"From Old and Cracked to Rich and Black"

PRESTIGE SEALCOATING, LLC. 5 McDonald Lane, Rensselaer, NY 12144 518-477-6123 ALSO FAX

Droma27@aol.com

APRIL 20, 2022

COMPLETED 7/23/22

TO

DAVID MCFARLAND
WATERVLIET JUNIOR HIGH SCHOOL
1245 HILLSIDE DR, WATERVLIET, NY 12189
CELL: 603-275-8547
Emil dmcfarland@vlietschools.org

SALESPERSON

PAYMENT TERMS

INVOICE

ERIC

WWW.PRESTIGE-SEALCOATING.COM

Due Upon Completion

DESCRIPTION

EDGED & FULLY CLEANED

FSA COPELAND PARKING LOT ADDITIVE USED/QUICK DRY/HEAVY TRAFFIC COPELAND ACTION SEALER WITH SAND
DERRY HOT RUBBERIZED CRACK FILL (DOT APPROVED)

APPROVED GUIDELINE SPECS FOR ALL STATE/COUNTY JOBS

PARKING LOT

9,289.00

STRIPING - FRANKLIN TRAFFIC PAINT - FOLLOWING EXISTING LINES

SUBTOTAL

SALES TAX

TOTAL

9289.00

THANK YOU

Jon 2

7/27/22



"From Old and Cracked to Rich and Black"

PRESTIGE SEALCOATING, LLC. 5 McDonald Lane, Rensselaer, NY 12144 518-477-6123 ALSO FAX

Droma27@aol.com

TO

DAVID MCFARLAND WATERVLIET ELEMENTARY SCHOOL 2557 10TM AVE WATERVLIET, NY 12189 CELL: 603-275-8547

Emil dmcfarland@vlietschools.org

INVOICE

APRIL 20, 2022

COMPLETED 7/23/22

SALESPERSON

PAYMENT TERMS

ERIC

WWW.PRESTIGE-SEALCOATING.COM

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DESCRIPTION

EDGED & FULLY CLEANED
FSA COPELAND PARKING LOT ADDITIVE USED/QUICK DRY/HEAVY TRAFFIC
COPELAND ACTION SEALER WITH SAND

DERRY HOT RUBBERIZED CRACK FILL (DOT APPROVED)

APPROVED GUIDELINE SPECS FOR ALL STATE/COUNTY JOBS

STRIPING - FRANKLIN TRAFFIC PAINT - FOLLOWING EXISTING LINES

SUBTOTAL

SALES TAX

TOTAL

7940.00

Thank you for your business!

m 7/27

fren

R F GORDON MECHANICAL LLC

1 COMMERCE PARK DR. WILTON, NY 12831

Invoice

DATE	INVOICE NO.
7/14/2022	6103

CUSTOMER	ATTENTION
WATERVLIET CITY SCHOOL DISTRICT 1245 Hillside Drive Watervliet, NY 12189	

TERMS	DUE DATE	PROJECT		PO#	LOCATION	TAX EXEMPT#
Net 30	8/13/2022	21552-27				
	DESCRIPTIO	N y	3.7	RATE	QTY	AMOUNT
IS Spare Chiller Pu	ımp	ý.		3,102.00 0.00%		3,102.00
		E/a			Total	\$3,102.00

Phone # 518-747-8426

E-mail

rfg_acct.ar.ap@rfgordon.com

R. F. Gordon Mechanical LLC

One Commerce Park Dr. Wilton, NY 12831

Phone: 518-747-8426 Fax: 518-747-8432

21552-27 HS - Spare Chiller Pump

R.F. Gordon Mechanical LLC

WAITING FOR CO APPROVAL

	Total:	\$ 3,101.55
	Bond:	\$ <u>-</u>
	Subtotal:	\$ -
5%	Sub Markup:	\$
Subcont	tractor Amount	\$ -
	Subtotal:	\$ 3,101.55
15%	Markup	\$ 404.55
	Subtotal:	\$ 2,697.00
	Equipment:	\$ -
	Material:	\$ 2,697.00
	Labor:	\$ -

Breakdown

Labor:			\$ \$	-
		Subtotal	\$	<u>-</u>
Material List:	F. P. Langley	Inv# 268505	\$	2,697.00
	T.T. Langley	Subtotal	\$	2,697.00
Equipment		Subtotal	Ψ	2,097.00
Equipment			_	
		Subtotal	\$	-
Subcontractor:				
		Subtotal	\$	-

Frank P. Langley Co., Inc.

219 Creekside Drive Amherst, NY 14228

716-691-7575

Sales Person STEVE BALLARD Invoice No.

268505

Invoice date 06-03-2022 Customer No. GOR400

R

Page

Customer P/O #

21552-27

Order No. 197922

Customer

R.F. GORDON MECHANICAL, INC. ONE COMMERCE PARK DRIVE WILTON, NY 12831 Delivery Address

R.F. GORDON MECH. 2 COMMERCE PARK DR WLTON, NY 12831

TAG: PO# 21552-27

Terms of payment

NET 30 DAYS

Quote # 202240764 Tracking no.

FED EX FRT 7638955111

Order date Terms Of Delivery

05-23-2022

Transported By

Best Way

 Line
 Item
 Qty Shipped Unit
 Price/unit
 Value

 10
 BGPUMP
 1.00 EACH
 2,697.00
 2,697.00

e-1510; 2.5AC,SSF,6.125,140/34 PUMP 3HP,1800,ODP,200 MOTOR

TOF

PLEASE SHIP ASAP

Total Excl Tax 2,697.00 Tax (0.00%)

TOTAL 2,697.00

ROOF SERVICES UNLIMITED

www.Generalroofingcontractors.co

Invoice

	W.O. #:
94 Big Boom Rd	W.O. Date: 6/23/2022
Glensfalls N.Y. 12801	Employee to the control and the control of the cont
Phone: 518-223-0837	Requested By : Joe Wasko
Fax: 518-338-3350	Store ID:

JOB SHIP TO (if different)

Skylight Repair

Watervliet Elementary School 2557 10th Ave. Watervliet, NY 12189 Attn: Joe Wasko

Department:

	DESCRIPTION	TAXED	UNIT PRICE	LINE TOTAL
1	Skylight repairs		4,500.00	4,500.00
		-		F- 44-447 : 1/
				remarka ing pandana
				High man to compact
				外置性数2.5
				44.00
				AND PROPERTY.
			SUBTOTAL	45,000,12,0
Other Co.	nments or Special Instructions	YOU .	SUBTOTAL TAX	
ouner cor	nments or special instructions		TAX RATE	EN MANAGEMENT AND
		ř	GL GL	ACTIONS OF BUILDING PROPERTY.
			SEH	
ļ.			OTHER	\$.
			TOTAL	\$ 4,500.00
				ks payable to es Unlimited
	Logran that all work has been professed to			3
	I agree that all work has been performed to m	y satisfaction.		
		Completed Date:		
Signature	:	Date:		

Thank You For Your Business!

312578149



Trane U.S. Inc. 3600 Parentel Creek Road La Crosse, WI 54801-7599 United States

Invoice

For questions piesse contact:

Albany TCS 80, NY Tel: 518-785-1315 Fax: 518-785-4359 Remit Payment To Trane U.S. Inc.

P. O. Box 408469 ATLANTA, GA 30384-6469 Invoice Date
Customer No.
Reference No.
Internal Account
Payment Terms
Payment Due Date
Discount Date

Invoice Date
28-APR-2022
194527
3852382
25-May-2022
26-May-2022
06-May-2022

Customer Tax ID

Invoice Number

Inco Terms	
Supply Location	Albany TCS SO, NY
Shipping Method	
Tracking No.	
Freight Terms	Spring Commencer
Freight Terms Bill of Lading	

BIII To WATE

WATERVLIET CITY SCHOOL DISTRICT 1245 HILLSIDE DRIVE WATERVLIET, NY 12189 UNITED STATES

Soid To WATERVLIET CITY SCHOOL DISTRIC 1245 HILLSIDE DRIVE WATERVLIET, NY 12189 UNITED STATES Ship To WATERVLIET ELEMENTARY SCHOOL 2567 10TH AVENUE WATERVLIET, NY 12189

https://www.tranetechnologies.com/customer CERTifyTsx - for submittal of tax exemption certificates. IReceivables - access invoice copies, account balances & make payments.

Fex/GST ID: 25 PST/QST ID:	-0900465	State Tax:	0,0000%	County Tax 0		City Tax: 0.00 NATERVLIET	0.0000%	District Tax:	0.00 0.0000%
Currency		Subtotal	Special C	harges	Tax	Fre	ight	Te	otal
USD	D 9564.60 0.00		0.00			9564.60			
Special In:	structions								
Contrac	t/Call No.	Orde	r Date	Ship D	ate		Purchas	e Order	
317	76638			02-MAR-	2022	N: DONALD STEVENS JR			
Date		Description				Quantity	NOM	Unit Price	Extended Price
Service Agreement 3176838 Contract Type is Scheduled Maintenance Inspection Billing Period Begins on 03/02/2022		ion: Billing Frequer	ncy is ANNUAL;	1		9,564.600	9,564.66		



TAX WARRANT 2022-2023

To Keith Heid, tax collector of the Watervliet City School District, City of Watervliet, County of Albany, State of New York.

You are hereby instructed:

- 1. To give notice and start collection on September 1, 2022, in accordance with the provision of Section 1322 of the Real Property Tax Law.
- 2. To give notice that tax collection will end on or about March 31, 2023.
- 3. To collect taxes in the total sum of \$7,428,200.68 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
- 4. To make no changes or alterations in the tax warrant or the attached tax roll, but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 553 and Section 556 of the Real Property Tax Law.
- 5. To forward by mail to each owner of real property listed on the tax rolls, within ten days after the start of collection, a statement of taxes due on his/her property on tax bill forms provided by school districts in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail without interest penalties to the county treasurer, a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and Section 544 of the Real Property Tax Law.
- 6. To receive from each of the taxable corporations and natural persons the sums listed in the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add one percent (1%) interest penalties to all taxes collected during the second month of the tax collection period; to add two percent (2%) interest penalties to all taxes collected during any part of the third month of the tax collection period; to add three percent (3%) interest penalties to all taxes collected during any part of the fourth month of the tax collection period; to add four percent (4%) interest penalties to all taxes collected during any part of the fifth month of the tax collection period; to add five percent (5%) interest penalties to all taxes collected during any part of the sixth month of the tax collection period; to add six percent (6%) interest penalties to all taxes collected during any part of the seventh month of the tax collection period and to account for such sums as income due to the school district.
- 7. To issue stamped receipts on the original forms provided by the school district or duplicate tax receipts in acknowledgement of receipt of payments of taxes and to retain, preserve and file original tax stubs as required by Section 986 of the Real Property Tax Law.
- 8. To promptly return the warrant at its expiration and if any taxes on the attached rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town, the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued and delivered in accordance with Section 1306 and Section 1318 of the Real Property Tax Law. It is effective immediately after it is properly signed by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 3 of the Real Property Tax Law.

BOARD MEMBER	VOTE
55	_
× ·	

2022-23 School Tax Rates

%INCREASE

Total General Fund Appropriation \$33,736,000						
Total Authorized	\$33,736,000					
Less:	_	26,310,000 0				
Tax Levy:				\$7,426,000		
		Assessed Value	Equalization Rate	Full Value		
Waterv	liet	\$396,323,632	0.8000	\$495,404,540		
Mannsv	ille .	42,342,159	0.5575	75,950,061		
	Total	\$438,665,791		\$571,354,601		
		Mannsville	Watervliet			
TAX RATE 21/22		23.4510	15.9050			
TAX RATE 22/23		23.3183	16.2515			
Dollar Change		-0.133	0.346			
Percent Change		-0.566%	2.178%			
True Value Tax I	Rates					
Watervliet 13.00						
Mannsville	13.00					
	IMPACT PER	R \$100,000 OF ASSESSE	D VALUE			
	WATE	RVLIET MANI	NSVILLE			
2022-23	\$	1,625 \$	2,332			
2021-22	\$	1,591 \$	2,345			
INCREASE	\$	34.65 \$	(13.27)			

2.18%

-0.57%

40 NORTH MAIN AVENUE, ALBANY, NY 12203 • PHONE 518-453-6700 • [AX: 518-453-6712 • WWW.ST-CATHLORG

June 9, 2022

Watervliet City School District 1245 Hillside Drive Watervliet, NY 12189

Attention: Special Education – Pupil Services

Enclosed please find two signed copies of the Special Education Services Contract for the 2021-22 School Year between Watervliet City School District and St. Catherine's Center for Children. This contract is for a new admittance. Kindly return one signed copy of the contract when it is available.

If you require any further information, do not hesitate to contact me. I can be reached at iandrea@st-cath.org or by telephone at 518-543-6721.

Sincerely,

Irene Andrea

Sr. Executive Assistant

Dene andea

Enc.



SPECIAL EDUCATION SERVICES CONTRACT Education Law §4401(2)(e)

This Agreement is entered into this <u>8th</u> day of <u>June</u>, <u>2022</u>, by and between the Board of Education of the <u>Watervliet City School District</u> (hereinafter the "DISTRICT"), having its principal place of business for the purpose of this Agreement at <u>1245 Hillside Drive</u>, <u>Watervliet</u>, <u>NY 12189</u>, and <u>St. Catherine's Center for Children R & E May School</u> (hereinafter the "SCHOOL"), having its principal place of business for the purpose of this Agreement at 30 North Main Avenue, Albany, New York 12203.

WITNESSETH

WHEREAS the DISTRICT is authorized under the Education Law to contract with private, non-residential schools within the State of New York for the instruction of students with disabilities in those situations where the DISTRICT is unable to provide for the education of such students with disabilities in special classes in the schools of the DISTRICT; and

WHEREAS, the SCHOOL is a private, non-residential school within the State of New York authorized to provide special education and related services to students with disabilities;

NOW, THEREFORE, the parties mutually agree as follows:

1. TERM

The term of this Agreement shall be from <u>February 18, 2022</u> through <u>June 30, 2022</u> inclusive, unless terminated early as provided for in this Agreement. It is understood that the DISTRICT is under no obligation to renew this Agreement upon its expiration.

2. SERVICES AND RESPONSIBILITIES

- a. During the term of this Agreement, the services to be provided by the SCHOOL shall include, but not be limited to the following:
 - i. Instructional Services.
 - ii. Special Education and Related Services as set forth in each student's Individualized Education Plan (IEP).
- b. The SCHOOL shall provide the services set forth in this Agreement to those student(s) referred by the DISTRICT in writing.
- c. All services provided by the SCHOOL to students under this Agreement shall be in accordance with each student's Individualized Education Program (IEP), as it may be modified from time to time. Prompt written notice shall be given by the DISTRICT to the SCHOOL upon any modification of a student's IEP.
- d. The SCHOOL shall perform all services under this Agreement in accordance with all applicable Federal, State and local laws, rules, and regulations, as well as established policy guidance from the New York State Education Department.

- Services provided pursuant to this Agreement shall be provided without regard to race, creed, color, sex, sexual orientation, national origin, religion, age, disability, or sponsorship.
- f. The SCHOOL shall comply with all applicable provisions of the Safe Schools Against Violence in Education (SAVE) Act, including, but not limited to background checks and fingerprinting of all staff directly providing services to students. All persons providing services to the DISTRICT pursuant to this Agreement must receive clearance for employment by the New York State Education Department prior to the provision of such services.
- g. The SCHOOL represents that services under this Agreement shall be provided by qualified individuals of good character and in good professional standing. The SCHOOL represents that no individuals providing services under this Agreement are currently charged, nor in the past have been charged with any relevant criminal or professional misconduct or incompetence.
- h. Upon the execution of this Agreement, the SCHOOL shall provide copies or required licenses/certifications of all professionals providing services to student(s) under this Agreement. In the event that the required license/certification of any agent or employee of the SCHOOL providing services under this Agreement is revoked, terminated, suspended, or otherwise impaired, the SCHOOL shall immediately notify the DISTRICT in accordance with the requirements for all notices pursuant to this Agreement set forth below.
- i. The SCHOOL shall maintain its status as an approved special education provider. In the event that the SCHOOL fails to maintain such status, the SCHOOL shall immediately notify the DISTRICT. The DISTRICT shall not be required to pay the SCHOOL for services rendered during any period of time in which the SCHOOL fails to maintain its status as an approved special education provider, and the SCHOOL shall reimburse the DISTRICT for any payments already received for services rendered during said period of time.
- j. The SCHOOL shall provide all services pursuant to this Agreement in a competent, professional and timely manner.
- k. The SCHOOL will work cooperatively with the DISTRICT's Committee on Special Education (CSE) and Committee on Pre-School Education (CPSE). The SCHOOL will make relevant personnel available to participate in meetings of the DISTRICT's Committee on Special Education (CSE), where appropriate, upon reasonable prior notice to the SCHOOL of such meetings.
- The SCHOOL shall maintain records, logs and/or reports in accordance with all applicable laws, regulations, requirements of the New York State Education Department or Health Department. The DISTRICT shall have the right to examine any or all records or accounts maintained and/or created by the SCHOOL in connection with this Agreement, and upon request shall be entitled to copies of the same.
- m. Both parties to this Agreement understand that they may receive and/or come into contact with protected health information as defined by the Health Insurance Portability and Accountability Act of 1996 (HIPPAA). The parties hereby acknowledge their

respective responsibilities pursuant to HIPPA and shall comply with said Regulations, if applicable.

- n. Both parties, their employees, and/or agents agree that all information obtained in connection with the services performed pursuant to this Agreement is deemed confidential information. Both parties, their employees, and/or agents shall not use, publish, discuss, disclose or communicate the contents of such information, directly or indirectly with third parties, except as provided for in this Agreement. Both parties further agree that any information received by either party's employees and/or agents in connection with this Agreement which concerns the personal, financial, or other affairs of the parties, their employees, agents, and/or students will be treated as confidential and will not be revealed to any other persons, firms, organizations, or third parties. In addition, both parties agree that information concerning any student covered by the terms of this Agreement, shall not be released except as provided for by applicable law, rule or regulation, including but not limited to the Family Educational Rights and Privacy Act (FERPA).
- o. The DISTRICT shall obtain whatever releases, prescriptions, or other legal documents that are necessary for the SCHOOL to provide services pursuant to this Agreement.
- p. The DISTRICT shall obtain releases or other legal documents necessary for the SCHOOL to render full reports concerning the education and progress of the student(s) to the DISTRICT at the same time that such reports are made to the parent(s) of student(s) covered by the terms of this Agreement.
- q. Upon reasonable prior written notice, the SCHOOL shall be subject to visitation by the DISTRICT and/or its designated representatives during the normal business hours of the SCHOOL.
- r. In the event that the parent or person in parental relations to a student(s) receiving services pursuant to this Agreement files a request for an impartial hearing or administrative complaint or initiates litigation in connection with such services, the SCHOOL shall promptly give written notice of same to the DISTRICT.

s. Insurance

- i. The SCHOOL, at its sole expense, shall procure and maintain such policies of commercial general liability, malpractice and other insurance as shall be necessary to insure the SCHOOL and the DISTRICT, including the Board of Education, employees and volunteers, as additional insured, against any claim for liability, personal injury, or death occasioned directly or indirectly by the SCHOOL in connection with the performance of the SCHOOL's responsibilities under this Agreement; each such policy shall provide a minimum coverage of One Million Dollars (\$1,000,000) per occurrence subject to an annual aggregate of Three Million Dollars (\$3,000,000).
- ii. The insurance is to be underwritten by a licensed and/or admitted to New York State Insurer with a minimum Best's rating of A-minus.
- iii. In the event any of the aforementioned insurance policies are cancelled or not renewed, the SCHOOL shall notify the DISTRICT in writing within thirty (30) days of such cancellation or non-renewal.

iv. Upon the execution of this Agreement, the SCHOOL will supply the DISTRICT with a Certificate of Insurance including the DISTRICT, Board of Education, Employees and Volunteers as Additional Insured, a copy of the Declaration pages of the policies, and a copy of the additional insured endorsement.

3. COMPENSATION:

- a. The SCHOOL shall be entitled to recover tuition from the DISTRICT for each student receiving services pursuant to this Agreement in accordance with the tuition rate established by the Commissioner of Education. Currently, the tuition rate is established at \$4,125.40 per student, per month, for a 10-month period (school year).
- b. Requests for payment by the SCHOOL shall be made by submission of a detailed written invoice to the DISTRICT which references the time period for which payment is being requested, and a breakdown of the total amount due for the period specified.
- c. The DISTRICT shall pay the SCHOOL within thirty (30) days of receipt of each invoice by the DISTRICT.
- d. The DISTRICT shall give the SCHOOL notice of any invoice disputes within twenty (20) days of its receipt of the invoice, and reserves the right to withhold payment pending the resolution of the dispute.

4. MISCELLANEOUS

a. Termination

- Either the DISTRICT or the SCHOOL may terminate this Agreement upon thirty (30) days prior written notice to the other party. Such notice shall be given in accordance with the requirements for all notices pursuant to this Agreement set forth below.
- ii. The parties agree that either party's failure to comply with any terms or conditions of this Agreement will provide a basis for the other party to immediately terminate this Agreement without any further liability to the party which violated the Agreement.
- iii. In the event the DISTRICT or the SCHOOL terminates this Agreement with or without cause, such termination of the Agreement shall not discharge the parties' existing obligations to each other as of the effective date of termination.

b. <u>Independent Contractor</u>:

- SCHOOL will be engaged as an independent contractor, and therefore be solely responsible for the payment of federal and state income taxes applicable to this Agreement.
- Neither SCHOOL nor any of its employees, agents, or assigns will be eligible for any employee benefits whatsoever relative to this contract including, but not limited to, Social Security, New York State Workers' Compensation,

unemployment insurance, New York State Employee's Retirement System, health or dental insurance, or malpractice insurance, or the like.

iii. DISTRICT, if required by Federal or State requirements, will submit a Form 1099 and IT-2012.1 respectively at year-end to the Federal Government for all individuals having a gross income exceeding \$600, which thereupon will be reported for income tax purposes.

c. <u>Defense/Indemnification</u>

- i. The SCHOOL agrees to defend, indemnify and hold harmless the DISTRICT, its officers, directors, agents or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorney's fees, judgments, fines and amounts arising from any willful act, omission, error, recklessness or negligence of the SCHOOL, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.
- ii. The DISTRICT agrees to defend, indemnify and hold harmless the SCHOOL, its officers, directors, agents or employees against all claims, demands, actions, lawsuits, costs, damages and expenses, including attorney's fees, judgments, fines and amounts arising from any willful act, omissions, error, recklessness or negligence of the DISTRICT, its officers, directors, agents or employees in connection with the performance of services pursuant to this Agreement. The obligations pursuant to this provision shall survive the termination of this Agreement.
- d. <u>Notices</u>: All notices which are required or permitted under this Agreement shall be in writing, and shall be deemed to have been given if delivered personally or sent by registered or certified mail, addressed as follows:

To District:		
	<u> </u>	

To School: The R & E May School

St. Catherine's Center for Children

Attn: Frank Pindiak 40 North Main Avenue Albany, NY 12203

- e. <u>Assignment:</u> It is expressly understood that this Agreement shall not be assigned or transferred without prior written consent of the other party.
- f. <u>No Waiver</u>: The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce every provision of this Agreement.
- g. <u>Severability</u>: Should any provision of this Agreement, for any reason, be declared invalid and/or unenforceable, such decision shall not affect the validity of the remaining

provisions of this Agreement. Such remaining provisions shall remain in full force and effect as if this Agreement had been executed with the invalid provision(s) eliminated.

Governing Law: This Agreement and the rights and obligations of the parties hereunder
shall be construed in accordance with, and governed by, the laws and regulations of the
State of New York and applicable Federal laws and regulations.

i.	<u>Venue</u> : Any dispute arising under this Agreement shall be litigated in the Courts of
	County, New York.

- j. <u>Entire Agreement</u>: This Agreement is the complete and exclusive statement of the Agreement between the parties, and supersedes all prior or contemporaneous, oral or written: agreements, proposals, understandings, representations, conditions, or covenants between the parties relating to the subject matter of the Agreement.
- k. <u>Amendment</u>: This Agreement may not be changed orally, but only by an agreement, in writing, signed by authorized representatives of both parties.
- I. <u>Execution</u>: This Agreement, and any amendments to this Agreement, will not be in effect until agreed to in writing and signed by authorized representatives of both parties.

SCHOOL	DISTRICT
By: Frank Pindiak Executive Director	By:
6/9/2022	
Date / / /	Date

		Cer	tificate of	Coverage	Da	te: 4/28/2022	
Certificate Holder The Roman Catholic Diocese of Albany 40 North Main Avenue Albany, NY 12203			confers no	This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.			
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Covered Location ST CATHERINE'S CENTER 40 N MAIN AVENUE			10	SOCIETY OF AMERICA 10843 OLD MILL RD OMAHA, NE 68154			
ALBA	ANY, NY 12203-0000						
Cover	ages					N AVIII	
indic certif	ated, notwithstanding a	ny requirement, term may pertain, the cover	or condition of any age afforded descri	contract or other do bed herein is subject paid claims.	need above for the cert cument with respect to v to all the terms, exclusion	which this	
			Date	Date		<i>2</i>	
	Property			AND	Real & Personal Property		
	B G			100	Each Occurrence		
	D. General Liability			A STATE OF THE STA	General Aggregate	1,000,000	
	× Occurrence					3,000,000	
		9072	7/1/2022	7/1/2023	Products-Comp/OP Agg		
	Claims Made				Personal & Adv Injury	ļ	
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		A		N. S. Z.	Med Exp (Any one person)		
	Excess Liability			A SANDA	Each Occurrence		
	0.11		733		Annual Aggregrate		
	Other				Each Occurrence		
			A	7	Claims Made	-	
	A STATE OF THE STA	A CONTRACTOR		W-1	Annual Aggregrate Limit/Coverage		
			A STATE OF THE PARTY OF THE PAR		Limit/Coverage	 	
	All	- Contraction	THE PARTY OF				
conflic Cover betwe Cover Cover	t with <mark>this language)</mark> age o <mark>nly extends to claim</mark> en the Watervliet City Sc	ns arising out of the Agreement St. Care scope of contract services.	reement for Instructi atherine's Center for rices. However, Cour	onal Services and Spec Children, for the term nseling E&O Coverage	ge in this endorsement or the control of the control of the certificate. Profess and/or Incidental Medic . RRG 10239.	Services by ansional Liability	
Holde	r of Certificate		Can	cellation			
Additional Protected Person(s) Watervliet City School District, Board of Education, Employees & Volunteers 1245 Hillside Drive Watervliet, NY 12189			befor ender certif impo	Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.			
	06169		Autho	rized Representative	huef a. Lt	· ·	

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ENDORSEMENT

(TO BE ATTACHED TO CERTIFICATE)

Effective Date of Endorsement: 7/1/2022

Cancellation Date of Endorsement: 7/1/2023

Certificate Holder: The Roman Catholic Diocese of Albany 40 North Main Avenue

40 North Main Avenu Albany, NY 12203

Location:

Certificate No. 9072 of The Catholic Mutual Relief Society of America is amended as follows:

SECTION II - ADDITIONAL PROTECTED PERSON(S)

It is understood and agreed that Section II - Liability (only with respect to Coverage D - General Liability), is amended to include as an Additional Protected Person(s) members of the organizations shown in the schedule, but only with respect to their liability for the Protected Person(s) activities or activities they perform on behalf of the Protected Person(s).

It is further understood and agreed that coverage extended under this endorsement is limited to and applies only with respect to liability assumed by contract or agreement; and this extension of coverage shall not enlarge the scope of coverage provided under this certificate or increase the limit of liability thereunder. Unless otherwise agreed by contract or agreement, coverage extended under this endorsement to the **Additional Protected Person(s)** will not precede the effective date of this certificate of coverage endorsement or extend beyond the cancellation date.

Schedule - ADDITIONAL PROTECTED PERSON(S)
Watervliet City School District,
Board of Education, Employees & Volunteers
1245 Hillside Drive
Watervliet, NY 12189

Remarks (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language):

Coverage only extends to claims arising out of the Agreement for Instructional Services and Special Education & Related Services by and between the Watervliet City School District and St. Catherine's Center for Children, for the term of the certificate. Professional Liability Coverage does not apply for the scope of contract services. However, Counseling E&O Coverage and/or Incidental Medical Malpractice Coverage apply for the scope of the contract services.

The National Catholic Risk Retention Group also participates in this coverage through Policy No. RRG 10239.

Authorized Representative



School District Tuition Agreement

This School District Tuition Agreement ("Agreement") is made as of the 1st day of July, 2021 between Parsons Child and Family Center, through their Neil Hellman School program located at 60 Academy Road, Albany, NY 12208, hereinafter called "The Agency" and Watervliet City School District, located at 1245 Hillside Drive, Watervliet, NY 12188-1798, hereinafter called "The District."

WHEREAS, the Superintendent of the District, hereinafter call the Superintendent, is charged with the responsibility to provide certain educational services for handicapped children in the District, and

WHEREAS, the Superintendent may provide these educational services through an authorized organization, and

WHEREAS, the Agency is an authorized organization and;

WHEREAS, the Agency, under terms of its corporate authority, has the power to provide certain services as set forth in this Agreement, and

WHEREAS, The District believes that the amount of funds to be paid to the Agency is reasonable and necessary, and

WHEREAS, it is economically and organizationally desirable for the District to contract with the Agency for the performance of these services.

NOW THEREFORE, the parties, in consideration of the above, do covenant and agree as follows:

- Participation by the District in the referral and admission process of the Agency shall be as defined
 in the admission protocols of the Agency with regard to age, sex, and types of placement. Decision
 as to the referral for enrollment of a child for educational services under this contract shall be that
 of the District. Decision as to the acceptance of a child for enrollment with the Agency shall be that
 of the Agency.
- 2. As part of the referral process and prior to the admission of the child or children, the District shall provide the Agency with the complete local district records regarding the child or children referred for admission, including but not limited to psychiatric and/or psychological reports, achievement and intelligence test scores, previous report cards, teacher comments and interviews, immunization records, transcripts, Functional Behavior Assessments (FBA)/Behavior Intervention Plans (BIP) the child's current Individualized Education Program/Plan (IEP), and any other pertinent documents. The District is responsible for the creation and maintenance of the IEP for each child admitted for enrollment with the Agency. After admission, the District shall provide the Agency with any and all updates to all admitted children's IEPs within 1 business day of effectuating a change.
- 3. The District and the Agency will work together in preparing the child and the family for placement in any programs of the Agency.
- 4. The District shall pay the tuition costs as advised by the New York State Education Department at all times while the child or children are enrolled with the Agency (interim, prospective and reconciled). The tuition to be paid to Agency by District shall be the fee as indicated by the New York State



curricular and co-curricular activities, psychological services, and whatever other services deemed essential to the growth of a child, as determined and provided by the Agency.

- 9. Both the District and the Agency shall maintain student records in accordance with applicable New York State and Federal laws, rules, and regulations.
- 10. The Agency will maintain consultation with the District as to the progress of each child enrolled. Such consultation may take the form of written reports, personal conferences, and Committee on Special Education (CSE) Conferences or telephone conferences. Personnel from the District will be welcome to visit the Agency for such consultative purposes or for classroom visits, with such visits to be arranged by appointment.
- 11. The Agency will participate with the District in planning a suitable transition for a child at the time of his/her discharge.
- 12. All rates are subject to final approval by the New York State Education Department.
- 13. The terms of this Agreement will be construed in a manner consistent with all applicable federal and state laws and regulations.
- 14. Any notice required under this Agreement will be deemed effective upon receipt, or three (3) days after mailing by certified mail, return receipt requested. The addresses of the parties for purposes of notice, unless changed by written notice, are:

For Agency:

Parsons Child and Family Center 60 Academy Road, Albany, NY 12208

Attn: Contract Department

For District:

Watervliet City School District 1245 Hillside Drive, NY 12189-1798

Attn: Superintendent

15. The term of this contract shall be from July 1, 2022 to June 30, 2023.

IN WITNESS WHEREOF, the parties hereby execute and de 2022.	liver this Agreement to be effective on July 1,
Wille De	(5.1525
AGENCY REPRESENTATIVE	Date
William T. Gettman, Chief Executive Officer	
SCHOOL DISTRICT REPRESENTATIVE	Date



Addendum A

- 1. Provider Agreement Between the New York State Department of Health and Parsons Child and Family Center, as a Service Provider Under Contract with School Districts which are enrolled in the New York State Medicaid School Supportive Health Services Program (SSHSP).
- 2. Statement of Reassignment for All School Districts contracted with Parsons Child and Family Center

PROVIDER AGREEMENT BETWEEN THE NEW YORK STATE DEPARTMENT OF HEALTH AND

THE SERVICE PROVIDERS UNDER CONTRACT WITH THE SCHOOL DISTRICT WHICH IS ENROLLED IN THE NEW YORK STATE MEDICAID SCHOOL SUPPORTIVE HEALTH SERVICES PROGRAM (SSHSP)

Based upon a request by the school district to participate in the New York State Medicaid SSHSP Program under Title XIX of the Social Security Act.

PARSONS CHILD AND FAMILY CENTER

(Organization/Contractual Provider's Name)

will hereinafter be called the (outside contracted) Provider, agrees as follows to:

A)

- 1) Keep any record necessary to disclose the extent of services the Provider furnishes to recipients receiving assistance under the New York State Plan for Medicaid Assistance.
- 2) On request, furnish the New York State Department of Health, or its designee, and the Secretary of the United States Department of Health and Human Services, and the New York State Medicaid Fraud Control Unit any information maintained under paragraph
 (A) (1), and any information regarding any Medicaid claims reassigned by the Provider.
- 3) Comply with the disclosure requirements specified in 42 CFR Part 455, Subpart B.
- B) Comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Federal Rehabilitation Act of 1973, and all other State and Federal statutory and constitutional non-discrimination provisions which prohibit discrimination on the basis of race, color, national origin, handicap, age, sex, religion and/or marital status.
- C) Abide by all applicable Federal and State laws and regulations, including the Social Security Act, the New York State Social Services Law, Part 42 of the Code of Federal Regulations and Title 18 of the Codes, Rules and Regulations of the State of New York.

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(Outside Co.	ntract) Provider's Authorized Signature	William	9
	-		, Jr. / Chief Executive Officer
Address:	60 Academy Road		
City:	Albany State	e: NY	Zip: <u>12208</u>
Telephone:	518-426-2600 x2686	Date Signed:	5-20-22

Medicaid

STATEMENT OF REASSIGNMENT

PARSONS CHILD AND FAMILY CENTER

Name of the Outside Contracted Provider

By this reassignment, the above-named outside contracted provider of services agrees:

- 1. to reassign all Medicaid reimbursements to your school district that you contracted with for providing medical services billed under the School Supportive Health Services Program (SSHSP),
- 2. to accept as payment in full the contracted reimbursement rates for covered services,
- 3. to comply with all the rules and policies as described in your contract with the school district, and
- 4. to agree not to bill Medicaid directly for any services that the school district will bill for under the SSHSP program.

NOTE: Nothing in this "Agreement of Reassignment" would prohibit a Medicaid practitioner from claiming reimbursement for Medicaid eligible services rendered outside of the scope of the School Supportive Health Services Program (SSHSP). The reassignment of benefits is limited to speech and occupational therapy services provided to children enrolled in the Neil Hellman School. The reassignment of benefits does not include counseling services delivered by the staff assigned to the licensed comprehensive mental health day treatment program.

(Date) (Outside Contract Service Provider's Signature)
William T. Gettman, Jr. / Chief Executive Officer

See Attached
School District (under contract with): List additional districts on back of this form as applicable.)

WILDWOOD SCHOOL AGREEMENT FOR SERVICES 2022-2023

AGREEMENT this 1st day of July 2022, by and between Wildwood Programs Inc., located at 2995 Curry Road Extension, Schenectady, NY 12303, [the "Contractor"] and the Watervliet City School District, [the "District"] with its principal place of business located at 1245 Hillside Drive, Watervliet, NY. The District and Contractor shall be referred to collectively as "the Parties."

WHEREAS, the District seeks to place certain resident students with the Contractor based on the Contractor's representation, following its review of each Student's Individualized Educational Program [IEP] that it has an opening and can offer those students identified on Appendix "A" – Extended School Year Program ["ESY"] and Appendix "B" - Regular School Year Program ["RSY"] a free and appropriate public education [FAPE], in accordance with the Student's IEP;

WHEREAS, the parties mutually agree to the following terms and conditions governing such placements:

1. Qualifications

The Contractor represents that it possesses and shall maintain throughout the course of this Agreement the necessary certifications, approvals and licenses to offer the services identified on each student's IEP.

2. Student Referrals

All student referrals shall be initiated in accordance with the Contractor's referral and admission policy available through its Admissions Office.

3. Terms

The terms of this Agreement shall run from July 6, 2022 to August 16, 2022 for the Extended School Year Program ["ESY"], and September 7, 2022 to June 23, 2023 Regular School Year 10-month Program ["RSY"] unless otherwise extended by written agreement.

4. Services

Contractor agrees to perform all services as identified on the most current IEP provided by the District approved for those students named in Appendix "A" and Appendix "B", except that the District shall be solely responsible for each student's round trip transportation to and from Wildwood, which shall be scheduled to provide timely drop off and pick up in accordance with the student's daily schedule. The District will provide the Contractor with a copy of the current IEP for those students on or before the student's start date.

5. Independent Contractor

The Contractor shall deliver its services as an independent contractor. As such, neither the Contractor nor its staff shall be employees of the District and therefore, are not entitled to any benefit plan afforded to the employees of District, including but not limited to Worker's Compensation, Unemployment Insurance Benefits, or any other benefits, rights or privileges available to District Employees.

6. Payment

The per student annual tuition shall be the rate approved by the State Education Department [the Department] for the 2022-2023, ten-month school year. Until a final rate is approved, the District shall make 10 equal monthly payments to the Contractor based on the Department's latest approved rate of

\$58,351. In addition, the per student tuition rate for the 2022 Wildwood School Six-Week Summer Program based on the Department's latest approved rate of \$9,361, and will be payable within 90 days of the start of the summer program, and billed 4 weeks in July and 2 weeks in August. In the event that the approved rate is less than this amount, the District will agree to pay a minimum of this amount. Payments shall be due from the District based on the Student's enrollment within 30 days of its receipt of an invoice from the Contractor.

7. Confidentiality of Records

The Contractor shall maintain student records in accordance with applicable state and federal law and shall arrange and provide the mandated staff training to ensure full compliance with all applicable state and federal laws governing the confidentiality and disclosure of student records. All records pertaining to a student placed by the District, shall be made available to authorized agents of the District, upon request.

8. Reports Issued by the Contractor

The Contractor shall issue progress reports once at the end of the ESY program for each student listed in Appendix "A", and four times a year for each student listed in Appendix "B", and shall forward a copy of such reports to the District and to the Parent(s) upon completion.

9. Annual Review and Evaluations

The Contractor agrees to participate in all meetings involving the Student, including the annual review, upon the District's request, notice of which shall be given as soon as possible and in no event prior to 5 days before the meeting, unless there are extenuating circumstances that prevents 5 days' notice. Such participation may be in person or by telephone, at the discretion of the Contractor. Upon the District's request, the Contractor shall prepare for the District a draft of an individualized education program for discussion and consideration, at the annual meeting of the District's Committee or Subcommittee on Special Education. Such request should be made as early as possible and must be received no later than ten days prior to the scheduled date of the annual review meeting.

The Contractor shall conduct certain student evaluations and issue reports, as agreed to and upon the request of the District; and confirmation of receipt of written parental consent where required by law. Such reports/evaluations shall be forwarded to the Parents and the District upon completion and the Contractor shall offer to the Parents the opportunity to meet with appropriate staff to discuss the findings and results.

10. Assignment

The Contractor shall not assign, transfer, convey, or subcontract for any services agreed to without the prior written consent of the District.

11. Indemnification

The Parties shall defend, indemnify and hold harmless each other and their employees and agents from any claims for damages, loss and expenses (including, but not limited to, reasonable attorney's fees) arising from any negligent act, whether intentional or by omission committed by the other Party, its employees and/or its agents.

12. Insurance

The Contractor shall procure and maintain, at no additional cost to the District, general liability insurance (including application to any claims of professional liability) in the amount of \$1,000,000 and workmen's' compensation insurance in accordance with New York State Law. The Contractor further

agrees that, prior to commencing work under this Agreement, it shall furnish to the District, a certificate of insurance that provides for the terms set forth herein and names the District as an additional insured on its liability insurance. The liability insurance policy held by the Contractor shall include a provision that requires a minimum of thirty (30) days prior written notice to the District before any terms of the policy are changed, or the policy is suspended or cancelled.

13. Non-Discrimination Clause

The Contractor represents that it is in full compliance of all state and federal laws governing the civil rights and protections afforded to individuals in an identified protected class.

14. Termination

This Agreement shall terminate automatically in accordance with its terms, unless extended by written agreement executed by both parties prior to June 30, 2023. In the event of a material breach of the terms of this Agreement, the Contractor may terminate this Agreement, upon thirty (30) days written notice. The District reserves the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days written notice.

If, at any time, the Contractor notifies the District that it is no longer able to offer an appropriate program for a Student placed there, the District shall schedule a meeting of the Committee on Special Education/Subcommittee, to review the Student's program and to consider, whether with additional supports and/or services the program would be able to meet the Student's needs. In the event the District's team determines that it needs to consider other placements, the District shall begin the process of referral to other programs/placements as soon as possible thereafter.

If the Contractor advises the Committee that there is reason to believe a Student is substantially likely to injure himself/herself or others, and if the Student remains at Wildwood pending a change in placement, the District shall recommend an interim educational program for the student. If the Parent disagrees with the recommendation and seeks the Student's continued placement at Wildwood during the pendency of any proceedings, the District shall take expeditious and appropriate action to secure an Order from a hearing officer or court authorizing the Student's removal from Wildwood in accordance with its authority under state and federal law and regulation.

Wildwood agrees to provide any documentation, including the FBA/BIP and data, along with witnesses and any other evidence as needed to support such an order; and recognizes that, absent such an order, the student cannot be unilaterally removed from the program. In such instances, the District will work with Wildwood and continue its diligent search for an alternate program/placement.

15. Governing Law

This Agreement shall be governed by the laws of the State of New York. In the event a clause in this Agreement becomes unenforceable, the remaining provisions shall remain in full force.

By:

Authorized Representative

The Wildwood School

<u>Velson Van Denburgh Tv.</u> Name [Please Print] Date: 5/18/2022

	Date:
Authorized Representative	
Watervliet City School District	
•	
Name [Please Print]	299

Wildwood School 2022-2023 APPENDIX A Extended School Year Program (ESY)

WHEREAS, upon review of each Student's current IEP named below, both the District and the Contractor agree that the Contractor can implement the IEP:

NOW, THEREFORE, the parties mutually agree to the terms of the Agreement for Services for the following students referred to the Contractor by the District and accepted by the Contractor in accordance with the terms of this Agreement.

Watervliet City School District Students:

Student Name:	FTE	ESY Tuition Amount	
Kwame Dako	1.0	\$9,361.00	
Lily Hill	1.0	\$9,361.00	
Jarell Kujo	1.0	\$9,361.00	
El Jaion Little	1.0	\$9,361.00	
Christopher Reeves	1.0	\$9,361.00	
			40
The state of the s			
Totals:	5.0	\$46,805.00	

Total Contract Amount for Students Listed Above: \$46,805.00

Wildwood School 2022-2023 APPENDIX B Regular School Year Program (RSY)

WHEREAS, upon review of each Student's current IEP named below, both the District and the Contractor agree that the Contractor can implement the IEP:

NOW, THEREFORE, the parties mutually agree to the terms of the Agreement for Services for the following students referred to the Contractor by the District and accepted by the Contractor in accordance with the terms of this Agreement.

Watervliet City School District Students:

Student Name:	FTE	RSY Tuition Amount
Kwame Dako	1.0	\$58,351.00
Lily Hill	1.0	\$58,351.00
Jarell Kujo	1.0	\$58,351.00
El Jalon Little	1.0	\$58,351.00
Christopher Reeves	1.0	\$58,351.00
- Va		
Totals:	5.0	\$291,755.00

Total Contract Amount for Students Listed Above: \$291,755.00



School District Tuition Agreement

This School District Tuition Agreement ("Agreement") is made as of the 1st day of July, 2021 between Northeast Parent and Child Society, through their School at Northeast program located at 1821 Hamburg Street, Schenectady, NY 12304, hereinafter called "The Agency" and Watervliet Central Schools located at 2557 10th Avenue, Watervliet, NY 12189, hereinafter called "The District."

WHEREAS, the Superintendent of the District, hereinafter call the Superintendent, is charged with the responsibility to provide certain educational services for handicapped children in the District, and

WHEREAS, the Superintendent may provide these educational services through an authorized organization, and

WHEREAS, the Agency is an authorized organization and;

WHEREAS, the Agency, under terms of its corporate authority, has the power to provide certain services as set forth in this Agreement, and

WHEREAS, The District believes that the amount of funds to be paid to the Agency is reasonable and necessary, and

WHEREAS, it is economically and organizationally desirable for the District to contract with the Agency for the performance of these services.

NOW THEREFORE, the parties, in consideration of the above, do covenant and agree as follows:

- Participation by the District in the referral and admission process of the Agency shall be as defined
 in the admission protocols of the Agency with regard to age, sex, and types of placement. Decision
 as to the referral for enrollment of a child for educational services under this contract shall be that
 of the District. Decision as to the acceptance of a child for enrollment with the Agency shall be that
 of the Agency.
- 2. As part of the referral process and prior to the admission of the child or children, the District shall provide the Agency with the complete local district records regarding the child or children referred for admission, including but not limited to psychiatric and/or psychological reports, achievement and intelligence test scores, previous report cards, teacher comments and interviews, immunization records, transcripts, Functional Behavior Assessments (FBA)/Behavior Intervention Plans (BIP) the child's current Individualized Education Program/Plan (IEP), and any other pertinent documents. The District is responsible for the creation and maintenance of the IEP for each child admitted for enrollment with the Agency. After admission, the District shall provide the Agency with any and all updates to all admitted children's IEPs within 1 business day of effectuating a change.
- 3. The District and the Agency will work together in preparing the child and the family for placement in any programs of the Agency.
- 4. The District shall pay the tuition costs as advised by the New York State Education Department at all times while the child or children are enrolled with the Agency (interim, prospective and reconciled). The tuition to be paid to Agency by District shall be the fee as indicated by the New York State



Education Department (NYSED) and as amended from time to time by action of the NYSED's rate setting policies for either the school year, or summer session, as applicable. The last approved rates and interim rates can be found on the NYSED website found at http://www.oms.nysed.gov/rsu/Rates_Methodology/Rates/home.html.

Agency shall charge District and District shall pay Agency for tuition fees for all weeks of placement for each child. Such tuition shall be paid for all weeks of enrollment, inclusive of any and all absences (whether due to illness, legal or illegal reasons) and also any professional conferences or workdays, as per applicable federal, state, and agency laws, rules, and regulations. The full tuition fee will be charged starting with the initial date of placement, during any transitional period during which a child is moving toward placement in a community setting, through and including the week of discharge. Discharge may occur in the event that a child has left the Agency for one of the following reasons: death; written withdrawal from the Agency by the District, the appropriate Social Service Agency, the appropriate Family Court, or any of these in concert; written withdrawal of the child by the parent or guardian where such is legally permissible; certified admission of a child to another agency setting; after protracted absence due to illness and subsequent written notice of withdrawal to Agency; or such other reason as to make withdrawal agreeable to the parties of this Agreement. District is responsible for tuition retro-active rate setting adjustments for all periods where students were actively enrolled even if that fiscal-year has lapsed.

Payment will be made monthly following the month that services by the Agency are provided for any and all enrolled child(ren). The billing and remittance address for the Agency is 60 Academy Road, Albany, NY 12208.

- 5. A Statement of Reassignment for applicable School Supportive Health Services Program (SSHSP) is included under this Agreement as Addendum A. District shall be responsible for coordinating the request of any documentation required for billing from Agency. Agency shall provide such documentation upon request in a reasonable manner.
- 6. The District is financially liable for the tutoring expenses over and above tuition for students who may be temporarily admitted for inpatient psychiatric hospitalization. Consistent with the "stay put" provisions of IDEA and the Part 200 Regulations of the Commissioner of Education, the Agency will maintain the student on its rolls until such time that the District initiates change in placement in accordance with those regulations.
- 7. The District shall ensure that the STAC (System to Track and Account for Children) number is reported in accordance with New York State and Federal Requirements so as to allow the Agency to obtain updated information for each child admitted within 10 days of enrollment with the Agency.
- 8. During the placement of District children, the Agency will provide educational and clinical services to the enrolled children. This will include any portion or combination of the following: classroom work, individual remedial and developmental tutoring, specialized reading and language instruction, career development and occupational studies, physical education, arts and crafts, and a full range of extracurricular and co-curricular activities, psychological services, and whatever other services deemed essential to the growth of a child, as determined and provided by the Agency.
- 9. Both the District and the Agency shall maintain student records in accordance with applicable New York State and Federal laws, rules, and regulations.



- 10. The Agency will maintain consultation with the District as to the progress of each child enrolled. Such consultation may take the form of written reports, personal conferences, and Committee on Special Education (CSE) Conferences or telephone conferences. Personnel from the District will be welcome to visit the Agency for such consultative purposes or for classroom visits, with such visits to be arranged by appointment.
- 11. The Agency will participate with the District in planning a suitable transition for a child at the time of his/her discharge.
- 12. All rates are subject to final approval by the New York State Education Department.
- 13. The terms of this Agreement will be construed in a manner consistent with all applicable federal and state laws and regulations.
- 14. Any notice required under this Agreement will be deemed effective upon receipt, or three (3) days after mailing by certified mail, return receipt requested. The addresses of the parties for purposes of notice, unless changed by written notice, are:

For Agency: For District:

Northeast Parent and Child Society Watervliet Central Schools

60 Academy Road, Albany, NY 12208 2557 10th Avenue, Watervillet, NY 12189

Attn: Contracts Department Attn: Superintendent

15. The term of this contract shall be from July 1, 2022 to June 30, 2023.

AGENCY REPRESENTATIVE
William T. Gettman, Chief Executive Officer

Date

IN WITNESS WHEREOF, the parties hereby execute and deliver this Agreement to be effective on July 1,

SCHOOL DISTRICT REPRESENTATIVE Date



Addendum A

- 1. Provider Agreement Between the New York State Department of Health and Northeast Parent and Child Society, as a Service Provider Under Contract with School Districts which are enrolled in the New York State Medicaid School Supportive Health Services Program (SSHSP).
- 2. Statement of Reassignment for All School Districts contracted with Northeast Parent and Child Society.

PROVIDER AGREEMENT BETWEEN THE NEW YORK STATE DEPARTMENT OF HEALTH AND

THE SERVICE PROVIDERS UNDER CONTRACT WITH THE SCHOOL DISTRICT WHICH IS ENROLLED IN THE NEW YORK STATE MEDICAID SCHOOL SUPPORTIVE HEALTH SERVICES PROGRAM (SSHSP)

Based upon a request by the school district to participate in the New York State Medicaid SSHSP Program under

Title XIX of the Social Security Act.

Northeast Parent and Child Society (Organization/Contractual Provider's Name)

will hereinafter be called the (outside contracted) Provider, agrees as follows to:

A)

- 1) Keep any record necessary to disclose the extent of services the Provider furnishes to recipients receiving assistance under the New York State Plan for Medicaid Assistance.
- 2) On request, furnish the New York State Department of Health, or its designee, and the Secretary of the United States Department of Health and Human Services, and the New York State Medicaid Fraud Control Unit any information maintained under paragraph
 (A) (1), and any information regarding any Medicaid claims reassigned by the Provider.
- 3) Comply with the disclosure requirements specified in 42 CFR Part 455, Subpart B.
- B) Comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Federal Rehabilitation Act of 1973, and all other State and Federal statutory and constitutional non-discrimination provisions which prohibit discrimination on the basis of race, color, national origin, handicap, age, sex, religion and/or marital status.
- C) Abide by all applicable Federal and State laws and regulations, including the Social Security Act, the New York State Social Services Law, Part 42 of the Code of Federal Regulations and Title 18 of the Codes, Rules and Regulations of the State of New York.

(Outside Contract) Provider's Authorized Signa	ature: Willet 7
Address: 60 Academy Road	William Gettman, CEO
City: Albany	State: NY Zip: 12208
Telephone:518-426-2686	Date Signed: <u>5 つのつこ</u>

STATEMENT OF REASSIGNMENT

Northeast Parent and Child Society Name of the Outside Contracted Provider

By this reassignment, the above-named outside contracted provider of services agrees:

- 1. to reassign all Medicaid reimbursements to your school district that you contracted with for providing medical services billed under the School Supportive Health Services Program (SSHSP),
- 2. to accept as payment in full the contracted reimbursement rates for covered services,
- 3. to comply with all the rules and policies as described in your contract with the school district, and
- 4. to agree not to bill Medicaid directly for any services that the school district will bill for under the SSHSP program.

NOTE: Northeast Parent and Child Society staff do not provide occupational therapy, physical therapy, or speech therapy. These services are provided by other entities contracted directly by the District. This statement of reassignment is limited to counseling services provided by Northeast Parent and Child Society staff. Nothing in this "Agreement of Reassignment" would prohibit a Medicaid practitioner from claiming reimbursement for Medicaid eligible services rendered outside of the scope of the School Supportive Health Services Program (SSHSP).

Wire TOB

(Date)

-15-25-

(Outside Contract Service Provider's Signature)

William T. Gettman, Jr., Chief Executive Officer

List of Applicable School Districts:

See Attached

Internal Claims Auditor Report

June 2022

General Fund A total of 112 claims were reviewed, in addition to 25

payment requests for Officials. No discrepancies found.

Cafeteria Fund

discrepancies

A total of seven claims were reviewed. No

found.

Federal Fund

A total of 25 claims were reviewed. No discrepancies

found.

Capital Fund

A total of two claims were reviewed. No discrepancies

found.

Internal Claims Auditor Report

July 2022

General Fund A total of 28 claims were reviewed. No discrepancies

found.

Cafeteria Fund A total of ten claims were reviewed. No discrepancies

found.

Federal Fund A total of 12 claims were reviewed. No discrepancies

found.

Watervliet City School District Watervliet, New York

BOARD OF EDUCATION

REGULAR MEETING

Minutes

DATE:

July 5, 2022

TYPE OF MEETING:

Organizational Meeting

MEETING OPENED:

6:03 PM

WHERE:

Watervliet Jr. - Sr. High School

BOARD MEMBERS PRESENT: Sheri Senecal

Heather Soroka

Mary Beth Whited (virtually via Zoom)

Brian White

BOARD MEMBERS ABSENT:

Timothy Delisle

SUPERINTENDENT:

Dr. Donald Stevens Jr.

The meeting was opened at 6:03 p.m., with Superintendent Stevens officiating.

APPOINTMENT OF DISTRICT CLERK PRO TEM

On a motion by Sheri Senecal, seconded by Heather Soroka and unanimously accepted, the Board appointed Jill O'Connell as District Clerk Pro-Tem for the purpose of taking the minutes of the meeting.

OATH OF OFFICE

Superintendent Stevens administered the Oath of Office to Mr. Brian White. Mr. White will serve a three-year term of office.

PUBLIC COMMENT

There were no public comments.

ELECTION OF BOARD OFFICERS

On a motion by Heather Soroka, seconded by Brian White and unanimously accepted, the Board appointed **Sheri Senecal** as **President** of the Board of Education.

On a motion by Heather Soroka, seconded by Brian White and unanimously accepted, the Board appointed Mary Beth Whited as Vice President of the Board of Education.

Mrs. Senecal took over officiating the meeting.

REPORTS/COMMENTS

A. SUPERINTENDENT'S REPORT

Dr. Stevens shared the following:

- Thank you to the Board of Education and the administrators for allowing me to take a week of vacation and for keeping things moving in my absence.
- The Board has T-shirts at their place setting and all staff members were also given one.
 All are asked to wear them to school on September 6 for the Superintendent's
 Conference Day. The shirt says "United in Kindness," which is going to be the 2022 –
 2023 motto. As a reminder, nobody can wear them until September 6, so keep them
 somewhere safe.
- Kudos to Mr. Groat and his entire team at the high school, for a terrific graduation. Congratulations to all of the graduates.
- Summer school began today and it went off without a hitch. We look forward to
 providing enrichment, extended school year, credit recovery and ExTRA help
 programming to roughly 200 K-12 students.
- Breakfast and lunch is available at various sites this summer throughout the city. Any individual under the age of 18 can stop and pick up a bag. Complete information on the program is posted on the district's web site.
- COVID protocols have been updated. Daily reporting is no longer required. Positive
 cases do not need to be reported anymore. Unvaccinated staff no longer need to be
 routinely tested. Isolation and quarantine protocols will continue to be followed. We
 need to continue to promote vaccinating and continue distributing test kits to anyone
 who needs them. More COVID updates are expected throughout the summer for the
 upcoming school year. As information comes in, I will be sure to share it with the
 Board.

• I will be at the BOCES Superintendent's Retreat on the afternoon of July 11 and the morning of July 12. I will be at the NERIC Executive Briefing on the afternoon of July 26 and the morning of July 27. I will also be attending the NYSSBA Law Conference virtually on the 28th and 29th. All Board members are welcome to attend the Law Conference.

B. STUDENT COUNCIL REPORT

There was no student council report.

C. COMMITTEE REPORTS

i. Audit Committee

There was no Audit Committee report.

ii. Policy Committee

First Reading of Revised Policies:

Code of Conduct

BOARD OF EDUCATION DISCUSSION

Mrs. Whited noted that the husband of Louise, one of our WES staff members, suffered a medical emergency over the weekend. Please keep him in your prayers.

Mrs. Senecal stated that she thought graduation went very well. She added that the new format was nice and it was also nice to get back to normal.

Mrs. Senecal also noted that the District Code of has been uploaded to the web site and is available for public viewing/comment for 30 days. If the public has any comments, they can send them to the boepubliccomment@vlietschools.org.

ITEMS REQUIRING BOARD ACTION

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board accepted the **resignation** of **Catherine Choi** from the position of **School Counselor** at the **Watervliet Jr. – Sr. High School**, effective July 7, 2022, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **leave of absence** request of **Beth Jones** from her position as **Teaching Assistant** at the Watervliet Elementary School, for the 2022 - 2023 school year, as recommended by the Superintendent.

On a motion by Heather Soroka seconded by Mary Beth Whited and unanimously accepted, the Board approved the appointment of **Kelly Webster** to the position of **Assistant Superintendent of Curriculum and Instruction** for the **Watervliet City School District**, effective July 5, 2022, per the terms outlined in the attached contract, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the following **ExTRA Summer Academy 2022** appointment at a salary as per contract, as recommended by the Superintendent:

Kerry Degnan

Grade 7/8 Math

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the following Extended School Year (ESY) 2022 appointments at a salary as per contract, as recommended by the Superintendent:

Kimberly Tallmadge

Substitute Teacher

Shelley Palkovic

Substitute Teaching Assistant

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the appointment of the following staff to the positions outlined below for the 2022 – 2023 school year, at a rate as per contract, as recommended by the Superintendent:

Health Coordinator: Dennis Lane

Computer Coordinator WES/WJSHS: Allison Novotarski

Computer Coordinator WES: Samantha Walsh Computer Coordinator WJSHS: Rebecca Sweeney

On a motion by Heather Soroka seconded by Sheri Senecal and unanimously accepted, the Board approved the **probationary appointment** of **Catherine Casey** to the position of **Assistant Principal**, in the tenure area of Administration, at the **Watervliet Elementary School**, beginning August 1, 2022, at a **Step 2** (**Director**) salary, per contract, pending receipt of certification. The probationary period shall expire on August 1, 2026, contingent upon satisfactory compliance with Education Law Sections 3012 and/or 3012-d.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **probationary appointment** of **Courtney Unser** to the position of **Special Education Teacher**, in the tenure area of Students with Disabilities, 1-6, at the **Watervliet Elementary School**, beginning September 6, 2022, at a **Step 1** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Courtney Unser holds a Students with Disabilities (1-6) certification (certificate #1468347211).

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **probationary appointment** of **Colin Eletto** to the position of **Physical Education Teacher**, in the tenure area of Physical Education, at the **Watervliet Jr. – Sr. High School**, beginning September 6, 2022, at a **Step 5** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Colin Eletto holds a Physical Education (K-12) certification (certificate #1120113171).

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **probationary appointment** of **Leah Karn** to the position of **Elementary Teacher**, **Grade 1**, in the tenure area of Childhood Education, at the **Watervliet Elementary School**, beginning September 6, 2022, at a **Step 2** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2025, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Leah Karn holds a Childhood Education (1-6) Emergency COVID-19 certification (certificate #1460693211).

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **probationary appointment** of **Shannon Rodriguez** to the position of **Elementary Teacher, Grade 3,** in the tenure area of Childhood Education, at the **Watervliet Elementary School**, beginning September 6, 2022, at a **Step 1** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Shannon Rodriguez holds a Childhood Education (1-6) certification (certificate #1524116211).

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **probationary appointment** of **Brian Brancato** to the position of **Band Teacher**, in the tenure area of Music, at the **Watervliet Jr. – Sr. High School**, beginning September 6, 2022, at a **Step 1** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Brian Brancato holds a Music Education (K-12) certification (certificate #1350015191).

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **probationary appointment** of **Caitlyn Lediger** to the position of **Art Teacher**, in the tenure area of Art, at the **Watervliet Jr. - Sr. High School**, beginning September 6, 2022, at a **Step 9** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Caitlyn Lediger holds a Visual Arts (K-12) certification (certificate #2303822).

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **probationary appointment** of **Daniel Bentley** to the position of **Physical Education Teacher**, in the tenure area of Physical Education, at the **Watervliet Jr. – Sr. High School**, beginning September 6, 2022, at a **Step 2** salary, plus master's degree and credit hours, as per contract. The probationary period shall expire on September 6, 2026, contingent upon achievement of effective or highly effective APPR ratings necessary to receive tenure throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. Daniel Bentley holds a Physical Education (K-12) certification (certificate #1479040211).

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **provisional probationary appointment** of **Rebecca Phillips** to the position of **School Psychologist**, in the tenure area of School Psychologist, for the **Watervliet City School District**, beginning September 6, 2022, at a **Step 1** salary, per contract, pending receipt of certification. The probationary period shall expire on September 6, 2026, contingent upon satisfactory compliance with Education Law Sections 3012 and/or 3012-d.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **appointment** of **Beth Jones** to the position of **Long Term Substitute Teacher**, Grade 4, at the **Elementary School**, effective September 6, 2022, at a Step 1 salary per WTA contract, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **appointment** of **John Szkopiec** to the position of **Night Cleaning Supervisor** at the **Watervliet Jr. – Sr. High School** for a period beginning July 1, 2022 and ending June 30, 2023, at a salary of \$13,360.00, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **appointment** of **Dave McFarland** to the position of **Night Cleaning Supervisor** at the **Watervliet Elementary School** for a period beginning July 1, 2022 and ending June 30, 2023, at a salary of \$13,360.00, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **appointment** of **Cory Viscosi** to the position of **Part-Time Night Cleaner** for the **Watervliet City School District**, at a rate of \$15.00 per hour, effective June 24, 2022, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **Substitute Registry** submitted by **BOCES**, as recommended by the Superintendent (packet #12).

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the following **Treasurer's Reports** for the month of **May 2022**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

Schedule of Warrants & Payrolls Revenue Status Report Cash & Investments Appropriation Status Report

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the following **payment requests**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

WATERVLIET 2021 CAPITAL PROJECT – ADDITIONS & ALTERATIONS

Atlantic Testing Laboratories	Invoice # 238727	\$322.36
Barton & Loguidice	Invoice # 125603	2,892.45
CSArch – A/E (5/22)	Invoice # 4303	3921.10
CSArch – CM (5/22)	Invoice # 4313	7,602.58
DLC Electric, LLC	Payment App. # 014	68,288.84
Gallo Construction	Payment App. # 013	8,595.40
Girvin & Ferlazzo, PC	Statement # 19	258.00
Girvin & Ferlazzo, PC	Statement # 20	344.00

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the contract for **Health & Welfare Services** at the rate of \$927.93 for seventy-one (71) students who reside within the Watervliet City School District and attend a private or parochial school within the City School District of Albany during the 2021-22 school year for a total cost of \$65,883.03, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the contract for **Health & Welfare Services** at the rate of \$784.97 for six (6) students who reside within the Watervliet City School District and attend a private or parochial school within the Waterford-Halfmoon Union Free School District during the 2021-22 school year for a total cost of \$4,709.82, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the following **Bid Results**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

LEASE OF THREE (3) 2022 IC CORPORATION CE3102 66 PASSENGER DIESEL BUSES

• Leonard Bus Sales, Inc. \$58,500.00 per year

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board awarded the short-term lease for three (3) sixty-six passenger buses for a period of five (5) years from the date of said agreement at an annual cost of \$58,500.00 to Leonard Bus Sales, Inc. as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board designated Utica National Insurance Group (OneGroup) as the property & casualty insurance carrier for the Watervliet City School District for the 2022-2023 school year, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board designated **Pupil Benefits Plan, Inc.** as the Student Accident insurance carrier for the Watervliet City School District for the 2022 –2023 school year, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board designated the following banks as **Official Depository of Funds**, as recommended by the Superintendent:

- Bank of America
- JP Morgan Chase Bank
- Pioneer Savings Bank

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the establishment of **mileage reimbursement** for district employees authorized to travel in performing official school district business based upon the "IRS Standard Mileage Rates," as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **designation** of **The Troy Record** as the **official newspaper**, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the establishment of the following **Petty Cash Funds**, as recommended by the Superintendent:

Business Office – \$100 Cafeteria WHS – \$100 Cafeteria WES – \$100 WHS Main Office – \$40 WES Main Office – \$40

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the following **appointments**, effective July 1, 2022, as recommended by the Superintendent:

District Treasurer, Part-Time – John Heid
Assistant District Treasurer – Keith Heid
Assistant Clerk of the Board – Jill O'Connell
Financial Consultant – Capital Market Advisors, LLC
Bond Counsel – Orrick, Herrington & Sutcliffe, LLP
Independent Auditor, CPA – Teal, Becker and Chiaramonte
School District Physician – Whitney Young Health
Internal Claims Auditor – Michaeleen Backus
Attorneys – Girvin & Ferlazzo, PC and Ferrara, Fiorenza, Barrett & Reitz
Purchasing Agent – Dani Jones
Pesticide Representative – David McFarland
Asbestos LEA Designee – David McFarland
FOIL Officer – Bernadette Boardman
Residency Determination Officer – Donald Stevens

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the following appointments, effective July 1, 2022, as recommended by the Superintendent:

Name	Position	Stipend
Bernadette L. Boardman	Clerk of the Board	\$2,000.00
Keith Heid	Tax Collector	\$1,500.00
Roni O'Brien	Transportation Coordinator	\$1,500.00
Danielle Jones	Activity Treasurer WCSD	\$1,500.00

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **bonding** of District employees, as recommended by the Superintendent:

- District Treasurer \$1,100,000.00
- Tax Collector \$1,100,000.00
- Internal Claims Auditor \$1,100,000.00
- Assistant District Treasurer \$100,000.00
- Central Treasurer \$100,000.00
- Other Staff \$100,000.00

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board authorized the **signature on checks** issued against all accounts of the school district to be that of the **District Treasurer** or, in his/her absence, the **Assistant District Treasurer**, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board authorized the **District Treasurer** or his/her designee to **invest and/or deposit funds** according to the District's investment policy, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board authorized the Superintendent of Schools to:

- Sign all applications for Federal Grants and Programs;
- Transfer funds within the budget, up to \$5,000, upon the recommendation of the Business Manager;
- Certify Payrolls;
- Sign all contracts pertaining to disabled students; and
- Approve attendance at educational meetings, conferences, graduate courses for administrative, instructional and support staff.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **Memorandum of Agreement** between **The Watervliet Teachers' Association** and the Watervliet City School District, as outlined in the attached, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **Memorandum of Agreement** with **Achievements PLLC**, for the *New York State Universal Early Kindergarten Program*, effective July 1, 2022 – June 30, 2023, as outlined in the attached, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **Special Education Services Agreement** with **St. Colman's Home**, effective July 1, 2022 – June 30, 2023, as outlined in the attached, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **School District Tuition Agreement** with **Northern Rivers**, for services provided to students placed in the Neil Hellman School Program operated by *Parsons Child and Family Center*, effective July 1, 2022 – June 30, 2023, as outlined in the attached, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **School District Tuition Agreement** with **Northern Rivers**, for services provided to students placed in the School Program operated by *Northeast Parent and Child Society*, effective July 1, 2022 – June 30, 2023, as outlined in the attached, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **Agreement for Services** with **Wildwood School**, for services provided to students placed in the Wildwood School Year Program and/or the Wildwood Summer Extension Program, effective July 1, 2022 – June 30, 2023, as outlined in the attached, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **Board of Education Minutes** for the meeting held **June 9, 2022**, submitted by Bernadette L. Boardman, Clerk of the Board, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the Committee on Special Education's recommendations for the meetings held May 4, May 6, May 10, May 11, May 12, May 13, May 16, May 17, May 19, May 20, May 23, June 1, June 2, June 9, June 10, June 13, June 14, June 15, June 16, and June 22, 2022, submitted by Veronica Bedard, CSE Chair, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the Committee on Pre-School Special Education's recommendations for the meetings held June 10, June 15, and June 22, 2022, submitted by Veronica Bedard, CPSE Chair, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the **504 Committee's** recommendations for the meetings held **June 1**, **June 8** and **June 20**, **2022**, submitted by Veronica Bedard and Danielle Tetrault, 504 Chairs, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the following Committee on Pre-School and Special Education (CPSE) appointments, as recommended by the Superintendent:

Committee on Pre-School Special Education (CPSE)

Sarah Horaczek

Chairperson

Albany County Rep.

Designated by the County

Student's Regular Ed. Teacher

Student's Special Ed. Teacher

Parents of Student

Related-Services Personnel (If applicable)

Committee on Special Education (CSE)

Veronica Bedard CSE Chairperson/School Psychologist (Grades 7-12)
Daniele Tetrault CSE Chairperson /School Psychologist (Grades K-6)

Becca Phillips School Psychologist (Grades K-12)
Kelly Bariteau School Counselor – (Grades K-5)
Chelsea Clickner School Counselor – (Grades 6-8)
Dave Olszewski School Counselor – (Grades 9-12/A-K)

Katelyn McAvoy Scho

School Counselor – (Grades 9-12/M-Z)

Beth Lipson, Louisa Vaughan

Social Workers (Grades 6-12)

Alison Santiago, Laura Zasada

Social Workers (Grades K-5)

Student's Regular Ed. Teacher

Student's Special Ed. Teacher

Parents of Student

School Physician (If requested)

Related-Service Personnel (If applicable)

Student (If applicable)

Section 504 of the Rehabilitation Act

Veronica Bedard

Chairperson (Grades 7-12)

Daniele Tetrault

Chairperson (Grades K-6)

Becca Phillips

School Psychologist

Student's Regular Ed. Teacher

School Counselor

Other persons having knowledge or special expertise regarding student (ex: related services

personnel)

Parents of student

Student (If applicable)

Impartial Hearing Officers:

To be selected from a rotational selection list. Pursuant to section 200.1(x) of the Regulations of the Commissioner, these individuals are certified by New York State. This list, provided by the New York State education Department, is in alphabetical order and the officers are listed by county. An IHO must be selected from the school district's list of IHO's beginning with the first name appearing on the list. After an IHO has been selected by the district, the district continues down the list in alphabetical order upon request of any further impartial hearings.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the appointment of **Scott O'Brien** as the **surrogate parent** for the 2022 – 2023 school year, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved the following **District-wide School Safety Team** as recommended by the Superintendent:

Don Stevens, Superintendent
Kirsten DeMento, Administrator
Kelly Webster, Administrator
Ryan Groat, Administrator
Nicholas Leone, Administrative Assistant, WJSHS
Debby Grimmick, Administrative Assistant, WES
TBD, Chemical Hygiene Officer/Teacher
Joseph Centanni, Watervliet Police Chief

Tim Murphy, BOCES, Health, Safety, and Risk Management Consultant Dennis Lane, Teacher/Health Coordinator Thomas Garrett, Fire Chief Allison Santiago, Social Worker Beth Lipson, Social Worker Sue Vogel, School Nurse Racheal Thomas, School Nurse Sheri Senecal, School Board Member

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved and adopted the <u>confidential</u> Building Level Emergency Response Plan 2022 – 2023 for the Watervliet Elementary School, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved and adopted the <u>confidential</u> Building Level Emergency Response Plan 2022 – 2023 for the Watervliet Jr. – Sr. High School, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board approved and adopted the attached **Professional Development Plan 2022 – 2025** for the **Watervliet City School District**, as recommended by the Superintendent.

On a motion by Mary Beth Whited seconded by Heather Soroka and unanimously accepted, the Board set the following dates as **Regular Board of Education Meetings for 2022 – 2023:**

- July 5 (Organizational Meeting)
- August 9
- September 13
- October 11
- November 8
- December 13
- January 10
- February 7
- March 14
- April 4 (Budget Adoption)
- April 19 (BOCES Budget Vote 7:30 a.m.)*
- May 2 (Regular Board of Education Meeting/Budget Hearing)
- May 16 School District Budget Vote & Election (Board meets to receive and accept results – 8:30 p.m.)
- June 13

BOARD DISCUSSION

Mrs. Senecal noted the following:

- The next Board meeting will be held August 9.
- Asked if there were plans for a retreat.
- Thank you to the Board for the opportunity to serve as the Board President.
- Congratulations to Mrs. Whited on being elected Vice President.
- Congratulations to Mr. White and welcome to the Board.
- Asked if Dr. Stevens could share some information on some of the staffing changes.

Dr. Stevens responded to Mrs. Senecal, noting that plans for a retreat are being made. He also noted that with Mrs. Webster's shift into the role of Assistant Superintendent, some shifts in the administrative team would take place, beginning with the hiring of Ms. Casey. Mr. Groat will be transitioning to the role of Elementary Principal. Mr. Foust will move into the Middle School Assistant Principal position, and we will conduct a search for a new High School Principal. He added that Mr. Groat and Mrs. Webster will assist with the transition to ensure it is seamless.

Mrs. Soroka suggested that transparent conversations with WES staff to ensure that they are comfortable with the changes.

Dr. Stevens stated that a notification went out to staff today, and while personnel issues are typically confidential, changes will be as transparent as possible.

ADJOURNMENT

On a motion by Heather Soroka seconded by Sheri Senecal and unanimously accepted, the Board adjourned the meeting at 6:27 p.m.

Respectfully submitted,

Bernadette L. Board nan

Clerk of the Board

NOTE: All district appointments are subject to fingerprint clearance by the NYS Education Department and verification of Permanent or Pending Certification by NYS.



New Book Request Form

Teacher: Dievendorf Grade Level: 12 Date: 3/23/22

Title/Author: I Am Not Your Perfect Mexican Daughter by Erika L. Sanchez

Number of Pages: 337 Lexile Level: HL730L Date of Publication: 2017

Brief Summary of Plot:

Julia is a teenage girl belonging to a working class Mexican immigrant family. Her "perfect" sister Olga died in a tragic accident, which exacerbates Julia's perpetual generational/cultural struggles with her mom. Accidentally discovered clues suggest Olga had secrets, and Julia, with the help of her best friend and her first love, seeks to uncover them. As the fights with her mom escalate, Julia descends into a deep depression, culminating in a suicide attempt. She spends some time in Mexico with her extended family, and ultimately reconnects with her mother as she learns both Olivia's secret and a painful one from her mother's past.

Where does this book/novel fit into your curriculum?

This book features a strong female protagonist from an immigrant family, who seeks to reconcile contemporary American life with the traditions and expectations her parents bring from their old life, which fills gaps in my curriculum as I seek to diversify the perspectives in the literature we read. It also features teenage depression, sexism, homosexuality, body image, and other issues largely absent from texts we currently have. Finally, while the lexile text complexity is low, the text itself is highly engaging, and the myriad of issues relevant to our student population will, I anticipate, pique student interest, even among reluctant readers. The class I'm looking to add this book to, English 12, is a class made up of primarily ELLs, SPED students, and students who elected not to enroll in HVCC ELA classes or Journalism/Horror Fiction. These students, I believe, will benefit from a book at this lexile level.

What Next Generation Standards are addressed with this text?

11-12R1: Cite strong and thorough textual evidence to support analysis of what the text says explicitly/implicitly and make logical inferences, including determining where the text is ambiguous; develop questions for deeper understanding and for further exploration.

11-12R2: Determine two or more themes or central ideas in a text and analyze their development, including how they emerge and are shaped and refined by specific

Send to Curriculum Office:			1 1		
Director of Curriculum: Approved_	✓ Denied	Date:	113	122	
Board of Education: Approved	Denied	Date:	1		

BOK 12

details; objectively and accurately summarize a complex text.

11-12R6: Analyze how authors employ point of view, perspective, and purpose, to shape explicit and implicit messages (e.g., persuasiveness, aesthetic quality, satire, sarcasm, irony, or understatement).

How will you differentiate the instruction? (Include both struggling and advanced students)

I will make the audiobook version available for students that need it, and modify/scaffold assignments as needed for SPED and ELL students. Advanced students would have the opportunity to engage with additional supplemental materials, including nonfiction articles, short stories, visual media, or even other novels, which would address some of the same themes and issues in different ways.

Send to Curriculum Office:	,		1 -1
Director of Curriculum: Approved_	✓ Denied	Date:	7/13/22
Board of Education: Approved	Denied	Date:	



New Book Request Form

Teacher: Dievendorf Grade Level: 12 Date: 4/7/22

Title/Author: How Dare the Sun Rise by Sandra Uwiringiyimana

Number of Pages:279

Lexile Level: 790L Date of Publication: 2017

Brief Summary of Plot:

In this nonfiction memoir, Sandra Uwiringiyimana recounts her childhood in the Democratic Republic of the Congo. At age ten, she watched as rebels gunned down her mother and six-year old sister in a refugee camp. She narrowly escaped death and, through a United Nations refugee program, was granted asylum in Rochester, NY. She continued to struggle with cultural disconnect and survivor's guilt, until finally, as a young woman, she began to find a path to healing through art and activism.

Where does this book/novel fit into your curriculum?

As a nonfiction memoir, this book would be a welcome addition to my English 12 curriculum, which does not currently feature any nonfiction. The book offers a window into the political unrest, displacement, and horrific violence that has occurred in nations like the DRC and Burundi from a survivor's point of view, something many students may not be familiar with. It provides an excellent segue into reading more nonfiction texts about other human tragedies in Africa over the last few decades, including the Rwandan genocide, political violence and genocidal mass murder in the Sudan, and the kidnapping and sexual slavery of school-age girls in Nigeria. The book also provides a glimpse into the difficulties of living with PTSD, and the hidden traumas immigrants to our country may cloak as they attempt to assimilate into American culture. I think this book has a lot of potential to build empathy and understanding in our students.

What Next Generation Standards are addressed with this text?

11-12R1: Cite strong and thorough textual evidence to support analysis of what the text says explicitly/implicitly and make logical inferences, including determining where the text is ambiguous; develop questions for deeper understanding and for further exploration. (RI&RL)

11-12R3: In informational texts, analyze a complex set of ideas or sequence of events and explain how specific individuals, ideas, or events interact and develop. (RI) 11-12R7: In informational texts, integrate and evaluate sources on the same topic or argument in order to address a question, or solve a problem. (RI)

Send to Curriculum Office:	/		مرامام
Director of Curriculum: Approved_	✓ Denied	Date: _	7/13/22
Board of Education: Approved	_Denied	Date:	<u> </u>

BOE 22 8/9/22 How will you differentiate the instruction? (Include both struggling and advanced students)

I will make the audiobook version available for students that need it, and modify/scaffold assignments as needed for SPED and ELL students. Advanced students would have the opportunity to engage with additional supplemental materials, including nonfiction articles, short stories, visual media, etc., which would address some of the same themes and issues in different ways.

Send to Curriculum Office:			
Director of Curriculum: Approved_	Denied_	Date:	
Board of Education: Approved	Denied	Date:	



Albany County Soil and Water Conservation District

24 Martin Road, Voorheesville, NY 12186 (518) 765-7923

30k /a/22

June 22, 2022

Services Available To You:

Kelly Webster 2557 10th Ave

Watervliet, NY 12189

Dear Kelly,

Water Quality Management

> Erosion Control

Drainage Assistance

Urban Conservation

Conservation Education

> Seedling Programs

Pond Stocking

Aquatic Weed Control

Soils Information

> Flood Control

On behalf of the Albany County Soil and Water Conservation District, I am pleased to inform you that your 2022 School Assistance Program application has been approved in the amount of \$3,224.00 for the "Growing Together" project. We understand that costs change; if your approved award is not adequate or some unexpected expenses are incurred, please let us know. We may be able to approve a small percentage increase to the original assistance amount.

This letter, and the enclosed contract, outline the terms and conditions of accepting this funding. Please read all the terms and conditions carefully, sign, and return the contract no later than July 22, 2022. Once we have a fully executed contract on file, you will receive email notification authorizing you to begin incurring expenses. Please keep in mind that this is a reimbursable program. Please provide us with copies of your receipts for expenses in a timely manner so that we may disburse funds for reimbursement as quickly as possible.

Staff from the Conservation District can be available to assist you with your project, if desired. Feel free to reach out to us at susan.lewis@ny.nacdnet.net or 518-765-7923. We ask that you keep the District notified of your progress throughout the project, and provide photographs for our reporting purposes.

Congratulations on your award! We look forward to working with you during the coming year.

Sincerely.

Susan L. Lewis
Executive Director

Enclosure

Equal Opportunity Employment and Programs

Conservation Project Funding School Assistance Program 2022 "Growing Together"

Watervliet Elementary School & Albany County Soil and Water Conservation District Contract

This contract must be signed and returned to the Conservation District office (24 Martin Road, Voorheesville, NY 12186) no later than **July 22, 2022**. Failure to do so will indicate that you are not interested in receiving reimbursement for your Growing Together application.

SECTION 1: GENERAL PROVISIONS

The Undersigned Representative agrees to participate in the Conservation District 2022 School Assistance Program and to comply with the terms set forth herein.

THE UNDERSIGNED REPRESENT AND AGREE THAT:

- 1. The Representative understands that this funding has been awarded to the Watervliet Elementary School for your project to be completed by December 12, 2022, and in accordance with any permit regulations.
- 2. The practices eligible for funding include Growth Span Greenhouse and Steel Base.
- 3. I (we) understand that the Conservation District will not cover any costs related to the purchase of equipment to complete the project (i.e., saws, drills).
- 4. I (we) understand that we as the applicant are responsible for the implementation and maintenance of all aspects of this project.
- 5. I (we) will recognize the Albany County Soil and Water Conservation District and their School Assistance Program in any publicity materials related to the project.
- 6. I (we) will allow for signage to be placed on or near the project location recognizing the ACSWCD as the funder/partial funder for the project (signage costs to be covered by the ACSWCD).
- 7. I (we) will comply with all federal, state, and local laws and regulations and will obtain and follow any site-specific permits should they be required. Copies of all current, non-expired permits will be provided to the Conservation District prior to authorization to move forward.
- 8. I (we) will permit the SWCD, or their representatives, to enter the premises to inspect and observe practices or records associated with these practices.
- 9. I (we) understand that the SWCD agrees to pay up to \$3,224.00 to cover the cost of the project and any project costs exceeding that amount will be presented to the Conservation District to request additional assistance, but may be our responsibility and not be reimbursed by the Conservation District.

- 10. I (we) will not hold liable the Albany County Soil and Water Conservation District or County of Albany for any damages, injuries, liabilities, deaths, or other unfortunate circumstances that arise during or after construction or from equipment associated with the installation of this project.
- 11. I (we) will allow the Albany County SWCD to photograph, print, and publish project information in District and other publicity materials.
- 12. I (we) understand that this project will be completed on a reimbursable basis and we will provide the Conservation District with copies of all bills or invoices.

THE SWCD WILL:

- 1. Allocate sufficient funds to cover project implementation costs.
- 2. Maintains the right to reject any expenses that are not included in the project application budget and that do not fit into the scope of the project.
- 3. Participate in the installation of the project to the best of our ability at the request of the school's representatives.
- 4. Periodically inspect the project during construction and after installation to determine whether the completed project will meet the objectives of the funding.
- 5. Upon receipt of all reimbursement supporting documents, and Conservation District technical staff approval, the SWCD staff will submit a completed report to the SWCD Board of Directors for project closeout.
- 6. Upon SWCD Board of Directors approval, at a regularly scheduled monthly board meeting, of all submitted reimbursement supporting documents, the SWCD staff will issue payment to the claimant within fifteen (15) days.
- 7. Terminate this agreement if (1) the participant's signatory to the agreement do (does) not initiate implementation of the project, or (2) the participant(s) signatory to the agreement encounter(s) financial difficulties and agrees, in writing to terminate the agreement.
- 8. Issue Internal Revenue Service form 1099-Miscellaneous to report payments made to the Landowner and/or Operator.

SECTION II: PARTICIPANTS CERTIFICATION

I (we) have read the provisions of this Agreement and am (are) also aware of our responsibility under the Project and agree to its terms and/or conditions.

Representative Signature

SWCD Executive Director	Date
SECTION III: SWCD APPROVAL	
Federal ID # 14 - 600 9353	
7/28/22 Date	
Donald Stevens II Superintendent Representative Printed Name	fof Schools

<u>APPLICATION FOR COOPERATIVE SPONSORSHIP OF AN ACTIVITY IN SECTION 2</u>

Schools involved in the proposed, cooperative agreement must complete a separate application form before the Section 2 Merger Committee will take action. A separate application must be submitted for each activity. Additional copies of this form are available from the Secretary of Section 2 or a photocopied form is acceptable.

A fully completed copy of this form must be returned to: Section 2 Merger Committee at the Section 2 Office, 94 New Karner Rd., Suite 102, Albany, NY 12203, according to the following schedule:

Fail Sports – April 1 Winter Sports – August 1 Spring Sports – January 1

PARTI Watervliet City School District
Address: 1245 Hills/do Dr.
Wateraliet NY 12189
Other Schools Involved: Heatly School District
Boys' & Grels' Activity to be Combined: Sport: Track Level(s) Modified (Fresh) Varsit
enrollment (beds) of this school: $\frac{281}{}$
ENROLLMENT (BEDS) OF OTHER SCHOOL(S) INVOLVED:
TOTAL ENROLLMENT: 343
Conditions, which prompted your school to file for a merger (Please do not use continuation as a condition.): No Track Program at Hearty. Struggling Numbers at Water list.

List the number of students from your school that participated in this activity. Use zero (0) if your school has not sponsored the activity in the past.

	, p_				GRADES		
		DATES	9	10	11	12	
LAST SCHOOL YEAR	R	20-21	<u>3</u>		2	3_	
CURRENT SCHOOL	YEAR	21-22	<u>5</u>	4	4	6	
What will be the name	e of the co	mbined team?	Wat	eruliet - H	ently	_	
Where will practices t	be held? _	Wate	ruliet	HS			
Where will home com	petitions l	oe held?	NIA				
Which school will be	responsib	e for administe	ering the pro	gram? Wate	rvliet.		
Name of Athletic Dire	PALV NAME	d War	inistering the	e program:	Water SCHOOL	vlret	
++++++++++++++++++++++++++++++++++++++	y of the a applicati	ction item fro on. ++++++	m your Boa	rd of Education n	neeting minutes	++++++++	+++4
One montaton, wi	nicii ilay a	135131 1116 0601	on 2 Weiger	Odinimoo iii loo	3,11,1g d do-10-10-1		
				1			
SIGNATURES: BOA	ARD OF E	DUCATION P	RESIDENT	Showas	inecal		
SUF	PERINTEN	IDENT OF SC	HOOLS	Lon			
HIG	н ѕснос	DL PRINCIPAL		18/2/	8		
ATH	ILETIC DI	RECTOR S		*)	
DATE OF APPLICAT	TION						

PLEASE FORWARD THIS FORM TO THE EXECUTIVE OFFICER OF THE <u>LEAGUE OR SUBLEAGUE IN</u> <u>WHICH THE PROPOSED MERGER TEAM WILL PARTICIPATE</u> FOR ACTION.
WHEN THIS FORM IS RETURNED TO YOU, FORWARD TO the Section 2 Office, 94 New Karner Rd., Sulte 102, Albany, N. Y. 12203
PLEASE FORWARD THIS FORM TO THE EXECUTIVE OFFICER OF THE <u>LEAGUE OR SUBLEAGUE IN</u> WHICH THE PROPOSTED MERGER TEAM WILL PARTICIPATE FOR ACTION.
PART II LEAGUE ACTION
NAME OF LEAGUE Patroon Conference
This request for cooperative sponsorship is (approved / not approved).
Vote of member schools: YES; 12 NO; ABSTAIN
SIGNATURE OF EXECUTIVE OFFICER A LEAVE WILLIAM >
POSITION League President SCHOOL Greenville
DATE 7/26/22
If the request is not approved, attach a list of reasons to this form. LEAGUE EXECUTIVE OFFICER: PLEASE RETURN THIS FORM TO THE SUPERINTENDENT OF THE SCHOOL INVOLVED AT THE ADDRESS INDICATED IN PART ONE OF THIS FORM. THANK YOU.
PART III - ACTION OF THE SECTION 2 MERGER COMMITTEE
The above request for cooperative sponsorship is (approved / not approved) for the sport offor
the school year of
CLASSIFICATION OF THE MERGED TEAM:
Signature of Merger Committee Chairman:
Date:
If not approved, reason (s):

THE CONTROL OF SERVICE CONTROL AND ADDRESS.

<u>APPLICATION FOR COOPERATIVE SPONSORSHIP OF AN ACTIVITY IN SECTION 2</u>

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A fully completed copy of this form must be returned to: Section 2 Merger Committee at the Section 2 Office, 94 New Karner Rd., Suite 102, Albany, NY 12203, according to the following schedule:

Fall Sports – April 1 Winter Sports – August 1 Spring Sports – January 1

school: Watervire + City School District
Address: 1245 Hillside Dr.
Waterviret NY 12189
Other Schools Involved: Heatly School District Kahoes City
Waterviret NY 12189 Other Schools Involved: Heatly School District Cohoes City Schools. Activity to be Combined: Sport: Wrestling Level(s) Modified Warsity
ENROLLMENT (BEDS) OF THIS SCHOOL: 281
ENROLLMENT (BEDS) OF OTHER SCHOOL(S) INVOLVED: Heatly - 62, Cohoes 434
TOTAL ENROLLMENT: 777
Conditions, which prompted your school to file for a merger (Please do not use continuation as a condition.): Previous existing mergan w/ Waterwise & Colores No programm at Heatly

List the number of students from your school that participated in this activity. Use zero (0) if your school has not sponsored the activity in the past.

•		DATES	9	10	GRADES 11	12	
LAST SCHOOL Y	'EAR	20-21	-	2	3		
CURRENT SCHO	OOL YEAR	21-22	7	7_	6	3_	
What will be the n	name of the o	combined team?	Wa	tervliet 10	ohoes/H	leatly	
Where will practic	es be held?	Wa	tervlin	et HS		_ 	
Where will home	competitions	be held?	Novice	rultet Hi	<u>S</u>		
Which school will	be responsi	ble for administ	ering the pro	ogram? Wat	ervliet		
Name of Athletic	Director resp	ponsible for adm	ninistering the	ne program:	WaterVI	rof	
	NAM				SCHOOL		
the approval of	this applica +++++++	tion. ++++++++++	++++++	ard of Education	++++++++++	+++++++++	++++
							-
SIGNATURES:	BOARD OF	EDUCATION P	RESIDENT	Shew (Sincepl	_	5
	SUPERINTE	ENDENT OF SC	CHOOLS	1 on	1		
	HIGH SCHO	OOL PRINCIPAL	-	K E.	1		
	ATHLETIC (DIRECTOR			- 7		
DATE OF ARRI	CATION				0		

PLEASE FORWARD THIS FORM TO THE EXECUTIVE OFFICER OF THE <u>LEAGUE OR SUBLEAGUE IN</u> <u>WHICH THE PROPOSED MERGER TEAM WILL PARTICIPATE</u> FOR ACTION.
WHEN THIS FORM IS RETURNED TO YOU, FORWARD TO the Section 2 Office, 94 New Karner Rd., Suit 102, Albany, N. Y. 12203
PLEASE FORWARD THIS FORM TO THE EXECUTIVE OFFICER OF THE <u>LEAGUE OR SUBLEAGUE IN</u> WHICH THE PROPOSTED MERGER TEAM WILL PARTICIPATE FOR ACTION.
PART II - LEAGUE ACTION
NAME OF LEAGUE Patron Contence
This request for cooperative sponsorship is (approved / not approved).
Vote of member schools: YES; 12 NO; ABSTAIN
SIGNATURE OF EXECUTIVE OFFICER Mounte Wilch Kenn
POSITION League President SCHOOL GREENVILLE
DATE 7/26/22
If the request is not approved, attach a list of reasons to this form. LEAGUE EXECUTIVE OFFICER: PLEASE RETURN THIS FORM TO THE SUPERINTENDENT OF THE SCHOOL INVOLVED AT THE ADDRESS INDICATED IN PART ONE OF THIS FORM. THANK YOU.
PART III - ACTION OF THE SECTION 2 MERGER COMMITTEE
The above request for cooperative sponsorship is (approved / not approved) for the sport of
the school year of
CLASSIFICATION OF THE MERGED TEAM:
Signature of Merger Committee Chairman:
Date:
If not approved, reason (s):

APPLICATION FOR COOPERATIVE SPONSORSHIP OF AN ACTIVITY IN SECTION 2

Schools involved in the proposed, cooperative agreement must complete a separate application form before the Section 2 Merger Committee will take action. A separate application must be submitted for each activity. Additional copies of this form are available from the Secretary of Section 2 or a photocopied form is acceptable.

A fully completed copy of this form must be returned to: Section 2 Merger Committee at the Section 2 Office, 94 New Karner Rd., Suite 102, Albany, NY 12203, according to the following schedule:

Fail Sports - April 1 Winter Sports - August 1 Spring Sports - January 1

School: Waterviet City School District
Address: 1245 Hillside Dr. Watervliet NY 12189
Other Schools Involved: Heatly School Pistriot
Activity to be Combined: Sport: Bowling Level(s) Varsity

ENROLLMENT (BEDS) OF THIS SCHOOL: 281
ENROLLMENT (BEDS) OF OTHER SCHOOL(S) INVOLVED: 62
TOTAL ENROLLMENT: 343

Conditions, which prompted your school to file for a merger (Please do not use continuation as a condition.): Start of program for both 50 hoc/s.

List the number of students from your school that participated in this activity. Use zero (0) if your school has not sponsored the activity in the past. 12 **DATES** 11 20-21 LAST SCHOOL YEAR 21-22 **CURRENT SCHOOL YEAR** What will be the name of the combined team? Waterviet - Heatle Private Where will practices be held? Where will home competitions be held? Which school will be responsible for administering the program? Waterulaet HS Name of Athletic Director responsible for administering the program:

NAME Please attach a copy of the action item from your Board of Education meeting minutes, which include the approval of this application. Other information, which may assist the Section 2 Merger Committee in reaching a decision on this application: SIGNATURES: BOARD OF EDUCATION PRESIDENT SUPERINTENDENT OF SCHOOLS HIGH SCHOOL PRINCIPAL ATHLETIC DIRECTOR

DATE OF APPLICATION _

PLEASE FORWARD THIS FORM TO THE EXECUTIVE OFFICER OF THE <u>LEAGUE OR SUBLEAGUE IN</u> WHICH THE PROPOSED MERGER TEAM WILL PARTICIPATE FOR ACTION.
WHEN THIS FORM IS RETURNED TO YOU, FORWARD TO the Section 2 Office, 94 New Karner Rd., Suite 102, Albany, N. Y. 12203
PLEASE FORWARD THIS FORM TO THE EXECUTIVE OFFICER OF THE <u>LEAGUE OR SUBLEAGUE IN</u> WHICH THE PROPOSTED MERGER TEAM WILL PARTICIPATE FOR ACTION.
PART II - LEAGUE ACTION
NAME OF LEAGUE Tatroon
This request for cooperative sponsorship is (approved / not approved).
Vote of member schools: YES; 12 NO; O ABSTAIN
SIGNATURE OF EXECUTIVE OFFICER COLLUL William
POSITION <u>League President</u> SCHOOL <u>Greenulle</u>
DATE 7 26 22
If the request is not approved, attach a list of reasons to this form.
LEAGUE EXECUTIVE OFFICER: PLEASE RETURN THIS FORM TO THE SUPERINTENDENT OF THE SCHOOL INVOLVED AT THE ADDRESS INDICATED IN PART ONE OF THIS FORM. THANK YOU.
PART III - ACTION OF THE SECTION 2 MERGER COMMITTEE
The above request for cooperative sponsorship is (approved / not approved) for the sport of for
the school year of
CLASSIFICATION OF THE MERGED TEAM:
Signature of Merger Committee Chairman:
Date:
If not approved, reason (s):

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District Comprehensive Improvement Plan (DCIP)

Superintendent	Dr. Donald Stevens Jr.
District	Watervliet City School District

2022-23 Summary of Priorities

In the space below, input the three to five District priorities for 2022-23 identified in this plan.

Т	Increase Student Attendance	
7	Standards Based Curriculum and Instructional Planning to Meet the Needs of All Students	
m	Improve School Culture and Build Community	



PRIORITY I

Priority 1

Our Priority

What will we prioritize to extend success in 2022-23?

Things to potentially take into consideration Why is this a priority?

How does this commitment fit into when crafting this response:

- Why did this emerge as something to the District's vision, values and aspirations?
 - prioritize?
 - What makes this the right commitment to pursue?
- commitments and the district's long-How does this fit into other term plans?
 - For Districts with identified schools: In what ways is this
- document? The Equity Selfinfluenced by the "How Learning Happens" Reflection? Student Interviews?
 - In what ways does this commitments of your identified school(s)? support the SCEP 0

Increase Student Attendance

mindset, it is critical that we get our students to school so that we can support their The school vision is to educate and challenge every student, every day. With this growth and push each student to reach his/her potential. According to the student survey, our students do not report that they stay home because and connections with the adults in the school. However, there is a sense, based on the they do not feel safe. Furthermore, the survey shows that students have relationships survey, that students may be struggling to get along with each other. This may be impacting attendance. With this knowledge it is important that we capitalize on these strengths and find ways to get every student to school on a regular basis.

structures and routines have unraveled. Many students have had to deal with additional The pandemic has created a situation where students have been isolated and familiar stressors as they navigated the return to consistent in person schooling.

our students walk to school. Additionally, we need to be proactive in helping students to struggling to attend school on a regular basis, especially in light of the fact that many of It will be important to work with students and families to establish routines for positive attendance as we welcome students back to school in the fall. Over the course of the year, we will need to be deliberate in planning our support for students who are develop respectful interactions with each other.

of absences to ensure that proper supports and reporting are in place. To address this, it The District has tracked absences due to COVID-19 and will continue to track these types will be imperative to develop a plan to support learning in a remote setting to ensure that learning is not disrupted for those students impacted by this virus.

Attendance is an area of focus as noted in the ESSA accountability data and continues to be an area of focus in the long term planning for the school district to stay under the recommended threshold for chronic absenteeism.

Key Strategies and Resources

STRATEGY What strategies will	METHODS What does this strategy entail?	GAUGING SUCCESS What specifically will we look for	RESOURCES What recollinges
wo nate strategies will we pursue as part of this Priority?		during the year to know that this strategy is having the desired impact (this could include qualitative or quantitative data)?	(Schedule, Space, Money, Processes, Individuals) are necessary to support these strategies?
Track student attendance & Analyze data	Assistant Superintendent and Student support Teams will identify a tiered support system for chronically absent students to include progressive interventions. Assistant Superintendent will create a tracking sheet used to capture supports for chronically absent and at-risk students. This tracking sheet will also log progressions of interventions and supports provided over a student's educational career in the district. Plan for weekly or bi-monthly SST meetings k-12 (including attendance officer) to monitor student	Increase average daily attendance. Strive for pre-pandemic and baseline measures of interim progress rates of chronic absenteeism: • At the elementary school, no more than 17.6% of the all students subgroup will be chronically absent. • At the high school, no more than 24.8% of the all students subgroup will be chronically absent.	SST Teams: Principals Assistant Principals School Counselors Social Workers School Resource Officer Outreach Coordinators Attendance Officers Director of Accountability Teacher Representatives Attendance Tracker Schedule SST meetings

atte for: anal Atte will atte teac elen Con at th impl the impl buik atte to re Abse accu	dns	Support for Students tiere & Families days and
attendance and determine support for students and parents based on analysis of attendance data. Attendance officers at each building will communicate cumulative attendance on a weekly basis to teachers to create consistency across elementary and secondary schools. Continue to report daily attendance at the high school level. Implement quarterly meetings with the Director of Accountability will implement quarterly meetings with building attendance teams (Principal, attendance officer, counselors, etc.) to review and verify Level 2 Chronic Absenteeism reports to ensure accuracy of reporting and as a second fail safe to ensure that all students at risk for chronic absenteeism are being identified and	supported.	Administrative team will identify tiered thresholds for the number of days absent to increase intervention and support. Make telephone calls for HS students trending toward chronic absenteeism based on identified threshold.
		Increase average daily attendance. Communication logs will archive the level of support and intervention for students and families.
		Communication logs Letters & Postcards Outreach Coordinators Remote instructional plans

	Staff mentors Incentives planned parent event
	Increase average daily attendance. School climate survey responses will show a more favorable view of the school community and a sense of belonging.
 Send home stage letter, after a threshold of absences (aligned to board policy) Mail home attendance postcards and use of communication logs. Use Outreach Coordinators to make home visits and share district expectations to families. Each teacher will develop a plan for remote instruction in the event that a student is quarantined, symptomatic or unable to attend school for an extended period of the stage of the stage	Staff will be assigned to mentor chronically absent students. This will begin after the first achievement report. • At the elementary school, classroom teachers will mentor students. • At the Jr./Sr. high school, the support staff will mentor students. Each school will review incentives for attendance successes and determine a plan for celebrations and/or incentives in 2022-23.
	Relationship Building

Operation Graduation will include mentors for students who have presented with historic trends of chronic absenteeism. This will begin in September through a review of past data and will continue throughout the year.	A parent event will be planned for the fall in conjunction with a school sporting event to include a speaker regarding the benefits of attending school.	Increased Availability Truancy van will be used to assist of Transportation transportation
will include tho have trends of This will begin a review of inue	planned for with a school de a speaker of attending	ed to assist ir families with
		Increase average daily attendance.
		Truancy van & Bus driver

Measuring Success

What will success look like for this Priority, and how will the District know if success has been achieved?

Priority 1

Provide quantitative data and/or qualitative descriptions of where the district strives to be at the end of the 2022-23 school year.

Strive for pre-pandemic and baseline measures of interim progress rates of chronic absenteeism.

- At the elementary school, no more than 17.6% of the all students subgroup are chronically absent.
- At the high school, no more than 24.8% of the all students subgroup are chronically absent.

Increase students' level of agreement on the district's School Climate Survey questions that pertain to attendance and sense of belonging in school.

- If I am absent, there is a teacher or some other adult at school that will notice my absence
 - o Spring 2022 59% agreement, success will show an improvement of 10%
 - I feel like I am part of this school
- o Spring 2022 47%, success will show an improvement of 10%
- I feel like I belong
- Spring 2022 52% agreement, success will show an improvement of 10%

PRIORITY 2

Priority 2

Our Priority

What will we prioritize to extend success in 2022-23?

Why is this a priority?

Things to potentially take into consideration when crafting this response:

- How does this commitment fit into the District's vision, values and aspirations?
- Why did this emerge as something to prioritize?
 - What makes this the right commitment to
- How does this fit into other commitments and the district's long-term plans?
- For Districts with identified schools:
- o In what ways is this influenced by the "How Learning Happens" document? The Equity Self-Reflection? Student Interviews?
 - o In what ways does this support the SCEP commitments of your identified schooliel?

Standards Based Curriculum and Instructional Planning Designed to Meet the Needs of All Learners

The district vision identifies the success of all students and high expectations for all learners as pillars. The focus is on student success and providing each student with appropriate, rigorous learning opportunities that prepare them for post secondary success. all staff members are focused on student success.

A rigorous standards aligned curriculum enhances student learning and ensures understanding of the NYS Next Generation Learning Standards for overall student academic achievement. Instruction needs to meet each students' individual academic needs by means of differentiation and scaffolding.

As much has been done to reach this goal, there is still work ahead. Standards have been prioritized, and approximately 95% of elementary (Math and ELA) and 65% of secondary curriculum units have been written. The next steps must include completing the writing process and leveling up the instruction to ensure that each lesson is planned with the intention to meet the needs of the students in the classroom at that moment. It is important that the district provide the structure and the support to ensure that teachers are able to move this work forward.

The long term goal of the district is to create a system for curriculum and instruction that allows for multiple entry points. Curriculum should be a fluid document that is revisited and revised based on student

performance and problems of practice. Once the documents are complete, the process of plan, do, study, act can be implemented to keep the curricula current and relevant.

Key Strategies and Resources

RESOURCES	What resources (Schedule, Space, Money, Processes, Individuals) are necessary to support these strategies?	
GAUGING SUCCESS	What specifically will we look for during the year to know that this strategy is having the desired impact (this could include qualitative or quantitative data)?	Curriculum audits will show completion of standards aligned curricula inclusive of social emotional learning standards and culturally responsive components. Curriculum audits will show completion rate of curriculum documents. Elementary Level: One common assessment will be designed and analyzed to reflect on the unit followed by unit revisions. Secondary Level: Teachers will use curriculum audit tools and exemplars to finalize a unit inclusive of culturally responsive components and social emotional standards.
METHODS	What does this strategy entail?	Special educators will begin reviewing grade level units to prioritize essential standards and key topics for special populations to plan for opportunities to differentiate instruction and provide Specially Designed Instruction to meet the needs of the learners. Summer curriculum writing time will be offered to teachers with our Instructional Coach and/or Assistant Superintendent of Curriculum and Instruction. Secondary: Curriculum writing at the secondary level will work toward the goal of 100% completion. Teachers will create or refine one complete exemplar unit inclusive of
STRATEGY	What strategies will we pursue as part of this Priority?	Facilitated Curriculum Writing and Common Assessments through Instructional Coaching

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		Connect pedagogy and instructional strategies with planning through instructional coaching
instructional plans, social emotional learning standards and culturally responsive components, and aligned formative and summative assessments. Elementary: Teachers will refine and finalize curricular units in ELA and Math. In addition, they will add social emotional learning standards and culturally responsive components to the completed units.	Draft one common assessment for a unit of choice. Complete one data cycle on the common assessment during professional development work time.	Individual coaching cycles will be based on student entry points and setting student centered goals connected to the writing of the instructional plan to include scaffolded learning targets and high impact teaching strategies. Instructional coaches and teachers will co-write instructional plans to help track and measure the success of the student centered goal. Instructional coaches and assistant
		Coaching cycle outcomes, student data and student work audits will show evidence of student growth as a direct result of intentional planning and instructional moves. Instructional planning will occur in all grade levels inclusive of learning targets and high impact teaching strategies. Walkthrough data collected through google form will show implementation of instructional strategies designed to
		Instructional coach time Weekly embedded professional development time

	 Targeted instructional coaching PD on IEP development Collaborative IEP writing time with Director of Special Education
meet the needs of students as identified in the "look fors".	Teachers will implement successful strategies for co-teaching as evidenced by student growth per progress monitoring and IEPs. Teachers will create specially designed instruction for students with IEPs. The schedule will reflect time for teachers of special education to collaborate on a consistent basis.
superintendent will implement a PD schedule for grades K-12 to include targeted professional learning topics in connection to curriculum writing and instructional planning. Teachers and administrators will identify "look fors" that are being implemented as a result of coaching and professional learning. Administrators and instructional coaches will use a google form to gather informal evidence of degrees of implementation to determine additional support through coaching and professional learning.	Instructional Coach and/or Special Education Director will provide professional learning opportunities for effective use of co-teaching models and specially designed instruction. The Special Education Director will designate time and space for special education teachers to collaborate and share best practices. The Special Education Director will audit and support teachers to refine IEPs and progress monitoring to ensure the scaffolded supports and differentiation are explicitly aligned to students needs.
	Support for Special Education Teachers

Create a WIN system	Create WIN (What I Need)	Student growth will be evident per	Intervention teachers
to support the growth of all learners.	intervention blocks to provide scaffolded learning and gap closing	STAR benchmarking in ELA and Math and/or Progress Monitoring.	STAR assessments
	or challenge learning opportunities for students.	Proficiency rates on NYS Assessments	ELA and Math lesson
		will increase from the 2022 data.	resources
	Develop data cycle protocols for		
	teachers to meet and collaborate	Teacher observation and student work	WIN block schedule
	around student data to determine	will show growth in skills.	
	entry points and strategies/practices		
	to meet student's needs.		

Measuring Success

What will success look like for this Priority, and how will the District know if success has been achieved?

Priority 2

Provide quantitative data and/or qualitative descriptions of where the district strives to be at the end of the 2022-23 school year.

Increase in proficiency on NYS Assessments in ELA and Math 3-8.

Increase in Regents proficiency and mastery.

Walkthrough data will show an increase in high impact teaching strategies implemented in the classrooms.

STAR data for Reading and Math will show an increase in students meeting grade level proficiency.

PRIORITY 3

Priority 3

Our Priority

What will we prioritize to extend success in 2022-23?

Why is this a priority?

Things to potentially take into consideration when crafting this response:

- How does this commitment fit into the District's vision, values and aspirations?
- Why did this emerge as something to prioritize?
 - What makes this the right commitment to pursue?
- How does this fit into other commitments and the district's long-term plans?
 - For Districts with identified schools:
- In what ways is this influenced by the "How Learning Happens" document? The Equity Self-Reflection? Student Interviews?
 - In what ways does this support the SCEP commitments of your identified school(s)?

School Culture and Community Building

The district vision includes the call for respect and integrity. It further asks that communication and interaction is defined by respect and support. We recognize that our community depends on us to support our students with positive role models and inclusive learning environments. We understand the value of relationships and connections. Through additional social emotional support and integration of culturally responsive teaching, we hope to instill self-confidence, self-worth and self-discipline that will benefit students both in and out of school.

Our school is wonderfully diverse. It was apparent through the analysis of the equity survey that our school is a welcoming and affirming environment. It also came to light that an area of need is to ensure that we are proactive in supporting the development of respectful interactions among students. Students will attend school with various levels of emotional and academic readiness. The student survey showed that students are not often troubled by student to teacher relationships and interaction, but sometimes with student to student interactions and relationships.

Through the work the district has done over the last year, we recognize a need to evaluate levels of comfort and understanding as well as capitalize on the fact that students know what is occurring in our society and want to change things for the better.

In the long term, we need to ensure that equity and inclusion is not a separate

initiative but more of a habit of mind, included and interwoven into everything that we do. It should embody who we are.

Key Strategies and Resources

STRATEGY	METHODS	GAUGING SUCCESS	RESOURCES
What strategies will we pursue as part of this Priority?	What does this strategy entail?	What specifically will we look for during the year to know that this strategy is having the desired impact (this could include qualitative or quantitative data)?	What resources (Schedule, Space, Money, Processes, Individuals) are necessary to support these strategies?
Adopt Social Emotional Learning Resource or Program	Assistant Superintendent will develop and lead a team in exploring research based resources and/or programs that develop social emotional learning. The team will identify and adopt a resource for teachers to use as they embed social emotional learning standards into instructional planning. The team will develop an implementation plan.	Plan for SEL implementation.	 Social workers, school counselors and psychologists vetted SEL resources and programs
SEL and Culturally Responsive Connection in Curriculum	Teachers will audit curriculum for social emotional benchmarks relevant to each unit. Instructional coaches will provide professional learning on culturally responsive elements and embed diverse text references for staff.	Curriculum Audit results will show culturally responsive elements and social emotional benchmarks embedded.	 Time during Superintendent Conference Days Paid Summer Stipends for teachers Embedded professional development time Professional Diverse Texts

Create Building Level Equity Action Plans	Teachers will embed Culturally Responsive components into their curriculum. Reestablish equity teams in each building to: Improve district capacity to	Climate survey results will show a more favorable response to a sense of school community and belonging.	nore
	deliver equity centered professional development to staff. Review school level practices, data, and provide guidance to the	Monthly meeting minutes will be captured by the equity teams to monitor the implementation of the equity policy.	vill be ns to n of the
	school/community around improving equity efforts. Create action plans to implement the new district equity policy.	Diversity, equity and inclusive practices and/or habits of mind will be present in lesson planning, curriculum, access to coursework, food menus and all other aspects of the school community.	practices present in ccess to all other nity.
	The equity teams will meet monthly in each building and will capture shared minutes to track the suggested changes and action planning to ensure the implementation of the new district equity policy.		
	No Place for Hate Committees will meet regularly to plan activities and build an inclusive environment in both school buildings.		
	At the secondary level, a handbook will be created with key terms and phrases for students and staff. (food		

Restorative Practices		Increased number of classrooms using circles on a consistent basis.	School Counselor National Coalition Building Institute (NCBI) training
	circles at the secondary level. School Violence Prevention Counselor will provide restorative, conflict resolution, and student mediation counseling.	Survey results will show a more favorable response to a safe and respectful learning environment.	Students Or Students
Increase parent/family engagement	Find a balance of virtual and in person opportunities for parent/family participation in school events/ school community and decision making.	Climate survey results by parents will show that parents/families feel included and engaged with the school community.	More live streaming capabilities Parent Square Platform Training for teachers
	Utilize the new Parent square platform to Increase school communication.	Analysis of Parent Square: Usage data will show evidence of increased family interaction/communication.	Data analysis
	Provide training for teachers to learn the capabilities of the Parent Square platform.		
Differentiated support for the professional	Mentor teacher program	Instructional staff survey: Have the professional learning	 Mentor Teacher Stipends
development of teachers	District will provide asynchronous learning to maximize differentiation for professional learning.	opportunities met your needs? What areas would you like learning and/or support in the future?	 Paid Summer Stipends for teachers Embedded PD time Hanover Research
	District will plan for summer professional learning opportunities	Mentor feedback forms will show evidence of new teachers feeling supported and mentoring providing	online platform

essential foundational knowledge of the district and students to ensure a successful transition.	Climate survey results will show that teachers feel supported.	Mentor plans will be established and communicated.
designed to meet teachers' individual needs.		

Measuring Success

What will success look like for this Priority, and how will the District know if success has been achieved?

Provide quantitative data and/or qualitative descriptions of where the district strives to be at the end of the 2022-23 school year. Increase students' level of agreement on the district's School Climate Survey questions that pertain to school culture and community This school provides instructional materials (e.g., textbooks, handouts) that reflect my cultural background, ethnicity, and

- o Spring 2022 61% agreement, success will show an improvement of 10%
- People of different cultural backgrounds, races, or ethnicities get along well at this school.
 - Spring 2022 51%, success will show an improvement of 10%
- Students respect one another.
- Spring 2022-30%, success will show an improvement of 20%
- I feel safe at this school.
- 5 Spring 2022 58%, success will show an improvement of 10%
 - I feel like I belong
- Spring 2022 52% agreement, success will show an improvement of 10%

Our Team's Process

Stakeholder Participation

Background

The DCIP must be developed in consultation with parents, school staff, and others in accordance with §100.11 of Commissioner's Regulations.

Team Members

Use the space below to identify the members of the DCIP team, their role (e.g. principal, teacher, parent), and, when applicable, the school the individual represents.

School (if applicable)	WES	WJSHS	WJSHS	WES	WJSHS	WES	WJSHS	WES	Districtwide	WJSHS	WJSHS	Districtwide
Role	Teacher/Union President	Teacher Assistant	Media Specialist	Teacher	Teacher	Principal	Teacher/Union President	Math Specialist	Superintendent	CSE Chairperson	Social Worker	Director of Special Education
Name	Jeanne Lance	Annemarie Gleason	Allison Novotarski	Kim Tallmadge	Nick Yatrakis	Kelly Webster	Scott Emerson	Michele Deguire	Don Stevens	Veronica Wilson	Louisa Boehlert Vaughan	Sarah Horaczek

Our Team's Process

Districtwide	WJSHS	WJSHS	WES	WJSHS	Districtwide	WJSHS	WJSHS	WES	WES
Director of Accountability	Principal	Parent	Parent	Teacher	Instructional Coach	School Counselor	Outreach Coordinator	Reading Specialist	Outreach Coordinator
Kirsten DeMento	Ryan Groat	Tina Spenard	Jennifer Hoefer	Wendy Ryan	Laura McDaniel	Katelyn McAvoy	Allan Gadsden	Samantha McCabe	Geraldine Ferris

Stakeholder Participation

Meeting Dates

Use the table below to identify the dates and locations of DCIP planning meetings.

Location	Virtual	Virtual	WJSHS Media Center	Virtual	
Meeting Date	September 29, 2021	January 26, 2022	June 2, 2022	June 16, 2022	

Districts with TSI Schools Only

Identify how the perspectives of stakeholders associated with the identified subgroup(s) have been incorporated.

Stakeholder group	How the perspectives of this group have been incorporated into the DCIP?
Teachers responsible for teaching each identified subgroup	N/A
Parents with children from each identified subgroup	N/A
Secondary Schools: Students from each identified subgroup	N/A

Submission Assurances

Directions

Place an "X" in the box next to each item prior to submission.

- the requirements of Shared-Decision Making (CR 100.11) to provide a meaningful opportunity for stakeholders to participate in the development of the X The District Comprehensive Improvement Plan (DCIP) has been developed in consultation with parents, school staff, and others in accordance with plan and comment on the plan before it is approved.
- $\overline{\mathbb{A}}$ The DCIP will be implemented no later than the beginning of the first day of regular student attendance. ζ.
- 🛭 Professional development will be provided to teachers and school leaders that will fully support the strategic efforts described within this plan. m
- 🛭 The DCIP will be made widely available through public means, such as posting on the Internet, distribution through the media, and distribution through public agencies, 4
- 🛭 A comprehensive systems approach will be established to recruit, develop, retain, and equitably distribute effective teachers and school leaders as part of the implementation of the Annual Professional Performance Review (APPR) system required by Education Law §3012(c) and §3012(d) Ś
- 🛭 Meaningful time for collaboration will be used to review and analyze data in order to inform and improve district policies, procedures, and instructional practices. Ġ.

Submission Instructions

All Districts: Submit to DCIP@nysed.gov by August 1, 2022, the following documents:

- DCIP Planning Document
 DCIP

The final plan must be approved by the Superintendent and the Board of Education (in New York City, the Chancellor or the Chancellor's designee).

Watervliet City School District

TECHNOLOGY PLAN 2022-2025 RECEIVED

JUL 2 2 2022

WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE



Submitted for BOE approval on:

August 2022

70E 8/9/22

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A. ISTE Standards

Section I: District Wide Technology Committee

- Kirsten DeMento, Director of Educational Programs and Accountability (Committee Chairperson)
- Mike Ferracane, NERIC Technology Support Person
- Dave Pearson, NERIC Technology Support Person
- Carmen Diaz, Director of Curriculum and Instruction
- Sarah Horaczek, Director of Special Education and Student Support Services
- Kelly Webster, Elementary Principal
- Allison Novotarski, District Wide Librarian and Computer Coordinator
- Ashleigh Fraley, Junior High Science Teacher and Computer Coordinator
- Veronica Wilson, Junior/Senior High School Psychologist
- Sarah Hulslander, Elementary Teacher
- Samantha Walsh, Elementary Teacher
- Adrienne Todd, Elementary Teacher
- Courtney Ricci, Elementary Teacher

The Technology Committee meets the 3rd Thursday of each month during the school year from 3-4 pm in the conference room or via zoom. Additional meetings are scheduled on an as-needed basis. Please contact the Accountability Office if you would like to become a member.

Section II: Mission Statement

District Mission: The mission of the Watervliet City School District is to inspire, educate and challenge every student, every day!

Shared beliefs:

- Success of All Students: All staff members are focused on student success. Students have many avenues and opportunities to learn, achieve and celebrate academic, personal, and employment success. All students will leave WCSD prepared for college, career, and citizenship.
- **High Expectations:** Expectations for students, parents, and staff are clearly defined, understood, and communicated. Students, parents, and staff are empowered, supported, and trained to meet high expectations.
- Continuous Improvement: Staff, parents, and students work together to evaluate progress using multiple, reliable measures and make adjustments when needed to improve student achievement.
- Respect and Integrity: Communication and interaction among school and community members is defined by mutual respect and support.

Technology Mission:

It is the mission of the Watervliet City School District to provide technology and training that will enable our entire school community to successfully function in the technology-rich society of the 21st Century; empowering all students to be lifelong learners.

The Technology Committee has reviewed the Watervliet City School District Technology Plan for New York State and has adopted the NYS Computer Science and Digital Fluency Learning Standards as well as the International Society for Technology in Education (ISTE) National Educational Technology Standards and Performance Indicators for Students, Educators and Educator Leaders. (See the complete list with Profiles for Technology (ICT) Literate Students in Section VIII Appendix A.) These state and national technology standards set the stage for what skills are necessary for students to be successful in school, post-secondary education, careers, and life.

It is important that equity and access to technology resources is reviewed and incorporated into this plan; allowing for engagement by all students and flexibility in how students may demonstrate proficiency. The district supports a culturally responsive view of learning and human development in which multiple expressions of diversity are recognized and regarded as assets for teaching and learning—otherwise referred to as Culturally Responsive-Sustaining Education (CR-S).

Role of Assistive Technology

Each student is empowered to pursue the individual path best suited to his/her needs. Learning results not from access alone, but from continuous interaction between students, teachers, and the global community. Research suggests that technology is motivational for students, thereby improving academics, attitude toward school, and self-esteem. Technology is a tool that will assist learners throughout their lives.

Special Education

Technology that supports a student's ability to access instruction, materials, and assessments is student-specific and is both identified and approved through the Committee on Special Education (CSE) and documented in the student's individual education plan (IEP). Watervliet provides assistive technology for students with disabilities when such technology can be used to increase, maintain, or improve the functional capabilities of a student with a disability. When such technology is requested or recommended, the district's Assistive Technology Specialist consults with the individual student to determine the potential effectiveness of the device. Where it is determined that the technology will ensure access to and participation of the student in the curriculum, the assistive technology will be approved through the CSE.

English As New Language Learners (ENL)

Using technology in a meaningful way both as a support and a creative challenge is important when working with ENL students. Software and hardware can allow students to create authentic material as well as enable the students to participate more fully in their classes. Using technology to create and assess allows students to become more fluent in English and be able to become independent learners.

Section III: Goals

GOAL 1

Digital Literacy: All students will graduate as digital citizens, with the ability to not only use technology appropriately but leverage it to be successful in the world. Students will learn how to access and use digital information to create, share, or modify digital content and interact and work with others effectively, and continue to build a sense of community.

Digital Literacy can be defined as the knowledge of, and the ability to use digital technologies to create, research, communicate, collaborate, and share information and work. Digital citizenship, or the ability to understand and act in safe, ethical, legal, and positive ways in online environments, is often viewed as one aspect of digital literacy.

This aligns with the NYS Goal 1 which states: "develop a strategic vision and goals to support student achievement and engagement through a seamless integration of technology into teaching and learning." The target populations include all students pk-12, including those with disabilities, language learners, migrant workers, homeless, disadvantaged, and students living in foster care. Additionally, teachers, teacher assistants, administrators, and parents are also populations for this goal.

Action Steps:

- 1. Digital citizenship education for all students K-12
- a. Activity: School librarians/media specialists in collaboration with classroom teachers will teach lessons on digital citizenship
- b. Timeline: July 2022 and yearly thereafter
- c. Evaluate: Review librarians' lesson plans (from Common Sense Media) to ensure it is taught
- d. Evaluate:Review librarians' pacing guide to ensure all grade levels have received the lessons
- 2. Pursue a Common Sense School Recognition for our high school and then district (Watervliet Elementary already has this designation.)
- a. Activity: School Librarians/Media Specialists will teach the required lessons and apply for recognition
- b. Timeline: by September 2023
- c. Evaluate: by receiving the Common Sense Designation from Common Sense Media.
- 3. Including specific NYSCDF Digital Fluency standards into standards-based units and instructional plans
- a. Activity: BOCES Coach will work with teachers to review and include the NYS Computer Science and Digital Fluency Learning Standards in their instructional plans.
- b. Timeline: July 2023 to June 2025

c. Evaluate: Measured by a curriculum audit of written lesson plans to determine the existence as well as the level of inclusion of digital literacy standards in the curriculum by the Assistant Superintendent of Curriculum and Instruction.

GOAL 2

Cyber Security: All users, staff, and students, will be aware of and responsible for protecting their data and the devices they access. Being a citizen of the digital world means understanding and identifying risks to digital actions, implementing appropriate safeguards, and being prepared for potential attacks. Users will understand why data and their resources should be protected, who may access them, and what potential risks entail.

This aligns with NYS Goal 4 which states: "design, implement, and maintain a robust secure network to ensure sufficient, reliable, high-speed connectivity to learners, educators, and leaders." The target populations include all staff and students in grades K-12, including those students with disabilities, language learners, migrant workers, homeless, economically disadvantaged, and students living in foster care.

Action Steps:

- 1. The district will review and implement software and hardware to ensure cybersecurity is managed and maintained; examples include encryption software (Virtru), content filters (Relay), firewalls, malware filters/programs (Crowdstrike/Falcon & Aspire), Google admin console, etc.
- a. Activity: Cybersecurity Subcommittee will review and evaluate district network security to ensure it complies with the current network security standards.
- b. Timeline: July 2022 and ongoing
- c. Evaluate: Assess implementation and installation of hardware and software by Data Privacy Officer through the review of purchase orders.
- d. Implementation: NERIC and director of technology
- 2. Implement Edlaw 2d training/cyber training for teachers, teacher's assistants, administrative assistants and administrators
- a. Activity: All above-listed staff will attend required training. (Use potentially RIC One training https://riconedpss.org/)
- b. Timeline: Sept 2022 and annually thereafter
- c. Evaluate: Data Privacy Officer will review completion certificates
- 3. Maintain the approved technology/software/website documents and update our technology resources site for teachers and staff.
- a. Activity: Maintain documentation on the Technology Help Center Google Site which is linked to the district website.
- b. Timeline: July 2022 and monthly thereafter
- c. Evaluate: Assessed by quarterly reviews by the district's Technology Committee
- 4. Cyber Security education for all students K-12

- a. Activity: School librarians in collaboration with classroom teachers will teach lessons on digital citizenship including cyber security
- b. Timeline: July 2022 and yearly thereafter
- c. Evaluate: Review librarians' lesson plans (from Common Sense Media) to ensure it is taught
- d. Evaluate: Review librarians' pacing guide to ensure all grade levels have received the lessons

Goal 3

Professional Development: All teachers and teacher assistants will be provided with professional development on the NYS Computer Science and Digital Fluency Learning Standards. Teachers will be provided with instructional coaching in order to design and implement lesson plans that are culturally relevant, effectively integrate technology, and utilize the NYS Computer Science and Digital Fluency Learning Standards.

This aligns with the NYS Goal 5 which states: "provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of learning technologies". The target populations include all teachers and teacher assistants in grades K-12, including those teaching students with disabilities, language learners, migrant workers, the homeless, economically disadvantaged, and students living in foster care.

Action Steps:

- 1. Incorporate the NYS K-12 Computer & Digital Fluency Computational Thinking standards into the district's standards-based units and instructional plans
- a. Activity: Building awareness and capacity with teachers, administrators, and teacher's assistants, via professional development with BOCES coaches and technology coordinators
- b. Timeline: July 1, 2022 through Sept 2024
- c. Evaluate: This will be measured through attendance at professional development/meetings by review of sign-in sheets.
- d. Activity 2: Including NYSCDF standards in our standards-based units and instructional plans
- e. Timeline: July 2023 to June 2025
- f. Evaluate: Review of written lesson plans (using a district-developed rubric) to determine the inclusion and alignment of the NYS K-12 Computer & Digital Fluency Computational Thinking standards by the assistant superintendent of Curriculum and Instruction.
- g. Activity 3: Full implementation of standards-based curriculum, including the Computer & Digital Fluency Computational Thinking standards
- h. Timeline: July 2025 to June 2026
- i. Evaluate: Classroom observations by District Administrators and review of lesson plans taught

Technology Implementation

1. Technology Integration

Empower students to be productive, self-directed, and creative problem solvers through the effective use of technology. {i.e. increase students' abilities to research; increase informational and technology fluency (NYS NYS Computer Science and Digital Fluency Learning Standards and ISTE Standards)}

2. School Community Connections

The district will use technology to facilitate consistent, timely, and meaningful communication from school to home and provide user-friendly ways for parents to communicate with the school. This will be done through the use of technology and software such as Google Workspace for Education, Class Dojo, Parent Square, E-School Data Parent Portal, as well as through the district website.

3. Professional Development

• Empower educators to effectively integrate technology into daily use to support curriculum and instruction which will enhance as well as improve student achievement. Additional professional development will be offered yearly to ensure staff understands how to protect themselves and their data as part of the district's cyber security plan.

4. Technology Equipment and Infrastructure

- O Continue to support, maintain and enhance technology infrastructure and inventory that supports the Watervliet City School District's learning and work environment.
- Continue to implement our 1:1 Chromebook program to ensure all students have the necessary equipment to participate in learning and demonstrate mastery of learning standards whether in person, remote or blended learning providing sufficient access to devices and high-speed internet.
- Ensure that technology and infrastructure support a safe and secure learning environment through the use of software and hardware monitoring and other services.

5. Technology Responsibilities

- Ensure that technology is accessible and that learning opportunities are available to all students including English as a new language and students with disabilities.
- Enhance and expand the use of technology to promote college and career readiness.

Section IV: Professional Development

The Watervliet City School District supports ongoing staff development in the area of technology in a variety of ways. Professional development through Model Schools is available to faculty, administration, and staff members throughout the year. The district

assumes responsibility for the fees associated with any approved professional development and costs for substitute teachers. The district also contributes time in the form of professional development hours and/or conference days for training in the area of technology.

Additional staff development, in the area of technology, is available to the district by a number of providers. These providers include the Capital Region Board of Cooperative Educational Services (BOCES), Northeast Regional Information Center (NERIC), and staff development experts from corporate vendors such as CDWG and ViewSonic, as well as turn-key trainers from within our district.

The staff development portion of this plan includes the following goals:

- Provide staff development to assist all faculty, administration, and staff in acquiring the skills necessary to use computers as a resource for full implementation of the New York State Learning Standards as well as the ISTE standards.
- Offering a variety of computer/technology training to all faculty, administration and staff at the novice, intermediate, and advanced levels as appropriate to enhance their district roles on a regular basis.
- Provide individualized instruction to staff from building-level computer coordinators.
- Offer parent professional development on how to use E-School Data parent portal, Parent Square, and other web-based tools during informational events. Additional instruction and tools for parents and students will be posted on the district website.

Section V: Inventory

 Hardware inventory is maintained in a database in the district by the NERIC Technology Coordinators.

- The district offers 1:1 Chromebooks as of Fall 2021. Students in grades K-3 keep their Chromebooks in their classrooms in Chromebook carts. Grade 4-12 are assigned a Chromebook and are responsible for it. They are able to take their computers home on a regular basis.
- All classrooms have interactive whiteboards and teacher workstations, as well as a Chromebook. Additionally, each classroom has a video camera and/or an Ipevo document camera.
- Both buildings are equipped with Cisco Meraki-managed wireless networks. There is a guest network for those who bring in their own device.
- An approved software list is located on the district website.

Section VI: Technology Budget

A technology budget is developed each year and submitted to the superintendent. The technology budget includes: NERIC services such as support, maintenance, web filters, internet, and EES from Microsoft. Additional vendors such as ComSource (VOIP Phone system) and Stanley Security (cameras/security) are also in the budget. Hardware and software are also included depending on district needs. The annual budget includes items such as interactive boards, printers, Chromebooks, computers, servers, copiers, 3-D printers, etc.

The district had applied for the Smart Bond money. In phase 1 (Spring 2018), the district upgraded the network infrastructure (cores/switches), added security cameras, added Meraki Controlled wireless access points (both buildings), and replaced the Cisco phones system which included adding phones to all elementary classrooms and adding the Informacast software for emergency response. The district submitted to phase 2 in June 2018 for classroom technology that would enhance the learning experiences of all students. This included the installation of 73" Interactive boards in every classroom (99), Chromebooks for 1:1 deployment, 3-D Printers (3), Ziggy document camera/computer camera in all classrooms as well as mobile hotspots for students without internet access.

Phase in of future large-scale purchases:

Year Te	echnology	Approximate Cost
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Fall/Winter 2022-23	Upgrade to 4 k monitors for all staff (100)	\$36,000			
Fall 2022	Voice Upgrades- 2 Unity Servers	\$16,000.00			
Fall 2022 and thereafter (replacements and planned obsolescence)	Chrome books (300 yearly)	\$90,000			
Summer 2022	Upgrade offices computers (approx 30)	\$30,000			
Summer 2024	Replace Wireless Network (Meraki's) In both buildings	\$125,000			
Summer 2024	Replace Phones (Cisco)	\$75,000			
Summer 2024	Server Update (2 real and 10 virtual- new servers and rebuilt virtually)	\$25,000			
Summer 2025	Replace routers and core switches	\$260,000			
Summer 2025/26	Replace all copiers	Annual Contract through BOCES			

Software purchases:

Items for network and user security:

- Virtru (encryption software)
- Syscloud (Google Back up)
- Aspire (24-7 real-time monitoring of our network)
- Light Speed/Relay (content filter)
- Crowdstrike (malware and cyber detection).

Items for educational use:

- Google for Education
- Kami
- Ti 84 Calculator
- EdPuzzle
- Zoom

Section VII: Plan Evaluation

The Watervliet City School District supports ongoing evaluation of its technology plan. The Watervliet City School Districtwide Technology Committee will bi-annually evaluate the plan to determine the extent to which the goals of this plan are achieved. Feedback from the faculty, administration, and staff in the form of surveys and discussions at faculty meetings/faculty forums will further inform the evaluation of this plan. In addition, the Building Level Action Teams will be instrumental in communicating building needs/concerns to the district committee. Parents and students will also be surveyed to gather feedback about technology use and/or other actionable items.

In 2015, the district surveyed 4-12 grade students. 91% of the students in the district indicated that they have access to the internet at home. 42% indicated they have a desktop computer at home. 50% indicated they had a tablet at home. 62% said they had a laptop at home. A parent survey about internet and device access at home will be completed in the fall.

In 2016, the district used BrightBytes to collect additional data from students (4-12th grade), faculty, and parents. At that time we were given an overall score of proficient. The score ranges include a beginning, emerging, proficient, advanced, and exemplary. The goal is to get all areas above proficiency.

Survey results included the following:

Classroom Success Indicators

- 1. Using technology to communicate, collaborate, and teach critical thinking and creativity in their classrooms.
- a. Teachers were at a beginning level
- b. Students were at a proficient level
- 2. Teacher use/frequency of assistive technology
- a. Regular education teachers were at a beginning level
- b. Special education teachers were proficient level
- 3. Access to Technology
- a. Teacher access is proficient
- b. Student access to devices is emerging
- c. Students' access to devices at home is advanced
- 4. Skills using technology
- a. Teachers' multimedia use was proficient
- b. Students' multimedia use was advanced

In the spring of 2019, we used the BrightBytes Survey again with teachers and 4th-12th grade students. We again obtained an overall Proficient rating. Our classroom score rose from 959 to 1016 and our overall score rose from 1044 to 1065. The district was still rated higher than most in most areas. Survey results included: the need for additional technology in the classroom for student use, the need to increase writing and collaboration using technology, as well as the need for professional development in using multimedia skills (manipulating photos, audio, and video) by 50 % of the teachers polled.

In 2021-22 we surveyed students and families using the NYS Digital Equity Survey. From that survey, we found that many parents did not realize that we had provided their children with a district Chromebook for use in school and at home. We also found that 3% of families at the elementary school and 1% of the families at the jr/Sr high school indicated that they did not have access to high-speed internet. The district has provided families who need internet access with a digital access point for free to use at their homes. This was provided by funding obtained through grants secured by the district during the pandemic.

Section VIII: Technology Policies

All policies relating to technology including internet usage, social media, acceptable use, cyber-bullying, content filtering, etc. are located in the district's policy manual. The manual can be found on the website at https://www.watervlietcityschools.org/board-of-education/policy-manual/

Link to the district technology plan on the school district website: https://www.watervlietcityschools.org/about-us/district-technology-plan/

Section IX:

Appendix A

<u>The International Society for Technology in Education (ISTE)</u> <u>Standards for Students, Teachers and Administrators</u>

The ISTE National Educational Technology Standards and Performance Indicators act as a roadmap for bold, innovative educators and educational leaders to re-engineer their schools and classrooms for digital age learning. Detailed Standards for each constituent can be found here: https://www.iste.org/standards/



Bernadette Boardman

 Sboardman@vlietschools.org>

Watervliet District Wide Safety plan needs 30 day public comment before approval in August

1 message

Kirsten DeMento <kdemento@vlietschools.org>

Thu, May 26, 2022 at 3:04 PM

To: Bernadette Boardman <bboardman@vlietschools.org>

Cc: "Donald Stevens ir." <astevens@vlietschools.org>, Ryan Groat <rgroat@vlietschools.org>

Bernadette and Judy-

Please put it on on Website and have the BOE mention this public comment at the June BOE meeting. {For the 2022-2023 school year, the plan was put up for public comment at the Board of Education meeting on June 9, 2022 and will need to be approved on August 9, 2022 BOE meeting.}

Let me know if you need anything else.

Thanks

Kirsten

Kirsten M. DeMento Director of Educational Programs, Accountability & UPK Watervliet City School District 2557 10th Ave. & 25th St. Watervliet, NY 12189 (518) 629-3231 "Every Student...Every Day"

kdemento@vlietschools.org

Watervliet District Wide Plan 2022-23 May 2022 FINAL.docx 66K

Watervliet City School District District-Level Safety Plan 2022-2023 School Year

In Compliance with NYSED Commissioner's Regulation 155.17



Updated: June 2022

BOE Announced 30-day public comment period June 9, 2022

BOE Approval: August 2022

with making recommendations regarding the development, maintenance, and implementation of the district-wide school safety plan. The finalization of the plan ultimately rests with the Superintendent, with adoption by the Board of Education by September 1* of each school year.

B. Identification of School Teams

The Watervliet City School District has created a district-wide school safety team and building-level emergency response teams for every school building. Both consist of, but are not limited to, representatives of the school board, students, teachers, staff, administrators, parent organizations, school safety personnel, law enforcement and other first responders. The District-Wide Team for the 2022-2023 school year was appointed by the Board of Education on August 9, 2022. Membership is as follows:

Dr. Donald Stevens, Superintendent

Don Stevens, Administrator

TBA, Administrator

Kelly Webster, WES Administrator

Ryan Groat, WHS Administrator

Nick Leone, Administrative Assistant, WHS

Chrissy Daniels, Administrative Assistant/Parent, WHS

TBA, Chemical Hygiene Officer/Teacher

Joseph Centanni, Watervliet Police Chief

Tim Murphy, BOCES, Health, Safety, and Risk Management Consultant

Dennis Lane, Teacher/Health Coordinator

Thomas Garrett, Fire Chief

Allison Santiago, Social Worker

Beth Lipson, Social Worker

Sue Vogel, School Nurse

Racheal Thomas, School Nurse

Sheri Senecal, School Board Member

Tito Negron, SRO

C. Coordination of District and School Plans and Teams

The district-wide school safety plan is directly linked to the individual building-level emergency response plans for each school. The protocols reflected in the district-wide school safety plan guide the development and implementation of each building-level emergency response plan.

In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by that building's safety team. Upon the activation of this team, the Superintendent, or their designee, will be notified and, where appropriate, local emergency officials will also be notified. Efforts may be supplemented by county and state resources through existing protocols when needed.

D. Plan Review and Public Comment

Pursuant to Commissioner's Regulation, Section 155.17 (e)(3), this plan will be made available for public comment at least 30 days prior to its adoption. The School Board shall adopt

Department and city officials have identified potential emergency situations off of school property that could have an impact on the district. Factors that were considered include population, presence of hazardous materials, potential for emergency based on geographical potential and/or national trends and proximity to district property, such as airports, bridges, dams, major intersections, primary routes of hazardous cartage and SARA Title III locations of hazardous materials. The detailed list is included in the confidential building-level safety plans and is updated on an annual basis.

B. Multi-Hazard Response Guidelines

- 1. Actions Included in the building-level safety plans are actions for handling multihazard emergencies that are in compliance with the Incident Command System (ICS). These guidelines include but not limited to:
 - Initial actions
 - Command post location (primary and secondary)
 - Before, during and after school evacuation including evacuation routes and relocations sites (internal and external)
 - Shelter in place
 - Hold in place
 - Lockdown/lockout
 - Emergency school cancellations, closing, early dismissal and delays including after-school, evening activities and weekends.
- 2. Emergencies- These include, but are not limited to the following multi-hazard response guidelines:

Active Shooter Air Pollution	Energy Supply Loss Epidemic	Loss of Buses Mass Casualty				
Anthrax/Biological	Explosion	Medical Emergency				
Aviation Crash	Fire Alarm Activation	Natural Gas Leak				
Building Structural Failure	Flood	Radiological				
Bomb Threat	HazMat Spill	School Bus Accident				
Civil Disturbance Emergency	Heating System Failure	Severe Weather				
Crimes Against People	Hostage Situation	Threats of Violence				
Earthquake	Intruder Situation	Toxic Exposure				
Electrical System Failure	Loss of Building	Water Emergency				

Resources - The district has identified various resources that may be available for use during an emergency, including: the identification of personnel via school building teams; use of Incident Command System (ICS); a list of volunteer faculty/staff trained in first aid, CPR, and AED use; a master list of all vehicles in the bus garage; building floor plans/maps with shut-offs and potential hazards noted; American Red Cross sheltering agreements; and designated shelter sites with backup shelter sites. The district has agreements with any shelters that are used within the community. The specific, detailed information is included in the confidential building-level safety plans.

- means of egress.
- o Drills will be conducted at different times of the school day.
- Pupils shall be instructed in the procedure to be followed in the event that a fire occurs during the lunch period or assembly.
- The school board will ensure that information about drills (a copy of Education Law Section 807) is provided to teaching staff.
- o In addition to required lockdown and evacuation drills, at least one early dismissal drill will be conducted each school year. The early dismissal drill must be no more than 15 minutes before the normal dismissal time. Procedures must include:
 - Notifying parents and guardians at least one week prior to the drill.
 - Testing the usefulness of the communications and transportation system during emergencies.
- The following additional drill requirements apply for summer school and after school programs, events, or performances:
 - At least two additional drills must be held during summer school in buildings where summer school is conducted. One of the drills must be held during the first week of summer school.
 - For after-school programs, events or performances conducted within a school building and those that include persons who do not regularly attend classes in the building, the principal or other person in charge of the building must require the teacher or person in charge of the afterschool program, event or performance to notify attendees of the procedures to be followed in an emergency.

Section III: Responding to Threats and Acts of Violence

- A. Policies and Procedures Schools will activate their building-level safety team and will refer to their building-level safety plan and the multi-hazard response guide. The multi-hazard response guides are reviewed by the district-wide school safety team to ensure content and consistency throughout the district. These policies and procedures are for responding to implied or direct threats of violence by students, teachers, other school personnel and visitors to the school. Threats of violence include threats by students against themselves. The following types of procedures are addressed in the confidential building-level safety plans:
 - Contacting appropriate law enforcement agency, if necessary.
 - Inform the building principal and Superintendent.
 - The use of staff trained in de-escalation or other strategies to diffuse the situation. Informing the building principal of implied or direct threats.
 - Determine the level of threat with principal and Superintendent/designee.
 - Monitoring the situation, adjusting the district's response as appropriate to include possible implementation of the safety team.
 - If the situation warrants, isolate the immediate area and evacuate if appropriate.

conferences may be scheduled in a timely manner to discuss the particulars of the incidents and the district's response.

Section IV: Communication with Other Agencies

The district-wide school safety plan provides the framework for the building-level safety plan with regard to communication with other agencies.

- A. The Watervliet City School District is fortunate to have substantial ties to the City of Watervliet. In case of an emergency within any one of our facilities, that facility would dial 911 for emergency assistance. If involvement were needed from other local government agencies, then the Superintendent or their designee would act as that contact person. Additional procedures for communications can be found in the building-level safety plans. The following examples are the types of arrangements that could be used by the District:
 - Principal (building-level IC or backup IC) or Superintendent (district wide IC or backup IC) in an emergency would contact the county dispatch center for fire, EMS, or police by calling 911.
 - Principal (building-level IC or backup IC) or Superintendent (district wide IC or backup IC) contacts the highest-ranking local government official for notification and/or assistance.
- **B.** Arrangements for obtaining advice and assistance from local government officials responsible for implementation of Article 2-B of the Executive Law will be carried out through the protocols established in the building-level safety plans. The following are examples of the types of arrangements that could be used by the district during countywide emergencies:
 - Superintendent (district wide IC or backup IC) in an emergency will contact the Albany County Emergency Management Coordinator and/or the highest-ranking local government official for obtaining advice and assistance.
 - The District has identified resources for an emergency from the following agencies:
 Albany County Emergency Management Office, Watervliet Police Department,
 Albany County Department of Health, American Red Cross, New York State Police,
 Albany County Sheriff's Office, Albany County Department of Mental Health and
 Needham Risk Management.
 - If the emergency is within the school district boundaries and has the potential to impact the surrounding community, the Superintendent or designee will notify the appropriate city officials (ex: highway dept., city mayor, and/or public safety).
- C. Along with the phone tree, the district has access to the following information about each educational agency located in the school district, including information on:
 - School population.
 - Number of staff.
 - Transportation needs.
 - Business and home telephone numbers of key officials of each such educational agency.

social workers, counselors and psychologists/behavioral specialists who assist the district in identifying early warning signs in students and early intervention/prevention strategies. Designated personnel also play a key role in suicide prevention programs.

Appropriate Prevention and Intervention Strategies

- Collaborative efforts with state and local law enforcement officials.
- Training of hall monitors and other security personnel.
- Compliance with DASA regulations.
- Non-violent conflict resolution training programs.
- Extended day school programs.
- Prevention and Intervention Programs Strategies for improving communication among students, between students and staff and the reporting of potentially violent incidents. Highlights of the major programs are noted below (not all inclusive):

Watervliet Junior/Senior High School (Grades 6-12):

- Counseling Center All students are assigned a school counselor who works with the students and parents.
- Pupil Studies Team (PST) Members (Principal, Assistant Principal, Psychologist, School Counselors, School Social Workers and School Nurse) meet monthly to discuss students who are referred by members of the committee or teachers. Specific interventions are developed and staff are assigned to monitor progress.
- Progressive Discipline Process Teachers discuss behavior with students, communication with parents/legal guardians and use classroom behavior consequences.
 Teachers write referrals to document behavior that continues after teacher intervention.
 The student meets with the Assistant Principal or Principal or Dean of Students to discuss the behavior and its consequences.
- Extracurricular Activities There are extensive opportunities for students to become involved in productive, fun activities before and after school.
- Gay, Lesbian, Straight Educational Network (GLSEN) To foster mutual respect in the high school.
- Operation Graduation To improve school performance and/or social interactions.
- Every student is assigned an adult mentor.
- Peer mediation services.
- No Place for Hate School
- Bully box (anonymous reporting)

Watervliet Elementary School (PreK-5):

- Character/Bullying Assemblies.
- Response to complaints protocol.
- Positive Behavioral Interventions and Supports (PBIS) Comprehensive approach to work toward an atmosphere of tolerance school-wide.
- Conflict resolution and social skill in classroom training by guidance and social workers.
- Social Skills Training.
- Bully Box (anonymous reporting).

- the original incident.
- Assisting with parent/legal guardian, student, and faculty/staff debriefing and/or postincident crisis intervention. If needed, assisting in contacting additional outside mental health resources.
- Assisting the schools with the creation of written statements being distributed to
 faculty/staff, parents/legal guardians; press releases and media requests through the
 district's public information officer and communications office. The district has a large
 resource of letters, press releases and media procedures that take the burden of off the
 individual school building team.

Section VII: Communicable Disease Pandemic Continuity of Operations Plan

This Continuity of Operations Plan (plan) has been developed to meet the requirements of subsection (2)(m) of Education Law §2801-a which requires public employers to prepare a plan for the continuation of operations in the event that the Governor declares a public health emergency involving a communicable disease. This plan is built upon the components of the District-Wide School Safety and the Building-Level Emergency Response Plan(s). The Plan includes elements of COVID-19 Reopening Plan and will be updated regularly to reflect current guidance and best practices. The District-Wide School Safety Team assumes responsibility for development and compliance with all provisions of this plan and implementation at the building level through the Building-Level Emergency Response Team.

The district will work closely with the Albany County Department of Health (local health department) to determine the need for activation of this plan. The district will report suspected and confirmed cases of communicable diseases (e.g., influenza, coronavirus, etc.) on the monthly Communicable Disease Report, (DMS-485.7/93; HE-112.4/81) and submit it to the local health department. Depending on the severity of the disease, the district may be required to report information more frequently and in another format (i.e., daily for COVID-19).

The local health department will monitor county-wide communicable disease cases and inform school districts as to appropriate actions.

When this plan is activated, the District-Wide School Safety Team may invite additional people to the meetings to aid in the planning efforts:

- District Medical Director
- School nurse(s)
- Technology Director
- Human Resources Clerk
- Business Official
- Facility Supervisor
- Food Service Director
- Transportation Coordinator
- Communication Specialist (BOCES)
- Assistant Superintendent
- Superintendent

Communication with parents, students, staff, and the school community is important throughout

	procedures for maintaining essential building functions (HVAC system operation, alarms, security, etc.) along with a list of telephone numbers for outside companies and alternate solutions for repair and maintenance of these systems. Meet with staff for input on the ability to maintain essential functions.	
	V	Recruitment/Staffing: Superintendent/Assistan t Superintendent Principals/Directors Workplace Safety:
	Monitors districts' absenteeism.	Superintendent/Assistan t Superintendent/Director of Accountability Training:
Human Resources	Work with bargaining units to develop the plan for emergency use of personnel in non-traditional functions and changes in the normal work-day such as alternate or reduced work hours, working remotely, etc.	Superintendent/Assistan t Superintendent/Director of Accountability Labor Law Compliance: •
		Superintendent/Assistan t Superintendent/Business Manger Compensation Planning: •
		Superintendent/Assistan t Superintendent/Business Manager
Continuity of Instruction	Will be implemented in the event of significant Alternate learning strategies will include: Hard copy, self-directed lessons	nt absences or school closure.

N-95	Nurses
	Cleaners/Custodians (based on disinfectants used)
Face Shields	Nurses
	Special Education
Gowns	Nurses
	Special Education
Gloves	Nurses
	Special Education
	Cleaners/Custodians
	Maintenance
	Cafeteria workers
Cloth Face Coverings*	All faculty, staff and students

^{*} Cloth face coverings are not considered personal protective equipment by OSHA because their capability to protect the wearer is unknown. However, cloth face coverings are important as a source control for COVID-19 and provides some protection to the wearer. As such, OSHA strongly encourages workers to wear face coverings.

Those individuals that are required to wear N-95 respirators will be fit-tested and medically screened prior to use to ensure they are physically able to do so.

The use of cloth face coverings to reduce the spread of communicable diseases is important to the health and safety of faculty, staff and students. Cloth face coverings are meant to protect other people in case the wearer is unknowingly infected (asymptomatic) and are essential when physical distancing is difficult. Information will be provided to faculty, staff and students on proper use, removal, and cleaning of cloth face coverings. All faculty, staff and students will be encouraged to utilize their own personal face coverings but the district will secure and provide face coverings as needed.

PPE and face coverings will be stored in a manner which will prevent degradation. These supplies will be monitored to ensure integrity and track usage rates. District communication on how to access PPE will be provided.

E. Response Protocols for Preventing Spread

The District-Wide School Safety Team will meet to determine the need for activation of a pandemic response based on internal monitoring and correspondence with the local health department and other experts.

- The Incident Command Structure at both the District and Building level will be informed that the response effort has been enacted. These individuals will meet to discuss the plan's activation and review responsibilities and communication procedures.
- Communications will work closely with the IT department to re-test all communication systems to ensure proper function. The District-wide School Safety Team and Building-Level Emergency Response Teams will assist in this effort.
- An alert will be sent to the school community upon activation of this plan. The
 communication will be based on the latest information from federal, state and local
 health authorities.
- If the decision is made to close a school building, the district will notify the NYS Education Department and District Superintendent.

The district will assign a communicable disease safety coordinator, Dr. Donald Stevens,

students, who screened positive for communicable disease symptoms can return to the inperson learning environment at school. This protocol includes:

- Documentation from a health care provider following evaluation
- Negative COVID-19 diagnostic test result
- Symptom resolution, or if positive for a communicable disease, release from isolation

The district will refer to the NYSDOH's "Pre-K to Gr 12 COVID-19 Toolkit" and other applicable guidance regarding protocols and policies for faculty, staff, and students seeking to return to work after a suspected or confirmed communicable disease case or after the faculty or staff member had close or proximate contact with a person with a communicable disease.

The district requires that individuals who were exposed to a communicable disease complete quarantine and have no symptoms before returning to in-person learning. The discharge of an individual from quarantine and return to school will be conducted in coordination with the local health department.

Cleaning/Disinfecting

The district will ensure adherence to hygiene and cleaning and disinfection requirements as advised by the CDC and NYSDOH, including "Guidance for Cleaning and Disinfection - Public Spaces, Workplaces, Businesses, Schools and Homes" and other guidance, as applicable.

Attachment 2 describes cleaning and disinfection protocols and procedures for the district. Regular cleaning and disinfection of the facilities will occur, including more frequent cleaning and disinfection for high-risk and frequently touched surfaces. This will include desks and cafeteria tables, which will be cleaned and disinfected between each individual use. Cleaning and disinfection will be rigorous and ongoing and will occur at least daily, or more frequently as needed.

The district will ensure regular cleaning and disinfection of restrooms. Restrooms will be cleaned and disinfected more often depending on frequency of use.

The school district has determined employee policies for available leave in the event of the need of an employee to receive testing, treatment, isolation, or quarantine. These policies are consistent with existing federal, state, or local law, including regarding sick leave or health information privacy.

F. Contact Tracing Supports

The district will notify the state and local health department immediately upon being informed of any positive communicable disease diagnostic test result by an individual within school facilities or on school grounds, including students, faculty, staff, and visitors of the district.

Districts may assist with contact tracing by:

- Keeping accurate attendance records of students and staff members
- Ensuring student schedules are up to date
- Keeping a log of any visitor which includes date and time, and where in the school they visited



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Strategic Goal	What	Ном	Completed by
All students will be instructed with a rigorous standards-based curriculum.	Instruction will be specially designed and differentiated based on a teacher-generated standards-based curriculum.	Teachers will implement and continue to refine standards-based curriculum through the support of instructional coaching and professional development.	Ongoing
	Curriculum must address students' academic needs and learning disruption due to the COVID-19 pandemic.	Teachers will prioritize instruction using various means of assessment and progress monitoring with strategic instructional planning.	June 2023
All students will challenge themselves socially and intellectually based on	WCSD will be immersed in a college and career learning	WHS will successfully maintain and promote College in the High School courses.	Ongoing
individual needs.		Promote career and technical educational opportunities for high school students.	Ongoing
		The Pivot Program will be maintained to introduce 9th grade students to college and career opportunities.	June 2024
	The district will create and maintain programs and services that support students' academic achievement and social well-being.	The district will mobilize and utilize supports (social workers, psychologists, school counselors, family outreach coordinators, Whitney Young Health School Based Health Clinic) to attend to students' mental health needs, such as conducting home visits, community circles, and mental wellness checks.	Ongoing
	27	With extended school day options, students will have increased academic opportunities through summer academy and after school activities.	June 2025

	Increase the number of students participating in community service opportunities.	Students will complete a portfolio and internship experience using Passport for Good.	June 2024
	S		
All students will be supported in a safe and positive school climate	WCSD will desegregate student data to identify root causes and greate strategies to address	Focused efforts to decrease chronic absenteeism and tardiness.	June 2023
	student needs.	Foster an inclusive learning environment that promotes student belonging.	Ongoing
	WCSD will establish culturally proficient practices and raise awareness of systemic racial and socio-economic inequities.	An Equity Team, along with all faculty and students, will review practices, policies and procedures throughout the district to ensure inclusivity, as well as continue to support students and staff by raising awareness of biases.	Ongoing
		The district will provide professional development on cultural inclusivity for all staff.	Ongoing
All staff will be supported in a positive workplace	WCSD will provide opportunities to build a positive workplace	Superintendent's conference days and staff meetings will include communication, collaboration, and creativity.	Ongoing
		Staff will have access to the Employee Assistance Program, district support, and outside resources to attend to their personal mental health.	Ongoing
	WCSD will furnish multiple and various opportunities for professional growth.	Professional development will include instructional coaching, research-based learning strategies, and standards-based curriculum review.	Ongoing



- 1245 Hillside Drive
- Watervliet, NY 12189
- **(518) 629-3200**

Dr. Donald Stevens Jr. Superintendent of Schools www.watervlietcityschools.org

■ Watervliet Jr./Sr. High School

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3300

Watervliet
Elementary School

2557 10th Avenue Watervliet, NY 12189 (518) 629-3400

■ Business Office 1245 Hillside Drive

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3203 To: Dr. Stevens

From: Ryan Groat, WES Principal

Date: July 25,2022

Re: Student Teacher Application

Please accept my recommendations for student teachers at WES.

- 1. Kathleen Zito, a SUNY New Paltz student, to observe in Kim Suedkamp's classroom for the 2022 Fall Semester.
- 2. Caitlin Denney, a SUNY New Paltz student, to observe in Jennifer William's classroom for the Fall Semester.

Ryan Groat

Principal

70/22



- 1245 Hillside Drive
- Watervliet, NY 12189
- **(518) 629-3200**

Dr. Donald Stevens Jr. Superintendent of Schools

www.watervlietcityschools.org

■ Watervliet Jr./Sr. High School

1245 Hillside Drive Watervliet, NY 12189 (518) 629-3300

■ Watervliet
Elementary School
2557 10th Avenue

Watervliet, NY 12189 (518) 629-3400

■ Business Office 1245 Hillside Drive Watervliet, NY 12189 (518) 629-3203 To: Dr. Stevens

From: Ryan Groat, WES Principal

Date: July 27, 2022 Re: Student Teacher

Please accept my recommendations for student Teacher at WJSHS.

1. Jarrod Bonaro, a University at Albany SUNY, student teacher to observe Scott Emerson Social Studies class classroom for the 2022 Fall Semester.

Thank You,

Ryan Groat, Principal

Watervliet Elementary School

2557 10th Ave Watervliet, NY 12189

(518) 629-3400

"Every Student, Every Day"

70/2/22

New York Notice of Intent to instruct at home

June 30, 2022

To: Superintendent Dr Donald W Stevens Jr 1245 Hillside Dr Watervilet, NY 12189

Name of Parent: Moet Slaughter

Address:

Dear Superintendent.

This letter is to inform you of my intent to homeschool the following student (Malachi McQueen, 9th grade) for the 2022-2023 school year as required of Section 100.10 of the Regulations of the New York State Commissioner of Education.

Sincerely,

Moet Slaughter



Bernadette Boardman

 bboardman@viletschools.org>

Spreadsheet shared with you: "Projectors to Excess"

1 message

Kirsten DeMento (via Google Sheets) <drive-shares-dm-noreply@google.com>

Sat, Jul 30, 2022 at 4:48 PM

Reply-To: Kirsten DeMento <kdemento@vlietschools.org>

To: bboardman@vlietschools.org Cc: dstevens@vlietschools.org

Kirsten DeMento shared a spreadsheet



Kirsten DeMento (kdemento@vlietschools.org) has invited you to edit the following spreadsheet:

Bernadette,

There are 22 projectors and 30 computers that need to be excised from inventory.

Thanks,

Kirsten



Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA You have received this email because kdemento@vlietschools.org shared a spreadsheet with you from Google Sheets.

Google Workspace

VTFF540991L	VTFF540967L	KM3F941365L	U43K4405182	KM3F941344L	U43K4403099	U43K4405155	VTFF540989L	VTAK6400459	VTFF540988L	VTFF541000L	VTFF540983L	VTAK6303256	KM3F941363L	VTFF540962L	VTFF540980L	KM3F94D637L	VTFF540995L	VTFF540985L	VTFF540982L	VTFF541003L	Serial Number
501199	501266	100047	501219	100043	501220	100046	501196	501201	501203	501197	501198	501200	100042	NONE	NONE	40876	501206	501205	NONE	501204	Asset Tag



Please excise 1 shredder WES

1 message

Kirsten DeMento <kdemento@vlietschools.org> To: "Donald Stevens jr." <dstevens@vlietschools.org> Cc: Bernadette Boardman <bboardman@vlietschools.org> Wed, Jul 27, 2022 at 8:40 AM

District sticker 501268 The wheels are broken and it is jamming.

Thanks Kirsten M. DeMento Director of Educational Programs, Accountability & UPK Watervliet City School District 2557 10th Ave. & 25th St. Watervliet, NY 12189 (518) 629-3231 "Every Student...Every Day"

kdemento@vlietschools.org



WATERVLIET CITY SCHOOL DISTRICT SUPERINTENDENT'S OFFICE

For disposal:

Name	Year	Number of Items Included				
PPVT-4	2007	4				
CELF Preschool 2	2004	3				
GFTA-2	2000	5				
TOLD-I;3	1997	1				
TACL-3	1999	1				
TOPS	1990	1				
TOPA	1994	1				
ALST	1984	1				
OWLS	1996	1				
TWF-2	2000	3				
TAPS-3	2005	2				
KLPA	1986	1				

Discard outdated

Speech evaluation Kits