

Watervliet City School District
Watervliet, New York 12189

BOARD OF EDUCATION

REGULAR MEETING

January 14, 2025
6:00 P.M.
Watervliet Jr. – Sr. High School

A G E N D A

I. CALL TO ORDER **PRESIDENT, Mary Beth Whited**

II. ATTENDANCE **Mary Beth Whited, President**
 Brian White, Vice President
 Heather Soroka
 Victoria Donnelly
 Kyle Daniels

SUPERINTENDENT **Dr. Donald Stevens Jr.**

III. STUDENT COUNCIL REP. **Owen Zawistowski**

IV. PLEDGE OF ALLEGIANCE

V. PUBLIC COMMENT

In accordance with Board Policy Number 1510, the privilege of speaking from the floor will be extended to any person in attendance. Persons desiring to speak shall be required to give their name and address and will be limited to three (3) minutes for their presentation. The time allowed each speaker may be adjusted by the chair. The speaker's privilege may also be terminated by the chair if found to be out of order.

VI. REPORTS/COMMENTS

2023-2024 NYS Testing Data Presentation (3-8 Assessment Data) Kelly Webster

Watervliet Elementary School Reading Horizons Presentation Ryan Groat

A. SUPERINTENDENT’S REPORT

B. STUDENT COUNCIL REPORT

C. COMMITTEE REPORTS

- i. Audit Committee**
- ii. Policy Committee**

VII. BOARD OF EDUCATION DISCUSSION

- March 11 @ 6:00 p.m. – State Budget Overview, Assembly Member John McDonald / Budget Presentation at BOE Meeting
- March 25 @ 6:00 p.m. – Community Budget Workshop in WJSHS Conference Room
- April 2 @ 6:00 p.m. – Budget Workshop at PTA Meeting
- April 8 @ 6:00 p.m. – Final Budget Presentation
- April 23 @ 6:00 p.m. – Special BOE Meeting for BOCES Budget Vote
- May 6 @ 6:00 p.m. – Budget Hearing
- May 20 @ 11:00 a.m. - 8:00 p.m. – Budget Vote and BOE Election

VIII. PERSONNEL ITEMS

1. Resolved that the Board accept the **resignation** of **Bailey Durham** from the position of **Library Aide** at the **Watervliet Jr. – Sr. High School**, effective January 8, 2025, as recommended by the Superintendent.
2. Resolved that the Board accept the **resignation** of **Jeremy Brand** from the positions of **Building Substitute** and **Cooking Club Advisor** at the **Watervliet Jr. – Sr. High School**, effective January 8, 2025, as recommended by the Superintendent.
3. Resolved that the Board **approve** the **emergency transfer** of **Briana Mahoney** from the position of **Substitute Cafeteria Worker**, to the position of **Part-Time Cafeteria Worker**, at the **Watervliet Elementary School**, effective December 1, 2024, as recommended by the Superintendent.

4. Resolved that, upon the recommendation of the Superintendent, the Board approve the **emergency probationary appointment** of **MaryAnn Veshia** to the position of **Teaching Assistant**, in the tenure area of Teaching Assistant, at the **Watervliet Elementary School**, beginning January 2, 2025, at a **Step 8** salary, plus verified Associate or Bachelor degree stipends, as per contract. The probationary period shall expire on January 2, 2028, contingent upon positive evaluations from his/her direct supervisor throughout his/her probationary period, consistent with the requirements of Education Law Sections 2509, 3012-c, and/or 3012-d. MaryAnn Veshia holds a Level III Teaching Assistant certification, (certificate #954730151).
5. Resolved that the Board approve the **emergency probationary appointment** of **Davonte Jones** to the position of **Hall Monitor**, at the **Watervliet Jr. – Sr. High School**, for a probationary period beginning January 2, 2025 and ending January 2, 2026, at a Step 1 Teacher Aide salary, per contract, as recommended by the Superintendent.
6. Resolved that the Board approve the **emergency probationary appointment** of **Ghulam Naveed** to the position of **Lunch Monitor** at the Watervliet Elementary School, at a rate of **\$17.00/hour**, for a probationary period beginning January 2, 2025 and ending on January 2, 2026, as recommended by the Superintendent.
7. Resolved that the Board approve the **emergency provisional appointment** of **Katherine Negron** to the position of **Keyboard Specialist**, at the **Watervliet Jr. – Sr. High School**, for a one-year probationary period beginning January 3, 2025, at a pro-rated yearly salary of **\$36,000.00**, as recommended by the Superintendent.
8. Resolved that the Board approve the **emergency probationary appointment** of **Malcolm Singleton** to the position of **Part-Time Night Cleaner** for the Watervliet City School District, at a rate of **\$17.00/hour**, effective **December 9, 2024**, as recommended by the Superintendent.
9. Resolved that the Board **appoint** the following **After-School Detention Monitors** at the Watervliet Elementary School effective January 13, 2025 and continuing for the remainder of the **2024 – 2025** school year, at a rate as per contract, as recommended by the Superintendent:

Michele DeGuire
MaryAnn Veshia

10. Resolved that the Board **appoint** the following **Intramurals Supervisors** at the Watervliet Jr. – Sr. High School for the remainder of the **2024 – 2025** school year, at a rate as per contract, as recommended by the Superintendent:

Kelsey Logan
Marc Fruscio

11. Resolved that the Board appoint the following **Coaches** for the **2024– 2025** school year, pending fingerprint clearance and fulfillment of NYSED coaching requirements, at a rate as per contract, as recommended by the Superintendent:

WATERVLIET JUNIOR-SENIOR HIGH SCHOOL

Coaching Winter:

Volunteer Wrestling: Cameron Groncki
Volunteer Indoor Track & Field: Alana Carroll

12. Resolved that the Board approve the **appointment** of **Ana Hartley** to the position of **Long-Term Substitute General Science Teacher - Grade 8**, at the **Watervliet Jr. – Sr. High School**, effective January 20, 2025, at a rate of \$200.00 per diem, as recommended by the Superintendent.
13. Resolved that the Board approve the **appointment** of **Jessica Senecal** to the position of **Long-Term Substitute Elementary Teacher - Grade 2**, at the **Watervliet Elementary School**, effective March 21, 2025, at a rate of \$200.00 per diem, as recommended by the Superintendent.
14. Resolved that the Board approve the **appointment** of **Hannah Brown** to the position of **Long-Term Substitute Elementary Teacher - Grade 2**, at the **Watervliet Elementary School**, effective March 21, 2025, at a rate of \$200.00 per diem, as recommended by the Superintendent.
15. Resolved that the Board approve the **Substitute Registry** submitted by **BOCES**, as recommended by the Superintendent (packet #8).

IX. BUSINESS ITEMS

16. Resolved that the Board **accept** the **Internal Claims Auditor Report** for the month of **December 2024**, submitted by Michaelleen Backus, as recommended by the Superintendent.
17. Resolved that the Board approve the following **Treasurer's Reports** for the month of **November 2024**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

Schedule of Warrants & Payrolls
Revenue Status Report
Cash & Investments
Appropriation Status Report

18. Resolved that the Board approve the **Payment for Unused Vacation Leave** in the amount of **\$6,230.16** for **Bridan Sharpe**, upon his resignation from the Watervliet City School District, effective November 29, 2024, per Article VIII of the Employee Benefits Document for Non-Aligned Employees, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
19. Resolved that the Board **approve the Payment for Unused Sick Leave** in the amount of **\$3,450.42** to **Lisa Dubrule**, upon her retirement from the Watervliet City School District, effective June 30, 2024, per Article X of the Watervliet Support Staff Association (WSSA) Agreement, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
20. Resolved that the Board approve the **Educational Services Agreement** with **Vanderheyden**, for services provided to a student enrolled in the Vanderheyden program, effective January 2, 2025 – June 26, 2025, as outlined in the attached, as recommended by the Superintendent.
21. Resolved that the Board approve the attached **Revised Employee Benefits Document** for **Cook Manager** of the Watervliet City School District, as outlined in the attached, as recommended by the Superintendent.

X. OTHER ITEMS

22. Resolved that the Board approve the **Board of Education Minutes** for the meeting held **December 10, 2024**, submitted by Bernadette L. Boardman, Clerk of the Board, as recommended by the Superintendent.
23. Resolved that the Board approve the **Committee on Special Education's** recommendations for the meetings held **December 6, December 10, December 11, December 12, December 17, December 18, December 19 and December 20, 2024**, submitted by Molly McGrath, Veronica Wilson, Rebecca Haws, and Danielle Tetrault, CSE Chairs, as recommended by the Superintendent.
24. Resolved that the Board approve the **Committee on Pre-School Special Education's** recommendations for the meetings held **January 2 and January 3, 2025**, submitted by Molly McGrath, CPSE Chair, as recommended by the Superintendent.
25. Resolved that the Board approve the **home-schooling** requests of the parents/guardians of the following students, as recommended by the Superintendent:
 - Student ID 900010222 – grade 11

26. Resolved that the Board approve the following **Student Observer/Volunteer** requests at the **Watervliet City School District**, as outlined below, as recommended by the Superintendent:

Name(s)	Role	Cooperating Professional	Dates
Jessica Scensny	Student Teacher	Kelsey Logan, WJSHS	Spring Semester 2025
Kevin Walsh	Student Observer	Ryan Groat, WES & Jessie Williams, WJSHS	January – June 2025

27. Resolved that the Board accept, with thanks, the **\$500 donation** from the **Price Chopper/Market 32** to the **Watervliet City School District Food is Fuel Backpack Program**, as recommended by the Superintendent.
28. Resolved that the Board accept, with thanks the donation of **Several Handmade Blankets** from **Marciella Forget**, to be given to students in need, as recommended by the Superintendent.
29. Resolved that the Board accept, with thanks the donation of **Bus Cleaning and Restoration Services** from **Quick Response Restoration, Inc.**, as recommended by the Superintendent.

XI. EXECUTIVE SESSION

1. Recommend an executive session to discuss matters related to:
 - The employment history of a particular person.

XII. ADJOURNMENT

NOTE: All district appointments are subject to fingerprint clearance by the NYS Education Department and verification of Permanent or Pending Certification by NYS.

Watervliet CITY SCHOOLS

- 1245 Hillside Drive
- Watervliet, NY 12189
- (518) 629-3200

www.watervlietcityschools.org

■ **Watervliet Jr./Sr.
High School**
1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3300

■ **Watervliet
Elementary School**
2557 10th Avenue
Watervliet, NY 12189
(518) 629-3400

■ **Business Office**
1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3203

To: Dr. Stevens
From: Ryan Groat
Date: January 6, 2025
Re: January 2025 BOE Presentation

On Tuesday, January 14, 2025, I and several teachers from Kindergarten, first, and second grades will present the Board of Education with an update and some highlights of our Reading Horizons Program.

The presentation will provide a(n):

1. Overview of the Reading Horizon Program, including key components.
2. Opportunity to see and hear what a typical lesson looks and feels like.
3. Opportunity to ask questions

Thank You,

Ryan Groat, Principal
Watervliet Elementary School
2557 10th Ave
Watervliet, NY 12189
(518) 629-3400

"Every Student, Every Day"



Donald Stevens Jr. <dstevens@vlietschools.org>

Fwd: Resignation 1/8/2024

1 message

Jessie Richards-Williams <jrichardswilliams@vlietschools.org>
To: "Donald Stevens Jr." <dstevens@vlietschools.org>

Wed, Jan 8, 2025 at 8:49 AM

Please see below

Mrs. Jessie R. Williams
Principal
Watervliet JR/SR High School
1245 Hillside Drive, Watervliet, NY 12189
518-629-3300

----- Forwarded message -----

From: **Bailey Durham** <bdurham@vlietschools.org>

Date: Wed, Jan 8, 2025 at 6:48 AM

Subject: Resignation 1/8/2024

To: Allison Novotarski <anovotarski@vlietschools.org>, Jessie Richards-Williams <jrichardswilliams@vlietschools.org>, Donna Belokopitsky <dbelokop@vlietschools.org>

I am writing to formally resign from my position as Library Aide at Watervliet Junior Senior Highschool, effective immediately. I apologize for any inconvenience my departure may cause. I am sincerely grateful for the opportunity, as well as the support from the team at Watervliet.

The keys I was given at orientation for the library, the third floor bathroom, and the elevator I left in my yonder pouch in my mailbox in the attendance office. I also put the passcode card used to enter the building in the yonder pouch as well.

Sincerely,
Bailey Durham

--

Bailey Durham
Library Aide
Watervliet Jr./Sr. High School Library
Media Center ext. - 1224



Kelly Webster <kwebster@vlietschools.org>

Resignation Letter

1 message

Jeremy Brand

Wed, Jan 8, 2025 at 11:15 AM

To: kwebster@vlietschools.org, jrichards@vlietschools.org

Good Afternoon, I am regretfully writing to formally resign from my position as Building Substitute and Culinary Club Instructor. Due to personal reasons, I am unable to fulfill the responsibilities required for these roles, and I believe stepping down is in the best interest of everyone involved.
Thank you for the opportunity.

--

Sincerely,
Jeremy Brand

Not all who wander are lost. -Tolkien



Watervliet CITY SCHOOLS

- 1245 Hillside Drive
- Watervliet, NY 12189
- (518) 629-3200

Dr. Donald Stevens Jr.
Superintendent of Schools
www.watervlietcityschools.org

■ **Watervliet Jr./Sr.
High School**
1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3300

■ **Watervliet
Elementary School**
2557 10th Avenue
Watervliet, NY 12189
(518) 629-3400

■ **Business Office**
1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3203

Dr. Stevens,

I'm recommending that Briana Mahoney move from substitute cafeteria worker to part time cafeteria worker at the elementary school as of December 1, 2024.

Darryl Whited
Cook Manager
Watervliet City School District
2557 10th Avenue
Watervliet, New York 12189
518-629-3261
dwhited@vlietschools.org

January 2, 2024

RECEIVED

JAN 02 2024

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

★ This replaces Janice Hamilton, who resigned in November.

BOE
2/14

WATERVLIET CITY SCHOOL DISTRICT

NEW APPOINTMENT RECOMMENDATION

TO: Dr. Stevens, Superintendent of Schools
FROM: Ryan Groat, Principal *RG*
RE: New Appointment
DATE: 12-9-24

emergency

I am recommending that the following person be appointed at the Board of Education Meeting on Tuesday, January 14, 2025.

NAME: MARYANN VESHIA
POSITION: TEACHING ASSISTANT
TENURE AREA: N/A
LOCATION: WATERVLIET ELEMENTARY SCHOOL GR: K-5
EFFECTIVE DATE: 1/2/2025
TENURE EFFECTIVE DATE: N/A
STEP: Step *8*
CERTIFICATION AREA: NYS Permanent Teaching Assistant Cert.
REPLACING/NEW HIRE: New Hire

Hiring Committee:

Ryan Groat, Principal

Geraldine Ferris, WSSA President

*BOE
1/14*

Packet provided



Mary Ann Veshia

OBJECTIVE

To provide you with a review of my work history for consideration of employment in your organization.

PROFILE

Motivated, personable professional with a successful 25+ years of experience guiding and teaching children through their educational experiences. I am accustomed to handling myself professionally and reasonably in all aspects needed to promote a successful environment.

TRAINING

Public School Teacher Certification for Level III Teaching Assistant

DASA Training

OCFS Comprehensive Background Check

OSHA Certification

HIV/AIDS Awareness

School Violence Prevention and Intervention

Red Cross First Aid and CPR Certification

Seizure/Asthma Training

NYS OCFS Mandated Reporter

NYS OCFS Adverse Childhood Experiences Training

Guidelines to Reopening your Business During COVID

SACC Credential

Health and Safety for SAC Directors

Foundations in Health & Safety

Introductions to NYS child care regulations

Anti-Bias education in Early Education

Implicit Bias education in Early Childhood

Prevention and Identification of Brain Injuries, including Abusive Head Trauma

Early Intervention

Keeping Children Safe: Prevention of Lead Poisoning

Transportation

Family Engagement

Emergency Preparedness

Obesity Prevention

Supervising Children

School Age Child Care

Expulsion and Suspension Prevention Strategies

Media use & Safety with Children

What to expect when expected

EXPERIENCE

Watervliet Civic Center Before & After School Program - *Program Coordinator*

Watervliet Civic Center Summer Recreation Program - *Program Coordinator*

September 2019 - PRESENT

- Received The Network for Youth Success Exemplary Award Of Professionalism for my commitment to growth in the afterschool field.
- Experienced Program Coordinator proficient in administrative needs of a child care business.
- Efficiency-driven, accurate and well-organized with self motivated approach.
- Dedicated to team success and able to solve problems with minimal oversight.
- Proposed and developed new programming ideas and special features to guide student engagement.
- Manage daily communications with staff to distribute schedules and overviews, program updates and announcements.
- Direct educational, informational, therapeutic and recreational activities and oversaw program development, coordination and administration.
- Coordinated activities and ordered supplies to keep the program properly maintained.
- Collaborated with the Executive Director and School Administration to establish curriculum and goals.
- Oversee day-to-day activities, including organizational leadership, recruitment, office maintenance and supply and inventory management.
- Monitor team compliance with established safety and health guidelines.
- Established positive relationships with students, parents, fellow teachers and school administrators.
- Created and maintained a rich learning environment with diverse strategies to engage students and deliver enriching educational opportunities.
- Worked one-on-one with struggling students to design individualized lesson plans to increase progress.

- Evaluated the program environment, removed concerns and optimized for children's safety.
- Established an open and loving environment where children could express desires and focus on learning.

Watervliet Civic Center Before & After School Program - Supervisor

September 2017-September 2019

- Makes decisions based on knowledge about school-age development.
- Promotes quality school-age care.
- Has and continues to develop competence.
- Maintains high ethical standards.
- Properly maintains a safe, healthy and educational environment for school-age children.
- Provides a supportive environment in which children and staff members learn and practice appropriate behaviors as individuals and as a group.
- Maintains open, friendly, cooperative relationships with families, encourages involvement; supports family relationships.
- Uses resources to ensure effective operation; a competent organizer, planner, record keeper, communicator and co-operative co-worker.

Watervliet Civic Center Before & After School Program - Counselor

September 2012-September 2017

- Assists with supervision of 4-6 year old children before and after school.
- Properly nurtured children's physical, social, emotional and intellectual development in school-age care and also with parents, families and other adults.

Watervliet Civic Center Summer Recreation Program - Supervisor

August 2013-Present

- Uses space, relationships, materials and routines to create an interesting, secure and enjoyable environment that encourages play, exploration and learning for summer recreation programs with children ages 4-13.

Watervliet City School District - Level III Teacher Assistant

September 2012-September 2019

- Assists Special Education Teacher in Self-Contained classrooms with 1-15 special needs children in grades 1 through 6.
- Assisted various Consultant Teachers in grades 2 and 3.

St. Colman's Day Care Boght Road Watervliet - Preschool Teacher

September 1992-August 2012

- Demonstrated the understanding of child development, as well as an ability to apply the understanding in developing programs, environment and activities that meet children's needs.
- Developed a curriculum for 20+ pre school children with Kindergarten Readiness Program included.
- Maintained open, friendly, cooperative relationships with families, encouraging involvement and supported family relationships.
- Provided a supportive environment in which children learned and practiced appropriate behaviors as individuals and as a group in early Childhood/Special Education Program Classroom.

Education

New York State School Age-Care Credential Albany Capital District Child Care Coordinating Council - School Age Credential

April 2017-January 2018 - Menands, N.Y.

The New York State School-Age Credential process improved my professional knowledge, skills and standing in the profession.

New York State Education Department Office Of Teaching Incentives - Teaching Levels I, II and III

2012-2016 - Albany, N.Y.

Valid for service in the public schools, granted for the satisfaction requirements prescribed by The State Education Department.

Child Care Educational Institute - Child Development Associate Credentials

2011-Home Study Program - Duluth, GA.

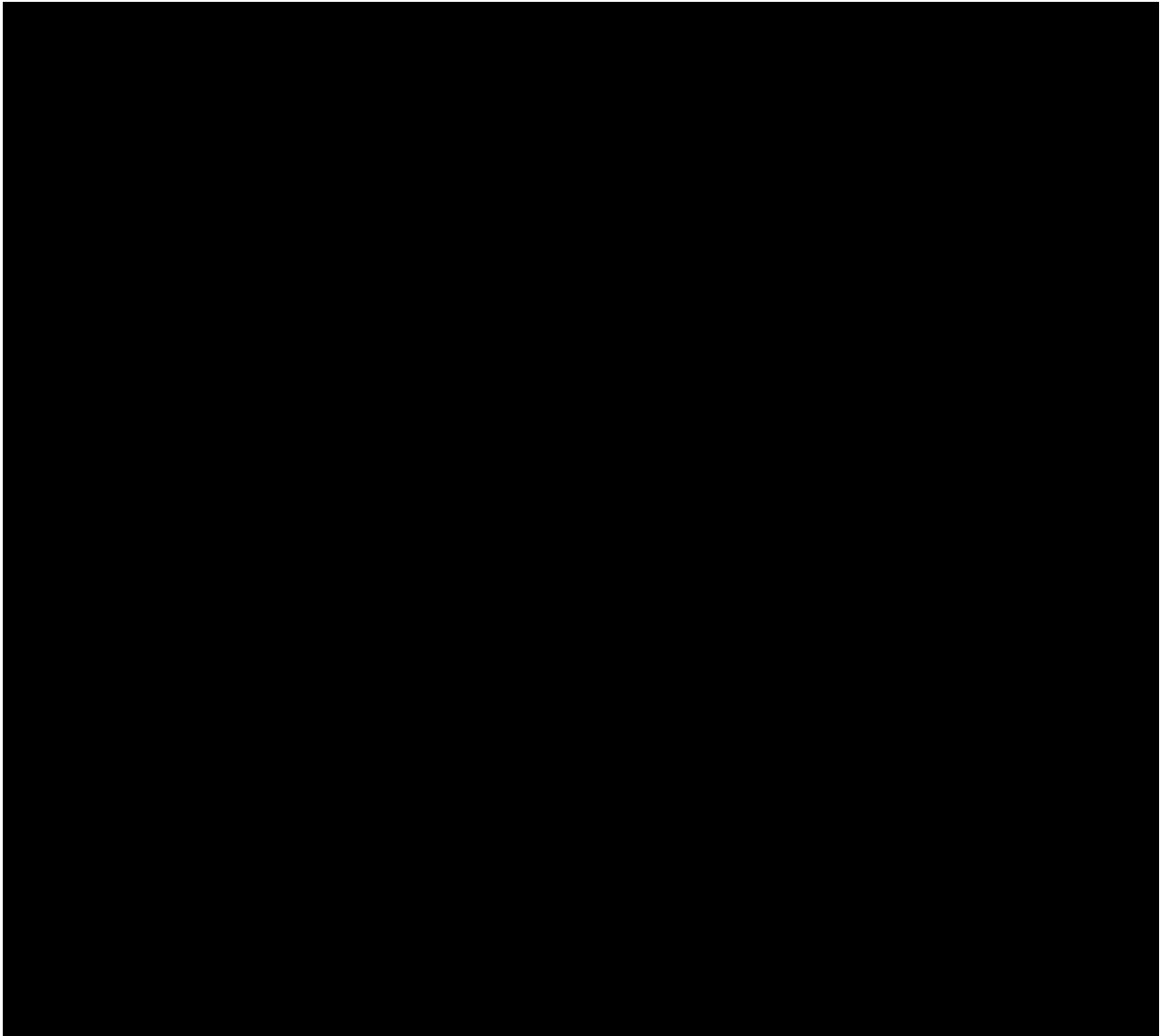
Hudson Valley Community College - College Credits

1982-1983 - Troy, N.Y.

Clayton A. Bouton Jr. Sr. High School - *High School Diploma*

1982 - Voorheesville, N.Y.

References



EXPERIENCE

Watervliet Civic Center Before & After School Program - Program Coordinator/
Site Director

September 2019 - Present

-

WATERVLIET CITY SCHOOL DISTRICT

NEW APPOINTMENT RECOMMENDATION

TO: Dr. Donald Stevens, Superintendent
FROM: Mrs. Jessie Richards
RE: New Appointment

I am recommending the following person be appointed at the Board of Education Meeting to be held on January 14, 2024.

NAME: DAVONTE JONES

POSITION: HALL MONITOR

TENURE AREA: N/A - Aisle position

LOCATION: WJSHS

EFFECTIVE DATE: January 2, 2025

TENURE EFFECTIVE DATE: N/A

STEP: Step 1

CERTIFICATION AREA: N/A

REPLACING/NEW HIRE: Kat Negron

Hiring Committee: Jessie Williams, Rosie Sharpe, Mary Burke

BOE
1/14

Packet Given

Mon., Dec. 3
12:20pm

DAVONTE JONES

Education

Bachelor's Degree in Sport Management

SUNY College at Brockport

Relevant coursework: Event and Facility Management, Sports Marketing, Contemporary Issues in Sport Management.

Professional Summary & Skills

- Basketball Experience - (Coaching and Playing)
- Proficient with Microsoft Office (Word, Excel, PowerPoint, Outlook), Oracle and more
- Data Entry - Ability to type 65+ WPM and proven success
- Exceptional communication skills and ability to build interpersonal relationships
- Time Management and Multitasking abilities. Skilled in managing multiple tasks and deadlines simultaneously
- Over 2 years of Receptionist / Front Desk Experience

Work Experience

Director of Basketball Operations (Brockport Men's Basketball)

October 2023 to March 2024

- Managed all aspects of the Basketball Program including organizing activities and events.
- Coordinated team travel logistics and schedules in collaboration with the head coach
- Oversaw team schedule with head coach.
- Maintained controllable costs to ensure compliance with budget guidelines and expectations.

Campus Recreation Practicum

September 2023 to December 2023

- Assisted with the development of training student staff through curriculum planning and oversight
- Led special projects and events to support student development and program growth

- Supported and assisted the set-up and breakdown events of the SERC Facility.

Social Media Marketing Practicum

Sports Media

January 2023 to May 2023

- Filmed and recorded sporting events to highlight key moments and the best plays
- Managed the posting and promotion of content across Brockport's team pages to increase visibility and engagement.
- Collaborated with athletes, coaches, and the staff to strategize ways to enhance team and school promotion.

Coaching Practicum

Men's College Basketball (Suny-Brockport, NY)

September 2022 to December 2022

- Analyzed opponent strategies to determine and implement effective game plans.
- Fostered collaborative relationships with coaches, faculty, and student-athletes
- Maintained detailed performance reports and analytics for team improvement
- Provided consistent feedback for players, focusing on strengths and areas for development
- Ensured our team members thoroughly understood Brockport's play style.

Font Desk Clerk

Planet Fitness-Latham, NY

December 2021 to August 2022

- Provided exceptional customer service, addressing client inquiries, and resolving issues efficiently
- Organized and scheduled different registrations and appointments for the club's athletic, health, and recreational programs
- Assisted with new member sign-ups, account management, and general membership support
- Operated computer and would help customers with membership creation and any issues associated with their account.

Stocker/Cashier

Walmart-East Green bush, NY

January 2017 to April 2017

- Processed customer transactions accurately and efficiently
- Organized and stocked merchandise to ensure store availability and presentation
- Assisted with store layout and price adjustments during remodels.

Stocker

Hannaford-Lansingburgh, NY

January 2016 to December 2016

- Unloaded and stocked merchandise while ensuring compliance with inventory protocols.
- Unloaded truck, received incoming merchandise and verifies & reports discrepancies
- Assisted customers with product inquiries and provided friendly, helpful service.

Certifications and Licenses

Driver's License

CPR Certification

References

Available upon request.

WATERVLIET CITY SCHOOL DISTRICT

NEW APPOINTMENT RECOMMENDATION

TO: Dr. Stevens, Superintendent
FROM: Ryan Groat, Principal *(Signature)*
RE: New Appointment
DATE: 12/9/24

emergency
I recommend the following person be appointed at the next Board of Education Meeting which is scheduled for Tuesday, January 14, 2025.

NAME: GHULAM NAVEED

POSITION: LUNCH MONITOR

TENURE AREA: N/A

LOCATION: ELEMENTARY SCHOOL

GR: K-5

EFFECTIVE DATE: January 2, 2025

TENURE EFFECTIVE DATE: N/A

STEP:

\$17.00/hr

CERTIFICATION AREA:

Civil Service like Position

REPLACING/NEW HIRE: Kelly Leach

Hiring Committee: Ryan Groat, Principal

Meg Maset, Asst. Principal

Louise Strock, Monitor

*BOE
1/14*

Packet provided

Note:-

I am also looking forward for a job as Teacher Aid, Assistant teacher. I am attaching my resume with it. Kindly consider me for that too.

GHULAM AYSHA

TEACHER

INTRODUCTION

I'm there for Ghulam Aysha, a passionate Math Teacher with 15 years of experience in teaching math courses to high school and elementary school students and I love teaching all kinds of children. Experienced in designing effective programs, targeting individual learning gaps to meet the needs of at-risk students and making learning fun for young learners of all ages.

SKILLS

Passion for teaching
Parent engagement
Student Development
Classroom Management
Lesson Plan Development
Effective communication
Time management

CONTACT

CAREER PROGRESSION

HIGH SCHOOL TEACHER

THE EDUCATORS, LAHORE (SEPTEMBER 2023 - MAY 2024)

- Developed and implemented engaging lesson plans to improve student understanding and performance
- Utilized various teaching methods to cater to diverse learning styles
- Assessed student progress and provided constructive feedback

DIVISIONAL PUBLIC SCHOOL, VEhari (APRIL 2015 - JULY 2023)

TEACHING:

- Teaching mathematics to students of classes 6-10
- Creating and executing lesson plans
- Evaluating student performance and providing feedback

ADMINISTRATIVE ROLES:

- Coordinator for 3 years
- Discipline In-charge for 1 year

ELEMENTARY SCHOOL TEACHER

DIVISIONAL PUBLIC SCHOOL, VEhari (APRIL 2010- MARCH 2015)

- Teaching mathematics to students of classes 1-5
- Maintaining classroom discipline and promoting a conducive learning environment

HOME TUTOR

- For the past 13 years, I have tutored students from classes 1-10, encompassing a wide range of subjects
- Created customized learning plans tailored to individual students' needs

ACADEMIC BACKGROUND

BAHAUDDIN ZAKARIYA UNIVERSITY

Master in Economics (1998)

BAHAUDDIN ZAKARIYA UNIVERSITY

BACHELOR OF ARTS (1996)

WATERVLIET CITY SCHOOL DISTRICT

NEW APPOINTMENT RECOMMENDATION

TO: Dr. Donald Stevens, Superintendent
FROM: Mrs. Jessie Richards
RE: New Appointment

I am recommending the following person be appointed at the Board of Education Meeting to be held on January 14, 2024.

NAME: KATHERINE NEGRON

POSITION: KEYBOARD SPECIALIST

TENURE AREA: N/A

LOCATION: WJSHS

EFFECTIVE DATE: ~~December 16, 2024~~ January 3, 2025

TENURE EFFECTIVE DATE: N/A

STEP: \$36,000 (12-Months)

CERTIFICATION AREA: N/A

REPLACING/NEW HIRE: Manning/O'Brien (Prorated)

Hiring Committee: Jessie Williams, Mike Lopez

BOE
1/14



Jessie Richards-Williams <jrichardswilliams@vlietschools.org>

Open Position

1 message

Katherine Negron <knegron@vlietschools.org>

Thu, Oct 24, 2024 at 11:55 AM

To: Jessie Richards-Williams <jrichards@vlietschools.org>

Dear Mrs.Richard-Williams,

I am writing this email to express my interest in the Keyboard Specialist (Formally called Clerk Typist) Building Level Civil Service Position to support the Assistant Principal's and Athletic Offices and or Attendance office. Thanks for your consideration.

WATERVLIET CITY SCHOOL DISTRICT

NEW APPOINTMENT RECOMMENDATION

TO: Dr. Donald W. Stevens, Superintendent
FROM: Keith Heid, Business Manager
RE: Part-Time Night Cleaner
DATE: January 7, 2025

I am recommending the following emergency appointment at the Board of Education Meeting to be held Tuesday, January 14, 2025:

<u>NAME:</u>	MALCOLM SINGLETON
<u>POSITION:</u>	Part-Time Night Cleaner
<u>RATE OF PAY:</u>	\$17.00/HR
<u>LOCATION:</u>	WES/WHs
<u>EFFECTIVE DATE:</u>	December 9, 2024
<u>TYPE OF APPOINTMENT:</u>	Probationary
<u>REPLACING/NEW HIRE:</u>	New Hire
<u>HIRING COMMITTEE:</u>	Keith Heid, Business Manager Dr. Donald Stevens, Superintendent John Szkopiec, Head of Maintenance



Watervliet CITY SCHOOLS


- 1245 Hillside Drive
- Watervliet, NY 12189
- (518) 629-3200

Dr. Donald Stevens Jr.
Superintendent of Schools
www.watervlietcityschools.org

■ **Watervliet Jr./Sr.
High School**
1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3300

■ **Watervliet
Elementary School**
2557 10th Avenue
Watervliet, NY 12189
(518) 629-3400

■ **Business Office**
1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3203

To: Dr. Donald Stevens, Superintendent of Schools
From: Ryan Groat 
Re: Afterschool Detention Monitors
Date: December 19, 2024

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

RECEIVED

DEC 20 2024

The following teachers expressed interest in this position and are willing to share the responsibilities. Therefore, I would like to recommend that the Board of Education approve both so we can ensure consistent, daily coverage. To be clear, it will be one paid coverage on days that we need to hold after-school detention. Mondays, Wednesdays, and Thursdays are possible days.

Afterschool Detention Monitors:
Michele Deguire
Maryann Veshai

Ryan Groat, Principal
Watervliet Elementary School



Bernadette Boardman <bboardman@vlietschools.org>

Fwd: Afterschool detention

1 message

Ryan Groat <rgroat@vlietschools.org>

Mon, Jan 6, 2025 at 2:11 PM

To: Bernadette Boardman <bboardman@vlietschools.org>

----- Forwarded message -----

From: **Michele Deguire** <mdeguire@vlietschools.org>

Date: Mon, Jan 6, 2025 at 1:56 PM

Subject: Afterschool detention

To: Ryan Groat <rgroat@vlietschools.org>, Debby Grimmick <dgrimmick@vlietschools.org>

Mr. Groat,

I am interested in the afterschool detention position at WES.

Thank you in advance.

Michele Deguire

--

Michele Deguire

AIS Math Specialist

Watervliet Elementary School

Watervliet Girls Varsity Volleyball Coach

--

Ryan Groat, Principal

Watervliet Elementary School

(518) 629-3400



Bernadette Boardman <bboardman@vlietschools.org>

Fwd: Detention Monitor

1 message

Ryan Groat <rgroat@vlietschools.org>

Mon, Jan 6, 2025 at 2:11 PM

To: Bernadette Boardman <bboardman@vlietschools.org>, Debby Grimmick <dgrimmick@vlietschools.org>

On Mon, Jan 6, 2025 at 1:56 PM MaryAnn Veshia <mveshia@vlietschools.org> wrote:

Mr. Groat,

I wanted to bring to your attention that I am interested in the Detention Monitor position that takes place on Monday, Wednesday and Thursday afternoons from 3:15PM-4:15PM.

Thank You,
Mary Ann Veshia

--

Ryan Groat, Principal
Watervliet Elementary School
(518) 629-3400

WATERVLIET CITY SCHOOL DISTRICT

NEW APPOINTMENT RECOMMENDATION

TO: Dr. Donald Stevens, Superintendent
FROM: Jessie R. Williams
RE: Appointment

I am recommending the following person be appointed at the Board of Education Meeting to be held on January 14, 2025.

POSITION:

- Intramurals Supervisor: Kelsey Logan, Marc Fruscio

TENURE AREA: N/A

LOCATION: WATERVLIET JUNIOR SENIOR HIGH SCHOOL

EFFECTIVE DATE: December 12, 2024

TENURE EFFECTIVE DATE: -N/A

STEP: Per Contract

CERTIFICATION AREA: N/A

REPLACING/NEW HIRE: N/A

Hiring Committee: Jessie R. Williams

BOE
1/14



Jessie Richards-Williams <jrichardswilliams@vlietschools.org>

Fwd: "letter" of interest

Donald Stevens Jr. <dstevens@vlietschools.org>
To: Jessie Richards-Williams <jrichardswilliams@vlietschools.org>

Wed, Dec 4, 2024 at 3:34 PM

Donald Stevens Jr., Ed.D.
Superintendent of Schools
Watervliet City School District
1245 Hillside Drive
Watervliet, NY 12189
518.629.3201
@Stevens_vliet

"Every Student, Every Day!"

----- Forwarded message -----

From: **Kelsey Logan** <klogan@vlietschools.org>
Date: Mon, Nov 25, 2024 at 1:10 PM
Subject: "letter" of interest
To: Donald Stevens Jr. <dstevens@vlietschools.org>

Good Afternoon,

I am interested in creating and running a before school weight lifting and basketball program.

Thank you,

--

Kelsey Logan
Physical Education Teacher
Varsity Basketball Coach
Watervliet Junior-Senior High School



Christina Daniels <cdaniels@vlietschools.org>

Fwd: Morning Gym

1 message

Jessie Richards-Williams <jrichardswilliams@vlietschools.org>

Wed, Jan 1, 2025 at 8:49 PM

To: Christina Daniels <cdaniels@vlietschools.org>

Please print

Mrs. Jessie R. Williams
Principal
Watervliet JR/SR High School
[1245 Hillside Drive, Watervliet, NY 12189](#)
518-629-3300

----- Forwarded message -----

From: **Marc Fruscio** <mfruscio@vlietschools.org>

Date: Wed, Jan 1, 2025 at 8:47 PM

Subject: Morning Gym

To: Jessie Richards-Williams <Jrichards@vlietschools.org>

Ms. Williams,

I am interested in supervising the intramurals in the morning before school starts. If there is anything else you need from me please let me know.

--

Marc Fruscio
Math Teacher
Watervliet Junior/Senior High School

WATERVLIET CITY SCHOOL DISTRICT

RECEIVED

NEW APPOINTMENT RECOMMENDATION

OCT 15 2024

TO: Dr. Donald Stevens, Superintendent
FROM: Brian Ford, Athletic Coordinator
RE: New Appointment

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

I am recommending the following person be appointed at the Board of
Education Meeting to be held on ~~October 8, 2024~~ November 12, 2024.

<u>NAME:</u>	CAMERON GRONCKI
<u>POSITION:</u>	<u>Volunteer</u> ASSISTANT VARSITY WRESTLING COACH
<u>TENURE AREA:</u>	N/A
<u>LOCATION:</u>	WATERVLIET JUNIOR SENIOR HIGH SCHOOL
<u>EFFECTIVE DATE:</u>	November 18, 2024
<u>TENURE EFFECTIVE DATE:</u>	N/A
<u>Stipend:</u>	N/A
<u>CERTIFICATION AREA:</u>	N/A
<u>REPLACING/NEW HIRE:</u>	NEW HIRE
Hiring Committee:	Brian Ford

BOE
11/12

WATERVLIET CITY SCHOOL DISTRICT **RECEIVED**

NEW APPOINTMENT RECOMMENDATION

DEC 20 2024

TO: Dr. Donald Stevens, Superintendent
FROM: Brian Ford, Athletic Coordinator
RE: New Appointment

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

I am recommending the following person be appointed at the Board of Education Meeting to be held on January 14, 2025.

<u>NAME:</u>	ALANA CARROLL
<u>POSITION:</u>	VOLUNTEER INDOOR TRACK & FIELD COACH
<u>TENURE AREA:</u>	N/A
<u>LOCATION:</u>	WATERVLIET JUNIOR SENIOR HIGH SCHOOL
<u>EFFECTIVE DATE:</u>	A.S.A.P
<u>TENURE EFFECTIVE DATE:</u>	N/A
<u>Stipend:</u>	N/A
<u>CERTIFICATION AREA:</u>	N/A
<u>REPLACING/NEW HIRE:</u>	NEW HIRE
Hiring Committee:	Brian Ford

BOE
1/14

WATERVLIET CITY SCHOOL DISTRICT

NEW APPOINTMENT RECOMMENDATION

TO: Dr. Donald Stevens, Superintendent
FROM: Mrs. Jessie Williams
RE: New Appointment

I am recommending the following person be appointed at the Board of Education Meeting to be held on January 14, 2025.

NAME: ANA HARTLEY

POSITION: GENERAL SCIENCE TEACHER ^{Grade 8} ~~7-12~~ - LONG TERM SUBSTITUTE

TENURE AREA: N/A

LOCATION: WJSHS

EFFECTIVE DATE: January 20, 2025

TENURE EFFECTIVE DATE: N/A

SALARY: Per Diem \$200 a day

CERTIFICATION AREA: ~~Science~~ ^{Physics 7-12}

REPLACING/NEW HIRE: Claudia Bunting Marshall

Hiring Committee: Jessie Williams, Walter Bowden, Jacki

Bishop, Dan Mueller, Katelyn McAvoy

BOE
1/14

Dec. 9
2pm

Ana Hartley

CERTIFICATION

Physics 7 – 12 Professional
Math 7-12 Professional

EDUCATION

MS Curriculum Development and Instructional Technology, April 2020
SUNY, Albany, NY

BS Physics for Teachers March 1982
Philippine Normal College, Manila, Philippines

BS Electronics and Communications Engineering March 1990
University of San Jose - Recoletos, Cebu City, Philippines

TEACHING EXPERIENCE

Physics Teacher, Gotham Collaborative High School, Bronx, NY SY 2019 – 2020

- Taught Physics to high school students
- Established and maintained positive relationships with students and colleagues, fostering an environment of open communication and support

AIS Mathematics Teacher, Myers Middle School, Albany, NY January 2016 to July 2018

- Teaching Remedial Math to 8th grade students
- Adapted lessons for a culturally diverse group, including ELL students and students with learning disabilities
- Generated assessment to track student achievement and provide valuable information for designing instruction

Academic Resource Teacher, Isaac J. Gourdine Middle School

Fort Washington, MD 2013 - 2015

- Adapted middle school curriculum to teach Science to students with Intellectual Disabilities
- Collaborate with general education teachers to ensure that materials taught align with Prince George County Public School Curriculums
- Work with students individually and in groups to promote full academic functioning

Instructor, University of Makati, Manila, Philippines 1996 - 2006

- Taught Electronics and Physics to college students
- Collaborated with other teachers in curriculum planning
- Developed unit-based projects that are centered on real world situations to show students the importance of gaining a solid education

Physics Teacher, Cebu City National Science High School Cebu, Philippines 1984 – 1987

- Taught Physics to gifted high school students
- Integrated multiple teaching styles to intensify the range of learning

WATERVLIET CITY SCHOOL DISTRICT

RECEIVED

NEW APPOINTMENT RECOMMENDATION

TO: Dr. Stevens, Superintendent

FROM: Ryan Groat, WES Principal *(PG)*

RE: New Appointment

DATE: 12-12-23

JAN 02 2024

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

I recommend the following person be appointed at the Board of Education Meeting on Tuesday, January 14, 2025.

NAME: JESSICA SENEAL

POSITION:

- LTS - 2nd grade

TENURE AREA: N/A

LOCATION: WATERVLIET ELEMENTARY SCHOOL GR: 2

EFFECTIVE DATE: March 21~~st~~

TENURE EFFECTIVE DATE:

STEP:

\$200/day

CERTIFICATION AREA: Elementary Education, B-6 (anticipated Jan. 2024)

REPLACING/NEW HIRE: Maternity Leave (*Shannon Rodriguez*)

Hiring Committee:

Ryan Groat & Meg Maset; Administration

Courtney Ricci & Shannon Rodriguez; 2nd Grade Teachers

*BOE
1/14*



5 December 2024


Dear Principal Groat:

I would like to express my interest in the position of Substitute Teacher at Watervliet Elementary School. I am expected to graduate in December of 2024 with my Bachelor of Science in Early Childhood Education from the University at Albany. I have experience in teaching practice, curriculum writing, and classroom management from my undergraduate education. Also, my experience working with diverse populations highlights my commitment to creating differentiated and culturally sustaining instruction for my students. Watervliet Elementary's commitment to diversity and equity adheres to my own principles as a future educator. I know that my background, experience, and passion truly illustrate that I am an ideal candidate for the position.

As a student teacher, I have developed my passion for teaching through my strong base of content knowledge, building relationships with students, and teaching using hands-on learning. During my time as a student teacher here at Watervliet, I have "substituted" for my cooperating teacher Rachel Manning a few times and while I was running the classroom, this helped me gain a lot of experience teaching on my own. I have the practical skills of an educator and the knowledge gained from researching and analyzing learning styles. My time as a student teacher and counselor affirm my commitment to pursue a career as an educator. In addition, while student teaching at Watervliet Elementary School, I worked to teach each and everyone of my students using learning styles that focused on them. In my classroom, I would use a lot of hands-on learning with my students. For example, during a recent Social Studies lesson we were learning about Canada. Since my family hails from Canada, I used my background knowledge and related it to the students' learning. While doing a lesson on Canadian money, we first talked about it and the students wrote information down in their notes. But after we did hands-on learning experience, I brought in real Canadian money to give them both the visual and hands-on learning experience. I find it to be very important to use all of the different learning styles during my lessons as much as possible to ensure that I am reaching every single one of my students.

During my time working at Watervliet Elementary, it has allowed me to develop a range of literacy activities among a diverse student population. While aligning my curriculum work with New York State's Common Core, I created letter recognition activities and lessons which fostered differentiation for each of the students that I worked with based on their levels along with developing fluency. Inside and outside of the classroom, I take my role as an educator seriously, and my growth mindset inspires me to utilize creativity in all areas of my professional life.

I am excited about the possibility of working and learning with the faculty at Watervliet Elementary School. My enclosed resume provides further details about my work experience. I look forward to discussing the position and my qualifications with you. Please don't hesitate to contact me at (518)



Thank you for your time and consideration.

Sincerely,

Jessica Senecal

JESSICA SENECA

OBJECTIVE

To obtain a substitute teacher position.

SKILLS & ABILITIES

I am a team player, who is organized, with the ability to prioritize and create schedules and activities for and with others. I am proficient in various computer programs, and able to work and learn in a fast-paced environment. I am punctual, dedicated, with a strong attention to detail and the ability to resolve conflict and work well with others from all backgrounds. I can build strong relationships with children and families. I am trained and certified in CPR and as a Mandated Reporter.

EXPERIENCE

- | | |
|----------------------------|---|
| January 2024
-Present | Before and Aftercare Counselor, <i>Watervliet Civic Center</i> in Watervliet, NY <ul style="list-style-type: none">• Provide morning and aftercare to students in UPK through 6th grade |
| July 2021
-January 2024 | Daycare Teacher, <i>A Sunshine Palace Daycare</i> in Brunswick, NY <ul style="list-style-type: none">• Provided care and oversight of children in both the toddler room and the infant room. |
| May 2021
-Present | Hostess/Waitress, <i>Deacon Blues</i> in Watervliet, NY <ul style="list-style-type: none">• Greet and seat customers• Clean and prep tables for customers• Answer phones and take orders for take-out delivery• Provide support to Head Waitress• Provide coverage in other areas as needed, i.e., Customer Service, Restock, Cashier, Dishes, Closing and Opening Prep |
| June 2017
-August 2020 | Camp Counselor, <i>Watervliet Civic Center</i> in Watervliet, NY <ul style="list-style-type: none">• Provided care and oversight of children enrolled in the summer camp program including activities, and coordinating schedules, all while ensuring the child's social and emotional well-being was met. |
| June 2024
-August 2024 | <ul style="list-style-type: none">• During the 2020 camp season, I was elevated to Lead Camp Counselor.• Returned as a Camp Counselor for the UPK-1st grade students during the Summer of 2024. |

EDUCATION

- | | |
|--------------|---|
| 2024-Present | Bachelor of Science in Early Childhood Education
<i>Degree Awarded: BS in Early Childhood Education expected December 2024</i>
<i>University of Albany, State College</i>
Albany, New York |
| 2021-2024 | Bachelor of Science in Early Childhood Education
<i>Degree Awarded: Transferred to UAlbany due to school closure</i>
<i>The College of Saint Rose</i>
Albany, New York |

WATERVLIET CITY SCHOOL DISTRICT

NEW APPOINTMENT RECOMMENDATION

RECEIVED

TO: Dr. Stevens, Superintendent
FROM: Ryan Groat, WES Principal
RE: New Appointment
DATE: 12-12-23

JAN 02 2024

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

I recommend the following person be appointed at the Board of Education Meeting on Tuesday, January 14, 2025.

NAME: HANNA BROWN

POSITION:

LTS - 2nd grade

TENURE AREA: N/A

LOCATION: WATERVLIET ELEMENTARY SCHOOL GR: 2

EFFECTIVE DATE: March 21st

TENURE EFFECTIVE DATE:

STEP:

\$200/day

CERTIFICATION AREA: Elementary Education, 1-6 (Anticipated Dec. 2024)

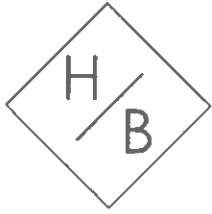
REPLACING/NEW HIRE: Maternity Leave (Courtney Ricci)

Hiring Committee:

Ryan Groat & Meg Maset; Administration

Courtney Ricci & Shannon Rodriguez; 2nd Grade Teachers

BOE
1/14



HANNAH BROWN

November 17, 2024

Ryan Groat
Watervliet Elementary School

In regard to the positions of Building Substitute and Long-Term Leave Replacement

Dear Mr. Groat,

I am writing to express my strong interest in both the position of Building Substitute and Long-Term Leave at Watervliet Elementary School. As a professional with two years of experience as a Substitute Teacher, I am confident that my skills and qualifications align perfectly with the requirements of this position. My passion for this field, combined with my respect for the Watervliet City School District, make me eager to get on board.

My experience as a Substitute Teacher has equipped me with the necessary skills and versatility to be successful as a Building Substitute and Long-Term Leave Replacement. Firstly, through constant exposure to different classrooms and grade levels, I have become adept at adapting quickly to new environments and developing a rapport with both students and faculty members. This adaptability will enable me to seamlessly transition into various classrooms to ensure a smooth continuity of education when the regular teacher is absent.

Secondly, as a Substitute Teacher, I have developed strong classroom management skills, allowing me to effectively handle diverse groups of students and maintain a productive learning environment. I am confident in my ability to manage students' behavior, enforce school policies, and maintain a safe and inclusive atmosphere conducive to learning, even in the absence of a regular teacher.

Lastly, my experience as a Substitute Teacher has honed my ability to motivate and engage students in their learning. I understand the importance of fostering a positive and stimulating educational experience, and continuously strive to incorporate innovative teaching methods and activities. I firmly believe that my motivation and enthusiasm will encourage students to stay engaged and maintain their academic progress during the absence of their regular teacher.

In addition to my experience and preparation as a Substitute Teacher, I possess several strengths that I believe will greatly contribute to the success of the Building Substitute and Long-Term Leave position. My exceptional communication skills will enable me to effectively collaborate with students, faculty, and parents, ensuring a smooth transition and providing regular updates on students' progress. Furthermore, my strong management abilities will allow me to organize and execute lesson plans effectively, ensuring students remain engaged and on track during extended absences. Lastly, my innate motivation and desire to make a positive impact on students' lives align perfectly with the responsibilities and demands of the Building Substitute and Long-Term Leave position.

I am genuinely excited about the opportunity to join Watervliet Elementary School and contribute to its mission of providing quality education to all students. I believe my experience, strengths, and genuine passion for teaching make me an ideal candidate for this position.

Thank you for considering my application. I am available for an interview at your convenience and look forward to the opportunity to discuss my qualifications in person. Please find my attached resume for your further consideration.

Sincerely,
Hannah Brown

Hannah Brown

Professional Profile

Forward-thinking professional experienced in educational settings, dedicated to fostering student engagement and maximizing their potential. Skilled in project planning for diverse instruction, immersive learning experiences, and continuous skill development.

Certifications

New York Department of Education - Elementary Education, 1-6
Anticipated Date: December 2024

Education

Bachelor of Arts, Elementary Education
Western Governors University | Millcreek, UT

Teaching Experience

Watervliet Elementary School | Watervliet, NY

January 2023-June 2023

Substitute Teacher

- Instructed students in all subject areas
- Assisted students with classwork
- Led students in whole group discussions during lessons

Watervliet Elementary School Grade 2 | Watervliet, NY

September 2024-December 2024

Student Teacher

- Created differentiated lesson plans to support the common core curriculum and 2nd grade state standards
- Created differentiated assessments to fit with different student abilities
- Developed a new style of behavior management in the classroom

Other Experience

JUNE 2023 - SEPTEMBER 2024

Stay-at-home Parent

- Read with my son regularly
- Incorporated learning into everyday activities
- Modeled positive learning behaviors
- Fostered curiosity through exploration

SEPTEMBER 2019 - JUNE 2023

Full-time Student

- Spent time in the classroom observing various grade level teachers



CAPITAL REGION
BOCES

RECEIVED

2024-25 Packet # 8

DEC 13 2024

Capital Region BOCES Substitute Registry

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

Please sign and return this form to the Registry; email to subservices@neric.org.
Substitutes are not activated until approvals are received.

Applicant Name	Degree	Certification	Cert Date	Achievements	Bethlehem	BOCES-CTE	BOCES-CVLA	BOCES SP ED	Boys & Girls Club	Cohoes	Guilderland	Menands	Mohonasen	Niskayuna	Schalmont	Schenectady	Schoharie	Scotia - Glenville	South Colonie	Voorheesville	Watervliet
Anuszewski, Gracie	Bachelors	R.N.	10/31/2025																A		
Bush, Courtney	HS Diploma (90 college credits)												X							X	
Cohen, Sarah "Rosie"	MA History				X						X										X
Dechert, Djuna	BA Psychology									X											
Fuda, Ellen	HS Diploma (113 College Credits)										X		X	X	X				X	X	X
Giombetti, Jenna	MA English				X						X	X	X	X	X				X	X	X
Grovenger, Kristin	MS Nurse Practitioner	R.N.	6/30/2026		X																
Hammond, Maryanne	MS Elementary Ed	Elm Ed 1-6	9/1/1997														A				
Hunziker, Deborah	MA Elementary Ed	N,K, 1-6	9/1/1993													X		X			
Keane, Mikayla	HS Diploma (37 college crd)	TA	7/2/2024																A		
Kelly, Jack	HS Diploma (94 college credits)									A											
Nappi, Sarah	BS Psychology										X		X	X	X			X			
O'Brien, Cara	BS Accounting				X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Sardos, Jasmine	HS Diploma (113 college credits)												X	X	X	X					
Schwartz, Michelle	MA Special Ed				X						X		X	X	X	X			X	X	
Tedford, Olivia	HS Diploma (86 college credits)												X	X	X	X			X	X	X

Wachobert CBN
SCHOOL DISTRICT

Webster
AUTHORIZED SIGNATURE

Kelly Webster
PRINT NAME

12/13/24
DATE

X = Package Included A = Already Approved



CAPITAL REGION
BOCES

Capital Region BOCES Substitute Registry

Please sign and return this form to the Registry; email to subservices@neric.org.
Substitutes are not activated until approvals are received.

Applicant Name	Degree	Certification	Cert Date	Achievements	Bethlehem	BOCES-CTE	BOCES-CVLA	BOCES SP ED	Boys & Girls Club	Cohoes	Guilderland	Menands	Mohonasen	Niskayuna	Schalmont	Schenectady	Schoharie	Scotia - Glenville	South Colonie	Voorheesville	Watervliet
Weidman, Grace	HS Diploma (128 credits)	g						A										x			
Yamaguchi, Kento	MBA				x						x										
Yancey, Karen	MA Educational Tech				x						x									x	

WCSO

SCHOOL DISTRICT

Kelly Webster

AUTHORIZED SIGNATURE

Kelly Webster

PRINT NAME

12/24/24

DATE

X = Package Included A = Already Approved



RECEIVED



Internal Claims Auditor Report

JAN 02 2024

December 2024

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

General Fund

A total of 82 claims were reviewed, in addition to seven payment requests for Officials. No discrepancies found.

Federal Fund

A total of 20 claims were reviewed. No discrepancies found.

Submitted by Michaeleen Backus



Watervliet

CITY SCHOOLS

- 1245 Hillside Drive
- Watervliet, NY 12189
- (518) 629-3200

Dr. Donald Stevens Jr.
Superintendent of Schools

www.watervlietcityschools.org

■ **Watervliet Jr./Sr.
High School**

1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3300

■ **Watervliet
Elementary School**

2557 10th Avenue
Watervliet, NY 12189
(518) 629-3400

■ **Business Office**

1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3203

Business Office Resolutions for January 14, 2025 BOE Meeting Agenda

- Resolved that the Board approve the following ***Treasurer Report*** for the month of ***November 2024***, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:
 - ***Schedule of Warrants & Payrolls***
 - ***Revenue Status Report***
 - ***Cash & Investments***
 - ***Appropriation Status Report***
- Resolved that the Board approve the **Payment for Unused Vacation Leave** in the amount of **\$6,230.16** for **Bridan Sharpe**, upon his resignation from the Watervliet City School District, effective November 29, 2024, per Article VIII of the Employee Benefits Document for Non-Aligned Employees, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.
- Resolved that the Board approve the **Payment for Unused Sick Leave** in the amount of **\$3,450.42** to **Lisa Dubrule**, upon her retirement from the Watervliet City School District, effective June 30, 2024, per Article X of the Watervliet Support Staff Association (WSSA) Agreement, submitted by Keith Heid, Business Manager, as recommended by the Superintendent.



RECEIVED



JAN 06 2024

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

WATERVLIET CITY SCHOOL DISTRICT
TREASURER'S REPORT
November, 2024

<u>BANK ACCOUNT</u>	<u>GENERAL - BOA</u>	<u>GENERAL - PSB</u>	<u>GENERAL MM</u>	<u>SPECIAL AID</u>	<u>CAFETERIA</u>	<u>HEALTH REIMB</u>	<u>PAYROLL</u>	<u>TRUST & AGENCY</u>
BEGINNING BALANCE	\$ 10,061,492.79	\$ 3,315,966.15	\$ 150,422.97	\$ 13,958.44	\$ 17,027.37	\$ 33,058.50	0	\$ 2,128.39
RECEIPTS	\$ 3,907,086.72	\$ 36,400.47	\$ 81.77	\$ 1,541,833.22	\$ 349,811.00	\$ -	\$ 968,950.82	\$ 1,490,595.29
DISBURSMENTS	\$ 6,113,476.56	\$ 11,399.21	\$ -	\$ 1,083,002.29	\$ 196,855.14	\$ 4,465.00	\$ 968,950.82	\$ 1,490,432.85
ENDING BALANCE	\$ 7,855,102.95	\$ 3,340,967.41	\$ 150,504.74	\$ 472,789.37	\$ 169,983.23	\$ 28,593.50	0	\$ 2,290.83
END OF MONTH BALANCE ON STATEMENT	\$ 8,654,736.48	\$ 3,340,967.41	\$ 150,504.74	\$ 521,807.97	\$ 173,630.97	\$ 28,593.50	\$ 37,053.82	\$ 17,785.24
DEPOSIT IN TRANSIT/BANK ERRORS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OUTSTANDING CHECKS	\$ 799,633.53	\$ -	\$ -	\$ 49,018.60	\$ 3,647.74	\$ -	\$ -	\$ -
ENDING BALANCE	\$ 7,855,102.95	\$ 3,340,967.41	\$ 150,504.74	\$ 472,789.37	\$ 169,983.23	\$ 28,593.50	0	\$ 2,290.83
BANK ACCOUNT								
	<u>SCHOLARSHIPS</u>	<u>HS EXTRA CURRICULAR</u>	<u>CAPITAL</u>					
BEGINNING BALANCE	\$ 126,188.86	\$ 51,315.56	\$ 2,352,247.60					
RECEIPTS	\$ 179.11	\$ 4,053.00	\$ 948.12					
DISBURSMENTS	\$ -	\$ 3,581.30	\$ 59,494.20					
ENDING BALANCE	\$ 126,367.97	\$ 51,787.26	\$ 2,293,701.52					
END OF MONTH BALANCE ON STATEMENT	\$ 126,367.97	\$ 56,408.56	\$ 2,293,701.52					
DEPOSIT IN TRANSIT/BANK ERRORS	\$ -	\$ -	\$ -					
OUTSTANDING CHECKS	\$ -	\$ 4,621.30	\$ -					
ENDING BALANCE	\$ 126,367.97	\$ 51,787.26	\$ 2,293,701.52					
SECURITIES	\$ 1,230.00							
TOTAL	\$ 127,597.97							

**WATERVLIET SCHOOL DISTRICT
Business Office
1245 Hillside Drive
Watervliet, New York**

**Treasurers' Report
November, 2024**

WARRANTS

11/1/2024	General Fund	\$ 792,611.32
11/6/2024	General Fund	\$ 1,080,459.43
11/14/2024	General Fund	\$ 150,303.31
11/15/2024	General Fund	\$ 7,202.39
11/20/2024	General Fund	\$ 23,384.65
11/21/2024	General Fund	\$ 15,687.51
11/27/2024	General Fund	\$ 787,311.12
11/9/2024	Special Aid Fund	\$ 24,174.51
11/19/2024	Special Aid Fund	\$ 160,968.38
11/15/2024	School Lunch Fund	\$ 131,006.53
11/8/2024	Capital Fund	\$ 59,494.20

PAYROLLS

11/8/2024	General Fund	\$ 634,679.53
Regular	School Lunch Fund	32,889.73
	Special Aid Fund	43,600.13
11/22/2024	General Fund	\$ 622,167.02
Regular	School Lunch Fund	32,958.88
	Special Aid Fund	44,242.92
11/26/2024	General Fund	\$ 96,752.03
Coaches		

WATERVLIET CITY SCHOOLS



Check Warrant Report For A - 21: Cash Disbursement For Dates 11/1/2024 - 11/1/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
39070	11/01/2024	8413	Above & Beyond Fire Safety Security	479	2,090.00
39071	11/01/2024	8466	Adirondack Combustion Technologies, Inc.	480	5,941.49
39072	11/01/2024	3289	Alarm and Suppression, Inc.	481	453.75
39073	11/01/2024	6600	BSN Sports, LLC	245	1,977.59
39074	11/01/2024	3082	**CONTINUED** Capital Region BOCES		0.00
39075	11/01/2024	3082	Capital Region BOCES	*See Detail Report	678,214.18
39076	11/01/2024	443	Carolina Biological Supply Company	202	512.43
39077	11/01/2024	7527	Casella Waste Services	487	5,622.50
39078	11/01/2024	6928	CDTA	488	3,168.75
39079	11/01/2024	8913	Colonie Mechanical Contractors, Inc.	430	1,782.50
39080	11/01/2024	8546	ComSource	30	14,700.00
39081	11/01/2024	4255	Crisafulli Bros. Plumbing & Heating Contractors, Inc.	489	233.50
39082	11/01/2024	5341	Crystal Rock	490	164.89
39083	11/01/2024	738	DeLollo Hardware	491	298.08
39084	11/01/2024	743	Demco, Inc.	111	216.27
39085	11/01/2024	9010	DEW Drafting Supplies	190	1,068.20
39086	11/01/2024	4527	Discount School Supply	81	54.77
39087	11/01/2024	9037	Durham, Bailey A.	492	102.50
39088	11/01/2024	7572	East Coast Tire and Auto Service	493	974.00
39089	11/01/2024	5459	Eric Armin Inc.	208	36.44
39090	11/01/2024	7450	GMES	496	35.50
39091	11/01/2024	6310	Golub Corporation	478	18.67
39092	11/01/2024	5024	Grainger	494	107.74
39093	11/01/2024	7973	HD Supply formerly Home Depot Pro	497	922.42
39094	11/01/2024	8828	Health EDCO	199	658.50
39095	11/01/2024	1391	Joseph P. Mangione Inc.	498	190.00
39096	11/01/2024	7882	Kenneth Harmer	483	115.00
39097	11/01/2024	5976	Laminator.com	*See Detail Report	988.10
39098	11/01/2024	7224	Lee Audio 'N Security, Inc.	500	171.50
39099	11/01/2024	5395	Leonard Bus Sales Inc.	501	175.76
39100	11/01/2024	8762	MAC Janitorial Supply	502	481.50
39101	11/01/2024	5899	MacGill School Nurse Supplies	120	1,739.33
39102	11/01/2024	7621	Mountain Top Portable Toilets	*See Detail Report	259.20
39103	11/01/2024	1799	Nasco	187	211.93
39104	11/01/2024	5929	NCS Pearson, Inc.	404	759.94
39105	11/01/2024	4451	Oriental Trading Company, Inc.	381	942.54
39106	11/01/2024	8453	Pacific Packaging Products, Inc.	505	5,525.28
39107	11/01/2024	7896	PASCO	192	348.00
39108	11/01/2024	2018	Passonno Paints	506	94.74
39109	11/01/2024	6593	Paxton Patterson	193	118.00
39110	11/01/2024	2068	Pitney Bowes Global Financial Services LLC	228	292.22
39111	11/01/2024	9038	PV Business Solutions, Inc.	507	298.50
39112	11/01/2024	2339	Scholastic, Inc.	*See Detail Report	531.70

WATERVLIET CITY SCHOOLS



*Check Warrant Report For A - 21: Cash Disbursement For Dates 11/1/2024 - 11/1/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
39113	11/01/2024	8830	Securitas Technology Corporation	508	726.47
39114	11/01/2024	9036	Shufelt, Kendra	509	12.49
39115	11/01/2024	8450	SM Gallivan, LLC	510	30.00
39116	11/01/2024	2498	Stadium System	264	385.00
39117	11/01/2024	8884	T-Mobile	511	30.35
39118	11/01/2024	2570	Teacher Created Resources	*See Detail Report	296.78
39119	11/01/2024	5502	Therapy Shoppe, Inc.	*See Detail Report	940.68
39120	11/01/2024	9020	Underwood Distributing Co.	397	69.75
39121	11/01/2024	2679	United Art & Education	216	44.04
39122	11/01/2024	7435	US Foods, Inc.	512	254.44
39123	11/01/2024	3837	Verizon	*See Detail Report	1,500.82
39124	11/01/2024	6291	Ward's Science	*See Detail Report	620.93
39125	11/01/2024	2813	Wildwood Programs, Inc.	449	54,589.60
39126	11/01/2024	9021	Work Services Corporation	403	512.06

Number of Transactions: 57

Warrant Total: 792,611.32

Vendor Portion: 792,611.32

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 57 in number, in the total amount of \$792,611.32. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/1/24
Date

Kirk Heid
School Business Manager

WATERVLIET CITY SCHOOLS**Check Warrant Report For A - 23: Cash Disbursement For Dates 11/6/2024 - 11/6/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
39127	11/06/2024	5051	Access Compliance, LLC	518	185.00
39128	11/06/2024	6120	Advanced Therapy	519	780.00
39129	11/06/2024	7355	Benefit Resource, LLC	520	720.00
39130	11/06/2024	4808	Brighter Choice Charter School for Boys	522	24,378.00
39131	11/06/2024	7606	Brighter Choice Charter School for Girls	523	42,661.50
39132	11/06/2024	6526	CDPHP	524	422,716.27
39133	11/06/2024	6526	CDPHP	525	37,426.38
39134	11/06/2024	8534	Chelsea Place Psychological Services, PLLC	549	687.50
39135	11/06/2024	8913	Colonie Mechanical Contractors, Inc.	526	9,021.96
39136	11/06/2024	6049	Crossroads Center for Children	527	4,837.30
39137	11/06/2024	5485	DeMento, Kirsten	551	2,300.00
39138	11/06/2024	7755	Durham School Services	528	60,736.00
39139	11/06/2024	5208	EDDY-HELENEK, VICTORIA J.		700.00
39140	11/06/2024	6393	ELOT	529	188.54
39141	11/06/2024	4124	Girvin & Ferlazzo	531	590.50
39142	11/06/2024	5430	Henry Johnson Charter School	532	24,378.00
39143	11/06/2024	7163	Highmark BlueShield of Northeastern New York	521	610.00
39144	11/06/2024	3463	Hillcrest Educational Centers, Inc.	533	13,248.70
39145	11/06/2024	3157	J.F. VALDER & SON, INC.	534	400.00
39146	11/06/2024	4977	KIPP Capital Region Public Schools	535	327,579.38
39147	11/06/2024	8300	LaSalle School	536	5,552.60
39148	11/06/2024	5395	Leonard Bus Sales Inc.	537	1,968.48
39149	11/06/2024	7511	Lifetime Benefit Solutions, Inc.	538	75.00
39150	11/06/2024	3820	MAG Special Services, Inc.	539	468.50
39151	11/06/2024	4426	Northern Rivers	540	5,672.20
39152	11/06/2024	1910	NYS Department of Labor	541	4,643.14
39153	11/06/2024	6683	NYS EMP HLTH INS PENDING ACCT	530	40,531.16
39154	11/06/2024	2944	NYSSBA	542	8,047.00
39155	11/06/2024	2133	Pupil Benefits Plan	543	15,600.88
39156	11/06/2024	3792	Schindler Elevator Corporation	544	2,158.74
39157	11/06/2024	2503	Star & Strand Transportation	545	450.00
39158	11/06/2024	4444	Teal Becker & Chiaramonte	546	15,000.00
39159	11/06/2024	3301	Vanderheyden Hall, Inc.	547	6,010.70
39160	11/06/2024	9049	Whited, Mary Beth	548	136.00

WATERVLIET CITY SCHOOLS



Check Warrant Report For A - 23: Cash Disbursement For Dates 11/6/2024 - 11/6/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 34				Warrant Total:	1,080,459.43
				Vendor Portion:	1,080,459.43

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 34 in number, in the total amount of \$1,080,459.43. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

<u>11/6/24</u>	<u>Keith Heid</u>
Date	School Business Manager

WATERVLiet CITY SCHOOLS

Check Warrant Report For A - 26: 2024 Library Taxes For Dates 11/14/2024 - 11/14/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
39161	11/14/2024	8085	Watervliet Public Library		150,303.31
Number of Transactions: 1				Warrant Total:	150,303.31
				Vendor Portion:	150,303.31

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$150,303.31. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/14/24 Keith Heid
Date School Business Manager

WATERVLIET CITY SCHOOLS**Check Warrant Report For A - 25: Officials' Claims - October 2024 For Dates 11/1/2024 - 11/30/2024**

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
39162	11/15/2024	6931	Addison, Ebony		178.50
39163	11/15/2024	8869	Amirault Jr., Joseph E.		79.50
39164	11/15/2024	7179	Aoumeur, Ben		111.00
39165	11/15/2024	9040	Balzer Jr., Edward T.		79.50
39166	11/15/2024	9047	Barnhill, Adrian		84.50
39167	11/15/2024	9041	Benkhalifa, Othmane		79.50
39168	11/15/2024	4029	Biggers, John L.		114.75
39169	11/15/2024	4705	Blair, Richard D.		84.50
39170	11/15/2024	7781	Britt, Carrie		178.50
39171	11/15/2024	9044	Campagnano, Samuele		111.00
39172	11/15/2024	8240	Cannistraci, Anthony		222.00
39173	11/15/2024	461	Catalfamo, Vince		99.63
39174	11/15/2024	8069	Colborn, Robert		111.00
39175	11/15/2024	6936	Corcione, L.		111.00
39176	11/15/2024	4967	Crucetti, Nick		99.63
39177	11/15/2024	5798	Curto, Robert		84.50
39178	11/15/2024	9043	D'Orazio, Frank J.		79.50
39179	11/15/2024	4010	Daily, Darryl		84.50
39180	11/15/2024	9048	Darelis, Thomas		113.00
39181	11/15/2024	4237	DiBiase, John		357.00
39182	11/15/2024	6910	Dilella, Anthony		113.00
39183	11/15/2024	3541	Dillon, Daniel		178.50
39184	11/15/2024	9046	El Mekaoui, Ayoub		79.50
39185	11/15/2024	3219	Engel, James		84.50
39186	11/15/2024	937	Fazzone, James J.		79.50
39187	11/15/2024	9045	Flynn, Laurajean		84.50
39188	11/15/2024	1037	Gallo, Michael		113.00
39189	11/15/2024	6641	Hemeon, Clark		113.00
39190	11/15/2024	5725	Hesler, David		79.50
39191	11/15/2024	7546	Jackson, George		222.00
39192	11/15/2024	8279	John, Robert M.		79.50
39193	11/15/2024	8892	Landry, Travis		111.00
39194	11/15/2024	7728	Lee, Gary		117.00
39195	11/15/2024	8586	Llera, Carlos		84.50
39196	11/15/2024	9042	Lotze, William B.		79.50
39197	11/15/2024	9050	Lucero-Vehner, Jennifer		79.50
39198	11/15/2024	6014	Meehan Jr., James E.		114.75
39199	11/15/2024	8866	Mile, Stefanaq		111.00
39200	11/15/2024	3413	Miller, Ronnie L.		111.00
39201	11/15/2024	3673	Mosbey, Manuel J.		111.00
39202	11/15/2024	3674	Narcavage, Timothy		111.00
39203	11/15/2024	8868	Nezaj, Shkelzen		79.50
39204	11/15/2024	8145	Nicholson, Charles R.		113.00
39205	11/15/2024	2067	Piscitella, John		81.00
39206	11/15/2024	8414	Poleto, Theodore M.		113.00
39207	11/15/2024	2089	Possumato, Giovanni		79.50

WATERVLIET CITY SCHOOLS

Check Warrant Report For A - 25: Officials' Claims - October 2024 For Dates 11/1/2024 - 11/30/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
39208	11/15/2024	7918	Quintero, Jose L.		79.50
39209	11/15/2024	6342	Reilly, Bob		222.00
39210	11/15/2024	8877	Riegel, Katherine		99.63
39211	11/15/2024	8890	Rosenberg, Joel		79.50
39212	11/15/2024	2305	Sankel, Marybeth		178.50
39213	11/15/2024	8095	Scribner, Dylan		113.00
39214	11/15/2024	9039	Seeley, Bruce		111.00
39215	11/15/2024	8894	Sehl, Richard T.		113.00
39216	11/15/2024	2387	Seyffer, Charles		117.00
39217	11/15/2024	8077	Sichak, Gregory		111.00
39218	11/15/2024	9051	Simon, Richard		79.50
39219	11/15/2024	8370	Sivertson, Sarah K.		178.50
39220	11/15/2024	3764	Smith, Barry		79.50
39221	11/15/2024	4397	Swab, James		111.00
39222	11/15/2024	3695	Trossbach, James T.		81.00
39223	11/15/2024	3548	Walsh Jr., Thomas S.		84.50
39224	11/15/2024	8078	Wheeler, Bob		178.50

Number of Transactions: 63

Warrant Total: 7,202.39

Vendor Portion: 7,202.39

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 63 in number, in the total amount of \$7,202.39. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/15/24
Date

Keith Heid
School Business Manager

WATERVLIET CITY SCHOOLS

Check Warrant Report For A - 27: Cash Disbursement For Dates 11/20/2024 - 11/20/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
39225	11/20/2024	197	Awards By Walsh's & Creative Marketing	563	25.00
39226	11/20/2024	5459	Eric Armin Inc.	209	46.90
39227	11/20/2024	1106	Gopher Sport	*See Detail Report	1,724.58
39228	11/20/2024	1799	Nasco	*See Detail Report	1,439.53
39229	11/20/2024	5929	NCS Pearson, Inc.	257	3,706.07
39230	11/20/2024	8259	OperationsInc, LLC	579	4,350.00
39231	11/20/2024	7940	S & S Worldwide, Inc.	232	198.00
39232	11/20/2024	2339	Scholastic, Inc.	*See Detail Report	3,122.04
39233	11/20/2024	7805	SiteOne Landscape Supply, LLC	312	4,495.28
39234	11/20/2024	7687	Studies Weekly	251	1,269.78
39235	11/20/2024	2570	Teacher Created Resources	76	173.13
39236	11/20/2024	4366	Toledo Physical Education Supply	108	2,531.50
39237	11/20/2024	2679	United Art & Education	183	103.84
39238	11/20/2024	8454	Wooly Learning, Inc.	184	199.00

Number of Transactions: 14

Warrant Total: 23,384.65

Vendor Portion: 23,384.65

*See Detail Report denotes that multiple purchase orders are referenced on this check. Run the Detail report to view the purchase order information

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 14 in number, in the total amount of \$23,384.65. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/20/24 Kath Heid
 Date School Business Manager

WATERVLIET CITY SCHOOLS

Check Warrant Report For A - 28: Cash Disbursement For Dates 11/21/2024 - 11/21/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
39239	11/21/2024	8466	Adirondack Combustion Technologies, Inc.	605	1,776.03
39240	11/21/2024	6147	B & L Control Service Inc.	564	2,000.00
39241	11/21/2024	218	Barnes & Noble Inc.	418	364.00
39242	11/21/2024	5341	Crystal Rock	569	116.42
39243	11/21/2024	7572	East Coast Tire and Auto Service	570	1,221.40
39244	11/21/2024	7450	GMES	571	613.07
39245	11/21/2024	8646	Ground Equipment, Inc.	572	841.32
39246	11/21/2024	8092	Halpin, Anthony	606	550.00
39247	11/21/2024	8208	Hopkins Calibration LLC	573	220.00
39248	11/21/2024	8237	Hudson Valley Organic Pest Control	574	330.00
39249	11/21/2024	1391	Joseph P. Mangione Inc.	575	1,515.23
39250	11/21/2024	6310	Northeast Shared Services	583	219.62
39251	11/21/2024	2018	Passonno Paints	581	197.04
39252	11/21/2024	2068	Pitney Bowes Global Financial Services LLC	582	435.00
39253	11/21/2024	9052	Ries, Jordan	610	29.85
39254	11/21/2024	5902	Santiago, Alison	584	28.81
39255	11/21/2024	3792	Schindler Elevator Corporation	585	2,770.77
39256	11/21/2024	8830	Securitas Technology Corporation	587	457.13
39257	11/21/2024	5218	Stevens Jr., Dr. Donald	588	1,213.00
39258	11/21/2024	2887	Stripes	589	45.00
39259	11/21/2024	7765	T & T Sales, Inc.	590	127.99
39260	11/21/2024	8884	T-Mobile	591	30.35
39261	11/21/2024	2595	The Record	592	69.95
39262	11/21/2024	3837	Verizon	593	145.53
39263	11/21/2024	8329	White, Joshua	607	185.00
39264	11/21/2024	8441	White, Peyton	608	185.00

Number of Transactions: 26

Warrant Total: 15,687.51

Vendor Portion: 15,687.51

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 26 in number, in the total amount of \$15,687.51. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/21/24 Kirk Heid
 Date School Business Manager

WATERVLIET CITY SCHOOLS

Check Warrant Report For A - 32: Cash Disbursement For Dates 11/27/2024 - 11/27/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
39052	11/27/2024	6022	**VOID** Sicko, Bonnie		-1,048.20
39265	11/27/2024	8387	ACCESS THERAPY GROUP PLLC	612	2,140.00
39266	11/27/2024	6120	Advanced Therapy	613	1,579.50
39267	11/27/2024	8269	Associates In Interpreting and Mentoring Services	614	130.00
39268	11/27/2024	8707	Bearcom	360	2,590.75
39269	11/27/2024	6526	CDPHP	616	428,388.85
39270	11/27/2024	6526	CDPHP	617	37,879.00
39271	11/27/2024	477	Center for Disability Services	618	36,572.40
39272	11/27/2024	518	City of Watervliet	619	6,859.25
39273	11/27/2024	6049	Crossroads Center for Children	620	4,837.30
39274	11/27/2024	743	Demco, Inc.	110	110.31
39275	11/27/2024	8540	Edpuzzle, Inc.	369	3,923.00
39276	11/27/2024	5459	Eric Armin Inc.	364	2,697.00
39277	11/27/2024	5682	Facilities Equipment & Service, Inc.	621	2,800.00
39278	11/27/2024	9003	FOUNDATIONS BEHAVIORAL HEALTH	622	14,599.86
39279	11/27/2024	1002	Four Winds Hospital	623	1,100.00
39280	11/27/2024	7173	GREEN ISLAND UNION FREE SCHOOL	624	3,926.77
39281	11/27/2024	7163	Highmark BlueShield of Northeastern New York	615	610.00
39282	11/27/2024	3463	Hillcrest Educational Centers, Inc.	625	15,340.60
39283	11/27/2024	7502	Junior Library Guild	247	995.50
39284	11/27/2024	8425	Kajeet, Inc.	475	2,985.74
39285	11/27/2024	8300	LaSalle School	626	5,552.60
39286	11/27/2024	7511	Lifetime Benefit Solutions, Inc.	635	75.00
39287	11/27/2024	6598	McGraw-Hill LLC	503	597.53
39288	11/27/2024	6702	Menands UFSD	627	63,296.63
39289	11/27/2024	1799	Nasco	201	139.18
39290	11/27/2024	4426	NE Parent & Child Society	628	5,672.20
39291	11/27/2024	4451	Oriental Trading Company, Inc.	517	260.52
39292	11/27/2024	2013	Parsons Child & Family Center	629	5,409.12
39293	11/27/2024	8422	Red Cloud-Owen, Amanda	630	956.76
39294	11/27/2024	6056	SCRIPPS NATIONAL SPELLING BEE	631	192.50
39295	11/27/2024	6022	Sicko, Bonnie		1,048.20
39296	11/27/2024	3465	St. Catherine's Center	632	18,148.00
39297	11/27/2024	2498	Stadium System	236	493.00
39298	11/27/2024	5029	Teacher Direct	17	377.12
39299	11/27/2024	8928	United Publishing Company Inc.	237	885.23
39300	11/27/2024	3301	Vanderheyden Hall, Inc.	633	6,010.70
39301	11/27/2024	2813	Wildwood Programs, Inc.	634	109,179.20

WATERVLIET CITY SCHOOLS



Check Warrant Report For A - 32: Cash Disbursement For Dates 11/27/2024 - 11/27/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
Number of Transactions: 38				Warrant Total:	787,311.12
				Vendor Portion:	787,311.12

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 38 in number, in the total amount of \$787,311.12. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/27/24 Keith Heid
Date School Business Manager

WATERVLIET CITY SCHOOLS



Check Warrant Report For F - 5: Cash Disbursement For Dates 11/9/2024 - 11/9/2024

Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2218	11/09/2024	9018	Attendance Works	314	2,100.00
2219	11/09/2024	6310	Golub Corporation	470	2,262.55
2220	11/09/2024	8998	hand2mind	78	91.97
2221	11/09/2024	1501	Lakeshore Learning Materials, LLC	79	501.82
2222	11/09/2024	8304	QnA Tech	242	2,784.00
2223	11/09/2024	6967	Renaissance	472	16,028.93
2224	11/09/2024	2679	United Art & Education	185	230.54
2225	11/09/2024	4816	W.B. Mason Company, Inc.	102	174.70
Number of Transactions: 8				Warrant Total:	24,174.51
				Vendor Portion:	24,174.51

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 8 in number, in the total amount of \$24,174.51. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/9/24
Date

Keith Heid
School Business Manager

WATERVLIET CITY SCHOOLS

Check Warrant Report For F - 6: Cash Disbursement For Dates 11/19/2024 - 11/19/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
2226	11/19/2024	4547	Achievements, PLLC	603	11,060.00
2227	11/19/2024	8462	Boys and Girls Clubs of the Capital Area	595	48,406.00
2228	11/19/2024	4527	Discount School Supply		1,185.52
2229	11/19/2024	8825	McKee, Danielle	596	140.68
2230	11/19/2024	7614	Morse, Andy	597	600.00
2231	11/19/2024	6310	Northeast Shared Services	561	5,479.18
2232	11/19/2024	8766	Northwest Prevention Science Inc.	598	250.00
2233	11/19/2024	8953	Rickard, Laura	599	720.00
2234	11/19/2024	2327	Scantron	601	662.00
2235	11/19/2024	4812	Watervliet Housing Authority	602	507.00
2236	11/19/2024	2813	Wildwood Programs, Inc.	611	90,480.00
2237	11/19/2024	9009	Presentation Systems, Inc.	171	1,478.00

Number of Transactions: 12

Warrant Total: 160,968.38

Vendor Portion: 160,968.38

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 12 in number, in the total amount of \$160,968.38. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/19/24
Date

Keith Heid
School Business Manager

WATERVLIET CITY SCHOOLS

Check Warrant Report For C - 5: Cash Disbursement For Dates 11/15/2024 - 11/15/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
3153	11/15/2024	2355	**VOID** Schuyler Bakery		-90.00
3223	11/15/2024	31	Action Commercial Service, Inc.	552	225.00
3224	11/15/2024	8261	B & G Foodservice Equipment, LLC	302	31,100.00
3225	11/15/2024	8880	Capital City Produce, LLC	553	2,546.50
3226	11/15/2024	8614	Dagele Produce, Inc.	554	4,933.80
3227	11/15/2024	7351	Hill & Markes, Inc.	555	6,216.34
3228	11/15/2024	4652	Morgan Linen Service	562	1,087.41
3229	11/15/2024	6310	Northeast Shared Services	560	51.36
3230	11/15/2024	8545	Rockland Bakery	556	1,219.89
3231	11/15/2024	2355	Schuyler Bakery	557	130.00
3232	11/15/2024	2355	Schuyler Bakery		90.00
3233	11/15/2024	2549	Sycaway Creamery, Inc.	558	8,109.88
3234	11/15/2024	7435	US Foods, Inc.	559	69,461.35
3235	11/15/2024	9009	Presentation Systems, Inc.	164	5,925.00

Number of Transactions: 14

Warrant Total: 131,006.53

Vendor Portion: 131,006.53

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 14 in number, in the total amount of \$131,006.53. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/15/24 Keith Heid
Date School Business Manager

WATERVLIET CITY SCHOOLS

Check Warrant Report For H - 1: Cash Disbursement For Dates 11/8/2024 - 11/8/2024



Check #	Check Date	Vendor ID	Vendor Name	PO Number	Check Amount
1147	11/08/2024	8913	Colonie Mechanical Contractors, Inc.		56,950.00
1148	11/08/2024	4287	CSArch	550	2,544.20
Number of Transactions: 2				Warrant Total:	59,494.20
				Vendor Portion:	59,494.20

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$59,494.20. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

11/8/24
Date

Keith Heid
School Business Manager

WATERVLIIET CITY SCHOOLS



Payroll Tax Expense Breakdown For Checks Dated 11/8/2024 - 11/8/2024

Account	Gross Pay	FICA Wages	FICA Exp	MEDI Wages	MEDI Exp	FICA/MEDI Exp	TRS W/H	Total Expense
Fund A Totals:	591,101.05	569,654.03	35,318.52	569,654.03	8,259.96	43,578.48	7,693.86	634,679.53
Fund C Totals:	30,552.46	30,552.46	1,894.25	30,552.46	443.02	2,337.27	0.00	32,889.73
Fund FA25 Totals:	21,756.24	20,939.40	1,298.24	20,939.40	303.61	1,601.85	0.00	23,358.09
Fund FC25 Totals:	14,800.31	13,983.47	866.98	13,983.47	202.76	1,069.74	308.45	15,870.05
Fund FFOC23 Totals:	2,590.76	2,379.48	147.53	2,379.48	34.50	182.03	90.68	2,772.79
Fund FX25 Totals:	1,490.40	1,422.33	88.18	1,422.33	20.62	108.80	0.00	1,599.20
Grand Totals:	662,291.22	638,931.17	39,613.70	638,931.17	9,264.47	48,878.17	8,092.99	711,169.39

FICA / MEDICARE	
Gross Pay	662,291.22
FICA Wages	638,931.17
Employer FICA	39,613.70
Employee FICA	39,613.70
MEDI Wages	638,931.17
Employer MEDI	9,264.47
Employee MEDI	9,264.47
*Portion From Additional Withholding	0.00
TRS Withholding	8,092.99

The breakdown by fund is calculated in proportion to the employee's account code breakdown for the selected payroll(s). This breakdown does not include Unassigned amounts charged to NON CASH, which may cause a difference between the Total Gross Amount and the Gross Account Totals.

WATERVLIIET CITY SCHOOLS



Payroll Tax Expense Breakdown For Checks Dated 11/22/2024 - 11/22/2024

Account	Gross Pay	FICA Wages	FICA Exp	MEDI Wages	MEDI Exp	FICA/MEDI Exp	TRS W/H	Total Expense
Fund A Totals:	579,998.53	554,417.28	34,373.80	558,253.40	8,094.69	42,468.49	7,607.24	622,167.02
Fund C Totals:	30,616.69	30,616.69	1,898.25	30,616.69	443.94	2,342.19	0.00	32,958.88
Fund FA25 Totals:	21,756.24	20,939.40	1,298.24	20,939.40	303.61	1,601.85	0.00	23,358.09
Fund FC25 Totals:	14,800.31	13,994.66	867.67	13,994.66	202.92	1,070.59	308.45	15,870.90
Fund FFOC23 Totals:	2,590.76	2,383.19	147.76	2,383.19	34.55	182.31	90.68	2,773.07
Fund FX25 Totals:	2,087.68	2,002.82	124.18	2,002.82	29.03	153.21	4.48	2,240.89
Grand Totals:	651,550.21	624,354.04	38,709.90	628,190.16	9,108.74	47,818.64	8,010.85	699,368.85

FICA / MEDICARE

Gross Pay	651,550.21
FICA Wages	624,354.04
Employer FICA	38,709.90
Employee FICA	38,709.90
MEDI Wages	628,190.16
Employer MEDI	9,108.74
Employee MEDI	9,108.74
*Portion From Additional Withholding	0.00
TRS Withholding	8,010.85

The breakdown by fund is calculated in proportion to the employee's account code breakdown for the selected payroll(s). This breakdown does not include Unassigned amounts charged to NON CASH, which may cause a difference between the Total Gross Amount and the Gross Account Totals.

WATERVLIET CITY SCHOOLS



Payroll Tax Expense Breakdown For Checks Dated 11/26/2024 - 11/26/2024

Account	Gross Pay	FICA Wages	FICA Exp	MEDI Wages	MEDI Exp	FICA/MEDI Exp	TRS W/H	Total Expense
Fund A Totals:	89,876.50	89,876.50	5,572.32	89,876.50	1,303.21	6,875.53	591.14	96,752.03
Grand Totals:	89,876.50	89,876.50	5,572.32	89,876.50	1,303.21	6,875.53	591.14	96,752.03

FICA / MEDICARE	
Gross Pay	89,876.50
FICA Wages	89,876.50
Employer FICA	5,572.32
Employee FICA	5,572.32
MEDI Wages	89,876.50
Employer MEDI	1,303.21
Employee MEDI	1,303.21
*Portion From Additional Withholding	0.00
TRS Withholding	591.14

The breakdown by fund is calculated in proportion to the employee's account code breakdown for the selected payroll(s). This breakdown does not include Unassigned amounts charged to NON CASH, which may cause a difference between the Total Gross Amount and the Gross Account Totals.

WATERVLIIET CITY SCHOOLS

Revenue Status Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Revised Budget	Revenue Earned	Unearned Revenue
A 1001	PROPERTY TAX	7,180,000.00	0.00	7,180,000.00	7,224,888.37	-44,888.37
A 1081	PAYMENTS IN LIEU OF TAXES	221,000.00	0.00	221,000.00	0.00	221,000.00
A 1085	STAR	550,000.00	0.00	550,000.00	0.00	550,000.00
A 1090	INTEREST AND PENALTIES	30,000.00	0.00	30,000.00	2,440.46	27,559.54
A 1111	CONSUMER UTILITY TAX	375,000.00	0.00	375,000.00	131,865.99	243,134.01
A 1410	ADMISSIONS	8,000.00	0.00	8,000.00	3,010.00	4,990.00
A 2230	DAY SCHOOL TUITION	35,000.00	0.00	35,000.00	0.00	35,000.00
A 2401	INTEREST & EARNINGS	0.00	0.00	0.00	468.81	-468.81
A 2410	BUILDING USE	5,000.00	0.00	5,000.00	1,925.00	3,075.00
A 2680	INSURANCE RECOVERIES	0.00	0.00	0.00	4,443.28	-4,443.28
A 2701	REFUND OF PRIOR YEARS EXPENSES - BOCES SERVICES	75,000.00	0.00	75,000.00	8,171.22	66,828.78
A 2703	REFUND OF PRIOR YEARS EXPENSES - OTHER	75,000.00	0.00	75,000.00	541,135.91	-466,135.91
A 2770	OTHER UNCLASSIFIED	30,000.00	0.00	30,000.00	3,947.36	26,052.64
A 3101	BASIC FORMULA	22,922,000.00	0.00	22,922,000.00	1,068,413.24	21,853,586.76
A 3101.A	EXCESS COST	4,600,000.00	0.00	4,600,000.00	0.00	4,600,000.00
A 3102	LOTTERY AID	1,920,000.00	0.00	1,920,000.00	2,435,166.15	-515,166.15
A 3102.A	VLT LOTTERY	900,000.00	0.00	900,000.00	408,304.05	491,695.95
A 3102.B	COMMERCIAL GAMING	120,000.00	0.00	120,000.00	0.00	120,000.00
A 3102.C	MOBILE SPORTS BETTING	900,000.00	0.00	900,000.00	915,868.03	-15,868.03
A 3103	BOCES	1,205,000.00	0.00	1,205,000.00	0.00	1,205,000.00
A 3260	TEXTBOOKS	15,000.00	0.00	15,000.00	23,865.00	-8,865.00
A 3262	SOFTWARE	7,000.00	0.00	7,000.00	0.00	7,000.00
A 3263	LIBRARY MATERIALS	17,000.00	0.00	17,000.00	0.00	17,000.00
A 4107	IMPACT AID	8,000.00	0.00	8,000.00	0.00	8,000.00
A 4289	INTEREST SUBSIDY FOR QSCB	111,000.00	0.00	111,000.00	0.00	111,000.00
A 4601	MEDICAID REIMBURSEMENT	85,000.00	0.00	85,000.00	54,741.54	30,258.46
A Totals:		41,394,000.00	0.00	41,394,000.00	12,828,654.41	28,565,345.59
Grand Totals:		41,394,000.00	0.00	41,394,000.00	12,828,654.41	28,565,345.59

WATERVLIT CITY SCHOOLS

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 1010.400-00-0000	CONTRACTUAL EXPENSE	1,500.00	0.00	1,500.00	1,652.00	1,080.00	-1,232.00
A 1010.450-00-0000	MATERIALS/SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
1010	BOARD OF EDUCATION	2,000.00	0.00	2,000.00	1,652.00	1,080.00	-732.00
A 1040.160-00-0000	SALARIES/NON-INSTRUC	2,000.00	0.00	2,000.00	1,269.18	0.00	730.82
A 1040.400-00-0000	CONTRACTUAL EXPENSE	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00
A 1040.450-00-0000	MATERIALS/SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00
1040	DISTRICT CLERK	4,000.00	0.00	4,000.00	1,269.18	0.00	2,730.82
A 1060.400-00-0000	CONTRACTUAL EXPENSE	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
1060	DISTRICT MEETINGS	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
10		8,000.00	0.00	8,000.00	2,921.18	1,080.00	3,998.82
A 1240.150-00-0000	SALARIES/INSTRUCTIONAL	192,000.00	0.00	192,000.00	79,048.97	0.00	112,951.03
A 1240.150-80-0000	VACATION BUY BACK - SUPERINTENDENT	7,000.00	0.00	7,000.00	0.00	0.00	7,000.00
A 1240.160-00-0000	SALARIES/NON-INSTRUC	76,000.00	0.00	76,000.00	32,295.59	0.00	43,704.41
A 1240.160-00-0000	CONTRACTUAL EXPENSE	6,000.00	0.00	6,000.00	4,147.06	800.00	1,052.94
A 1240.400-00-0000	MATERIALS/SUPPLIES	3,000.00	0.00	3,000.00	221.90	145.00	2,633.10
1240	CHIEF SCHOOL ADMINISTRATOR	284,000.00	0.00	284,000.00	115,713.52	945.00	167,341.48
12		284,000.00	0.00	284,000.00	115,713.52	945.00	167,341.48
A 1310.160-00-0000	SALARIES/NON-INSTRUC	300,000.00	0.00	300,000.00	88,424.82	0.00	211,575.18
A 1310.160-80-0000	VACATION BUYBACK	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
A 1310.400-00-0000	CONTRACTUAL EXPENSE	50,000.00	0.00	50,000.00	7,485.04	0.00	42,514.96
A 1310.450-00-0000	MATERIALS/SUPPLIES	3,000.00	0.00	3,000.00	4,061.94	0.00	-1,061.94
A 1310.490-00-0000	BOCES SERVICE	16,000.00	0.00	16,000.00	25,565.19	0.00	-9,565.19
1310	BUSINESS ADMINISTRATION	374,000.00	0.00	374,000.00	125,536.99	0.00	248,463.01
A 1320.400-00-0000	CONTRACTUAL EXPENSE	52,000.00	0.00	52,000.00	45,000.00	0.00	7,000.00
1320	AUDITING	52,000.00	0.00	52,000.00	45,000.00	0.00	7,000.00
A 1330.160-00-0000	SALARIES/NON-INSTRUC	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
1330	COLLECTOR OF TAXES	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
A 1345.150-00-0000	SALARY NON-INST INTERNAL CLAIMS AUDIT	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
1345	PURCHASING	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
13		431,000.00	0.00	431,000.00	170,536.99	0.00	260,463.01
A 1420.400-00-0000	CONTRACTUAL EXPENSE	50,000.00	0.00	50,000.00	1,993.50	0.00	48,006.50
1420	LEGAL	50,000.00	0.00	50,000.00	1,993.50	0.00	48,006.50
A 1480.490-00-0000	BOCES SERVICE	169,000.00	0.00	169,000.00	58,263.12	0.00	110,736.88

WATERVLLET CITY SCHOOLS

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1480	PUBLIC INFORMATION SERVICES	*		169,000.00	58,263.12	0.00	110,736.88
14	EQUIPMENT	**		219,000.00	60,256.62	0.00	158,743.38
<u>A 1620.200-00-0000</u>	CONTRACTUAL EXPENSE			28,000.00	28,924.41	0.00	-924.41
<u>A 1620.400-00-0000</u>	TELEPHONE		2,910.20	192,910.20	99,106.40	22,077.92	71,725.88
<u>A 1620.410-00-0000</u>	WATER		0.00	22,000.00	6,826.25	0.00	15,173.75
<u>A 1620.411-00-0000</u>	SEWER		0.00	10,000.00	3,354.09	0.00	6,645.91
<u>A 1620.412-00-0000</u>	OUTDOOR LIGHTING - ELECTRICITY		0.00	10,000.00	3,505.16	0.00	6,494.84
<u>A 1620.430-00-0000</u>	WHS - ELECTRICITY		0.00	4,000.00	1,543.34	0.00	2,456.66
<u>A 1620.430-02-0000</u>	WES - ELECTRICITY		0.00	120,000.00	46,300.00	0.00	73,700.00
<u>A 1620.440-01-0000</u>	WHS - NATURAL GAS		0.00	116,000.00	40,126.66	0.00	75,873.34
<u>A 1620.440-02-0000</u>	WES - NATURAL GAS		0.00	45,000.00	13,775.20	0.00	31,224.80
<u>A 1620.450-00-0000</u>	MATERIALS/SUPPLIES		0.00	25,000.00	8,018.40	0.00	16,981.60
1620	OPERATIONS	*		110,000.00	64,596.89	22.89	45,380.22
<u>A 1621.160-00-0000</u>	SALARIES/NON-INSTRUC - MAINTENANCE		2,910.20	682,910.20	316,076.80	22,100.81	344,732.59
<u>A 1621.160-10-00000</u>	MAINTENANCE OT		0.00	410,000.00	83,023.70	0.00	326,976.30
<u>A 1621.160-20-000</u>	SALARIES/NON-INSTRUC-MAIN-NIGHTTIME		0.00	3,000.00	0.00	0.00	3,000.00
<u>A 1621.160-20-0000</u>	SALARIES/NON-INSTRUC-MAIN-NIGHTTIME		0.00	0.00	187.00	0.00	-187.00
<u>A 1621.160-80-00000</u>	VACATION BUYBACK		0.00	140,000.00	113,183.34	0.00	26,816.66
1621	MAINTENANCE	*		4,000.00	0.00	0.00	4,000.00
<u>A 1670.400-00-00000</u>	CONTRACTUAL EXPENSE		0.00	557,000.00	196,394.04	0.00	360,605.96
1670	CENTRAL PRINTING & MAILING	*		10,000.00	520.68	0.00	9,479.32
<u>A 1680.490-00-00000</u>	BOCES SERVICE		0.00	675,000.00	325,524.28	0.00	349,475.72
1680	CENTRAL DATA PROCESSING	*		675,000.00	325,524.28	0.00	349,475.72
16	UNALLOCATED INS	**		1,922,000.00	838,515.80	22,100.81	1,064,293.59
<u>A 1910.400-00-00000</u>	STUDENT COVERAGE		0.00	143,000.00	66,353.63	0.00	76,646.37
<u>A 1910.410-00-00000</u>	UNALLOCATED INSURANCE	*		18,000.00	15,600.88	0.00	2,399.12
1910	SCHOOL ASSOC DUES	*		161,000.00	81,954.51	0.00	79,045.49
<u>A 1920.400-00-00000</u>	SCHOOL ASSOCIATION DUES	*	0.00	20,000.00	8,047.00	0.00	11,953.00
<u>A 1964.400-00-00000</u>	REFUND REAL PROP TAX	*	0.00	20,000.00	8,047.00	0.00	11,953.00
1964	REFUND ON REAL PROPERTY TAXES	*		10,000.00	0.00	0.00	10,000.00
<u>A 1981.490-00-00000</u>	BOCES ADMINISTRATION		0.00	188,000.00	187,295.00	0.00	705.00

WATERVLIT CITY SCHOOLS

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
1981	ADMINISTRATION - BOCES	*		188,000.00	0.00	0.00	705.00
19		**		379,000.00	277,296.51	0.00	101,703.49
1		***		3,243,000.00	1,465,240.62	24,125.81	1,756,543.77
<u>A 2010.150-00-0000</u>	SALARIES/INSTRUCTIONAL			306,000.00	114,934.72	0.00	191,065.28
<u>A 2010.150-80-0000</u>	VACATION BUY BACK - DIRECTORS			11,000.00	0.00	0.00	11,000.00
<u>A 2010.160-00-0000</u>	SALARIES/NON-INSTRUC			151,000.00	53,728.45	0.00	97,271.55
<u>A 2010.400-00-0000</u>	CONTRACTUAL EXPENSE			6,000.00	1,929.13	0.00	4,070.87
<u>A 2010.450-00-0000</u>	MATERIALS/SUPPLIES			4,000.00	0.00	0.00	4,000.00
2010	CURRICULUM DEVELOPMENT & SUPERVISION	*		478,000.00	170,592.30	0.00	307,407.70
<u>A 2020.150-00-0000</u>	SALARIES/INSTRUCTIONAL			562,000.00	139,384.67	0.00	422,615.33
<u>A 2020.150-80-0000</u>	VACATION BUY BACK - ADMINISTRATORS			18,000.00	0.00	0.00	18,000.00
<u>A 2020.160-00-0000</u>	SALARIES/NON-INSTRUC			167,000.00	57,719.48	0.00	109,280.52
<u>A 2020.400-01-0000</u>	CONTRACTUAL EXPENSE-WHS			55,000.00	0.00	0.00	55,000.00
<u>A 2020.400-02-0000</u>	CONTRACTUAL EXPENSE-WES			55,000.00	350.22	0.00	54,649.78
<u>A 2020.450-01-0000</u>	MATERIALS/SUPPLIES-WHS			6,000.00	954.55	2,062.05	2,983.40
<u>A 2020.450-02-0000</u>	MATERIALS/SUPPLIES-WES			6,000.00	2,046.74	5,814.57	-1,861.31
2020	SUPERVISION REGULAR SCHOOL	*		869,000.00	200,455.66	7,876.62	660,667.72
<u>A 2070.150-00-0000</u>	SALARIES/INSTRUCTIONAL			11,000.00	242.64	0.00	10,757.36
<u>A 2070.150-11-0000</u>	INST SALARIES-NOVANET/APEX			13,000.00	1,418.54	0.00	11,581.46
<u>A 2070.400-00-0000</u>	CONTRACTUAL EXPENSE			9,000.00	3,650.00	144.00	5,206.00
<u>A 2070.490-00-0000</u>	BOCES STAFF/CURR DAY			156,000.00	43,854.00	0.00	112,146.00
2070	INSERVICE TRAINING - INSTRUCTION	*		189,000.00	49,165.18	144.00	139,690.82
20		**		1,536,000.00	420,213.14	8,020.62	1,107,766.24
<u>A 2110.120-00-0000</u>	TEACHERS K-3			1,604,000.00	370,232.83	0.00	1,233,767.17
<u>A 2110.120-10-0000</u>	ELMENTCHRS 4-6			1,557,000.00	477,142.08	0.00	1,079,857.92
<u>A 2110.130-00-0000</u>	TEACHERS 7-12			4,258,000.00	963,885.84	0.00	3,294,114.16
<u>A 2110.140-00-0000</u>	SUBSTITUTE TEACHERS			154,000.00	42,849.47	0.00	111,150.53
<u>A 2110.140-20-0000</u>	DETENTION			9,000.00	689.58	0.00	8,310.42
<u>A 2110.140-30-0000</u>	HOME TEACHING ES			8,000.00	223.98	0.00	7,776.02
<u>A 2110.160-00-0000</u>	SALARIES/NON-INSTRUC			243,000.00	58,490.94	0.00	184,509.06
<u>A 2110.400-01-0000</u>	CONTRACTUAL EXPENSE-WHS			11,000.00	1,717.25	0.00	9,282.75
<u>A 2110.400-02-0000</u>	CONTRACTUAL EXPENSE-WES			16,000.00	2,834.02	0.00	13,165.98
<u>A 2110.450-01-0000</u>	MATERIALS/SUPPLIES-WHS			60,000.00	2,333.37	22,876.65	34,789.98

WATERVLiet CITY SCHOOLS

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
A 2110.450-01-1000	M/S WHS ART	0.00	0.00	0.00	755.60	3,204.23	-3,959.83
A 2110.450-01-2000	M/S WHS ENGLISH	0.00	0.00	0.00	501.90	1,121.46	-1,623.36
A 2110.450-01-4000	M/S WHS MATH	0.00	0.00	0.00	610.73	153.20	-763.93
A 2110.450-01-5000	M/S WHS MUSIC	0.00	0.00	0.00	0.00	3,311.55	-3,311.55
A 2110.450-01-6000	M/S WHS SCIENCE	0.00	0.00	0.00	1,620.54	1,131.11	-2,751.65
A 2110.450-01-7000	M/S WHS SOCIAL STUDIES	0.00	0.00	0.00	977.04	0.00	-977.04
A 2110.450-01-8000	M/S WHS PHYS ED	0.00	0.00	0.00	2,144.88	0.00	-2,144.88
A 2110.450-01-9000	M/S WHS TECHNOLOGY	0.00	0.00	0.00	1,680.40	385.39	-2,065.79
A 2110.450-01-9100	M/S WHS BUSINESS	0.00	0.00	0.00	72.39	72.39	-144.78
A 2110.450-01-9300	M/S WHS HOME/CAREERS	0.00	0.00	0.00	4,606.81	356.73	-4,963.54
A 2110.450-02-0000	MATERIALS/SUPPLIES-WES	60,000.00	0.00	60,000.00	5,972.17	19,842.80	34,185.03
A 2110.450-02-1000	M/S WES KINDERGARTEN	0.00	0.00	0.00	1,701.72	1,922.03	-3,623.75
A 2110.450-02-2000	M/S WES 1ST GRADE	0.00	0.00	0.00	1,487.14	1,937.08	-3,424.22
A 2110.450-02-3000	M/S WES 2ND GRADE	0.00	0.00	0.00	1,536.58	1,556.63	-3,093.21
A 2110.450-02-4000	M/S WES 3RD GRADE	0.00	0.00	0.00	1,060.72	1,685.01	-2,745.73
A 2110.450-02-5000	M/S WES 4TH GRADE	0.00	0.00	0.00	1,469.88	1,462.10	-2,931.98
A 2110.450-02-6000	M/S WES 5TH GRADE	0.00	0.00	0.00	446.00	1,771.25	-2,217.25
A 2110.450-02-7000	M/S WES 6TH GRADE	0.00	0.00	0.00	0.00	1,708.49	-1,708.49
A 2110.450-02-8000	M/S WES PHYS ED	0.00	0.00	0.00	2,769.70	0.00	-2,769.70
A 2110.450-02-9000	M/S WES MUSIC	0.00	0.00	0.00	0.00	1,078.45	-1,078.45
A 2110.450-02-9100	M/S WES ART	0.00	0.00	0.00	0.00	2,430.85	-2,430.85
A 2110.471-00-0000	TUITION-OTHER DISTRICTS	185,000.00	0.00	185,000.00	417.72	0.00	184,582.28
A 2110.473-00-0000	HENRY JOHNSON CHARTER SCHOOL	75,000.00	0.00	75,000.00	24,378.00	0.00	50,622.00
A 2110.473-00-BOYS	BRIGHTER CHOICE FOR BOYS	40,000.00	0.00	40,000.00	24,378.00	0.00	15,622.00
A 2110.473-00-GIRL	BRIGHTER CHOICE FOR GIRLS	100,000.00	0.00	100,000.00	42,661.50	0.00	57,338.50
A 2110.473-00-GREN	GREEN TECH HIGH CHARTER SCHOOL	125,000.00	0.00	125,000.00	0.00	0.00	125,000.00
A 2110.473-00-KIPP	KIPP ALBANY COMMUNITY CHARTER	130,000.00	-130,000.00	0.00	0.00	0.00	0.00
A 2110.473-00-LEAD	ALBANY LEADERSHIP CHARTER GIRLS	104,000.00	0.00	104,000.00	43,608.59	0.00	60,391.41
A 2110.473-00-TROY	TROY PREP CHARTER SCHOOL	250,000.00	-250,000.00	0.00	0.00	0.00	0.00
A 2110.473-01-KIPP	KIPP TECH VALLEY	240,000.00	-240,000.00	0.00	0.00	0.00	0.00
A 2110.473-99-0000	KIPP CAPITAL REGION	0.00	620,000.00	620,000.00	327,579.38	0.00	292,420.62
A 2110.480-01-0000	TEXTBOOKS-WHS	30,000.00	0.00	30,000.00	4,865.29	1,572.50	23,562.21
A 2110.480-02-0000	TEXTBOOKS-WES	30,000.00	0.00	30,000.00	317.47	6,464.22	23,218.31

WATERVLJET CITY SCHOOLS

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
<u>A 2110.480-02-1000</u>	TEXTBOOKS-WES-KINDERGARTEN	0.00	0.00	0.00	995.55	0.00	-995.55
<u>A 2110.480-02-2000</u>	TEXTBOOKS-WES-1ST GRADE	0.00	0.00	0.00	995.55	0.00	-995.55
<u>A 2110.480-02-3000</u>	TEXTBOOKS-WES-2ND GRADE	0.00	0.00	0.00	0.00	995.50	-995.50
<u>A 2110.480-02-5000</u>	TEXTBOOKS-WES-4TH GRADE	0.00	0.00	0.00	995.55	0.00	-995.55
<u>A 2110.480-02-6000</u>	TEXTBOOKS-WES-5TH GRADE	0.00	0.00	0.00	798.75	0.00	-798.75
<u>A 2110.480-02-7000</u>	TEXTBOOKS-WES-6TH GRADE	0.00	0.00	0.00	274.73	0.00	-274.73
<u>A 2110.490-00-0000</u>	BOCES SERVICE	168,000.00	0.00	168,000.00	61,629.99	0.00	106,370.01
2110	TEACHING	9,457,000.00	0.00	9,457,000.00	2,483,709.63	77,039.62	6,896,250.75
21		9,457,000.00	0.00	9,457,000.00	2,483,709.63	77,039.62	6,896,250.75
<u>A 2250.150-00-0000</u>	SALARIES/INSTRUCTIONAL	1,153,000.00	0.00	1,153,000.00	308,154.84	0.00	844,845.16
<u>A 2250.150-01-0000</u>	SALARIES/ADMINISTRATION	114,000.00	0.00	114,000.00	70,189.90	0.00	43,810.10
<u>A 2250.150-10-0000</u>	SALARIES/TEACHING ASSISTANTS	722,000.00	0.00	722,000.00	205,875.55	0.00	516,124.45
<u>A 2250.150-80-0000</u>	VACATION BUYBACK	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00
<u>A 2250.160-00-0000</u>	SALARIES/NON-INSTRUC	39,000.00	0.00	39,000.00	16,639.59	0.00	22,360.41
<u>A 2250.400-01-0000</u>	CONTRACTUAL EXPENSE-WHS	160,000.00	0.00	160,000.00	10,588.25	0.00	149,411.75
<u>A 2250.400-02-0000</u>	CONTRACTUAL EXPENSE-WES	15,000.00	0.00	15,000.00	2,561.81	0.00	12,438.19
<u>A 2250.450-01-0000</u>	MATERIALS/SUPPLIES-WHS	3,000.00	0.00	3,000.00	955.07	775.65	1,269.28
<u>A 2250.450-02-0000</u>	MATERIALS/SUPPLIES-WES	3,000.00	0.00	3,000.00	3,217.22	2,757.69	-2,974.91
<u>A 2250.470-00-0000</u>	TUITION	2,630,000.00	0.00	2,630,000.00	400,473.14	0.00	2,229,526.86
<u>A 2250.473-00-0000</u>	PAYMENTS TO CHARTER SCHOOLS	72,000.00	0.00	72,000.00	0.00	0.00	72,000.00
<u>A 2250.490-00-0000</u>	BOCES SERVICE	3,107,000.00	0.00	3,107,000.00	434,910.89	0.00	2,672,089.11
2250	PROGRAMS FOR HANDICAPPED CHILDREN	8,022,000.00	0.00	8,022,000.00	1,453,566.26	3,533.34	6,564,900.40
<u>A 2280.490-00-0000</u>	BOCES SERVICE	190,000.00	0.00	190,000.00	37,772.00	0.00	152,228.00
2280	OCCUPATIONAL EDUCATION	190,000.00	0.00	190,000.00	37,772.00	0.00	152,228.00
22		8,212,000.00	0.00	8,212,000.00	1,491,338.26	3,533.34	6,717,128.40
<u>A 2610.150-00-0000</u>	MEDIA CENTER INST SALARY	104,000.00	0.00	104,000.00	24,901.62	0.00	79,098.38
<u>A 2610.160-00-0000</u>	MEDIA CENTER NON INST SALARY	61,000.00	0.00	61,000.00	12,818.10	0.00	48,181.90
<u>A 2610.450-01-0000</u>	MATERIALS/SUPPLIES-WHS	2,000.00	0.00	2,000.00	426.43	24.49	1,549.08
<u>A 2610.450-02-0000</u>	MATERIALS/SUPPLIES-WES	1,000.00	0.00	1,000.00	131.22	429.27	439.51
<u>A 2610.460-01-0000</u>	LIBRARY MATERIALS - WHS	8,000.00	0.00	8,000.00	995.50	5,827.15	1,177.35
<u>A 2610.460-02-0000</u>	LIBRARY MATERIALS - WES	7,000.00	0.00	7,000.00	0.00	6,902.64	97.36
<u>A 2610.490-00-0000</u>	BOCES SERVICE	48,000.00	0.00	48,000.00	9,276.56	0.00	38,723.44

WATERVLJET CITY SCHOOLS

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2610	SCHOOL LIBRARY & AUDIO VISUAL	231,000.00	0.00	231,000.00	48,549.43	13,183.55	169,267.02
<u>A 2630.160-00-0000</u>	SALARIES/NON-INSTRUC	25,000.00	0.00	25,000.00	12,630.00	0.00	12,370.00
<u>A 2630.220-00-0000</u>	STATE AID HARDWARE	89,000.00	0.00	89,000.00	15,423.34	3,999.60	69,577.06
<u>A 2630.450-01-0000</u>	MATERIALS/SUPPLIES-WHS	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
<u>A 2630.450-02-0000</u>	MATERIALS/SUPPLIES-WES	3,000.00	0.00	3,000.00	0.00	0.00	3,000.00
<u>A 2630.460-01-0000</u>	STATE AID SOFTWARE-WHS	9,000.00	0.00	9,000.00	6,620.00	0.00	2,380.00
<u>A 2630.460-02-0000</u>	STATE AID SOFTWARE-WES	9,000.00	0.00	9,000.00	0.00	0.00	9,000.00
<u>A 2630.490-00-0000</u>	BOCES SERVICE	112,000.00	0.00	112,000.00	37,075.57	0.00	74,924.43
2630	COMPUTER ASSISTED INSTRUCTION	256,000.00	0.00	256,000.00	71,748.91	3,999.60	180,251.49
26							
<u>A 2805.160-00-0000</u>	ATTENDANCE NON INST SALARIES	487,000.00	0.00	487,000.00	120,298.34	17,183.15	349,518.51
<u>A 2805.450-00-0000</u>	ATTENDANCE MATERIALS & SUPPLIES	93,000.00	0.00	93,000.00	41,668.23	0.00	51,331.77
2805	ATTENDANCE - REGULAR SCHOOL	94,000.00	0.00	94,000.00	41,668.23	0.00	52,331.77
<u>A 2810.150-00-0000</u>	GUIDANCE INST SALARIES	481,000.00	0.00	481,000.00	82,649.34	0.00	398,350.66
<u>A 2810.160-00-0000</u>	GUIDANCE NON INST SALARY	26,000.00	0.00	26,000.00	10,485.75	0.00	15,514.25
<u>A 2810.400-01-0000</u>	GUIDANCE CONT EXP - WHS	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00
<u>A 2810.400-02-0000</u>	GUIDANCE CONT EXP - WES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
<u>A 2810.450-01-0000</u>	GUIDANCE MTLs & SPPLs - WHS	1,000.00	0.00	1,000.00	276.75	1,073.67	-350.42
<u>A 2810.450-02-0000</u>	GUIDANCE MTLs & SPPLs - WES	1,000.00	0.00	1,000.00	198.88	198.88	602.24
2810	GUIDANCE - REGULAR SCHOOL	515,000.00	0.00	515,000.00	93,610.72	1,272.55	420,116.73
<u>A 2815.160-00-0000</u>	SALARIES/NON-INSTRUC	128,000.00	0.00	128,000.00	33,919.68	0.00	94,080.32
<u>A 2815.400-00-0000</u>	CONTRACTUAL EXPENSE	159,000.00	0.00	159,000.00	220.00	0.00	158,780.00
<u>A 2815.450-01-0000</u>	MATERIALS/SUPPLIES-WHS	3,000.00	0.00	3,000.00	1,926.58	0.00	1,073.42
<u>A 2815.450-02-0000</u>	MATERIALS/SUPPLIES-WES	4,000.00	0.00	4,000.00	2,027.90	212.57	1,759.53
2815	HEALTH SERVICES - REGULAR SCHOOL	294,000.00	0.00	294,000.00	38,094.16	212.57	255,693.27
<u>A 2820.150-00-0000</u>	PSYCHOLOGICAL INST SALARIES	249,000.00	0.00	249,000.00	64,916.16	0.00	184,083.84
<u>A 2820.450-00-0000</u>	PSYCHOLOGICAL MTLs & SPPLs	6,000.00	0.00	6,000.00	3,897.03	919.10	1,183.87
2820	PSYCHOLOGICAL SERVICES - REGULAR SCHOOL	255,000.00	0.00	255,000.00	68,813.19	919.10	185,267.71
<u>A 2825.150-00-0000</u>	SOC WK SVCS INST SALARIES	271,000.00	0.00	271,000.00	62,122.77	0.00	208,877.23
<u>A 2825.450-00-0000</u>	SOC WORK SVCS MATERIALS/SUPPLIES	2,000.00	0.00	2,000.00	718.07	1,171.53	110.40
2825	SOCIAL WORK SRVC-REG SCHOOL	273,000.00	0.00	273,000.00	62,840.84	1,171.53	208,987.63
<u>A 2830.150-00-0000</u>	SPEECH INST SALARIES	194,000.00	0.00	194,000.00	32,234.64	0.00	161,765.36
<u>A 2830.450-00-0000</u>	SPEECH MTLs & SPPLs	2,000.00	0.00	2,000.00	1,176.82	0.00	823.18

WATERVLIIET CITY SCHOOLS

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
2830	PUPIL PERSONNEL SRVC-SPEC SCHL	196,000.00	0.00	196,000.00	33,411.46	0.00	162,588.54
A 2850.150-00-00000	EXTRACURRICULAR - CLUB ADVISORS	38,000.00	0.00	38,000.00	0.00	0.00	38,000.00
A 2850.150-40-000000	CHAPERONE	9,000.00	0.00	9,000.00	1,988.75	0.00	7,011.25
2850	CO-CURRICULAR ACTIVITIES	47,000.00	0.00	47,000.00	1,988.75	0.00	45,011.25
A 2855.150-00-00000	ATHLETICS-INST SALARIES	250,000.00	0.00	250,000.00	89,876.50	0.00	160,123.50
A 2855.400-00-00000	OFFICIALS / SECURITY (SPORTS)	84,000.00	0.00	84,000.00	18,534.89	4,370.00	61,095.11
A 2855.450-00-00000	MATERIALS/SUPPLIES	69,000.00	0.00	69,000.00	15,504.61	10,362.08	43,133.31
2855	INTERSCHOLASTIC ATHLETICS	403,000.00	0.00	403,000.00	123,916.00	14,732.08	264,351.92
28		2,077,000.00	0.00	2,077,000.00	464,343.35	18,307.83	1,594,348.82
2		21,769,000.00	0.00	21,769,000.00	4,979,902.72	124,084.56	16,665,012.72
A 5510.160-00-00000	SALARIES/NON-INSTRUC	0.00	0.00	0.00	106,923.94	0.00	-106,923.94
A 5510.160-10-000000	SUMMER SCHOOL BUS DRIVER	236,000.00	0.00	236,000.00	10,551.24	0.00	225,448.76
A 5510.160-20-000000	BUS DRIVER - OT	80,000.00	0.00	80,000.00	22,131.00	0.00	57,869.00
A 5510.160-60-000000	BUS DRIVER - EXTRA	14,000.00	0.00	14,000.00	1,420.10	0.00	12,579.90
A 5510.400-00-00000	CONTRACTUAL EXPENSE	190,000.00	0.00	190,000.00	80,108.42	945.00	108,946.58
A 5510.450-00-00000	MATERIALS/SUPPLIES	85,000.00	0.00	85,000.00	11,123.38	4,039.08	69,837.54
5510	DISTRICT TRANSPORTATION SERVICES	605,000.00	0.00	605,000.00	232,258.08	4,984.08	367,757.84
A 5530.400-00-00000	BUS GARAGE CONTRACTUAL EXPENSE	23,000.00	0.00	23,000.00	3,053.28	975.00	18,971.72
A 5530.450-00-00000	BUS GARAGE MATERIALS AND SUPPLIES	7,000.00	0.00	7,000.00	1,248.43	0.00	5,751.57
5530	BUS GARAGE	30,000.00	0.00	30,000.00	4,301.71	975.00	24,723.29
A 5540.400-00-00000	CONTRACT TRANSPORTATION	1,410,000.00	0.00	1,410,000.00	62,766.00	0.00	1,347,234.00
A 5540.400-00-MCKV	MCKINNEY-VENTO CONTRACT TRANSPORTATION	627,000.00	0.00	627,000.00	0.00	0.00	627,000.00
5540	CONTRACT TRANSPORTATION	2,037,000.00	0.00	2,037,000.00	62,766.00	0.00	1,974,234.00
A 5550.400-00-00000	PUBLIC TRANSPORTATION	8,000.00	0.00	8,000.00	3,168.75	0.00	4,831.25
5550	PUBLIC TRANSPORTATION	8,000.00	0.00	8,000.00	3,168.75	0.00	4,831.25
55		2,680,000.00	0.00	2,680,000.00	302,494.54	5,959.08	2,371,546.38
5		2,680,000.00	0.00	2,680,000.00	302,494.54	5,959.08	2,371,546.38
A 9010.800-00-00000	STATE RETIREMENT	240,000.00	0.00	240,000.00	0.00	0.00	240,000.00
9010	STATE RETIREMENT	240,000.00	0.00	240,000.00	0.00	0.00	240,000.00
A 9020.800-00-00000	TEACHER RETIREMENT	1,270,000.00	0.00	1,270,000.00	-1,281.28	0.00	1,271,281.28
9020	TEACHERS' RETIREMENT	1,270,000.00	0.00	1,270,000.00	-1,281.28	0.00	1,271,281.28
A 9030.800-00-00000	SOCIAL SECURITY	1,075,000.00	0.00	1,075,000.00	299,205.68	0.00	775,794.32

WATERVLJET CITY SCHOOLS

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
9030	SOCIAL SECURITY	*		1,075,000.00			
<u>A 9040.800-00-0000</u>	WORKERS' COMPENSATION		0.00	1,075,000.00	299,205.68	0.00	775,794.32
			0.00	178,000.00	65,995.00	0.00	112,005.00
9040	WORKERS' COMPENSATION	*		178,000.00			
<u>A 9050.800-00-0000</u>	UNEMPLOYMENT INSURANCE		0.00	178,000.00	65,995.00	0.00	112,005.00
			0.00	50,000.00	4,643.14	0.00	45,356.86
9050	UNEMPLOYMENT INSURANCE	*		50,000.00			
<u>A 9060.150-00-0000</u>	BUY-OUT SALARIES		0.00	50,000.00	4,643.14	0.00	45,356.86
<u>A 9060.800-00-0000</u>	MEDICARE REIMBURSEMENTS		0.00	75,000.00	0.00	0.00	75,000.00
<u>A 9060.800-00-0000</u>	MEDICARE REIMBURSEMENTS		0.00	250,000.00	64,143.15	0.00	185,856.85
<u>A 9060.800-00-0PHP</u>	CDPHP - HEALTH INSURANCE - ACTIVE		0.00	4,481,000.00	2,012,691.10	0.00	2,468,308.90
<u>A 9060.800-00-DENT</u>	DENTAL INSURANCE - ACTIVE		0.00	120,000.00	50,921.00	0.00	69,079.00
<u>A 9060.800-00-EMPR</u>	EMPIRE - HEALTH INSURANCE - ACTIVE		0.00	125,000.00	31,532.08	0.00	93,467.92
<u>A 9060.800-01-0PHP</u>	CDPHP - HEALTH RETIREES		0.00	950,000.00	558,209.56	0.00	391,790.44
<u>A 9060.800-01-BLUE</u>	BLUE SHIELD		0.00	8,000.00	3,660.00	0.00	4,340.00
<u>A 9060.800-01-DENT</u>	DENTAL INSURANCE - RETIREES		0.00	70,000.00	15,509.58	0.00	54,490.42
<u>A 9060.800-01-EMPR</u>	EMPIRE - HEALTH RETIREES		0.00	344,000.00	211,768.27	0.00	132,231.73
<u>A 9060.800-02-0000</u>	COPAY REIMBURSEMENT		0.00	55,000.00	25,840.00	0.00	29,160.00
<u>A 9060.800-03-0000</u>	ADMIN FEES		0.00	15,000.00	8,054.00	0.00	6,946.00
9060	HOSPITAL AND MEDICAL INSURANCE	*		6,493,000.00			
<u>A 9089.800-00-0000</u>	NON-ELECTIVE 403B CONTRIBUTIONS		0.00	6,493,000.00	2,982,328.74	0.00	3,510,671.26
			0.00	105,000.00	0.00	0.00	105,000.00
9089	OTHER	*		105,000.00			
90		**		9,411,000.00			
<u>A 9711.600-00-0000</u>	SERIAL BONDS-SCH CONST		0.00	9,411,000.00	3,350,891.28	0.00	6,060,108.72
<u>A 9711.700-00-0000</u>	SERIAL BONDS-SCH CONST		0.00	2,330,000.00	0.00	0.00	2,330,000.00
			0.00	587,000.00	0.00	0.00	587,000.00
9711	TOTAL SERIAL BONDS - SCHOOL CONSTRUCTION	*		2,917,000.00			
			0.00	2,917,000.00	0.00	0.00	2,917,000.00
<u>A 9731.600-00-0000</u>	BAN PRINCIPAL		0.00	1,000,000.00	0.00	0.00	1,000,000.00
<u>A 9731.700-00-0000</u>	BAN INTEREST		0.00	263,000.00	0.00	0.00	263,000.00
9731		*		1,263,000.00			
<u>A 9760.700-00-0000</u>	TAX ANTICIPATION NOTE INTEREST		0.00	1,263,000.00	0.00	0.00	1,263,000.00
			0.00	9,000.00	0.00	0.00	9,000.00
9760	DEBT SERVICE-TAX ANTICIP NOT	*		9,000.00			
			0.00	9,000.00	0.00	0.00	9,000.00
97		**		4,189,000.00			
<u>A 9901.950-00-0000</u>	TRANSFER TO SPECIAL AID FUND		0.00	4,189,000.00	0.00	0.00	4,189,000.00
			0.00	102,000.00	0.00	0.00	102,000.00
9901	TRANSFER CAPITAL FUND	*		102,000.00			
99		**		102,000.00			
			0.00	102,000.00	0.00	0.00	102,000.00
9		***		13,702,000.00			
			0.00	13,702,000.00	3,350,891.28	0.00	10,351,108.72

WATERVLIET CITY SCHOOLS

Appropriation Status Detail Report By Function From 7/1/2024 To 11/30/2024



Account	Description	Budget	Adjustments	Adj. Budget	Expensed	Encumbered	Available
Fund A Totals:		41,394,000.00	2,910.20	41,396,910.20	10,098,529.16	154,169.45	31,144,211.59
Grand Totals:		41,394,000.00	2,910.20	41,396,910.20	10,098,529.16	154,169.45	31,144,211.59

Bridan Sharpe
- FT Maintenance
- Resignation: 11/29/24

Hourly Rate:	\$ 20.36
Hrs/Day:	8.00
Per Diem:	<u>\$ 162.88</u>

Vacation Accruals: 38.25

Vacation Buyback: \$ 6,230.16

Health Insurance Contributions

Monthly Premium	\$ 2,836.29
July-Dec	6.00
Total Premium:	<u>\$ 17,017.74</u>

Contribution: 4%

Employee Contribution:	\$ 680.71
Contributions to Date:	<u>(628.32)</u>

Remaining Contribution: \$ 52.39

Davis Vision Contributions

Annual Premium:	339.12
Monthly Premium:	28.26
# Mos. w/Coverage:	3

Employee Contribution:	84.78
Contributions to Date:	<u>(94.20)</u>

Remaining Contribution: \$ (9.42)

WATERVLIET CITY SCHOOLS

Employee Attendance Record Report From 7/1/2024 To 6/30/2025



Employee Name	Employee ID	Employee Group	Position	Building
Sharpe, Bridan P	3900	MAINTENANCE EMPLOYEE GROUP	MAINT - Hourly	MAINT

Day	Date	Attendance Code	Units	Substitute	Reason
Friday	11/01/2024	FS	0.5000	** NO SUBS **	PM FAMILY SICK
Friday	11/08/2024	Vacation	0.5000	** NO SUBS **	PM Vacation
Monday	11/11/2024	H	1.0000	** NO SUBS **	DAY HOLIDAY
Wednesday	11/27/2024	H	1.0000	** NO SUBS **	DAY HOLIDAY - Thanksgiving break
Thursday	11/28/2024	H	1.0000	** NO SUBS **	DAY HOLIDAY - Thanksgiving break
Friday	11/29/2024	H	1.0000	** NO SUBS **	DAY HOLIDAY - Thanksgiving break
Saturday	11/30/2024	Sick	1.2500	** NO SUBS **	Monthly Attendance Accrual
Saturday	11/30/2024	Vacation	2.0000	** NO SUBS **	Monthly Attendance Accrual

Employee Attendance Balances Under The Selected Period

Attendance Code	Prior	Annual	Taken	Donated	Taken From Bank	Pay Out	Available
FS	0.0000	3.0000	1.5000	0.0000	0.0000	0.0000	1.5000
Totals:	0.0000	3.0000	1.5000	0.0000	0.0000	0.0000	1.5000
H	0.0000	0.0000	7.0000	0.0000	0.0000	0.0000	-7.0000
Totals:	0.0000	0.0000	7.0000	0.0000	0.0000	0.0000	-7.0000
Personal	0.0000	5.0000	5.0000	0.0000	0.0000	0.0000	0.0000
Totals:	0.0000	5.0000	5.0000	0.0000	0.0000	0.0000	0.0000
Sick	31.7500	6.2500	0.0000	0.0000	0.0000	0.0000	38.0000
Totals:	31.7500	6.2500	0.0000	0.0000	0.0000	0.0000	38.0000
Vacation	35.7500	10.0000	7.5000	0.0000	0.0000	0.0000	38.2500
Totals:	35.7500	10.0000	7.5000	0.0000	0.0000	0.0000	38.2500

$520.36 \times 8 = \$162.88/\text{DAY}$

$\times 38.25 \text{ DAYS}$

$\$6,230.16$

KH

WATERVLIT CITY SCHOOLS

Employee Attendance Record Report From 7/1/2024 To 6/30/2025



Employee Name	Employee ID	Employee Group	Position	Building						
Sharpe, Bridan P	3900	MAINTENANCE EMPLOYEE GROUP	MAINT - Hourly	MAINT						
					Day	Date	Attendance Code	Units	Substitute	Reason
					Monday	07/01/2024	Sick	28.2500	** NO SUBS **	Prior Balance
					Monday	07/01/2024	Sick	3.5000	** NO SUBS **	C/F Personal To Sick
					Monday	07/01/2024	Vacation	35.7500	** NO SUBS **	Prior Balance
					Monday	07/01/2024	Personal	5.0000	** NO SUBS **	Earned Accrual
					Monday	07/01/2024	FS	3.0000	** NO SUBS **	Earned Accrual
					Thursday	07/04/2024	H	1.0000	** NO SUBS **	DAY HOLIDAY
					Friday	07/05/2024	Vacation	1.0000	** NO SUBS **	Vacation
					Monday	07/08/2024	Vacation	1.0000	** NO SUBS **	Vacation
					Tuesday	07/09/2024	Vacation	1.0000	** NO SUBS **	Vacation
					Wednesday	07/10/2024	Vacation	1.0000	** NO SUBS **	Vacation
					Thursday	07/11/2024	Vacation	1.0000	** NO SUBS **	Vacation
					Friday	07/12/2024	Vacation	1.0000	** NO SUBS **	Vacation
					Wednesday	07/31/2024	Sick	1.2500	** NO SUBS **	Monthly Attendance Accrual
					Wednesday	07/31/2024	Vacation	2.0000	** NO SUBS **	Monthly Attendance Accrual
					Wednesday	08/14/2024	Vacation	1.0000	** NO SUBS **	Vacation
					Saturday	08/31/2024	Sick	1.2500	** NO SUBS **	Monthly Attendance Accrual
					Saturday	08/31/2024	Vacation	2.0000	** NO SUBS **	Monthly Attendance Accrual
					Monday	09/02/2024	H	1.0000	** NO SUBS **	DAY HOLIDAY
					Wednesday	09/04/2024	FS	0.5000	** NO SUBS **	PM FAMILY SICK
					Wednesday	09/11/2024	FS	0.5000	** NO SUBS **	PM FAMILY SICK
					Monday	09/23/2024	Personal	1.0000	** NO SUBS **	Personal
					Monday	09/30/2024	Sick	1.2500	** NO SUBS **	Monthly Attendance Accrual
					Monday	09/30/2024	Vacation	2.0000	** NO SUBS **	Monthly Attendance Accrual
					Monday	09/30/2024	Personal	1.0000	** NO SUBS **	Personal
					Tuesday	10/01/2024	Personal	1.0000	** NO SUBS **	Personal
					Wednesday	10/02/2024	Personal	1.0000	** NO SUBS **	Personal
					Thursday	10/03/2024	Personal	1.0000	** NO SUBS **	Personal
					Monday	10/14/2024	H	1.0000	** NO SUBS **	DAY HOLIDAY
Thursday	10/31/2024	Sick	1.2500	** NO SUBS **	Monthly Attendance Accrual					
Thursday	10/31/2024	Vacation	2.0000	** NO SUBS **	Monthly Attendance Accrual					

WATERVLIET CITY SCHOOLS

Employee Attendance Record Report From 7/1/2024 To 6/30/2025



Employee Name	Employee ID	Employee Group	Position	Building
Sharpe, Bridan P	3900	MAINTENANCE EMPLOYEE GROUP	MAINT - Hourly	MAINT

Employee Attendance Balances Under The Selected Period

Attendance Code	Taken	Donated	Taken From Bank	Pay Out	Available
FS	1.500	0.000	0.000	0.000	1.500
Totals:	1.5000	0.0000	0.0000	0.0000	1.5000
H	7.000	0.000	0.000	0.000	-7.000
Totals:	7.0000	0.0000	0.0000	0.0000	-7.0000
Personal	5.000	0.000	0.000	0.000	0.000
Totals:	5.0000	0.0000	0.0000	0.0000	0.0000
Sick	0.000	0.000	0.000	0.000	38.000
Totals:	0.0000	0.0000	0.0000	0.0000	38.0000
Vacation	7.500	0.000	0.000	0.000	38.250
Totals:	7.5000	0.0000	0.0000	0.0000	38.2500

B. Personal Leave

- a) Employees may take up to five (5) days leave each year for personal reasons.
- b) In order to take the first three (3) personal days, an employee need only state that the reason is personal and obtain permission from their direct supervisor. The remaining two (2) days are usable upon request and permission of the Superintendent.
- c) Personal days are for business that cannot be conducted outside of the employee's work day. Personal days may not be attached to a long holiday break, long weekend or an employee will be docked 1 day's pay until attendance has been reinstated.
- d) Unused personal leave, as of June 30th, will be added to an employees' sick leave balance.

C. Bereavement Leave

- a) Up to five (5) school days of leave will be allowed for death of the employee's mother, father, son, daughter, husband, wife, or permanent member of the employee's household. Up to five (5) calendar days of leave will be allowed for death of the employee's brother, sister, grandmother, grandfather, grandchild, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, or sister-in-law.
- b) Any additional time may be requested of the Superintendent and, if granted, shall be drawn from the employee's accumulated sick days.

D. Jury Duty

- a) Pay for employees impaneled for jury duty, shall equal the difference between regular pay and jury duty pay, exclusive of mileage.
- b) On days when the employee is excused by the Court for the entire day, he/she will return immediately to school and resume his/her duties for the balance of the day.
- c) If the employee is dismissed by the Court by 10:30a.m. he/she will return immediately to school and resume his/her duties for the balance of the day.
- d) The employee will obtain from the Clerk of the Court, a report of dismissal times for the jury panel as well as verification of jury duty pay.

VI - COMPENSATION FOR UNUSED SICK LEAVE

- A. Upon retirement from the district, at a minimum age of 55, with at least 10 years of consecutive full-time service with the District, the District shall "buy back" a portion of such unused sick leave. Payment will be made at the time of the employee's final check from the District. The employee must notify the District in writing of his/her retirement thirty (30) days prior to intended date of retirement, in order to be eligible for the buyback provision.

- B. Payment will be made as follows: All days from 1-100 shall be compensated at one-third ($1/3$) of the employee's daily rate of pay; days from 101-280 shall be compensated at one-half ($1/2$) of the employee's daily rate of pay; and days from 281-350 shall be compensated at two-thirds ($2/3$) the employee's daily rate of pay. Employees will not be compensated for any unused sick leave over 350 days.

VII - INSURANCE

A. HEALTH INSURANCE AND DENTAL INSURANCE:

- a) Health insurance and dental insurance will mirror the Watervliet Support Staff Association's (WSSA) agreement with the District. However, an employee enrolled in the CDPHP HMO will not be required to contribute to the cost of their health insurance premium.

VIII - VACATION

- A. Vacation shall be earned at a rate of two (2) days per month, up to twenty-four (24) days per year. Only 12 month employees are eligible for paid vacation days.
- B. Up to a maximum of forty (40) days of unused vacation time may be carried forward into the next year.
- C. Upon separation from employment, an employee with at least 5 years of consecutive full-time service with the District will be paid for up to 40 days of unused vacation time, maximum, at the employee's daily rate of pay. The daily rate will be calculated as $1/260^{\text{th}}$ of the employee's annual base salary. Any employee who separates from employment with less than 5 years of consecutive full-time service will not be eligible for paid unused vacation days.
- D. If an employee requests more than five (5) consecutive vacations days, such request must be done in writing to his/her immediate supervisor at least two (2) weeks prior to the scheduled vacation leave.
- E. Bus Drivers must request ALL vacation days at least two (2) weeks prior to ensure substitute coverage can be arranged. When at all possible, vacation days are to be used during school breaks and summer recess.

Dubule, Lisa

- Retired Effective 6/30/24

- BOE:

Hourly Rate:	\$ 22.32	x	6.5	x	198	=	\$ 28,725.84
Instructional Stipend:	\$ 1.40	x	6.5	x	198	=	\$ 1,801.80
Longevity:	\$ 0.78	x	6.5	x	198	=	\$ 1,000.00
	\$ 24.50						\$ 31,527.64

Per Diem:	\$ 24.50	x	6.5	x	1	=	\$ 159.25
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Retiree Sick Leave Buy-Back

<u>Sick Leave:</u>		<u>Personal Leave:</u>		<u>Total Leave Eligible for Sick Leave Payout:</u>	
Prior	67.5	Prior	0.0		
Annual	12.0	Annual	5.0		
Used	(15.5)	Used	(4.0)		
	64.0		1.0	65.0	

WSSA Contract

Days 1-100	1/3 Daily Rate	\$ 159.25	x	0.333	=	\$ 53.08	x	65	=	\$ 3,450.42
Days 101-280	1/2 Daily Rate	\$ 159.25	x	0.5	=	\$ 79.63	x	0	=	\$ -
Days 281-350	2/3 Daily Rate	\$ 159.25	x	0.667	=	\$ 106.17	x	0	=	\$ -

Name	Total Accrued Sick Leave	Days 1-100	Days 101-280	Days 281-350	Total*
Dubule, Lisa	65.0	\$ 3,450.42	\$ -	\$ -	\$ 3,450.42
Running Accrual Balance:		65.0	0.0	0.0	
		(65.0)	0.0	0.0	
		0.0	0.0	0.0	



Employee Name	Employee ID	Employee Group	Position	Building
Dubrule, Lisa P	3479	TEACHER AIDES EMPLOYEE GROUP	TEACHER AIDE - Annualized	JR/SR HS

Employee Attendance Balances Under The Selected Period

Attendance Code	Taken	Donated	Taken From Bank	Pay Out	Available
FS	3.000	0.000	0.000	0.000	0.000
Totals:	3.0000	0.0000	0.0000	0.0000	0.0000
Personal	4.000	0.000	0.000	0.000	1.000
Totals:	4.0000	0.0000	0.0000	0.0000	1.0000
Sick	15.500	0.000	0.000	0.000	64.000
Totals:	15.5000	0.0000	0.0000	0.0000	64.0000

WATERVLIET CITY SCHOOLS

Employee Attendance Record Report From 7/1/2023 To 6/30/2024



Employee Name	Employee ID	Employee Group	Position	Building	
Dubrule, Lisa P	3479	TEACHER AIDES EMPLOYEE GROUP	TEACHER AIDE - Annualized	JR/SR HS	
Day	Date	Attendance Code	Units	Substitute	Reason
Saturday	07/01/2023	Sick	62.5000	** NO SUBS **	Prior Balance
Saturday	07/01/2023	Sick	5.0000	** NO SUBS **	C/F Personal To Sick
Saturday	07/01/2023	Personal	5.0000	** NO SUBS **	Earned Accrual
Saturday	07/01/2023	FS	3.0000	** NO SUBS **	Earned Accrual
Saturday	09/30/2023	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual
Thursday	10/26/2023	Personal	1.0000	** NO SUBS **	Personal
Friday	10/27/2023	Personal	1.0000	** NO SUBS **	Personal
Monday	10/30/2023	Personal	1.0000	** NO SUBS **	Personal
Tuesday	10/31/2023	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual
Friday	11/17/2023	Sick	1.0000	** NO SUBS **	Sick
Monday	11/20/2023	Sick	1.0000	** NO SUBS **	Sick
Thursday	11/30/2023	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual
Sunday	12/31/2023	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual
Tuesday	01/02/2024	FS	1.0000	** NO SUBS **	FAMILY SICK
Wednesday	01/31/2024	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual
Monday	02/26/2024	Sick	1.0000	** NO SUBS **	Sick
Tuesday	02/27/2024	Sick	1.0000	** NO SUBS **	Sick
Wednesday	02/28/2024	Sick	1.0000	** NO SUBS **	Sick
Thursday	02/29/2024	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual
Wednesday	03/13/2024	Sick	1.0000	** NO SUBS **	Sick
Sunday	03/31/2024	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual
Monday	04/08/2024	FS	1.0000	** NO SUBS **	FAMILY SICK
Tuesday	04/09/2024	FS	1.0000	** NO SUBS **	FAMILY SICK
Tuesday	04/30/2024	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual
Monday	05/13/2024	Sick	1.0000	** NO SUBS **	Sick
Wednesday	05/15/2024	Sick	0.5000	** NO SUBS **	Sick pm
Friday	05/17/2024	Sick	1.0000	** NO SUBS **	Sick
Thursday	05/30/2024	Sick	1.0000	** NO SUBS **	Sick
Friday	05/31/2024	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual
Friday	05/31/2024	Sick	1.0000	** NO SUBS **	Sick

WATERVLIET CITY SCHOOLS

Employee Attendance Record Report From 7/1/2023 To 6/30/2024



Employee Name	Employee ID	Employee Group	Position	Building
Dubrule, Lisa P	3479	TEACHER AIDES EMPLOYEE GROUP	TEACHER AIDE - Annualized	JR/SR HS

Day	Date	Attendance Code	Units	Substitute	Reason
Wednesday	06/05/2024	Sick	1.0000	** NO SUBS **	Sick
Friday	06/07/2024	Personal	1.0000	** NO SUBS **	Personal
Tuesday	06/11/2024	Sick	1.0000	** NO SUBS **	Sick
Thursday	06/13/2024	Sick	1.0000	** NO SUBS **	Sick
Friday	06/21/2024	Sick	1.0000	** NO SUBS **	Sick
Monday	06/24/2024	Sick	1.0000	** NO SUBS **	Sick
Sunday	06/30/2024	Sick	1.2000	** NO SUBS **	Monthly Attendance Accrual

Employee Attendance Balances Under The Selected Period

Attendance Code	Prior	Annual	Taken	Donated	Taken From Bank	Pay Out	Available
FS	0.000	3.000	3.000	0.000	0.000	0.000	0.000
Totals:	0.0000	3.0000	3.0000	0.0000	0.0000	0.0000	0.0000
Personal	0.000	5.000	4.000	0.000	0.000	0.000	1.000
Totals:	0.0000	5.0000	4.0000	0.0000	0.0000	0.0000	1.0000
Sick	67.500	12.000	15.500	0.000	0.000	0.000	64.000
Totals:	67.5000	12.0000	15.5000	0.0000	0.0000	0.0000	64.0000

ARTICLE IX

RETIREMENT

All eligible covered employees shall be enrolled in the New York State Employees Retirement System or the New York State Teachers' Retirement System.

ARTICLE X

SICK LEAVE BUY-OUT

The District shall "buy-back" a portion of such unused sick leave. Payment will be made at the time of the employee's final check from the District. The employee must notify the District in writing of his/her retirement. For the purpose of this article, sick leave accumulated as of June 30th in the year of retirement will be deemed eligible for this buy-back provision. Payment will be made as follows: All days from 1-100 shall be compensated at one-third ($\frac{1}{3}$) of the employees' daily rate of pay; days from 101-280 shall be compensated at one-half ($\frac{1}{2}$) of his/her daily rate of pay; and all-days 281-350 shall be compensated at two-thirds ($\frac{2}{3}$) of the employees' daily rate of pay.

ARTICLE XI

WORKERS' COMPENSATION

Absences due to accidental injury arising out of and in the course of employment, and related expenses, will be paid for as required by the New York State Workers' Compensation Law. In addition, employees will be allowed to draw on their sick leave accrual in an amount sufficient to equalization or compensation payment with the benefits they would have otherwise received under sick leave in this agreement.

1. The school district shall reimburse bargaining unit members for reasonable costs of replacing or repairing dentures, eyeglasses, hearing aides, or similar bodily appurtenances not covered by Workers' Compensation, which are damaged, destroyed or lost as a result of an assault sustained in the discharge of his/her duties within the scope of employment.
2. The school district will be responsible to bargaining unit members for the replacement or repair costs of property damages which are demonstrated as being incidental to the personal injury and are not losses covered by personal insurance.

The school district will be responsible to bargaining unit members for the replacement or repair costs of any clothing, or other property damaged or destroyed, or funds stolen except personal money, while the unit member was acting in the discharge of his/her duties within the scope of employment, and in the absence of negligence.



FAMILY FOCUSED • TRAUMA INFORMED • COMMUNITY BASED

P.O. Box 219
WYNANTSKILL, NEW YORK 12198
283-6500 (MAIN CAMPUS)

AGREEMENT BY AND BETWEEN:

Watervliet City School District
CSE Chairperson
1245 Hillside Drive
Watervliet NY 12189

Hereinafter called the District, and Vanderheyden, located at P.O. Box 219, Wynantskill, New York 12198, hereinafter called Contractor.

Whereas, the Contractor, under terms of its corporate authority, has the power to provide certain educational services set forth in this agreement, and

Whereas, the District believes the amount of funds to be paid to the Contractor is reasonable and necessary, and

Whereas, it is economically and organizationally desirable for the District to contract with the Contractor for the performance of these services.

NOW, THEREFORE,

The parties in consideration of the above, do covenant and agree as follows, with regard to the following child:

NAME: [REDACTED] SCHOOL PERIOD January 2, 2025 to June 26, 2025 [REDACTED]

- I. Decision as to referral for enrollment of a child for educational services under this contract shall be that of the District.
Decision as to acceptance of a child for enrollment in the school of the Contractor shall be of the Contractor.
- II. As part of the referral process, the District will provide complete school records to the Contractor. These should include previous report cards, achievement test scores, intelligence test scores, and any pertinent anecdotal material.
- III. The District and Contractor will work together in preparing the child for enrollment in the school of the Contractor.
- IV. The District shall pay the tuition costs while the child is enrolled in the school of the Contractor. Tuition for the educational services to be rendered pursuant to this agreement shall be at the New York State rate. If rate for current year has not been established, the District will provide payment according to the prior year's approved rate, or if an interim rate is established, payment will be provided based on the interim rate, adjusting tuition rates when established by the State of New York. Currently, the tuition rate is established at \$60,107.00 for the ten month period of September through June of the school year. A partial month of enrollment shall be calculated in accordance with the regulations of the Commissioner of Education. Tuition will be paid for all days of

enrollment, and shall also be paid for all days of absence due to illness, absence for legal or illegal reasons, teacher conference workdays, or others. Full tuition will be charged during any transitional period during which the child is moving toward re-enrollment in a community school setting. Payment shall be made within fifteen days following the month that the service by the Contractor is provided. Tuition will be charged for the day of enrollment in the school of the Contractor, and for the day of discharge. Tuition will be charged during the time of enrollment and until the child has left school of the Contractor for one of the following reasons: death; withdrawal by the District, the appropriate Social Service Agency, the appropriate Family Court, or any of these in concert; withdrawal of the child by the parent or guardian where such is legally permissible, verified admission of the child to another school setting; protracted absence due to illness or such other reasons as to make withdrawal agreeable to the parties of this agreement.

If the child remains enrolled for the months of July and August, the District shall pay the Contractor the current established tuition rate of \$10,018.00 for the two month period. A partial month shall be calculated in accordance with the regulations of the Commissioner of Education.

All rates of compensation shall reflect the most current state aide rates as adopted by the New York State Office of Children and Family Services. Tuition rate shall not exceed the maximum rate allowed by the New York State Education Department in accordance with regulations set by the Commissioner of Education.

- V. The District shall pay and/or provide transportation in the sum of \$ -0- as deemed necessary while the child is enrolled in the School of the Contractor.
- VI. During the enrollment of the child, the Contractor will provide educational services to the child. These will include any proportion or combination of the following: classroom work, individual remedial and development tutoring, specialized reading and language instruction, physical education, arts, and crafts, a full range of extra-curricular and co-curricular activities, and whatever other services deemed essential to the growth of the child as determined and provided by the Contractor.
- VII. The Contractor will maintain consultation with the District about the progress of the child. Such consultation may take the form of written reports, personal conferences, or telephone conferences. Personnel from the District will be welcome to visit the Contractor for such consultative purposes, or for classroom visits, with such visits to be arranged by appointment.
- VIII. The Contractor will arrange with the District a suitable plan for transition of the child at the time of his return to the District.
- IX. The Contractor may provide educational after-care services to the child as determined by the Contractor and agreed upon by the District.
- X. The District will receive current Individualized Educational Plans on each student under contract from the District.

10/20/24 Mary Beth Carman
Date

Mary Beth Carman, LCSW-R
Vanderheyden, Inc.

11/3/24 Donald Stevens
Date
School District Representative
Donald Stevens, Superintendent

Employee Benefits Document

For

Cook Manager

2020-202~~56~~

Adopted by BOE on June 9, 2022

Watervliet City School District

Adopted *by BOE* on June 11, 2020; Revised June 9, 2022; Revised June 13, 2023; *Revised January 14, 2025*

BOE
1/14

TABLE OF CONTENTS

I	DURATION AND MAKEUP	3
II	PERSONNEL FILES	3
III	POSTING OF POSITIONS	3
IV	DEDUCTIONS	4
	Payroll Deductions	4
V	LEAVE	4
	Sick Leave	4
	Personal Leave	4
	Bereavement Leave	5
	Jury Duty	5
VI	INSURANCE	5
VII	VACATION	5
VIII	HOLIDAYS	6
IX	HOURS OF WORK	6
X	COMPENSATION	6
XI	RETIREMENT BENEFITS	7
XII	EVALUATION OF PERFORMANCE	7

I - DURATION AND MAKEUP

The following benefits will remain in effect from July 1, 2020 through June 30, 2025~~6~~.
The following **full-time positions** will be covered by this benefit document:

TITLE
Cook Manager

II - PERSONNEL FILES

- A. Exclusive of confidential references and communications received in connection with the initial employment, all data maintained by THE WATERVLIET CITY SCHOOL DISTRICT on employees, relative to employment, promotion, discipline, evaluation, and all other job related matters will be placed in a single file and maintained in the Superintendent's Office.
- B. An employee will have the right to inspect, copy, photocopy, or photograph the contents of his/her file at an agreed upon time during business hours. A representative of the WATERVLIET CITY SCHOOL DISTRICT will be present during such review.
- C. Upon receipt of a written request, along with payment of the normal costs of reproduction, the employee will be furnished with a reproduction of any material from his/her file.
- D. An employee will have the right to rebut, explain and comment upon any material in his/her file and such statement will be appended to the appropriate item(s) in the file.
- E. No anonymous material will be placed in an employee's file.
- F. Unless required by summons, no material in the file shall be forwarded to any agency, organization, prospective employer or other party without the consent of the employee.

III - POSTING OF POSITIONS

- A. Permanent vacancies, whether promotional or not, will be posted. Non-aligned employees, along with other individuals not covered under this Agreement, will be afforded the opportunity to apply for the position(s) if qualified.

IV - DEDUCTIONS

A. Payroll Deductions

Upon written authorization by the employee, the WATERVLIET CITY SCHOOL DISTRICT will make payroll deductions for First New York Federal Credit Union and Tax Sheltered Annuity plans that conform to the tax shelter concepts contained in the Internal Revenue Code and the Education Law. WATERVLIET CITY SCHOOL DISTRICT shall have no obligation to make payroll deductions of any kind which exceed the capacity of its computerized payroll system. All active employees may contribute to Internal Revenue Code Section 403(b) and Internal Revenue Code Section 457 accounts. Employees may participate in a Flexible Benefit Plan in accordance with Section 125 of the Internal Revenue Service for purposes of health and dental insurance premium contributions, child and dependent care, and medical reimbursement expenses.

V - LEAVE

A. Sick leave

- a) The Cook Manager shall receive 18 days per year paid sick leave. Unused sick leave may be accumulated in accordance with the Watervliet Administrators' Association Agreement.
- b) A doctor's statement will be requested in cases of illness exceeding five (5) consecutive days of absence. If a sick day occurs immediately prior to/or following a holiday break, or a long weekend, a doctor's note will be required. If a note is not produced, the employee will be docked 1 day's pay for each day missed until attendance has been reinstated.
- c) Up to three (3) days of family sick leave may be used by the employee in the event of illness requiring bedside or household attention by the cook manager of the employee's spouse, child, grandparent, or relative domiciled with the unit member permanent member of the employee's household.

B. Personal Leave

- a) Employees may take up to five (5) days leave each year for personal reasons.
- b) In order to take the first three (3) personal days, an employee need only state that the reason is personal and obtain permission from their direct supervisor. The remaining two (2) days are usable upon request and permission of the Superintendent.
- c) Personal days are for business that cannot be conducted outside of the employee's work day. Personal days may not be attached to a long holiday break, long weekend or an employee will be docked 1 day's pay until attendance has been reinstated.

C. Bereavement Leave

- a) Up to five (5) school days of leave will be allowed for death of the cook manager's spouse, mother, father, son, daughter, or permanent member of the employee's household. Up to five (5) calendar days of leave will be allowed for death of the employee's brother, sister, grandmother, grandfather, grandchild, mother-in-law, father-in-law, son-in-law, daughter-in-law, brother-in-law, or sister-in-law.
- b) Immediate family for this purpose is defined as the employee's spouse, child, child's spouse, parent, sibling, mother-in-law, father-in-law, brother-in-law, sister-in-law, grandparent, grandchildren, or any legal guardian for the employee.
- c) Any additional time may be requested of the Superintendent and, if granted, shall be drawn from the employee's accumulated sick days.

D. Jury Duty

- a) Pay for employees impaneled for jury duty, shall equal the difference between regular pay and jury duty pay, exclusive of mileage.
- b) On days when the employee is excused by the Court for the entire day, he/she will return immediately to school and resume his/her duties for the balance of the day.
- c) If the employee is dismissed by the Court by 10:30a.m. he will return immediately to school and resume his/her duties for the balance of the day.
- d) The employee will obtain from the Clerk of the Court, a report of dismissal times for the jury panel as well as verification of jury duty pay.

VI - INSURANCE

A. HEALTH INSURANCE AND DENTAL INSURANCE:

- a) Health insurance and dental insurance will mirror the Watervliet Administrators' Association (WAA) agreement with the District.

VII – VACATION

- A. The Cook Manager will work a twelve (12) month school year with 20 days' vacation leave.
- B. By June 30th of each year, a final list for the current year of used and worked vacation days will be submitted to the Superintendent.
- C. There will be a carryover of unused vacation days with a maximum of fifteen (15).
- D. Each year the Cook Manager may choose to have up to seven (7) days of accrued vacation time bought back by the district.

- E. If the Cook Manager requests more than five (5) consecutive vacations days, such request must be done in writing to his/her immediate supervisor at least two (2) weeks prior to the scheduled vacation leave.

VIII – HOLIDAYS

The Cook Manager shall work from July 1 until June 30 of each year. He/she shall be entitled to 19 paid holidays each year approved annually by the District and aligned with the WATERVLIET ADMINISTRATORS' ASSOCIATION (WAA) contract. When a holiday falls on a Saturday, the holiday will be celebrated on the Friday immediately prior. When a holiday falls on a Sunday, the holiday will be celebrated on the Monday immediately following, unless otherwise determined by State, Federal law or practice.

IX - HOURS OF WORK

- A. A Cook Manager's workday shall be defined as follows:

TITLE
Cook Manager- 8 hours per day, 5 days per week, 12 months per year (1/2 hour duty free lunch)

- B. Hours of Work are at the discretion of the employee's direct supervisor and may be further adjusted with the approval of the WATERVLIET CITY SCHOOL DISTRICT Superintendent.

X - COMPENSATION

- A. The Cook Manager in THE WATERVLIET CITY SCHOOL DISTRICT as of June 30th of the current school year, will receive a 3.5% increase in base salary, beginning July 1, providing when his duties and responsibilities are reviewed and evaluated by his direct supervisor, his services are determined to be satisfactory, efficient, and competent.

- B. On July 1, 2023 the Cook Manager will receive a one-time 3% increase along with the annual 3.5% increase in base salary. This increase is in alignment with WAA and intended to account for the increased responsibilities for the Food Service needs in the District.

- C. Effective starting the 2024-25 school year, the Cook Manager shall be entitled to career increments, added to, and included in their base salary, pursuant to the Watervliet Support Staff Association (WSSA) agreement.

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XI – RETIREMENT BENEFITS

The Cook Manager shall be entitled to payment for fifty (50) percent of unused sick days at his final per diem rate. For purposes of this provision, unused sick days may be accumulated to a maximum of two hundred (200) days plus one (1) day for each year of full time service in the district regardless of position. Upon retirement, the Cook Manager shall be entitled to payment for accumulated unused vacation leave up to a maximum of thirty-five (35) days at his final per diem rate.

XII – EVALUATION OF PERFORMANCE

A. The Cook Manager shall directly report to the Director of Educational Programs & Accountability.

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B. The supervisor(s) will prepare, or have prepared, an annual evaluation of the performance of the Cook Manager, inform the Cook Manager, no later than June 30, of each year.

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Watervliet City School District
Watervliet, New York

BOARD OF EDUCATION

REGULAR MEETING

Minutes

DATE: December 10, 2024

TYPE OF MEETING: Regular Meeting

MEETING OPENED: 6:00 p.m.

WHERE: Watervliet Jr. – Sr. High School

BOARD MEMBERS PRESENT: President, Mary Beth Whited
Vice President, Brian White
Heather Soroka
Victoria Donnelly
Kyle Daniels

SUPERINTENDENT: Dr. Donald Stevens Jr.

STUDENT COUNCIL REP: LaJay York

The meeting opened at 6:00 p.m., with President Whited officiating.

PUBLIC COMMENT

There were no public comments.

PRESENTATIONS/REPORTS/COMMENTS

Musical Performance

Ashley Dorn & Chorus Members

Watervliet Jr. – Sr. High School Presentation

**Jessie Williams, Michael Foust &
Michael Lopez**

2023-2024 NYS Testing Data Presentation (Regents Data)

Kelly Webster

A. SUPERINTENDENT'S REPORT

Dr. Stevens shared the following:

- Thank you to Mrs. Williams, Mr. Lopez, Mr. Foust, and Mrs. Webster for their presentations. We focused on the high school and junior high school efforts this month. Next month, we will focus on efforts at the elementary school.
- Last night, Mrs. Webster and I visited Green Island for a community forum that they held for their residents. The forum focused on the potential for tuitioning their students in grades 9-12 into WCSD next year, if their board adopts it and the residents approve the vote. We answered lots of questions on what that would look like and what supports we have in place. Information has been posted on the web site with questions we have received and the answers to those questions. We also helped Green Island develop some of the answers to the questions they've received from impacted families. We are hoping to hold an open house prior to the vote, so families can visit and tour the school. If the vote is affirmative, we would host a shadowing day where their students can shadow another student for a day. We would also have them meet with a guidance counselor so they can plan their schedule for next year, give them a look at our course catalog, and do what we can to soften the anxiety that can come with moving from one school to another. Next week is their special meeting to discuss a resolution to bring it to the voters. More information is forthcoming.
- An invitation to the Board to ride the school bus in the City's holiday parade on December 18. Please let me know if you can participate.
- The Rockefeller study report has come out through the Governor's Office. The study focused on repealing the foundation aid formula. The report includes a lot of recommendations. We anxiously await the Governor's budget proposal so we can begin our budget planning process.
- There have been some changes to the regionalization plan. SED originally expected all districts to participate, but now they have dialed back some, giving district options. We have submitted our information. We are in a good place with the regional partnerships we have.
- Upcoming events:
 - WJSHS concert here tomorrow night.
 - Next Thursday, December 19, is the WES concert.
 - Friday night there are basketball games at WJSHS.
 - Breakfast with Santa is Saturday morning at WES.
- Happy Holidays and a peaceful recess to everyone!

B. STUDENT COUNCIL REPORT

LaJay York shared the following:

- Thank you to Dr. Stevens and the Board of Education for the opportunity to serve as one of the Student Council Representatives this year.
- Thank you to Mrs. Williams, Mr. Foust and Mr. Lopez, as well as Mr. Whited and the kitchen staff, for hosting the High Honor Roll and Honor Roll lunch for students on Friday. The students really appreciated it.
- This week, we are enjoying Spirit Week and are looking forward to the Winter Sports Pep Rally coming up this Friday afternoon.
- We would like to thank Dr. Stevens and Mrs. Webster for the 4th Annual "Dress-cember," where we get to wear different themed outfits each day. It is fun and we get to learn about cultures and holidays around the world.
- On behalf of all of the students as well as the members of the Student Council, I would like to wish the members of the Board of Education, and everyone here, a happy holiday season. We will see you in 2025, which also happens to be the year I graduate!

C. COMMITTEE REPORTS

Audit Committee

Mrs. Whited noted that Mr. Heid provided the committee with the Corrective Action Plan (CAP) for the one issue identified in the auditor's report. We did not need to meet, as we reviewed e-mail he sent and the CAP is on tonight's agenda.

Policy Committee

Second Reading of New Policies:

*Educational Services for Married/Pregnant Students
Implementing Title IX*

Second Reading of Revised Policies:

Equal Education Opportunities

BOARD DISCUSSION

Mrs. Whited wished everyone a happy holiday season.

ITEMS REQUIRING BOARD ACTION

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board accepted the **resignation** of **Janice Hamilton** from the position of **Part-Time Cafeteria Worker** at the **Watervliet Elementary School**, effective November 11, 2024, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board accepted the **resignation** of **Bridan Sharpe** from the position of **Full-Time Cleaner** for the **Watervliet City School District**, effective November 28, 2024, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **revised appointment** of **John Bolt** from the position of **Junior Varsity Assistant Football Coach** to the position of **Modified Football Coach**, for the Fall 2024 season, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **emergency probationary appointment** of **Alex Acosta** to the position of **Part-Time Night Cleaner** for the Watervliet City School District, at a rate of **\$17.00/hour**, effective **December 2, 2024**, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **emergency probationary appointment** of **Bianca Smart** to the position of **Lunch Monitor** at the Watervliet Elementary School, at a rate of **\$17.00/hour**, effective **December 2, 2024**, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **appointment** of **Tina Shufelt** to the position of **Long-Term Substitute Kindergarten Teacher** at the **Watervliet Elementary School**, effective December 30, 2024, at a rate of \$200.00 per diem, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **emergency appointment** of **Jessica Grogan** to the position of **ExTRA Club Homework Help Club Substitute Advisor** at the **Watervliet Elementary School**, effective November 18, 2024, at the current contractual rate, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board accepted the Board approved the appointment of the following **Coaches** for the **2024– 2025** school year, pending fingerprint clearance and fulfillment of NYSED coaching requirements, at a rate as per contract, as recommended by the Superintendent:

WATERVLIET JUNIOR-SENIOR HIGH SCHOOL

Coaching Winter:

Girls' Indoor Track Co-Coach: Olivia Skylstad (*50% stipend*)

Girls' Indoor Track Co-Coach: Lena Bond (*50% stipend*)

Volunteer Varsity Assistant Basketball: Joshua Kiefer

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board accepted the **Substitute Registry** submitted by **BOCES**, as recommended by the Superintendent (packet #7).

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board **accept** the **Internal Claims Auditor Report** for the month of **November 2024**, submitted by Michaelleen Backus, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the following **Treasurer's Reports** for the month of **October 2024**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

Schedule of Warrants & Payrolls
Revenue Status Report
Cash & Investments
Appropriation Status Report

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the following **payment requests**, submitted by Keith Heid, Business Manager, as recommended by the Superintendent:

WATERVLIET 2020 CAPITAL PROJECT – ADDITIONS & ALTERATIONS

Colonie Mechanical Contractors	Invoice #Q18451	\$3,650.00
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On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **Corrective Action Plan**, prepared and submitted by Keith Heid, School Business Manager, in response to the Watervliet City School District's **Independent Audit Report for the period ended June 30, 2024**, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **Instruction Contract, 2024 – 2025 School Year** between the **Watervliet City School District** and the **Menands Union Free School District**, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board **adopted** the following **new/revised policies**, as recommended by the Superintendent:

- Educational Services for Married/Pregnant Students
- Implementing Title IX
- Equal Education Opportunities

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **Board of Education Minutes** for the meeting held **November 12, 2024**, submitted by Bernadette L. Boardman, Clerk of the Board, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **Committee on Special Education's** recommendations for the meetings held **October 30, October 31, November 1, November 6, November 13, November 14, November 15, November 18, November 19, November 21, November 22, and November 25, 2024**, submitted by Molly McGrath, Veronica Wilson, Rebecca Haws, and Danielle Tetrault, CSE Chairs, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **Committee on Pre-School Special Education's** recommendations for the meetings held **October 31 and November 13, 2024**, submitted by Molly McGrath, CPSE Chair, as recommended by the Superintendent.

On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the **home-schooling** requests of the parents/guardians of the following students, as recommended by the Superintendent:

- Student ID 900015133 – grade 4

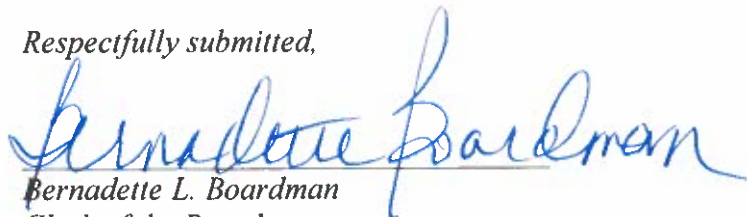
On a motion by Brian White, seconded by Kyle Daniels and unanimously accepted, the Board approved the following **Student Teacher** request at the **Watervliet Elementary School**, as outlined below, as recommended by the Superintendent:

Name(s)	Role	Cooperating Teacher(s)	Dates
Zoie Wass	Student Observer	Samantha Walsh	Spring Semester 2025
Arisha Khawaja	Student Volunteer	Suzanne Vogel	December 2024 – February 2025
Madalyn Moran	Student Observer	Kara Cunningham	December 11, 13, 18 & 20, 2024

ADJOURNMENT

On a motion by Kyle Daniels seconded by Heather Soroka and unanimously accepted, the Board adjourned executive session and adjourned the meeting at 6:49 p.m.

Respectfully submitted,


Bernadette L. Boardman
Clerk of the Board

NOTE: All district appointments are subject to fingerprint clearance by the NYS Education Department and verification of Permanent or Pending Certification by NYS.



RECEIVED



TO: Bernadett Boardman
Clerk of the Board of Education

JAN 06 2024

FROM: Molly McGrath
Director of Special Education and Student Support Services

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

DATE: January 6th, 2025

RE: CSE/CPSE Board Approvals

Please see the attached board summary report of CSE meetings held on the following dates,
submitted by Veronica Wilson, Rebecca Haws, and Daniele Tetrault:

December 6th, 10th, 11th, 12th, 17th, 18th, 19th, 20th

Please see the attached board summary report of CPSE meetings held on the following dates,
submitted by Molly McGrath

January 2nd, 3rd

Watervliet CSD

Committee Meeting Recommendations for Board of Education

Student: 'Board of Education Copy'				AHID#: 900014820	Grade: Preschool
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
01/03/2025	01/14/2025	Committee on Preschool Special Education / Requested Review	Classified Preschool	Approved Preschool Special Education Program(APSEP) / Achievements	
Recommended Program/Service					
Special Class in an Integrated Setting		Start Date	End Date		
Physical Therapy		01/21/2025	06/25/2025		
Student: 'Board of Education Copy'				AHID#: 900014183	Grade: 11
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/20/2024	01/14/2025	Committee on Special Education / Manifestation Determination	Classified	Home Public School District(HPSD) / Watervliet Jr Sr High School	
Recommended Program/Service					
Resource Room Program		Start Date	End Date		
Psychological Counseling Services		09/05/2024	06/27/2025		
Student: 'Board of Education Copy'				AHID#: 900014971	Grade: 03
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/06/2024	01/14/2025	Committee on Special Education / Initial Classified Eligibility Determination Meeting		Home Public School District(HPSD) / Watervliet Elementary School	
Recommended Program/Service					
Special Class		Start Date	End Date		
Special Class		12/09/2024	06/27/2025		
Special Class		12/09/2024	06/27/2025		
Student: 'Board of Education Copy'				AHID#: 900013780	Grade: 01
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/12/2024	01/14/2025	Committee on Special Education / Requested Review	Classified	Home Public School District(HPSD) / Watervliet Elementary School	
Recommended Program/Service					
Integrated Co-teaching Services		Start Date	End Date		
Integrated Co-teaching Services		09/05/2024	06/27/2025		
Speech/Language Therapy		09/05/2024	06/27/2025		
Speech/Language Therapy		09/05/2024	06/27/2025		
Occupational Therapy		01/02/2025	06/27/2025		
Student: 'Board of Education Copy'				AHID#:	Grade: 04

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School
12/06/2024	01/14/2025	Committee on Special Education / Amendment - Agreement No Meeting	Classified No Services	Approved Private School - Day (APS-D) / St. Colman's School
Recommended Program/Service				
Special Class		Start Date End Date		
		10/07/2024 06/26/2025		
Special Class		07/08/2024 08/16/2024		
Psychological Counseling Services		10/07/2024 06/26/2025		
Psychological Counseling Services		10/07/2024 06/26/2025		
Psychological Counseling Services		07/08/2024 08/16/2024		

Student: 'Board of Education Copy'				AKID#: 900013893	Grade: 10
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/20/2024	01/14/2025	Committee on Special Education / Manifestation Determination	Classified	Home Public School District (HPSD) / Watervliet Jr Sr High School	
Recommended Program/Service				Start Date	End Date
Special Class				09/05/2024	06/27/2025
Special Class				09/05/2024	06/27/2025
Special Class				09/05/2024	06/27/2025
Special Class				09/05/2024	06/27/2025
Special Class				09/05/2024	06/27/2025
Psychological Counseling Services				09/05/2024	06/27/2025

Student: 'Board of Education Copy'				AKID#: 900013893	Grade: 02
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/11/2024	01/14/2025	Committee on Special Education / Requested Review	Classified	Home Instruction (HI) / Home	
Recommended Program/Service				Start Date	End Date
Consultant Teacher Services (Home Tutoring)				11/12/2024	06/27/2025
Special Class				07/08/2024	08/16/2024
Psychological Counseling Services				09/05/2024	06/27/2025
Speech/Language Therapy				09/05/2024	06/27/2025
Psychological Counseling Services				07/08/2024	08/16/2024

Student: 'Board of Education Copy'				AKID#: 900013835	Grade: 03
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/16/2024	01/14/2025	Committee on Special Education / Transfer Student - Agreement No Meeting	Classified	Other Public School District (OPSD) / Healty School- Green Island	

<u>Recommended Program/Service</u>		<u>Start Date</u>	<u>End Date</u>		
Special Class		09/05/2024	06/27/2025		
Special Class		07/08/2024	08/16/2024		
Psychological Counseling Services		09/05/2024	06/27/2025		
Occupational Therapy		09/05/2024	06/27/2025		
Psychological Counseling Services		09/05/2024	06/27/2025		
Psychological Counseling Services		07/08/2024	08/16/2024		

Student: 'Board of Education Copy'				AIID#: 900013883	Grade: 01
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/10/2024	01/14/2025	Committee on Special Education / Initial Classified Eligibility Determination Meeting		Home Public School District(HPSD) / Watervliet Elementary School	
<u>Recommended Program/Service</u>		<u>Start Date</u>	<u>End Date</u>		
Integrated Co-teaching Services		12/16/2024	06/27/2025		
Integrated Co-teaching Services		12/16/2024	06/27/2025		
Psychological Counseling Services		12/16/2024	06/27/2025		

Student: 'Board of Education Copy'				AIID#: 04	Grade: 04
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/04/2024	01/14/2025	Committee on Special Education / Amendment - Agreement No Meeting	Classified	Home Public School District(HPSD) / Watervliet Elementary School	
<u>Recommended Program/Service</u>		<u>Start Date</u>	<u>End Date</u>		
Integrated Co-teaching Services		09/05/2024	12/04/2024		
Speech/Language Therapy		09/05/2024	06/27/2025		
Speech/Language Therapy		09/05/2024	06/27/2025		

Student: 'Board of Education Copy'				AIID#: 900014305	Grade: Preschool
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
01/02/2025	01/14/2025	Committee on Preschool Special Education / Amendment - Agreement No Meeting	Classified Preschool	Approved Preschool Special Education Program(APSEP) / Anderson Early Learning Academy	
<u>Recommended Program/Service</u>		<u>Start Date</u>	<u>End Date</u>		
Special Class		01/02/2025	06/27/2025		
Special Class		07/08/2024	08/16/2024		
Speech/Language Therapy		09/04/2024	06/27/2025		
Speech/Language Therapy		09/04/2024	06/27/2025		
Occupational Therapy		11/12/2024	06/27/2025		
Speech/Language Therapy		07/08/2024	08/16/2024		

Student: 'Board of Education Copy'		AIID#: 900013552	Grade: 02
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Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School
12/18/2024	01/14/2025	Committee on Special Education / Initial Classified Eligibility Determination Meeting		Home Public School District(HPSD) / Watervliet Elementary School
Recommended Program/Service				
Special Class		<u>Start Date</u> <u>End Date</u>		
Psychological Counseling Services		12/18/2024 06/27/2025		
		12/18/2024 06/27/2025		

Student: 'Board of Education Copy'					Grade: Kdg.
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/12/2024	01/14/2025	Committee on Special Education / Requested Review	Classified	Home Public School District(HPSD) / Watervliet Elementary School	
Recommended Program/Service					
Special Class		<u>Start Date</u> <u>End Date</u>			
Psychological Counseling Services		12/12/2024 06/27/2025			
		09/26/2024 06/27/2025			

Student: 'Board of Education Copy'					Grade: 03
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/18/2024	01/14/2025	Committee on Special Education / Initial Ineligible Eligibility Determination Meeting		Home Public School District(HPSD) / Watervliet Elementary School	

Student: 'Board of Education Copy'					Grade: 10
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
01/02/2025	01/14/2025	Committee on Special Education / Manifestation Determination	Classified	Approved Private School - Day(APS-D) / Neil Hellman School	
Recommended Program/Service					
Special Class		<u>Start Date</u> <u>End Date</u>			
Special Class		09/05/2024 06/27/2025			
Speech/Language Therapy		07/08/2024 08/16/2024			
Occupational Therapy		09/05/2024 06/27/2025			
Psychological Counseling Services		12/11/2024 06/27/2025			
Counseling Services		07/08/2024 08/16/2024			
Speech/Language Therapy		07/08/2024 08/16/2024			
Occupational Therapy		07/08/2024 08/16/2024			

Student: 'Board of Education Copy'					Grade: 01
AHID#: 900013731					

Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School
12/16/2024	01/14/2025	Committee on Special Education / Amendment - Agreement No Meeting	Classified	Home Public School District(HPSD) / Watervliet Elementary School
Recommended Program/Service				
		Start Date	End Date	
Integrated Co-teaching Services		09/05/2024	06/27/2025	
Integrated Co-teaching Services		09/05/2024	06/27/2025	
Speech/Language Therapy		09/05/2024	06/27/2025	
Speech/Language Therapy		09/05/2024	06/27/2025	
Physical Therapy		09/05/2024	06/27/2025	
Occupational Therapy		09/05/2024	06/27/2025	
Speech/Language Therapy		07/08/2024	08/16/2024	

Student: 'Board of Education Copy'				AKID#: 900014263	Grade: 09
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/17/2024	01/14/2025	Committee on Special Education / Manifestation Determination	Classified	Home Public School District(HPSD) / Watervliet Jr Sr High School	
Recommended Program/Service					
		Start Date	End Date		
Integrated Co-teaching Services (Math)		09/05/2024	06/27/2025		
Integrated Co-teaching Services (ELA)		09/05/2024	06/27/2025		
Psychological Counseling Services		09/05/2024	06/27/2025		
Aide		09/05/2024	06/27/2025	5:1	

Student: 'Board of Education Copy'				AKID#: 900014263	Grade: 01
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/18/2024	01/14/2025	Committee on Special Education / Requested Review	Classified	Home Public School District(HPSD) / Watervliet Elementary School	
Recommended Program/Service					
		Start Date	End Date		
Special Class		10/28/2024	06/27/2025		
Special Class		07/08/2024	08/16/2024		
Psychological Counseling Services		09/05/2024	06/27/2025		
Psychological Counseling Services		07/08/2024	08/16/2024		

Student: 'Board of Education Copy'				AKID#: 900010637	Grade: 10
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/12/2024	01/14/2025	Section 504 Committee / Annual Review	Section 504	/ Watervliet Jr Sr High School	
Recommended Program/Service					
		Start Date	End Date		
Counseling		09/05/2024	06/27/2025		

Student: 'Board of Education Copy'				AHID#: 900012596	Grade: 12
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/04/2024	01/14/2025	Section 504 Committee / Initial Eligibility Section 504 Determination Meeting		/ Watervliet Jr Sr High School	

Student: 'Board of Education Copy'				AHID#: 900014267	Grade: 01
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/04/2024	01/14/2025	Committee on Special Education / Amendment - Agreement No Meeting	Classified	Home Public School District(HPSD) / Watervliet Elementary School	
Recommended Program/Service		Start Date	End Date		
Special Class		09/05/2024	06/27/2025		
Special Class		07/08/2024	08/16/2024		
Speech/Language Therapy		09/05/2024	06/27/2025		
Speech/Language Therapy		12/04/2024	06/27/2025		
Speech/Language Therapy		07/08/2024	08/16/2024		
Speech/Language Therapy		07/08/2024	08/16/2024		

Student: 'Board of Education Copy'				AHID#: 900014080	Grade: 12
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/06/2024	01/14/2025	Committee on Special Education / Amendment	Classified	Home Public School District(HPSD) / Watervliet Jr Sr High School	
Recommended Program/Service		Start Date	End Date		
Special Class		09/05/2024	12/06/2024		
Special Class		09/05/2024	12/06/2024		
Special Class		09/05/2024	12/06/2024		
Consultant Teacher Services		12/09/2024	06/26/2025		
Psychological Counseling Services		09/05/2024	12/06/2024		

Student: 'Board of Education Copy'				AHID#: 900012258	Grade: 07
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/06/2024	01/14/2025	Section 504 Committee / Initial Eligibility Section 504 Determination Meeting		/ Watervliet Jr Sr High School	

Student: 'Board of Education Copy'				AHID#: 900011559	Grade: 09
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Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School
12/12/2024	01/14/2025	Committee on Special Education / Manifestation Determination	Classified	Approved Private School - Day(APS-D) / Vanderheyden
Recommended Program/Service				
Special Class		<u>Start Date</u> <u>End Date</u>		
Counseling Services		09/05/2024 06/27/2025 09/05/2024 06/27/2025		

Student: 'Board of Education Copy'				AHID#:	Grade: 07
Meeting Date	BOE Date	Committee / Reason	Decision	Placement Recommendation / School	
12/19/2024	01/14/2025	Committee on Special Education / Manifestation Determination	Classified	Home Public School District(HPSD) / Watervliet Jr Sr High School	
<u>Recommended Program/Service</u>					
Integrated Co-teaching Services		Start Date	End Date		
Integrated Co-teaching Services		09/05/2024	06/27/2025		
Psychological Counseling Services		09/05/2024	06/27/2025		
Psychological Counseling Services		09/05/2024	06/27/2025		

TO: Bernadett Boardman
Clerk of the Board of Education

RECEIVED

FROM: Molly McGrath
Director of Special Education and Student Support Services

JAN 06 2024

DATE: January 6th, 2025

WATERVLIET CITY SCHOOL DISTRICT
SUPERINTENDENT'S OFFICE

RE: Homeschool

The following families have submitted letters of intent to homeschool their students for the 2024-2025 school year

- Student ID 900010222- Grade 11

It is recommended that the Superintendent approve the above homeschooling requests.

Watervliet City School District
Office of Human Resources
1245 Hillside Drive, Watervliet, New York 12189
Phone 518.629-3400

Confidentiality Agreement for Interns, Observers and Student Teachers

As an intern, observer, fellow, student teacher in the **Watervliet City School District**, an individual may have access to confidential student information. This information may relate to general items such as address and telephone number or to medical conditions, behavior issues and academic records. An individual may also observe situations that he/she does not immediately understand. This type of information about specific students cannot be shared with anyone outside of the school. Comments, concerns, and opinions regarding individual students and staff members should be discussed with a school administrator. Questions about discipline and behavior should also be shared promptly with the administrator and not others.

The school district welcomes the dedicated individuals who come into the schools to volunteer their time or complete professional qualifications. However, idle comments made about a student can be extremely harmful to that child. If the confidential protection afforded to students and staff members is broken, the individual named on this form will no longer be allowed to work in the school district. The district and our students expect the same professional concern regarding confidential information from volunteers and professionals in training as it does of its employees.

 _____ Signature	<u>12/10/2024</u> _____ Date
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I understand the confidentiality agreement as outlined above and agree to adhere to it both during and after my presence in the **Watervliet City School District**.

WATERVLIET CITY SCHOOL DISTRICT
Office of Human Resources
 1245 Hillside Drive, Watervliet, New York 12189
 Phone 518.629-3400

Confidentiality Agreement for Interns, Observers and Student Teachers

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The school district welcomes the dedicated individuals who come into the schools to volunteer their time or complete professional qualifications. However, idle comments made about a student can be extremely harmful to that child. If the confidential protection afforded to students and staff members is broken, the individual named on this form will no longer be allowed to work in the school district. The district and our students expect the same professional concern regarding confidential information from volunteers and professionals in training as it does of its employees.

Kevin Wald

12/5/24

Signature

Date

I understand the confidentiality agreement as outlined above and agree to adhere to it both during and after my presence in the Watervliet City School District.



Bernadette Boardman <bboardman@vlietschools.org>

Fwd: Fw: Message from Price Chopper/Market 32 - Food is Fuel Backpack Program

1 message

Donald Stevens Jr. <dstevens@vlietschools.org>
To: Bernadette Boardman <bboardman@vlietschools.org>

Wed, Dec 11, 2024 at 2:50 PM

Bern -

Can you please add a resolution on the January BOE agenda to accept with tanks the donation of \$500 from Price Chopper/Market 32 for the Food is Fuel Backpack program?

Thanks

Donald Stevens Jr., Ed.D.
Superintendent of Schools
Watervliet City School District
[1245 Hillside Drive](#)
[Watervliet, NY 12189](#)
518.629.3201
[@Stevens_vliet](#)

"Every Student, Every Day!"

----- Forwarded message -----

From: Erin Froncek [REDACTED]
Date: Wed, Dec 11, 2024 at 2:46 PM
Subject: Fw: Message from Price Chopper/Market 32 - Food is Fuel Backpack Program
To: Donald Stevens <dstevens@vlietschools.org>

Hi Don,

Price Chopper awarded \$500 for the backpack program! It will be given through gift cards.

Congrats!

Best,
Erin

Erin Froncek
Grant Writer
Capital Region BOCES

900 Watervliet-Shaker Road
Albany, NY 12205
(518) 464-3933
erin.froncek@neric.org
<http://www.capitalregionboces.org>



From: Price Chopper/Market 32 Community Relations <noreply@system.versaic.com>

Sent: Tuesday, December 10, 2024 4:29 PM

To: Erin Froncek [REDACTED]

Cc: mollymccann-mall@pricechopper.com [REDACTED]

Subject: Message from Price Chopper/Market 32 - Food is Fuel Backpack Program

Dear Donald,

Thank you for being in touch with Price Chopper/Market 32 regarding support of the Food is Fuel Backpack Program. We are pleased to inform you that your request for support has been approved, as follows:

Price Chopper Gift Cards: (2) \$250.00, which will be sent via mail during the week of January 6, 2024.

If you have any questions, feel free to contact me at this email or mollymccann-mall@pricechopper.com.

Sincerely,
Molly McCann-Mall

Molly McCann-Mall (she/her/hers) | Community Relations Specialist

Price Chopper/Market 32

461 Nott Street, Mailbox #607, Schenectady, NY 12308

Direct Line: 518.379.1398



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Bernadette Boardman <bboardman@vlietschools.org>

Donation for Jan. BOE

1 message

Christina Daniels <cdaniels@vlietschools.org>

Tue, Dec 10, 2024 at 11:42 AM

To: Bernadette Boardman <bboardman@vlietschools.org>

Resolved that the Board accept, with thanks the donation of several handmade blankets from Marciella Forget for the students of the Watervliet City School District, as recommended by the Superintendent.

Mrs. Chrissy Daniels

Administrative Assistant

WJSHS Main Office

Extracurricular Activities Coordinator

WSSA Secretary

518-629-3300

cdaniels@vlietschools.org



Watervliet CITY SCHOOLS

- 1245 Hillside Drive
- Watervliet, NY 12189
- (518) 629-3200

Dr. Donald Stevens Jr.
Superintendent of Schools
www.watervlietcityschools.org

December 19, 2024

■ **Watervliet Jr./Sr.
High School**
1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3300

Quick Response Restoration, Inc.
2095 US-9
Round Lake, NY 12151

■ **Watervliet
Elementary School**
2557 10th Avenue
Watervliet, NY 12189
(518) 629-3400

To Whom It May Concern,

■ **Business Office**
1245 Hillside Drive
Watervliet, NY 12189
(518) 629-3203

Thank you for your quick response to our school district's recent vandalism inside one of our school buses. Your ability to clean the interior of our bus over the weekend allowed us to return the bus to operation and continue transporting students quickly. Your donation of this restoration was extremely kind. The school bus looked like new!

While we hope that this situation does not occur again, it is good to know that we have generous businesses in the Capital Region to assist us.

Thanks again for your generosity this holiday season.

Sincerely,

Dr. Donald Stevens Jr.
Superintendent of Schools

BOE
1/14